



**A G E N D A**  
**JOINT TOWN COUNCIL AND RICHLANDS PLANNING**  
**COMMISSION MEETING**  
**At Richlands Town Hall**  
**October 11, 2022**  
**5:30 P.M.**

- I. **Call the Meeting to Order**
- II. **Invocation**
- III. **Pledge of Allegiance**
- IV. **Open Public Hearing #1 (5:30 pm)**
  - Hospital/Special Care Clinic Conditional Use Permit

Close Public Hearing #1
- V. **Open Public Hearing #2 (5:40 pm, or soon thereafter)**
  - Options for hours of public access to the Police Department Building.

Close Public Hearing #2
- VI. **Open Public Hearing #3 (5:50 pm, or soon thereafter)**
  - Proposed changes to the current Town electric rates to mirror AEP

Close Public Hearing #3
- VII. **Planning Commission Recess to Discuss Recommendation**
- VIII. **Adjourn**





**A G E N D A**  
**TOWN COUNCIL MEETING**  
**At Richlands Town Hall**  
**October 11, 2022**  
**6:00 P.M.**

- I. Call the Meeting to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Additions/Deletions to Agenda** (Includes the removal/transfer of Consent Agenda items as needed.)
  - i. Approval of Agenda
- V. Consent Agenda**
  - a. Authorization to Pay Bills (September)
  - b. Minutes- Joint Public Hearing on September 13, 2022, and Regular Meeting on September 13, 2022
- VI. Scheduled Public Comment (Five Minute Maximum)**
  - a. Michael Yates- Storm Water Drainage
- VII. Unscheduled Public Comment (Three Minute Maximum)**
- VIII. Agenda Items**
  - a. Planning Commission Request for Joint Public Hearing
    - i. B-3 Zone Expansion
    - ii. 106 August Avenue Re-Zoning Request
  - b. Economic/ Community Development Department Discussion
  - c. Water Treatment Plant Repair Update
    - i. Back-Up Generator
    - ii. Valves
    - iii. High Volume Pump
  - d. WTP and WWTP Long Range Plan Discussion
  - e. Electric System
    - i. Solar Ordinance Update
    - ii. Rates Discussion
  - f. Dispatch Discussion and Update
    - i. Discussion of Lobby Hour Options
    - ii. Update/ Next Steps
  - g. Forensic Audit Discussion

- h. Payroll Software Discussion
- i. Halloween Date Discussion
- j. Personal Property Tax Discussion
- k. VDOT Paving Discussion
- l. Public Safety Committee Update
- m. Green Space Stage Name Discussion (Closed Session if Needed)

**IX. Town Manager Report**

- a. Council Welcome Event for Ron Holt
- b. Miscellaneous

**X. Attorney's Comments**

- a. Teen Venture Lease, Utility, and Maintenance Discussion

**XI. Council Member Reports (Non-voting Items)**

- a. Rick Wood
- b. Seth White
- c. Laura Mollo
- d. Jeff Hurst
- e. Kristen Thompson-Whitt
- f. Doug Ratliff

**XII. Mayor's Comments**

**XIII. Adjourn Meeting**

Next regular meeting date is November 1, 2022, at 6:00pm.



		Town of Richlands	
		PAID CHECKS REPORT	
		10/11/2022	
Check#	Paid To	Amount	Description
12649	ADVANCE AUTO PARTS	\$1,558.68	ALL DEPTS, SUPPLIES, PARTS, BATTERIES
12650	ALTEC INDUSTRIES, INC.	\$2,612.73	ALTEC-EL #970-REPAIRS TO JIB PO EL93633
12651	AMAZON WEB SERVICES, INC.	\$884.24	AMAZON WEB SVCS-SEPT '22 CLOUD SERVICE
12652	ANCHORAGE PHOTO & VIDEO RADIO SHAC	\$308.90	EL-CHAIN SAW, 2 CYCLE OIL, BAR OIL, 3 MUFFLER SCREENS PO EL93635
12653	APPALACHIAN AGENCY FOR SENIOR CITIZE	\$600.00	AASC-OCT 2022 PUBLIC TRANSIT
12654	APPALACHIAN AGGREGATES, LLC	\$813.93	APP AGG-ST DEPT -STONE
12655	APPLIED INDUSTRIAL TECHNOLOGIES-DIXIE	\$974.46	APPLIED-ST/SANT/LINES/EL- PAPER TOWELS, TOILET PAPER, CLEANERS
12656	ARAMARK UNIFORM SERVICES	\$1,761.31	ALL DEPTS-UNIFORMS
12657	ATLANTIC EMERGENCY SOLUTIONS	\$326.72	RESCUE-NEW #550 KIT, AMB, CORNER LIGHT PO RS3655
12658	ATLANTIC MACHINERY, INC.	\$840.48	LINES-#809 VAC TRK-THROTTLE CABLES, 3/4 ROTARY UNION 90 DEG PO L83594
12659	AUTOMATION DIRECT.COM, INC.	\$57.50	WWTP-BIRMINGHAM SWR PMP-#1- HOUR METER, GASKET
12660	BLUE RIDGE POWER AGENCY	\$9,965.61	BRPA-AUG 2022-GDS/ENGINEERING/LGL/CONSULTING
12661	BOUND TREE MEDICAL, LLC	\$844.08	BOUND TREE-RESCUE-MEDICAL SUPPLIES PO RS3476
12662	CARTER MACHINERY COMPANY, INC.	\$13,609.53	WTP/GENERATOR-REPLACING BOTH CIRCUIT BREAKER TRIP UNITS, PM MAINT
12663	CHATTACHEM	\$1,920.56	EL/LINES/ST/SANT-LONG RANGE INSECTICIDE, TOWELS,
12664	CHEMTRAC, INC.	\$5,070.00	CHEMTRAC-WTP-HYDROACT 2 ANALYZER PO WTP0117
12665	CLINCH VALLEY MEDICAL CENTER	\$241.00	CVMC-SANT-NEW HIRE
12666	CLINCH VALLEY REPAIR, INC.	\$35.00	CV REPAIR INC.-PD 10LB FIRE EXT RECHARGE PO 305406
12667	CMC SUPPLY, INC.	\$3,757.11	CMC SUPPLY-LINES-METERS AND RELATED MATERIALS
12668	COLE ELECTRIC, INC.	\$3,750.00	WWTP-REPAIRS TO HYD JACK UNIT, WTP/REPAIRS TO WASTE PUMP
12669	COMMAND CABINETS DIRECT, LLC	\$2,199.00	RESCUE #550-COMMAND CABINET FOR NEW TAHOE PO RS3442
12670	CREATIVETIME SOLUTIONS	\$150.00	CREATIVETIME SOLUTIONS-TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES
12671	DDP LLC	\$562.76	FIN OFFICE-#10 WINDOW ENV, #10 REG ENV, WWTP P/O BOOKS, LINES-DAILY TIME SHEET
12672	DELL MARKETING L.P.	\$65,964.75	FIN-REPL 3 SERVERS IN DATA CENTER, 1 SERVER IN DISASTER RECOVERY SITE
12673	DOMINION PEST CONTROL, INC.	\$45.00	DOMINION PEST-TOWN HALL-FALL PEST CONTROL
12674	ENTHALPY ANALYTICAL, LLC	\$1,005.60	ENTHALPY ANALYTICAL-WWTP-GREEN HOUSE-SLUDGE 001 PO WW81819
12675	F.S.I. MID STATE DIV., INC.	\$95.00	FSI MID STATE-PD-HVAC FILTERS PO 305403
12676	FENIX INDUSTRIES, INC.	\$407.00	RESCUE-NEW #550 -QUAD 400 STICK, 2 BRACKET, QUAD CONVERTER PO RS3471
12677	FRAZIER TIRE AND AUTOMOTIVE	\$15.00	ST #620-INSP DRIVER FRONT TIRE FOR LEAK, NO LEAK FOUND
12678	GALETON GLOVES AND SAFETY PRODUCTS	\$1,031.93	GALETON GLOVES-WWTP/LINES-GLOVES PO L83598
12679	GEMPLER'S	\$259.96	GEMPLER'S-EL-ZIP SWEATSHIRTS FOR ELECT DEPT PO EL004122
12680	GIBSON ENTERPRISES, INC.	\$5,951.62	ALL DEPTS-ANTI FRZ, MOTOR OIL, IMPACTED, TEFLON PENETRATING FOAM
12681	GONZALEZ LAW, PLLC	\$120.00	GONZALEZ LAW-PD-COURT COSTS PO 305415
12682	HERITAGE-CRYSTAL CLEAN, LLC	\$233.65	HERITAGE-CRYSTAL CLEAN-SHOP-PARTS WASH-COM-20 GAL
12683	JAMES RIVER EQUIPMENT-TAZEWELL	\$380.77	JAMES RIVER EQUIP-WWTP-PUSH PUL (TRACTOR) PO 81815
12684	JERRY'S AUTO SERVICE	\$537.34	JERRY'S AUTO-RESCUE #552-BLOWER MOTOR, PIGTAIL, LABOR PO RS3472
12685	KIDD TIRE AUTO PARTS	\$2,435.79	PD/ST/SANT TIRES, PARTS
12686	LAWSON PRODUCTS, INC.	\$451.84	ALL DEPTS-NUTS/SCREWS/BOLTS/AUTOFUSE/BIT HOLDER/POWER BITS
12687	LOWE'S	\$2,864.77	ALL DEPTS-SUPPLIES, MATERIALS
12688	LUSK DISPOSAL SERVICE, INC.	\$2,985.02	LUSK-WWTP-CVMC HAUL SVC BOX PO WW81821
12689	MARK E. ISON	\$1,750.00	MARK E. ISON-OCT'22 MONTHLY IT SUPPORT PO 305417
12690	MCCLURE CONCRETE PRODUCTS, INC.	\$872.00	4 YDS CONCRETE W/NAT SAND, FIBER (BEHIND AM CARPET CARE)
12691	MINQUEST, INC.	\$177.90	MINEQUEST-SANT-(3) HOSE ASSEMBLY PO 14735
12692	MSC INDUSTRIAL SUPPLY CO.	\$167.19	MSC IND-ST-SHOP, PARTS
12693	MSE COMPANIES	\$364.35	MSE COMPANIES-SANT #625/626/628/630-PIN, CLIPS PO 14731
12694	MT STATE EQUIPMENT SERVICE CORPORA	\$9,800.00	ST-200,000 BTU WASTE OIL FURNACE & ACCESSORIES PO 14673
12695	NATIONAL PEN CO, LLC	\$271.95	NAT'L PEN-RESCUE-SPEC ACCT-FIRE PREV WEEK-500 PENS PO RS3455
12696	NORTHERN SAFETY CO., INC.	\$47.22	NORTHERN SAFETY-ST/SANT-RAIN BIBS PO 14668
12697	NROUTE LLC	\$1,908.50	RESCUE-NEW TAHOE-WIDE BODY CONSOLE, PUSH BUMPER, LIGHT, REMOTE
12698	OUTDOOR COUNTRY	\$157.98	OUTDOOR COUNTRY-ST-2 FORESTRY HELMETS PO 14697
12699	PRIORITY MEDICAL CLAIMS, INC.	\$3,943.22	PMC-RESCUE-SEPTEMBER 2022 COLLECTIONS
12700	QUADMED, INC.	\$691.75	QUADMED-RESCUE-MEDICAL SUPPLIES PO RS3467
12701	RAMEY RICHLANDS	\$158.99	ST #620-CK ENG LIGHT ON, FOUND GR WIRE CORRODED, PLUG 2 HOLES IN RF TIRE
12702	RAVEN SUPER MARKET	\$6.35	RAVNE SUPER MKT-WWTP-3/8 COMP SLEEVES PO 81816
12703	RICHLANDS FARM BUREAU	\$805.88	ALL DEPTS-SUPPLIES, MATERIALS
12704	ROBINSON AUTO PARTS	\$41.94	ROBINSON AUTO PARTS-WWTP-PARTS PO 81813
12705	SCHNEIDER ELECTRIC SYSTEMS USA, INC.	\$554.94	SCHNEIDER ELECTRIC-WWTP-REBUILD KITS FOR PH SENSORS PO WTP0100
12706	SHIELDS ELECTRONICS SUPPLY OF BRISTOL	\$150.00	WWTP-BATTERIES FOR PRIMARY DATA CENTER PO ITS073
12707	SOUTHERN SOFTWARE, INC.	\$5,715.00	SOUTHERN SOFTWARE-PD-RENEWAL SUPPORT FEE MDIS 24/7 PO 305400
12708	SPECIAL EFFECTS EMBROIDERY	\$328.00	SPECIAL EFFECTS-RESCUE-EMBROID HATS FOR RFR PO RS3463
12709	SPEEDY LUBE, INC.	\$893.00	DTF-BRAKES/PADS/ROTORS/ OIL CHANGE/LUBE/1 TIRE/VA STATE INSP
12710	STATE ELECTRIC SUPPLY COMPANY	\$2,943.00	STATE ELECTRIC-STREET LIGHTS-4 ALUM POLE PO EL700488
12711	TEEN VENTURE	\$160.00	TEEN VENTURE-SEPT 22 DONATIONS COLLECTED
12712	TERRY MEADOWS	\$30.00	TERRY MEADOWS PMC OVERPMT-#42418891-REFUND
12713	THI	\$152.71	THI-WWTP-BELT PRESS CYLINDER REPAIR PO WW81807
12714	THOMPSON & LITTON, INC.	\$4,100.00	T & L-SSES (MOU #10) SEPT 2022-PROFESSIONAL SERVICES
12715	TRACTOR SUPPLY COMPANY	\$750.93	ALL DEPTS-SUPPLIES, MATERIALS
12716	TRUCKPRO, LLC	\$82.67	TRUCKPRO-SANT #628-SS FLAT PO 14725
12717	ULTRA PETROLEUM	\$9,795.69	ULTRA-ALL DEPTS-FUEL
12718	USABUEBOOK	\$2,402.48	USABUEBOOK-WTP-ELECTRODE, CHEMICALS PO WTP0014
12719	USALCO	\$9,660.82	USALCO-WTP-DELPAC 2020 PO WTP0110
12720	VANCE GRAPHICS	\$35.00	LINES/ST/REC/EL-VEHICLE NUMBER STICKERS PO ST14698
12721	VELOCITY TRUCK CENTERS-KINGSPORT	\$836.24	VELOCITY-ST #646-CHASSIS MODULE PO 14575
12722	VIRGINIA UTILITY PROTECTION SERVICE, IN	\$12.60	VUPS-MISS UTILITY-SEPT 2022-12 TRANS
12723	W-L CONSTRUCTION & PAVING, INC.	\$3,623.29	W-L CONST-ST-ASPHALT
12724	ZEP SALES & SERVICE	\$138.17	ZEP-ALL DEPTS-ZEP 45 LUBRIDRY PO ST14737
12725	ZIP'S AW DIRECT	\$1,339.97	ZIPS-ST-#619-LIGHTBAR, CONTROL, BRACKET PO ST14734
12726	ZOLL DATA SYSTEMS	\$306.94	ZOLL DATA SYS-RESCUE-OCT 22 EMS CHARTS PO RS3480
	Total Checks:	\$202,805.31	
	AMP (AUG'22)	\$404,143.48	
	CONSTELLATION ENERGY (AUG'22)	\$18,633.24	
	ANTHEM BC/BS (AUG'22)	\$100,551.00	
	VRS (JULY '22)	\$74,545.55	
	GRAND TOTAL	\$800,678.58	



Town of Richlands				
PAID CHECKS REPORT				
9/14/2022 to 10/6/2022				
Check#	Paid To	Description	Check Date	Amount
12559	ADVANCE AUTO PARTS	ADVANCE-SANT #630-LUBE 1 EA PO 14703	9/16/2022	\$33.95
12560	ALLISON, STEPHANIE NICOLE	Utility Refund for 909615.00 95	9/16/2022	\$184.77
12561	AMAZON CAPITAL SERVICES, INC.	RESCUE/FIN/SHOP/WWTP/LINES/COAL MINERS MEM	9/16/2022	\$5,192.46
12562	APPLIED INDUSTRIAL TECHNOLOGIES-DIXIE	APPLIED-WWTP 9X2IN 226 HANGER BEARING PO 81809	9/16/2022	\$144.97
12563	CARNEAL HOLDINGS, LLC	Utility Refund for 12012504.00 95	9/16/2022	\$107.21
12564	HENEGAR, STEVE A.	REFUND FOR MARY LESLIE LAWSON-OVER PMT PP TAXES	9/16/2022	\$1.95
12565	HESS, TINA MARIE	Utility Refund for 13020600.00 98	9/16/2022	\$47.34
12566	ISENBERG, ASHLEY E.	Utility Refund for 11011602.00 92	9/16/2022	\$151.12
12567	KEEN, BRIANNA ELIZABETH CHEYANN	Utility Refund for 11011674.00 92	9/16/2022	\$42.28
12568	LAFORCE, FAITH LYNN	Utility Refund for 809292.00 91	9/16/2022	\$325.00
12569	LUSK DISPOSAL SERVICE, INC.	LUSK-WWTP-AUG '22 HAUL SVC	9/16/2022	\$2,492.00
12570	MARK SMALL	REC-FUEL FOR TRUCK (DIDNT HAVE GAS CARD)	9/16/2022	\$15.00
12571	MESSER, AUTUMN SAMANTHA	Utility Refund for 404565.00 95	9/16/2022	\$112.33
12572	MOBILE COMMUNICATIONS AMERICA	MCA-RESCUE-FCC LICENSE FEE PO RS3468	9/16/2022	\$1,000.00
12573	MOSLEY, MICHAEL	Utility Refund for 605602.00 92	9/16/2022	\$150.92
12574	PROFESSIONAL MAIL SERVICES, INC.	PMSI-SEPT 22 RESIDENTIAL UT BILLS /POSTAGE	9/16/2022	\$1,576.74
12575	RICOH USA INC.	RICOH-PD-SQ RM/DISPATCH COPIERS B/W, COLOR PO 305395	9/16/2022	\$84.08
12576	SPECTRUM BUSINESS	SPECTRUM-ACCESS CHANNEL-SET TOP BOX PO 305402	9/16/2022	\$15.75
12577	STEVENS, DANNY WAYNE	Utility Refund for 11011566.00 93	9/16/2022	\$38.69
12578	STRYKER MEDICAL	STRYKER-RESCUE-YR 2 OF 3 YR MAINT AGMT-LUCAS PO R3157	9/16/2022	\$2,808.00
12579	VIRGINIA RISK SHARING ASSOCIATION	VRSA-2ND INSTALLMENT-2022-23 RENEWAL	9/16/2022	\$47,742.33
12580	WHITTAKER, DEBORAH LYNN	Utility Refund for 505026.00 91	9/16/2022	\$274.66
12581	POSTMASTER	SEP '22 R/E, DELINQ BILLING	9/16/2022	\$329.28
12582	AIRGAS USA LLC-SOUTH DIVISION	AIRGAS-REFUND-OVER PMT ON PERSONAL PROPERTY TAXES	9/22/2022	\$1.94
12583	CHARLIE WARD	PER DIEM-ST-BRISTOL TO PICK UP #619 PO ST14688	9/22/2022	\$15.00
12584	CHRISTOPHER MICALE, TRUSTEE	GARNISHMENT	9/22/2022	\$225.67
12585	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGRAM	COA-EAP-ESTATE OF RAYMOND ARNOLD-REFUND	9/22/2022	\$545.38
12586	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGRAM	COA-EAP-REFUND-BLANKENSHIP, DAVID ALLEN	9/22/2022	\$225.86
12587	EARL COLE INC. DBA-THE VOICE	WWTP/JOB, ZONING/ECON DEVEL/REC LIFE GUARDS/BUDGET	9/22/2022	\$1,203.00
12588	EDMUNDS GOVTECH	EDMUNDS-3 NEW EPSON TM PRINTERS-W/S/E PO FING209	9/22/2022	\$2,250.00
12589	FIRST COMMUNITY BANK	WTP/FIRE/RESCUE/PD/FIN OFFICE/BACK2SCHOOLBASH	9/22/2022	\$5,567.73
12590	JASON D. SHEPHERD	PER DIEM-ST-PICKING UP #619 FROM LEONARDS IN BRISTOL PO 146	9/22/2022	\$15.00
12591	NATHAN KEEN	NATHAN KEEN-W/S/E-YEARLY BOOT, COAT ALLOWANCE PO UT0022	9/22/2022	\$175.99
12592	NATIONAL BANK	LINE OF CREDIT INTEREST PMT DUE 10.1.22	9/22/2022	\$5,224.09
12593	NOAH BROWN	N BROWN-PD-TDO MENTAL TRANS-LUNCH, FUEL	9/22/2022	\$71.68
12594	PITNEY BOWES INC.	OVER PAYMENT ON PERSONAL PROPERTY TAXES	9/22/2022	\$2.24
12595	RICHLANDS FARM BUREAU	ALL DEPTS-SUPPLIES, MATERIALS	9/22/2022	\$248.87
12596	RICOH USA, INC.	RICOH-FIN OFFICE-RENT, COPIES, ADD'L IMAGES	9/22/2022	\$253.52
12597	SEGRA	SEGRA-PHONE SERVICE	9/22/2022	\$2,301.88
12598	SPECTRUM BUSINESS	SPECTRUM-WWTP-TELEMETRY-395 SCOTCH RD	9/22/2022	\$59.93
12599	TREASURER OF VIRGINIA-VDACS	TREAS, VA-VDACS-FARMER'S MKT-FOOD SAFETY ANNUAL FEE	9/22/2022	\$40.00
12600	TREASURER, DIVISION OF CONSOLIDATED LABS	TREAS, DCLS-WTP-SAMPLE KITS	9/22/2022	\$303.75
12601	UPS	UPS-WWTP-LAB SAMPLES-SLUDGE, PFAS, WATER METERS	9/22/2022	\$113.08
12602	VERIZON	VERIZON-2052/2937/2938 DTF, WTP LINES	9/22/2022	\$242.97
12603	AMCON DISTRIBUTING COMPANY	AMCON-BAL OF REFUND ON RETURNED CIG STAMPS	9/28/2022	\$1,309.07
12604	CNX GAS COMPANY LLC	VOIDED AND REISSUED	9/28/2022	\$0.00
12605	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGRAM	COA-EAP-REFUND-RUTHERFORD, EARLYDAWN	9/28/2022	\$352.68
12606	GILLESPIE, HART, ALTZER & WHITESSELL, P.C.	AUGUST 2022-TOWN ATTY	9/28/2022	\$7,455.00
12607	HOME NURSING CARE, INC.	HOME NURSING CARE-RESCUE-OXYGEN PO RS3437	9/28/2022	\$260.00
12608	HUNTER BROWN	H BROWN-PD-SEC FOR TWIN VALLEY DIST CENTER-AFTER FLOOD	9/28/2022	\$405.00
12609	JOHN BROWN	J BROWN-PD-SEC FOR TWIN VALLEY DIST CENTER-AFTER FLOOD	9/28/2022	\$360.00
12610	LEONARD AUTOMOTIVE	LEONARD AUTO-ST #619-REPAIRS TO TRUCK/DEER ACCIDENT PO ST1	9/28/2022	\$5,309.34
12611	MORTON SALT, INC.	MORTON SALT-ST-26.71 STO BULK SAFE-T-SALT PO 14605 (JUST REC)	9/28/2022	\$2,974.43
12612	PITNEY BOWES INC.	PITNEY BOWES-FIN OFFICE-MAILING SYSTEM 7.30.22-10.29.22	9/28/2022	\$486.21
12613	RICHLANDS GARDEN CLUB	RICHLANDS GARDEN CLUB-CHRISTMAS ORNAMENT	9/28/2022	\$20.00
12614	SHAWN M. SHORT	S SHORT-PD-SEC FOR TWIN VALLEY DIST CENTER-AFTER FLOOD	9/28/2022	\$420.00
12615	SPECTRUM BUSINESS	SPECTRUM-WWTP-580 INDIAN CR RD	9/28/2022	\$39.94
12616	TAZEWELL CO PUBLIC SERVICE AUTHORITY	TCPSA-WWTP-LIFT STATION	9/28/2022	\$41.17
12617	TAZEWELL COUNTY SHERIFF'S OFFICE	TC SHERIFF-PD-DISPATCH HELP 9.8.22-9.17.22	9/28/2022	\$833.00
12618	TOWN OF RICHLANDS	TEEN CENTER UT BILL-PAID BY TOR PER COUNCIL	9/28/2022	\$1,124.61
12619	VERIZON	VERIZON-2189-TN HALL/FIRE/RESCUE FAX LINE	9/28/2022	\$96.88
12620	VERIZON WIRELESS	VERIZON WIRELESS-DTF/PD/FIN/RESCUE/WWTP/S/W/E CELL PHONE	9/28/2022	\$1,414.57
12621	VIRGINIA RISK SHARING ASSOCIATION	VRSA-BALANCE OF 2ND INSTALLMENT FOR 2022-23 RENEWAL	9/28/2022	\$678.67
12622	CNX GAS COMPANY LLC	CNX GAS CO-OVER PMT FOR FIRE TRAINING INVOICE	9/30/2022	\$1,437.88
12623	KEEN, TOMMY HARLIS	Utility Refund for 13020188.00 95	9/30/2022	\$188.56
12624	PARKER, JONAH BRYCE GAGE	Utility Refund for 303036.00 92	9/30/2022	\$157.63
12625	WADDELL, CODY JAMES	Utility Refund for 808630.00 96	9/30/2022	\$183.76
12626	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-BLANKENSHIP, REL LIEN	10/4/2022	\$1.00
12627	TREASURER TAZEWELL COUNTY	TREAS, TAZ CO-AUG 2022 CONSUMER UT TAX	10/4/2022	\$107.40
12628	BIOLOGICAL MONITORING, INC.	BMI-WWTP-TESTING-TOXICITY TESTS PO WW81805	10/6/2022	\$1,800.00
12629	BLUE360 MEDIA LLC	BLUE360 MEDIA-PD-POLICE, CRIMES & OFFENSES.MV LAWS OF VA V	10/6/2022	\$391.18
12630	CHRISTOPHER MICALE, TRUSTEE	GARNISHMENT 9.28.22 PAYROLL	10/6/2022	\$225.67
12631	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-MAP #123 A 0108- REL LIEN	10/6/2022	\$1.00
12632	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGRAM	COV-EAP-REFUND-HELTON, JAMES WILLIAM JR	10/6/2022	\$116.05
12633	DEEL, DEIDRA KAY PATRICK	REFUND 2021 PERS PROP TAXES ON 2015 CLAYTON-EXEMPT	10/6/2022	\$84.63
12634	REDACTED	DTF-VA BEACH PER DIEM PO 305	10/6/2022	\$452.00
12635	LEAF	LEAF-PD-COPIER LEASE, INS PO 305421	10/6/2022	\$111.04
12636	NATHAN ROBERTS	NATHAN ROBERTS-EL-BOOT ALLOWANCE PO EL004129	10/6/2022	\$106.00
12637	NICK DENVER	N DENVER-PD-ACADEMY MAKE-UP DAYS OCT 19, 20 AND NOV 15-17	10/6/2022	\$75.00
12638	PAUL LITTLE	PAUL LITTLE-PD-REIMBURSE FOR POSTAGE PAID 10.4.22	10/6/2022	\$3.12
12639	PITNEY BOWES INC.	PITNEY BOWES-POSTAGE-FIN OFF/W/S/E	10/6/2022	\$2,020.99
12640	PROFESSIONAL MAIL SERVICES, INC.	PMSI-OCT'22 RESIDENTIAL BILLING	10/6/2022	\$404.07
12641	PROFESSIONAL MAIL SERVICES, INC.	PMSI-OCT'22 POSTAGE FOR ALL BILLS	10/6/2022	\$1,452.00
12642	RICHLANDS GARDEN CLUB	RLDS GARDEN CLUB-3 ORNAMENTS-LINDA MAGGARD PAID BY CC	10/6/2022	\$60.00
12643	RICOH USA INC.	RICOH-PD-COPIER LEASES SQ RM, DISPATCH PO 305411	10/6/2022	\$183.06
12644	SEGRA	SEGRA-PHONE SERVICE	10/6/2022	\$2,302.33
12645	REDACTED	DTF-PER DIEM-VA BEACH 10.9-14.22 PO 305419	10/6/2022	\$352.00
12646	THOMPSON & LITTON, INC.	T & L-SSES (MOU #10) JULY 1-31, 2022	10/6/2022	\$6,539.50
12647	TOWN OF RICHLANDS	UT BILL 9.16.22, 9.30.22 P/R	10/6/2022	\$400.00
12648	VERIZON	VERIZON-PD 4035	10/6/2022	\$492.25
		Total Checks:		\$125,187.10
		GRAND TOTAL		\$125,187.10



The Richlands Town Council held a joint “Public Hearing” with the Planning Commission on September 13<sup>th</sup>, 2022, in the Richlands Council Chambers at 5:30 pm with the following present:

Mayor: Rod D. Cury

Town Manager: John O’Daniel

Town Clerk: Rebekah Hackworth

Council Members: Jeff Hurst, Doug Ratliff, Rick Wood, Kristen Thompson-Whitt, Seth White, and Laura Mollo.

Town Attorney: Michael Thomas

Mayor Cury opened the meeting.

Mayor Cury gave the invocation and led the Pledge of Allegiance.

This public hearing is now open. This meeting is for the Creation of a B-3 Zone. Is there anyone here who would like to come forward or discussion the Creation of a B-3 Zone? John, would you like to expand on this?

John- Essentially, we are trying to create a B-3 Zone with an added use of Hospital and Special Care. It will continue to allow all the same uses as B-2 but with the added use. The added use of Hospital and Special Care was the term that we used to allow Therapies, such as a Drug Rehab type facility.

Michael- It would no longer be a “HH” because it wouldn't be in B-2 Zone. We are adding a whole new zone which is a B-3 Zone which is less restrictive than B-2. So, anything that can go into B-2 can still go into B-3, but there is now an added use that is not allowed in B-2. So, this is just a creation of a B-3 Zone.

Mayor Cury- Is there anyone that wishes to speak on the Creation of a B-3 Zone? Okay, no one has come forward to speak so we will close this Public Hearing.

Closed!

Mayor Cury- We will adjourn this public hearing and let the Planning Commission discuss their recommendation.

Adjourned!!

---

Rodney D. Cury, Mayor

---

Rebekah Hackworth, Clerk



The Richlands Town Council held a “Regular Meeting” on September 13<sup>th</sup>, 2022, in the Richlands Council Chambers at 6:00 pm with the following present:

Mayor: Rod D. Cury

Town Manager: John O’Daniel

Town Clerk: Rebekah Hackworth

Council Members: Doug Ratliff, Jeff Hurst, Rick Wood, Kristen Thompson-Whitt, Seth White, and Laura Mollo.

Town Attorney: Michael Thomas

Mayor Cury opened the meeting.

Mayor Cury gave the invocation and led the Pledge of Allegiance.

Mayor Cury- We have before us an agenda. Is there any additions or deletions to the agenda?

Laura- Mayor Cury, I have two please. Really doesn't matter where it's added but there's a refund issue regarding a demand meter. The second is we have the Teen Venture kids with us tonight and if we could let them be first on the agenda and that way, we can let the kids do their presentation and they won't have to sit through the whole meeting.

Mayor Cury- Okay, we will add them after the Consent Agenda which is roman numeral V. So, that would be V. a. Teen Venture Presentation. Then we will have VIII. o. Refund Item.

John- Mayor, if it is okay, I have one to add after that also. It would be VIII. p. Dialog and Design Contract Agreement. We also need to have a first reading on both Ordinances O-2022-09-01 and on O-2022-09-02.

Mayor Cury- Okay, are there any other additions/deletions to the agenda? Okay, I will entertain a motion to accept the agenda.

Jeff- I make a motion to accept the agenda as amended. Rick seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Okay, next we have before us the Consent Agenda which includes The Authorization to Pay Bills (August), Minutes for the month of August, and the Budget Amendment. Is there a motion to approve the Consent Agenda as presented?

Laura- I actually have two questions about the check registry. The first one is to Blue Ridge Power. Every time we have them here, are we paying a fee for that?

John- That would be a question for Alice, but I think that is part of our membership fee that we pay.

Laura- The next one is to Thompson & Litton. It was my understanding that we were not getting any more bills.

John- It is for another project. We received a grant for a sanitary sewer evaluation survey. I believe it is SSES and that's part of that. We are hopefully wrapping that up. We have done the cameras and the smoke testing that was brought up at our last meeting. So that is part of that, to go through and see where our problem areas are. As far as I know this is the only invoice that we have gotten from them in the last month.

Laura- Okay, thank you.

Seth- What is the Budget Amendment?

John- That is where we moved the money to pay for the EMS vehicle from the Fire Department.

Mayor Cury- Okay, is there anymore question about the Consent Agenda? Is there a motion to approve the Consent Agenda?

Jeff- I make a motion to approve the Consent Agenda as presented. Seth seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Okay, next on the agenda is Teen Venture. Who is here to speak on behalf of Teen Venture?

Carol Ann- Hello, my name is Carol Ann Lawrence. I am the Executive Director of Teen Venture. Our address is 217 Railroad Avenue, in Richlands. We are just right down the hill here.

Jim- I am Jim Talbot and I am on the board at the Teen Venture.

Carol Ann- I've given you a copy of our budget for the year as well as the last seven months of 2022. We are coming before you today to ask if the Town of Richlands would be able to pay Teen Ventures utility bills. When Teen Venture started, the Town of Richlands gave them a stipend every year to help with operating expenses. Over the years, that was reduced from \$20,000 to \$5,000 and now we don't receive anything from the Town of Richlands. So, we would please ask for your generosity to help us with our utility bills, so that we can continue operating. I would also like to ask about the roof of the building. The building is still owned by the Town of Richlands and the roof is leaking and causing damage to some of the interior. We would like to request assistance replacing the roof on the older part of the building. Would that be something that you guys would consider? Your generosity would be greatly appreciated. Any help that you can give us would be appreciated. Covid made it difficult for us to operate. We would appreciate anything that the town could do to help us through this rough spot.

Mayor Cury- Thank you very much. This is a budgetary matter so I will turn this over to the council. There is not greater calling then to work with our young people.

Doug- My suggestion, would be maybe the council would consider giving like a \$5,000 credit on their electricity bill per year.

Laura- We have our town's most precious resources in the audience every week, the people, but more so we have our children. We have further down the agenda, we have a couple paving issues in town, and I wouldn't mind adding that down there to discuss the issue with the roof. As far as the utility bill goes, I don't have an issue with making that motion tonight to pay that utility bill for a year. I would like to say so the people in



the audience can see, we are looking at the utility bill for the past twelve months, it has been about \$10,300. We have poured money into other situations in town, and I think our kids are very deserving of \$10,300.

Seth- I spoke with Matthew Vance, who is their chairman, a couple weeks ago and I've been involved with the Teen Venture from the very beginning. I served on their board in the very beginning and it's a great organization. The challenge has always been how are we going to find the money to continue to keep it going. They have done a very good job of that. However, I think what they faced during Covid was maybe some leadership failure, not on these guys part but some other folks there. Also, the fact that you don't have kids there, but I think they have a very good board now. They have a good leader, Matt seemed very excited about it. I think he's only been on there for a short period of time too, but he was very excited when he called me. I know from the past that we did help pay the utility bill in the beginning to help them get going. I'll tell you this budget is a very bare budget compared to what it used to be. The directors pay alone was more than what this budget pay benefits alone. So, I think that if we can help them, I would certainly be in favor of us paying their utility bill.

Teen Venture was designed for every student, but it was also designed to be a place for kids who don't play baseball, basketball, football, or golf. Their skate park is amazing, if you haven't been in there, I encourage you to go see it. It is a very nice facility, and they have a climbing wall and all kinds of stuff, but it was a place that was designed to reach out to kids who may not be involved in after school activity. They have a place where they can go and be involved in after school activities. So, I think it's very important that we are reaching the most kids that we possibly can. That is the whole design of the program. As far as the roof is concerned, the building still belongs to us. We need to take care of that just like any other facility that we have. We need to make sure we take care of that, but I, for one would like to see us be able to pay their utilities for a year while that gives them time to fundraise and to seek different grants without all the pressure of not being able to make their payroll.

Mayor Cury- Okay, Doug, Laura, and Seth have spoken about this. Would anyone else like to speak or present a motion?

Laura- I make a motion that we pay Teen Venture's utility bill up to \$10,000 for the fiscal year ending on June 30<sup>th</sup>, 2023. Seth seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Okay, next on the agenda is the Scheduled Public Comments. We have Michael Sizemore speaking on the Water Treatment Plant.

Michael- My name is Michael Sizemore my address is 216 Youngs Road, Raven VA.

Ladies and gentlemen, the council, Mayor Curry, thank you for your time and allowing me to speak today. I'm here to address the state of the water treatment plant here in Richlands, VA. The last time our water plant was upgraded was in 1993. Our plant has a 15-20-year life expectancy. If you do the math, we are currently entering into 2023 which is 30 years. Twice as long as 15 years. So, we've had engineers and other people stand up here and address the council and they have told them that the only reason that our water plant is functioning is because of the hard work of the operators inside of it. Which is 100% true, but what the operators inside this plant are doing is shoving gauze into a gunshot wound. I have passed some pictures

around for the council to look at. I'm sure all of you haven't seen them yet, but what you will see are our filter valves being held closed with broomsticks and with rope tied to the ceiling. This is because the filters do not close as they properly should. The only way to get these filters closed is to prop them closed. Now if someone from the State of Virginia, Governor Youngkin or someone from another county came to the Town of Richlands water plant and they saw us having to tie filters to the ceiling to get them the close. Is that something that would make you proud of our town? Is that something that would make you proud of the facilities that we have in our town? If students such as the ones that were here today, wanting to go into a career in water treatment came to our plant to tour and saw operators having to tie filters closed or prop them up with broomsticks to close them, do you think that would encourage them to enter into that field? Also, we have a generator sitting on Farmer St, I'm sure you've seen it right across from the Catholic Church, it is useless because there is a part that cost over \$100,000 that must be replaced to use it. You may be thinking why do we need a generator for a water plant? I'm sure many of the council members were living in Richlands during the 1990s when we had multiple power outages throughout the town. Jeff Hurst lived across the street from me, and we didn't have power for 3-5 days in 1996 during a Blizzard. During those 3-5 days, without a generator all of the tanks in the Town would go dry and all of our citizens would either have to enter to a boil notice or be without water for some amount of time. So, Town has been granted an amazing amount of money from the Federal Government, one of the earmarks for that amazing amount of money was for wastewater and water infrastructure. I have not seen any of that go towards wastewater or water infrastructure. Our water treatment plant is falling apart and every day all we can do is put a band-aid on top of it. It is time to remove the gauze from the wound. Remove the bullet and suture the wound. Thank you.

Mayor Cury- Thank you, Michael. That was well-spoken and passionate. I would urge the council to see what we can do to improve the situation.

Rick- I think we have that on our agenda items to talk about tonight and I think we can handle that then.

Mayor Cury- Okay, next on the agenda is unscheduled public comments. We have Joella Farmer.

Joella- My name is Joella Farmer and I live at 108 Ray Circle. Thank you all for hearing me out. I've lived up on Ray Circle now for about four years and we haven't really had any issues until here recently. There is a house there that has been abandoned. I would like the town's help with this. I'm not very familiar with what can be done, but the problems we are having is there's people trying to squat in the house. We have had some issues where the police have come, and I do want to thank our Police Department. They have been really wonderful about coming up and helping out and watching, so I really do appreciate that. However, my concern is for safety. We have children up there. I don't know exactly what's going on inside that home but it's obviously not good. I don't want to speculate but hypothetically if something was being made inside that home and it could blow up and I don't want that. Nobody does and I would appreciate your time and consideration on this. I would just like to know what can be done. The people that owned it before, I have called them, and their name is still on the deed. From what I understood if there is like a mortgage company that has been coming up, and they have had people come up to mow the grass and stuff but they're actually not doing that right now. So, that's between them, but it just makes me very nervous with my grandchildren, and my children there and other kids and in the community up there playing. You have people up there basically out of their heads.

Mayor Cury- Are you saying it's illegally occupied?

Joella- Yes.

Mayor Cury- Officer Hankins, are you familiar with this?

Office Hankins- Yes, there has been a contractor up there, so we are hoping something is being done about it with the owners.

Mayor Cury- Thank you. John, are you aware of this issue? Will you put that on the To Do List to follow up because this is obviously a dangerous situation.

Doug- I've checked on that too and it is a dangerous situation and if you could explore avenues on how we can help these people that live near the house with the Town Attorney.

John- I mean we can look at it, but we have a list of properties like this. We can add it to our list to continue to look at. I mean it comes down to money. Are we willing to spend the money to tear it down?

Mayor Cury- I would suggest that we confer with Officer Hankins because he is aware of a contractor up there. I would suggest that you get with Mr. Hankins, and can you let us know at the next council meeting.

John- Okay, I will follow up and let you guys know.

Mayor Cury- Any other thoughts?

Seth- If they are sending a contractor out maybe they are getting ready to foreclose or to sell. I think that is a good thing.

Mayor Cury- Thank you, Joella. Next, we have Morgan Earp.

Morgan- Morgan Earp, 1618 6<sup>th</sup> Street in Richlands. My mom was a dispatcher for Richlands for 21 years. She would not call 911 because it was not an emergency matter. We were just wondering if there was going to be something set up for non-emergency calls for people that would need to call over non-emergency issues.

We were also concerned because our utility bill for our electricity was \$310. Back in June, it was like \$185 and this past month it was \$310, and we used a lot less electricity than we did back in June, and we were just wondering how come rates have gone up like that. Thank you.

Mayor Cury- Morgan, I will address one thing, I think there is going to be a lot of discussion regarding the 911 center and how that will be managed. I do not think I am qualified to speak on that at this time. Please, thank your mother for her service to our town.

Is there anyone else who would like to speak?

Lauren- May I speak? I am Lauren Brown, and I am an Attorney here in Richlands. I am here on behalf of my client which is the Public Library Board of Trustees. Under roman numeral VIII line-item L, the council will be addressing the library project funding. The funds for the renovation of the exterior with the library have already been approved. So, I'm just here on behalf of my client to pass on a memorandum of understanding that's already been provided to Michael Thomas and John O'Daniel. So, I'm just here to reconcile the bid packet or the request for bids that was sent out on behalf of the project and the funding that was already approved.

Mayor Cury- Thank you for speaking, I didn't have you on there and I apologize but we have this discussion coming up under library project funding, so maybe we could do a more comprehensive discussion that time is that okay?

Lauren- Yes.

Mayor Cury- Okay, Next up is the first reading on the Creation of the B-3 Zone. Ordinance O-2022-09-01 and Ordinance O-2022-09-02.

Jeff Hurst conducted the first reading of Ordinance O-2022-09-01.

Mayor Cury- Okay, is there any discussion on this Ordinance? Is there any action that council would like to take on this Ordinance? Kristen, as our presentation of the Planning Commission, what is your groups suggestion?

Kristen- The Planning Commission recommended that we move forward and adopt both Ordinances.

Rick- I make a motion to dispense with the second reading of Ordinance O-2022-09-01. Seth seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Rick- I make a motion to adopt Ordinance O-2022-09-01 as an Emergency Order. Seth seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion?

Laura- Mr. Mayor, I just wanted to clarify that the reason we are passing this as an emergency order is because there is a business trying to open and they are waiting on us to be able to open. I am not usually for things being passed as an emergency order, but in this case a business is waiting on us.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Okay, now we need to conduct a reading of Ordinance O-2022-09-02. Seth would you please read this Ordinance?

Seth conducted the first reading of Ordinance O-2022-09-02.

Mayor Cury- Thank you, Seth. Is there any action that council would like to take regarding this Ordinance?

Seth- I make a motion to dispense with the second reading of Ordinance O-2022-09-02. Laura seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Seth- I make a motion that we adopt Ordinance O-2022-09-02 as an emergency order. Laura seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Okay, next on the agenda is discussion on the Appointment of the New Police Chief. John, do you have an update that you would like to share with us?

John- We had some interviews and we brought three of the candidates in and did interviews. I have a name that I am ready to present tonight. Traditionally, we start with some of the background checks and drug screening. Sometimes we get that back before the candidate is hired and sometimes, we don't. His has been completed but have not all come back yet. I want to leave it up to you all, if you are ready to move forward, I'll go ahead and let you know who the name is that we are ready to present.

Mayor Cury- Okay, what is the will of council?

Seth- I think we should go ahead and move forward.

John- Okay, if that is the consensus of the council, my recommendation is Ron Holt.

Seth- I make a motion that we confirm John's recommendation of Ron Holt as our New Police Chief. Laura seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion?

Kristen- I have thought a lot about this and he has some great credentials, and his resume is exceptional. However, I have some reservations, because the job was only posted for two weeks, and we only interviewed 3 of the 7 candidates. I feel like we have rushed things and have not spent time thinking this through. I think that we should have spoken more to the police officers and the people that are directly affected by this appointment. I feel like this is a very important job and I think we should have spent more time and not rushed into this. I have spoken to several citizens and people from the Police Department, and they do not feel that this is the best decision. For that reason, I feel that I have to vote no.

Laura- I just want to say that this was not a decision taken lightly by any of us sitting here. It was not something that was rushed into. The only reason that we did kind of have to fast track is because the town has to keep moving. This was the best decision. I know I can lay my head down at night knowing that this town is going to be and continue to be in safe hands. We are a resilient town, and we are going to keep moving forward. With that, I will be voting yes.

Mayor Cury- Any further discussions? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- No, Seth- Yes, Laura- Yes. Motion carries -5/1.

Congratulations to Ron Holt as our New Police Chief!

Mayor Cury- We are now on Electric Battery Discussion with Alice and Garrett via zoom.

Alice- Good Evening

John- Before we start, we are still in open session. So, when we get to the part that may need to be closed session, just let us know and we will transition to that. If we still need to do anything in closed session.

Garrett- Yeah, I think there is a couple matters that we will discuss in closed session.

Alice- Alright, I'll go ahead and get started with a couple of introductory comments. This project is something we started working on a year ago. So, last September, Garrett and I came in-person to Richlands, and it has taken a year for the whole process. We started with a large number of developers who responded to the proposals, and we have gradually whittled that down. We have had developers visiting the sites, so they know exactly what they're looking at, what they're getting into, and now we're nearing the end of the negotiations on this process. The second project is exactly why the agency was formed by the members so that you could work together on projects that would benefit your customers. I would say this type of project is not one that APCO would be likely to do. Really when you see these type of peak shaving projects, peak shaving for capacity and transmission is much more common among municipality cooperatives. This process has been very thorough, and it's cost effective. So, Richlands share just a portion of the overall RFP with the other Blue Ridge members. Every community that participated share the benefit and how the RFP was conducted and also the benefit of pricing of the actually leasing the batteries. So, with that I'll turn it over to Garrett.

Garrett- I just want to mention that we have been in an RFP process, and it has been a very competitive process. I am grateful for the town entrusting this opportunity to go through with it. We have seen a very competitive offering. I am so grateful that this is happening. During the process, the President actually signed a Tax Inflation Act and that represented a significant savings to the project. Actually, Richlands is situated to benefit the most from this Act. You all will get a 40% benefit rather than a 30% benefit. Like we said last time, being in a region of the retired coal plant, that offers additional economic development opportunities.

So, how do we avoid transmission cost? This is something that we continue to bring up and talk about. We are still in the middle of final competitive negotiation. There will be an item or two that we will need to discuss in closed session, but predominantly we can share the benefits and compelling aspects of the project here. We would like to come to an agreement here, tonight. The battery storage will be held at a Richlands substation. There will be a 15-year term with the battery and that will start on June of 2024. As we share with you on August 23<sup>rd</sup>, the economics have improved since the July 12<sup>th</sup>.

Richlands will benefit from peak avoidance of transition charges and capacity charges throughout the future, and also benefit from the ability to enable the developer to participate in ancillary market and the market around us which is called DJM. We are in the competitive process here within the final stages of dotting I's and crossing T's, but there are some key elements here. I didn't want to go too deep into the details at our last discussion, but when will this project come online? June 1<sup>st</sup>, 2024 is the proposed date. For the extended delay, we have security levels and delay damages that we can argue for cost in those delays. The security levels are very high and so are the damages, because of the nature of how high AEP transmission costs are. These were difficult to negotiate but we were able to because of the cost of these transmission rates. The capacity is during the peak of the 15-year term. They will have access in order to keep us at 2 megawatts, 2 hours duration throughout the term. That is important to us to continuing to achieve our goal in avoiding cost at peak demands. One of the very important guarantees is avoiding the peak demand. Another important guarantee in our agreement is that we are compensated in the event that the unit is not available, and we can come upon a peak. We are very happy to report that we negotiated a deal that we are compensated in such events. We are also compensated if the transmission peak has occurred. That transmission peak is determined today on an annual basis, so it is an even greater number. This is a very important thing, because we want to be compensated if the battery is unavailable to our specific needs. I just want to point out that our attorneys as well as Blue Ridge, and GDS have went over this agreement extensively and we feel very confident about

these conclusions. GDS recommends that the Richlands Council approve the battery storage opportunity in order to reduce rising AEP transmission cost. We plan to execute this agreement by the end of the month. At this time, I would like for us to go into closed session to talk about the contract agreement.

Mayor Cury- Okay, at this time, I will entertain a motion to go into executive session pursuant to VA Code 2.2-3711 (A) (6) Contract Negotiation and VA Code 2.2-3711 (A) (8) Consultation with Legal Counsel.

Seth- I make a motion that we go into Executive/Closed Session pursuant to VA Code 2.2-3711 (A) (6) and VA Code 2.2-3711 (A) (8). Laura seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- If everyone in the audience will please go out into the lobby and we will have our closed session in council's chambers, so we can continue with Garrett and Alice. Thank you for your understanding.

Mayor Cury- I will entertain a motion to return to regular session.

Seth- I make a motion to return to regular session. Rick seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- I will entertain a motion certifying that nothing was discussed expect for the business at hand.

Jeff- I make a motion that nothing was discussed expect for VA Code 2.2-3711 (A) (6) and VA Code 2.2-3711 (A) (8). Kristen seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Is there any action that council would like to make at this time?

Doug- I make a motion to go forward with the bidder that Blue Ridge has recommended contingent upon Attorney review and final approval of council before signing the final contract. Kristen seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Thank you very much. John and Michael, you all may move forward. Next, we have item d- Utility Rate Schedule Discussion.

John- Essentially, this is a follow up from last month. We had VDH speak about our rate schedule. We looked at delaying the rate increases and from what she said it sounds like their recommendations was that we go ahead and do those rate increases. So based on that, I assume the council wants to go ahead and start that process and do a public hearing starting next month. If not, I would like some direction on what council wants us to do for the water and sewer rates.

Mayor Cury- Okay, is there any questions for John?

Doug- What are you talking about?

John- The rate increases that were talked about when we did the budget for this year.

Seth- I don't have any desire to do any rate increases.

Doug- I don't either.

Laura- Me either.

John- So, the consensus is denied in doing the rate increase?

Members of Council- Yes. No rate increases.

Mayor Cury- Does anyone feel differently?

Jeff- How does that affect our grants?

Laura- It doesn't affect our grants, according to VDH, it does not. The packet that we were given, I don't know how many of you guys read this thing, but I did. One of the pages that I marked to bring up was that in this great rate thing, it says specifically that it does not affect our grants. That we should accept the grants but that these rates are not contingent upon that grant. It says while \$400,000 is a large sum of money and you should accept such a grant if it came along, it would have little effect on the rates that customers would pay. Because of that and other issues with the rates, I'm not comfortable with moving forward with them at that time.

Mayor Cury- Okay, any other questions? Thoughts?

John- Okay, we will just table that until next budget discussion.

Mayor Cury- Next, is Water and Wastewater Plant Maintenance.

John- So, with the wastewater, they have had an issue with the piece of equipment that removes the water from solid. So, then they can haul it off to be disposed of. I think we have it fixed. They have been working on that all week, but we think it's finally back up and running. It may need some additional maintenance or have an expert come in just to look at it to make sure it's going to continue to run for us until we do the larger upgrade projects. For the water, as was mentioned earlier, they have three valves that really need to be replaced. They are to the point where sometimes they can get them closed and sometimes, they can't. If they don't close completely, the next morning, they spend about two hours flushing water back through the filters to clean it. So, there is two hours every few days of wasted time. So, that is really their biggest concern. If those valves finally do go out, I think right now we are looking at probably about 5-6 month wait time. Even if we order them today. So, they have asked that we go ahead and order those now. They may not even come until next year's budget. However, as part of that we also must do some battery backups on those in case we did lose power. So, I wanted to have discussion on that. Do we go ahead and do the upgrade for the generator? So, that if we lose power that switch is fixed and the whole plant is being fed by electricity. If we do have an outage, their recommendation was to get the part for the generator. So, it will cost us about \$145,000-\$155,000, if we go that route, for the three valves and the generator switch. The other option is about \$45,000 it would be the three valves and the battery backup just for those. Eventually we have other



valves that will have to be replaced and we would have to buy that additional battery backups for those. I just wanted to start that conversation with you and see what direction the council wants to go. There are some other things that they need down there, but these are the most critical things.

Kristen- How much was the battery backup?

John- The battery backup runs about \$25,000. So, total was about \$45,000 for the three valves plus the battery backup.

Mayor Cury- Is this addressing the technical points that Michael put forth?

John- Yes, these are addressing the main concerns he mentioned. The only other big item is the high flow pump. They have two of them. One of them is much older, so if the main one is not working or having to be repaired, and you have to use the backup, it doesn't pump nearly as fast. So, you have to go from a 10–12-hour shift to a 24-hour shift to keep up with the amount of water you pump into the system. So, at some point, we are going to have to look at replacing that other pump just to keep up with the day-to-day operation.

Doug- I think we should do all of that.

Rick- Does that include the pump?

John- I do not have a quote for the pump. I can get that, but I would think those are pretty expensive.

Seth- This is not stuff that broke yesterday. Why have we not replaced this? Is it because we were planning on building a new plant?

John- I think we were trying to wait on the upgrades.

Seth- I don't know that just doesn't seem like good logic. Let's just say that we voted to go ahead with the water plant upgrades. It would take six months to get it started and trying to get the equipment in. I mean you are looking at two years out, even if we say to do it today. These are things that have to be repaired now and we spent \$1,000,000 on engineering. We probably could have retrofitted the whole plant as is and for a whole lot less than what we spent just on engineering something that now we are not even going to bid. Also, I am looking at that because we are spending \$6,000 a month on interest carry on \$1,000,000 that we borrowed. Let's say the pump is maybe \$100,000 maybe it's \$250,000, why don't we look at refinancing the debt for the engineering with the new cost. It is not going to cost that much more and refinance that as one debt package. So, that we are not paying out cash that we don't have, but we go ahead and get this done. So, my suggestion would be get the quote on the pump, like Rick said then we look at refinancing that as a whole debt package. We may be able to go to Virginia Resource Authority to do that since we're buying equipment for the plant and refinancing that engineering debt. We need to pay for that. We are just paying interest carry on it right now, and I'm assuming that the long-term goal when we do the upgrade to the plant would be to roll that into the debt package for the plant. I'm assuming that is what is going to happen but in the interim, we are going to have to continue to do the interest carry on that debt and it makes more sense to go ahead and spend the money to get the plant operational. I mean it seems like some pretty crazy things are going on down there.

Mayor Cury- My suggestion is, I'll keep it really general, we need to have a plant and I'm really thinking about what Michael said. We are not trying to tie things up with brooms and rags or whatever it was. We

don't want that. So, we need to move in a direction that would move away from that and into a modern, well-kept facility. Council, what is your action? What action do you want to take at this time?

Seth- I think we direct our Town Manager to get a quote on the pump. That is the only piece that he does not have and add that to the total. Once we know the total, we can move forward and go ahead and order the valves. The only question would be the generator. Is that something that's going to last for a while? If we buy this part to fix it?

John- I have to ask somebody that works for the electric department. We would need to know the age of it, and what their thoughts are. Rick and I talked about it the other day, he felt that it was a solid generator. It doesn't have that many hours on it.

Seth- Yes, have someone that knows what they are doing to check and make sure it is something that is worth fixing. I just think we direct John, tonight to get us a quote, but go ahead and order the valves and the parts that you need and then as a separate piece of that, we look at refinancing that debt package either with Virginia Resource Authority or with local financing to pay for it.

Rick- My recommendation on this is that you talk to Caterpillar. They do all the generators, that is who does the hospital. Have them come and evaluate the generator for us. If they don't think it is suitable, then when we redo this financing, we need a new generator to go along with this.

John- I think that is who has done work on it before.

Mayor Cury- John, do you have direction, or would you like it in a motion?

John- I would like it in a motion.

Seth- I make a motion that we direct the Town Manager to order the valves that are needed, and after assessing the generator situation, to go ahead and order the switch if that is going to fix it. He can base that on his discretion and conversation with Caterpillar. Go ahead and get a cost on the pump and to go ahead and get the pump for the water and then also subsequent to that, to look at a financing package to refinance the engineering debt, if possible, through Virginia Research Authority or with another financial institution. Rick seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- We are now on Economic/Community Development Discussion. We have had this discussion multiple times. Does anyone have any thoughts? Or do you want to move on?

Seth- I think we should table this until the new council is elected and let them make this discussion on whether or not someone should be hired for this position.

John- I just want to be clear, we are losing grants. We have received a grant that we just don't have the capacity to manage right now, and we would have to return.

Jeff- Is that the \$90,000 grant?

John- It is \$105,000 with the town matching \$5,000. It is a small business revolving loan fund through USDA. We applied for \$75,000 and we got \$100,000. However, they require quarterly reports. We would have to work with the business to make sure they qualified. It's just a lot of paperwork.

Mayor Cury- What is it for John?

John- It is for small businesses. It is a revolving loan funds. So, any business in town that qualified and needed it could get a loan at a lower rate and we would be able to provide that.

Seth- I thought we decided the IDA was going to assist you and facilitate that.

John- The IDA could oversee it, but all the reporting would still fall back on the staff.

Laura- Between you, the IDA, and the county IDA, we can't make that work?

Heather- No.

Laura- Why is it is? I mean, are you guys saying that it is just not important enough to you guys to make it happen?

Heather- No.

Laura- Well, I don't know if everybody can see that, but the answer was no.

Heather- We don't have the staff. I was saying the report is going to be monthly. I am not saying it is not important enough, we just don't have the staff to do it.

Doug- I'm sure someone in that office could do it. When Sue Wade was here, we had four or five people, now you've got close to 10. I mean, I don't understand. Why couldn't you make a monthly report?

Laura- Before you return it, could you ask the county? Could you ask Tim Danielson if this is something that he would help you guys with the report? Maybe he could help our own town IDA. It's counterproductive to hire \$70,000 employee with benefits and everything to get a \$90,000 revolving loan. Not that we want to give it back, but I feel like you should exhaust every option first.

Seth- Let me ask you this, how many hours do you think per week that it is going to take for someone to administer that grant?

John- I don't know. It would depend on the business that comes in.

Seth- But you have already made the determination that you can't do it. That's why I'm asking.

John- I just can't take on any other projects to make this a higher priority than something else.

Seth- I understand that.

John- If we were to move forward it would fall on me or I don't know who.

Seth- My only point is just like I told you guys a few months ago, I don't know what we have to do, but while we are on this, what is the status of the block grant with the facade renovations?

John- We have received a contract agreement that is what I added to talk about later with the dialogue & design.

Seth- Okay, because if you can't do this one, you are not going to be able to do that one either. We have to do that, there is too much money at stake and too much good things for our town.

Jeff- There is a lot of good money right here too, \$90,000 is \$90,000.

Seth- That is what I'm saying, I don't want to see us return that. Like we definitely cannot return that grant and we need to figure out how can we do this with either what we have. That is why I was asking how many hours would it take? You could hire a part time person who would work, maybe Tuesday, Wednesday, Thursday from whatever time you needed them to. Their duties would just be for these grants. I'm willing to do whatever we need to do to make that happen. Then if maybe that position could grow, and they could administer the block grant. You could advertise for that position as part time but maybe it could grow into a full-time position. That block grant could be potentially \$1,000,000? So, it's a lot more money involved, and I just don't want to see us not be able to do it because somebody doesn't have time to do it.

Mayor Cury- No one wants to see us lose \$90,000 or any grant.

Doug- I mean we have businesses leaving Richlands every day because they can't operate, it's too expensive, the electricity is too high and yet, you want to add more personnel which we would have to raise taxes to cover that. I mean Laura made a great point, \$70,000 versus \$90,000 and probably 85% of new businesses fail. Let's take pop-up Richlands for an example, very few of those will make it. You know that and I know that.

Seth- I hope everyone of them makes it.

Doug- I hope it does too, but watch, we will be talking about this in two years and most of them will be gone because if you look at the percentage, 85% of businesses fail and we were just talking a minute ago...

Jeff- I think it's up to us to support them as well.

Doug- We support them.

Jeff- I mean financially.

Doug- You are running everybody off by raising taxes and add more personal.

Mayor Cury- I would suggest this, everybody here wants to save money and do the best we can in spending money. I suggest that for this meeting, we move forward and put this on the agenda for the next meeting. Maybe we can come up with something better. I am asking you, please do not return or send back or give any negative thoughts to the people we got this \$90,000 from. We don't want that. It's hard enough to get a glance. Maybe council could think of a way to administer this that could be economical for everyone. I don't know John, nor Heather, nor members of council, but I think that's the direction we need tonight, because what I'm hearing is... no, no, no, no, no, and yes, yes, yes, yes, yes. And that doesn't work. So, we must continue this at the next meeting and I'm moving on.

Seth- Mr. Mayor, can I say one last thing, please?

Mayor Cury- One last thing.

Seth- John, could you look at that and maybe at our next meeting in October, let us know that you believe this would take 15-20 hours a week, or 25 hours a week. That way we know, and I think we can give you more of a direction. Maybe we can do this for that, or maybe we can start a part time position.

John- Okay, when we get to that bigger revitalization project, we are going to need someone full-time.

Seth- I understand. I completely understand what you're saying.

Mayor Cury- So, we are going to have someone with a designated job and that is your job period. That's all you do, and nothing else. I think that would be more amenable to council. Okay, moving on to Town Building Maintenance: Town Hall, Police Department, EMS Department and Teen Venture.

John- We have received a couple different bids for some of these. We have a couple options of just doing some repair work or a completely new roof. When we talked to the PD, the EMS also mentioned they had issues. We have received a couple quotes on what that would cost, but I think it would be in our best interest to go ahead and put all four of those out for bids and get bids from whoever submits those before our next meeting. That way we can consider those bids potentially in closed session.

Mayor Cury- So, you are suggesting we have a contract to look at these four building and put them out for bids? Do you want that in a form of a motion?

John- Yes.

Seth- I make a motion that we go out for RFPs on all 4 buildings whether it be for repairs or completely putting a new roof on the building and they can bid on 1 of the buildings or all 4. Jeff seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Thank you, members of council and staff. Now we are on Christmas tree discussion. John?

John- So, traditionally we have had a Christmas tree over where the Greenway stage is now. We have had trouble in the past few years finding a tree. In times past, we had someone donate a 10-15-foot tree. However, last year we really struggled to find one, when we were able to find a 10-foot tree, the cost of shipping it here was a lot more than we were going to pay. So, I wanted to know is this something that we want to continue to do? Last year, I thought we got a 6-foot tree but by the time they put it in there, it's not that big tree that we like to have downtown. Do we want to look at the option of getting a plastic replica tree in that space. If we do then we need to go ahead and order that now.

Mayor Cury- I have very strong options about this. Are you ready? No plastic. It's very simple. It doesn't work with the environment, and I don't like that. We don't need that. It isn't real. I like real Christmas. As far as having people donate trees, it fails. We need to buy a tree and be done with it. We also need to buy a tree for the section house. Forget this donating stuff. We need to buy our own. That is how you get what you want. We have the money. God knows, thousands of dollars for this set. Solved! Do I hear motion on this?

Jeff- I'm afraid not to.

Laura- I make a motion that we go buy a tree. Jeff seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Moving on, Dispatch Hours of Operation Discussion. I don't know what you guys want to do about this, but I think this needs to be handled with a lot of care.

John- At this point, we are going to remain 24 hours a day until everything gets switched over and at that point, we would like some direction from council.

Jeff- I think this needs to be discussed with our New Chief. I think we need to let him get his feet wet and see what he needs first.

Laura- My personal opinion would be option B which would keep our two full-time clerks and operate from 8:00am-6:00pm, 7 days a week. That way no job is being lost and I also think it needs to be a discussion that we have with our New Police Chief.

Mayor Cury- So, do I hear a consensus on waiting on the New Police Chief before we make this discussion?

Members of Council- Yes.

Mayor Cury- Moving on, Council Insurance Discussion.

Laura- I asked Mr. O'Daniel to put this on the agenda. We are in zero position to afford council's insurance at this stage in the game. I'll go ahead and make the motion that going forward we don't have anyone on the insurance right now, so I don't believe that should be an option for council. If another council believes they are worthy of that, then let them sit here and say it to the citizens.

Laura- I make a motion to remove council insurance as an option. Seth seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Next, we have Public Safety Committee Discussion.

Laura- I asked for this to be on the agenda. With everything going on and all the changes happening, one of us is not as great as all of us, and I think we would all work together to ensure public safety. We used to have a safety committee years ago and I just think it would be very beneficial to have all your chiefs from each department. I would like to serve on it as well and have them come and give an update each month.

Laura- I make a motion that we form a public committee. Doug seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- I will go ahead and appoint this committee, it will be John, Chief of Police, Chief of Fire and Chief of EMS, Laura, and myself. Is that acceptable to the council?

Members of Council- Yes.

Mayor Cury- Moving on, Library Project Fund. Ms. Lauren, did you want to come up and speak?

Lauren- I was retained to help the library and securing the funding, which was already approved, also just to mediate any disagreement that may happen. This is not contentious.

Mayor Cury- Okay, good. When an attorney comes to us, I always shudder just a little bit. However, it's you, and I don't shudder because I know you and like you. Alright, but do you mind explaining it?

Lauren- Well, the funding was approved for the exterior of the library to be renovated, which I think we can all agree is in desperate need of repair and \$154,000 was approved. So, they have put out the request for bids, and in that request for bids, there are three progress payments that are to be made. So, when the contractor invoices the library, the library can then submit the invoice to the town and three payments of \$51,333.33 adds up to \$154,000. Which was approved by the town in December of 2021. So, that's what this memorandum is about.

Jeff- So, we just need a motion to accept this memorandum?

John- I didn't feel comfortable writing a \$154,000 check with no kind of oversight. So, this is kind of how those grants go.

Mayor Cury- Alright, how much do you need? \$154,000 or \$51,333.33?

Lauren- Well, the request for bids have just gone out, the library hasn't even picked a contractor yet. However, when they do in phase there will need to be the three payments of \$51,333.33.

Jeff- I make a motion to approve the memorandum between the Town of Richlands and the Tazewell County Library Board of Trustees. Rick seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Next, we have the Street Paving Discussion.

John- I asked the staff to give me a list of what they had. It is ranked in order of worst to still needs improvement. The green stars indicate roads that if we were to repave them, we will also need to replace water and sewer line under those. It doesn't make sense to repave a road that you would have a water and sewer line continuing to break and have to constantly deal with that. However, this was just a list of the roads that needs worked on. Also, we can start looking at this paving schedule as something that we discuss every year in the budget. We haven't budgeted any money for stuff like this since I got here, but I wanted to give you all an update and let you all ask any questions. If you all want to review this and then discuss it later. Whatever you all think is best.

Seth- So. I had a couple questions. So, when we were at the county, we did pave every year and we always got matching funds from VDOT to do paving. If we put up half a million, then VDOT puts up half a million. We would then get a million dollars' worth of paving done. Why are we not doing that here?

John- We used to do that, but I think that is something that they have gotten rid of in the last two years.

Doug- I think we get about \$1,000,000 a year to upkeep our roads.

Seth- Can I make a suggestion? So, we get about \$1,000,000 a year and we've done no paving?

Heather- It's not just for paving, it is for up keep. It is a general maintenance fund. You can use it for paving, painting, snow removal, any kind of maintenance. It's not just for paving

Seth- Why don't we budget that money and get started on this list. Why can't we take that money and budget it and we will do this many roads this year and do this many roads next year and get our roads back in good shape. I don't think you can do all these roads in one year, obviously, that is too much to do all at one time. I understand that. However, we should be setting aside and saying 40% of this or 30% or 50% or whatever that number is, we are going to use that for paving, and we are going to go by this schedule the staff has prepared, and we are going to pave these roads. I don't understand why this hasn't been done already.

Jeff- I think we subsidize some of the salaries with that money.

John- It is very complicated.

Seth- It is not complicated. Is that what we are doing with the money?

John- So, like if we budget \$600,000 for paving and then sometimes, we are not able to do the \$600,000 but it was in our budget, so then if we don't do \$600,000, we still owe them. Essentially, it's the last budget issue that we must work through. I have it on the list to try and figure out how to fix it.

Seth- No, stop. We are never going to do that again. We are going to budget every bit of this money. We are going to use every bit of this money that they give us to fix the freaking roads. That is what it is for. It is that simple.

Jeff- I said we need to make a paving fund and put that money in there.

Seth- That's right. Put it aside. Budget this. If you know that you are going to spend X amount of money, we take our bids in the spring and then we start our paving, and it is done. Then it is on a schedule, and it will be done once you know how much you have coming in from your bids, and you have allotted this amount of money for the paving. The rest of it you can save for the maintenance or whatever needs to be done. This is not hard.

Jeff- But then we must find the money to pay everybody. That's what he is saying.

Seth- How are you using VDOT money to pay people? I don't even understand how you do that.

John- That's something that we are going to have to work through when we start the budget process. I had a list of things to discuss, and this was the last one.

Laura- I have read the minutes to these meetings over the last 10 years and Doug asked someone that was sitting on council if we owed VDOT \$1,000,000.

John- We owe them work.

Seth- Oh, I get it now. I see what you are saying. We have already committed the work, and didn't do the work, but we used the money elsewhere in the general fund. I get it now.

Doug- The \$1,000,000 that I was talking about was used elsewhere and not used on the roads and the statement was made to me that we must pay that money back.



John- If we use the ARPA money, it will just fix the issue, it won't fix the problem.

Jeff- The root issue is the salaries.

John- From what I understand, in the past, we had more employees so we could do 1.5 million worth of work on the roads. Now we only have 4 employees, and no one else has been hired because of cost savings, so we are not able to do that much work on the roads.

Seth- Guys, this is terrible.

Heather-This is not a new problem.

Seth- Oh, I know. This is an inherited problem. By the next meeting, if you can give us a list on how that VDOT money can be spent, I am going to try to help you all solve this problem.

Mayor Cury- Okay, I am going to appoint Seth and Jeff to meet with John at Town Hall before our next meeting in October to come up with a plan to help the town with this problem.

Next on the agenda is Fluoride Update and Discussion.

John- We have a couple things we need to check off to be able to start pumping fluoride into the water. This was something that started way before I got here and with all the turnover, I wanted to make sure everybody was on board to continue to move forward with that before we call the Health Department to get the inspections and start sending out letters to the citizens. So, I just wanted to make everyone aware of this. If you want to change course, we need your direction at this point before we continue to make those next few steps.

Kristen- You know my children never had fluoride at the dentist because I just assumed we were in the 21st century and had fluoride in our water here. So, for me, I think that should be a no brainer.

Doug-There's a lot of pros and cons. So, maybe we should put it off and maybe do some studies. I'm just saying maybe we should go slow on this because if you make a mistake with fluoride, you could poison people and we wouldn't be able to use our water for 30 days.

Seth- I think we should wait until we do these repairs with our system, and then you guys bring this back up and let us have that conversation then.

John- Okay, I just needed some direction on what you all wanted. So, we are tabling this until we get our system repaired.

Mayor Cury- Okay, next Laura you wanted to discuss about a refund with a demand meter?

Laura- His residential building was on a demand meter, and he was having to pay that fee every time he hit the demand peak and he was removed and put back to a regular meter, so he is asking for a refund of his \$337.50.

John- When he hit his demand peak, he was charged with \$112.50, and he hit that on three different bills.

Mayor Cury- John, are you looking for approval to refund this guy his money?

John- You all made the decision to switch this guy from a demand meter to a regular meter. I disagreed. He hit his demand meter all three times and I think he should have to pay for at least some of that. Unless he can prove that he fixed whatever was causing him to use that much electricity.

Laura- What caused the demand was because he had a heat pump installed and with that work going on and the temperatures changing...

Jeff- It takes three months to do that?

Mayor Cury- What is fair to him and what is fair to us?

Laura- I make a motion to refund him his money to match whatever his bill would have been if he was on a residential meter. Doug seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Doug- I want to go back to my \$1,000,000 comment. I have brought this up several times...

Seth- Is it too late to turn that over to the Commonwealth Attorney's office? I mean if this money was spent inappropriately, then you have an obligation to report that. If we are in this room and we see John or anyone else spend money in a way that's inappropriate of our taxpayer funded dollars, then we have an obligation to turn it over to the Commonwealth Attorney. So, my question is, is there a statute of limitations on someone misappropriating public funds? Probably not. So, if there's not, you all should turn this over to the Commonwealth Attorney and let them investigate it.

Mayor Cury- Okay, moving on. Dialog and Design Contract. John?

John- We received a contract agreement back from the company to do the initial architect work of the Downtown Revitalization project. The attorneys have reviewed it. The main issue they had with it, is that it doesn't state that it's capped at \$50,000, which is what the grant amount was for. So, we are going to go back to them and renegotiate that. I wanted to give council an update on that and see what direction you all want us to go.

Seth- Did we set an amount in the beginning?

John- Originally, it's just the total amount of the grant. The \$50,000 that we received. They came back with a contract agreement that they wanted to get in place before they started the work. However, with the contract, it doesn't specify that it is capped at \$50,000.

Seth- I think that's probably a good idea. Whatever we need to do. I don't think we should give them an open-ended agreement.

Mayor Cury- Okay, thank you, members of council and staff. Moving on, Town Manager Reports.

John- So, I have a lot of different things, I'm going to run through pretty quickly. Just a quick emergency phone update, we reached out to the sheriff that was working on this for the Community College. They gave us some contact information but didn't have any quotes on that. So, if that is something that we want to move

forward with in the future, I will need to have some further discussion on what exactly we want those to look like.

Next item is Lake Park restroom. I don't know if some of you are aware or not, but the bathroom was vandalized again. Recently, they basically smashed up the whole sink. So, they will be working to repair that, but it will likely be closed for the rest of the season and be winterized for winter.

Cornelia Cox spoke at our last council meeting. I went and reviewed that. There was a survey line where she thought the property line was. There was some disagreement on that and at this time, I didn't feel like it was something that we need to get involved with. If that is something that you want legal counsel to look into further then we can have them do that. However, based on where the road was, I didn't feel like it was something that we needed to start doing work to maintain someone's personal property. I feel for her, and I feel for this situation, but I didn't feel like it was something that we needed to get involved with it this time.

Junk vehicles, and dilapidated homes were mentioned at the last meeting. We currently don't have a code enforcement officer. Hopefully, when we get our New Police Chief, he will be able to hire someone for that, who might help us start back up with that, but ultimately a lot of those come down to the funding. If we want to start tearing down houses, then we need to start budgeting money to help pay for those demolitions.

East 2nd Street, I've looked at that one. There's a lot of issues that you come up from the people parking on it, to the street paving, to the wall, if this is something we want to address but we are looking at a lot of money, and a very difficult time because just the proximity of the houses and the way it's laid out and trying to determine what's our responsibility versus what is the property owners and trying to worked with them to potentially address some of those issues. If it's something we do want to pursue, I think it's something we are going to have to get some legal counsel on.

Cliff St is a private road. From Burnett to Prater Drive is maintained by town. As you start to go up the hill, that is a private road. At one time, it was paved. However, the worst part of the road is Cliff Street, and it is a private road.

I did have the brakes checked on the trash truck. From what I was told, this is kind of just an unfortunate side effect of a big piece of equipment moving up and down the hills, but they have looked at those and checked on those.

Laura asked about the website, Ashley was working on that when she was here and then she left, it kind of got dropped and the grant from the county had expired, but AJ sent the link if that's something we want to pursue later to get that updated.

The solar panel update, we received a draft ordinance from GDS on how we could safely implement the rules and regulations on that. I am having some staff and some people that work in the electric system to review that. If there are any issues with things that stand out to them, we need to make sure we are aware of that. I also mentioned to the Planning Commission that we need to start looking at zoning. We don't want to put an ordinance in place that allows solar panels, and they can put them anywhere on their property and we start having zoning issues. So, we want to go ahead and adopt the zoning requirements as well.

Laura mentioned the street lighting on Mason St. Our guys can put a streetlight out there, it is going to be about a \$200 cost. If no one objects to that then we will go ahead and do that.

The last two things, Halloween falls on a Monday this year, at our next meeting we need to discuss and maybe look at asking the residents to observe it on Saturday or Sunday. I will be talking to the New Chief as well as interim to see what they recommend, because they'll be the ones out patrolling to make sure to keep everybody as safe as they can.

Lastly, the Greenway Stage. At some point, we are going to need to come up with a name to call it. Either Green Space Stage or Greenway Stage or do we want it named after somebody? Since we are starting to have events out there, we want to start tagging it on social media and things of that nature. We want to make sure we have a set name before other names start popping up. So, we want to make sure that we are on the same page. That is something I would like you all to think about. If you have any ideas, we will consider those at our next Council meeting. That's all.

Mayor Cury- Wow, that was a very detailed and thorough update. Thank you, John. Now we are on Town Attorney Reports- Utility Easement and Electric System Contract Review. Michael?

Michael- I talked to Nathan on the phone yesterday the utility easement. I looked for the utility easements, and I couldn't find anything on the Shoney's property itself. Nathan was letting me know that they may have to dig up the line that's now currently owned by or on the other property, so we would need an easement from them as well as an easement from the new owners of the Shoney's property. I'll keep looking for the easement but seems to me like we would have to get an easement from each property to be able to move anything. If I can't find one, we may have to go about getting a new easement.

Mayor Cury- Okay, I think you have a general go ahead from Council. Next, where is the contract review?

Michael- As far as the contract review, I have touched base with you already on this, but it looks to me that AMP and Blue Ridge would have the ability to veto any potential sale of the ownership of electric system. So, I think we have settled that on what we are doing going forward on.

Seth- I appreciate the review and I think that's probably the general consensus, and that is that they could veto it so that answers the \$1,000,000 question of whether or not we could sell the electrical system. So, that brings us to phase two of this, which has always been if we can't do that, how do we go forward? I would just suggest that you establish an electrical committee with a couple members of council, couple members of staff, possibly some citizens, whatever you deem would be best in that situation to look at alternatives and future power generation things for the town. I would be glad to serve on this until I exit council and even afterward if you want to me to be a citizen member. I would be glad to serve to help you guys on that. I think it's very crucial for the future of our town that we make sure we make the right decisions.

Doug- I would like to make a suggestion. I would like to be on that committee and Seth and I would like to add Shea Cook to that committee. That was part of the old committee that was disbanded. I think Seth should serve after his term as a council member. I think we should let him carry on with Shea Cook and let them be our representatives of the community.

Mayor Cury- I think it deserves great consideration and I don't care to appoint you or Seth. I would like to do it at the next meeting though so I can have a great time to think about the function of such committee.

Mayor Cury- Okay, anything else, Michael? Now we are on Council Member Reports. These are non-voting items. Kristen?

Kristen- Nothing from me tonight.

Mayor Cury- Thank you, Kristen and thank you to the Planning Commission for the diligent work you did. It is very important. Seth?

Seth- Yes, just two small items. One thing John, I think it would be appropriate if we could get better communication notices wise. I don't have Facebook. I don't know if everybody else does or not, but I miss out on some things. There were a couple of ribbon cuttings that I didn't know about, and the emergency services dinner Sunday, I didn't know about that either. So, what I would suggest on that is to maybe relay a message to Bekah or Heather or someone. It might be appropriate for the clerk to do that since it's notification to the council, but if you can just let her know a couple weeks, a month, whatever in advance, to send everybody an e-mail about these monthly events.

The second thing, I got a phone call this week from a lady who has a trailer park on Farmer St. I can't think of her name off the top my head, but I did drop by and look at this and she's lost two sales because the people came and met with Nathan. I think Nathan scared them. She said he basically was telling them all these things they would have to do if they bought this trailer park. Really, they don't have to do anything, all of those things are grandfathered in under what it is now. I don't know what the right answer is, I'm just hearing her side of it.

John- If you will send me that information, I'll look into it.

Mayor Cury- Okay, Thank you, Seth. Doug?

Doug- I have just got one thing, I'd like to make a motion, and this motion...

Mayor Cury- Doug, these are no-voting items. If you wish to make a motion, you will have to wait until the end.

Doug- Okay, that is all I have then.

Mayor Cury- Okay, Rick?

Rick- Michelle Killen reached out to me, she is the same one that talked to Seth. She said she was told she had to replace all the water lines and pave the street.

John- I will have to look at it and see what was going on.

Rick- Dale Shreve and his wife was here, and his wall is in pretty bad shape. Will you look at that wall and let us know at the next council meeting? That's been a problem for 10 years and it is going to take his house out if it falls.

John- I'll look at it.

Mayor Cury- Thank you, Rick. Laura?

Laura- Yesterday I contacted you, Mr O'Daniel, about a flag at Critterville. Do you have an update? Was that taken care of?

John- I haven't, but we have flags here, I will try to get someone to take care of that tomorrow.

Laura- Perfect. Also, I had a citizen concerned about the brush pickup truck. I know sometimes it takes a day, sometimes it takes a couple weeks, but someone said it has been a while.

John- I know they have been waiting on a part for the grapple truck. They are doing the best they can with the other equipment in between their garbage run.

Laura- Okay, my next thing is, and I know it is not going to be popular thing, but it ties into what we were talking about earlier, I would appreciate if you could, by our next meeting, bring us information on how we would start the process of a forensic audit. It's not to point fingers at anyone sitting here, it's to find out how we go forward a lot better and more efficiently.

I've also had a lot of business owners, small business owners, reach out to me about only certain businesses in town seem to get all the attention. I would like council to consider forming a small business alliance. We used to have one at one point and it went away when the administration changed.

I also had a question about the ARPA update. I was still waiting on the answer for what the budget needs are.

John- So, we were going to use it for the salaries and things, but we had some debt and things that we could do one-time payments to address those to keep our budget at a point where we won't have to do any additional tax increases. So, it was used to make some payments so that we wouldn't have that added cost in this year's current budget.

Laura- Perfect. Thank you. The last thing, I'm sure everybody has seen in the news that the value of used cars is skyrocketing right now. We have implemented a personal property tax, which I would love to see out the window at this point, because people in Richlands are being taxed twice here and in the county. The county just offered some relief to their citizens with that personal property tax because the value of used cars is going up. If we could look into that, maybe at the next meeting, talk about how we can offer our citizens relief.

John- So, there's already some relief in there and when we passed our budget, we thought the county was going to stick to their total evaluations. They ended up going back, so it was my understanding that they reduced it by about 10%. So, there is already a discount built in based on what we originally did our budget on. But beyond that, I don't care to look into it and see what other options they have. If that is something that council wants to consider.

Laura- I would appreciate that. I'm not sure what the consensus is there, by the council, but even though our rate might stay the same, when the value of those used, cars are going to go up and then the people are going to automatically have to pay more. I think right now we need to do everything we can to help our citizens.

John- We can talk about it. I don't want to put something in place and then the accounting side become a nightmare. However, I'll talk to them and see what options we have to make those transactions easier.

Laura- Okay, thank you.

Mayor Cury- Thank you, Laura. Jeff?

Jeff- Yes, just couple things about the Rec Commission. Going back to our discussion on the destruction of the bathroom, we talked about a commission maintenance and hopefully we can have somebody here from the commission next month. We couldn't get together for a workshop this time, but we were talking about the

possibility of a maintenance person or adding a maintenance person to be able to check the bathrooms and soap dispensers, and stock stuff at the different parks and they would do a daily drive by of all the parks and check everything. So, maybe it is something we can get some more feedback on.

Mayor Cury- Thank you, Jeff. That is a great idea. Doug, you wanted to make a motion, and this is your time to do it.

Doug- I would like to make a motion that our electric system mirrors AEP rate and structure and that would include the demand meters.

If we mirrored them that would make sure we don't have those increases that we shouldn't have. Like Laura said, our town is in trouble, and we are losing businesses left and right. If we don't get in line with AEP, then those new businesses that come in with Pop-Up Richlands are not going to be able to make it. Also, the businesses that have been here for 20 years are not going to be able to stay unless we match AEP's rates.

Mayor Cury- We have a motion. Do we have a second?

Seth- I will second the motion so we can have discussion about it.

Mayor Cury- Okay, we have a motion and a second. Is there any discussion?

Seth- Doug, I completely agree. I think whatever we do in town should at least match what AEP is doing. If we can't have a better rate than AEP, then we should at least match AEP or there's really no point of us being in the power business. However, I just don't know that it is that simple as us making a motion here. I don't know how that works, Mr. Mayor, is it as simple?

John- My concern would be, I would need to look and figure out a way that we could do that because they may have 10 charges and we might have 8. We would just have to find a way to do that. I don't know how you do that. I don't think it is that simple. If they continue to change their rates, then we have to go by the charter with proper advertisement and have public hearings before we would be able to change anything.

Mayor Cury- I will share my thoughts, understand the point of it and I think it's very complex and emotional. I don't think it could be solved in a motion.

Laura- I agree. My concern is we have to have a public hearing. I would like to see what that would look like first.

Mayor Cury- Okay, we have a motion and a second. Doug, would you like to keep your motion?

Doug- Yes.

Mayor Cury- Seth, would you like to keep your second?

Seth- No, I withdrawal my second.

Mayor Cury- Okay, we have a motion, is there a second? Motion fails for lack of a second.

Laura- I just want to make perfectly clear that my stance on that is strictly because we have got to have a public hearing before we do something like that.

Seth- I agree.

Doug- Okay, I make a motion that we have a public hearing on October 11<sup>th</sup> to set our rates as the same as AEP. Laura seconded the motion.

Mayor Cury- Okay, we have a motion and a second. Is there any discussion?

Seth- I don't know how you can have a public hearing without setting a rate schedule and letting the people know what AEP's rates are.

John- I can reach out to AEP and see what we can do and try to get that to present at our next meeting.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Mayor Cury- Okay, moving on to Mayor Comments. First off, I want to thank Captain Hankins for being here tonight. Looking back here. You look like a solid force and a crew back there with Keith and Matt and the others. I appreciate everybody being here and staying until the last. It means you're really digging in and I appreciate it. I'll share with you just a little something, nothing is concrete, but at the section house, we are going to try to have a little something over there for Halloween. We don't know what we're going to do, but we would like for everyone to come. And we accept all the help we can get. So, we really want something for the children.

On a more serious note, I'm in contact with Doctor John Ragosta, who is a superb scholar at University of Virginia. He has just written a book about Patrick Henry. So, I am trying really hard to get him to come here to preview his book on Patrick Henry and I peaked his interest on the very fact that Patrick Henry gave us our name. So, as soon as the university signs the contract, he will be in contact. I want him to come and talk to us. For anybody interested, it's not anything but just a program, something for everybody. So, I think it would be very interesting and enlightening and it will get our minds off other things. I think you will find him amazing.

I just think we all work toward different things, and that's what makes this town our home. It makes it interesting. I'm so glad we are here. Thank you. Thank you. Thank you. I will entertain a motion to adjourn.

Jeff- I make a motion to adjourn this meeting. Seth seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call- Doug- Yes, Jeff- Yes, Rick- Yes, Kristen- Yes, Seth- Yes, Laura- Yes. Motion carries -6/0.

Next meeting will be October 11<sup>th</sup> at 5:30 in Richlands Town Chambers.

Adjourned!!

---

Rodney D. Cury, Mayor

---

Rebekah Hackworth, Clerk



**Carter**



**LET'S GET  
TO WORK.**

---

**Carter Machinery Company, Inc.**

8362 Richfood Rd Mechanicsville, VA 23116

September 28, 2022

Mr. Compton,

Our team has reviewed your request for a statement speaking to the long term viability of the CAT 3512 Generator, Serial number 24Z09218 located at 110 Virginia Ave, Richlands Va.

According to our records the equipment has been maintained by Carter Machinery for many years and almost all recommended repairs and maintenance have been approved and performed on this equipment. The CAT 3500 engine platform is still in current production and with an install base numbered in the many thousands Carter expects the platform to continue to be supported for many years into the future.

While Carter Machinery cannot predict specific failures of equipment, we would consider this unit a good candidate for controls retrofit. We look forward to continuing to support the Town in regard to this system.

Please feel free to contact me with any questions.

Thank you.

**Dale Anglin** – Electric Power Product Support

Carter Machinery Company, Inc.

1330 Lynchburg Tpke., Salem, VA 24153

540.682.2001 (direct)

540.562.0139 (fax)

800.768.4200 (corporate office)

[Dale\\_Anglin@cartermachinery.com](mailto:Dale_Anglin@cartermachinery.com)

**Matt Durney** – Product Support Specialist, Power Systems Division

Carter Machinery Company, Inc.

8362 Richfood Rd. Mechanicsville, Va 23116

804-572-0395 (mobile)

[Matt\\_Durney@cartermachinery.com](mailto:Matt_Durney@cartermachinery.com)



## Staffing Options for Police Department Clerk

### **Option A**

#### **Lobby Open 24 hours (Current)**

4 Full-time Clerks that will work 12-hour shifts throughout the week

- \$ \_\_\_\_\_ per fulltime Employee
- \$ \_\_\_\_\_ Over-time (Vacation and Sick Leave)
  
- Total: \_\_\_\_\_

### **Option B**

#### **Lobby Open 8:00 am to 6:00 pm (7 Days a week)**

2 Full-time Clerks that will work 10-hour shifts throughout the week

- \$ \_\_\_\_\_ per fulltime Employee
- \$ \_\_\_\_\_ Over-time (Vacation and Sick Leave)
  
- Total: \_\_\_\_\_

### **Option C**

#### **Lobby Open 8:00 am to 6:00 pm 6 Days a week**

1 Full-time Clerk that will work 10 hour shifts four days a week along with

1 Part-time Clerk that will work two 10 hour shifts each week

(Lobby Closed on Sundays)

- \$ \_\_\_\_\_ per fulltime Employee
- \$ \_\_\_\_\_ per part-time Employee
- \$ \_\_\_\_\_ Over-time (Vacation and Sick Leave)
  
- Total: \_\_\_\_\_

### **Option D**

#### **Lobby Open 8:00 am to 4:30 pm (5 Days a week)**

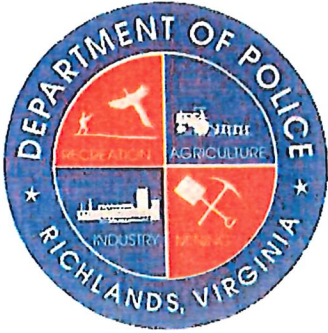
1 Full-time Clerk that will work 8-hour shifts Monday – Friday or 2 Part-time Clerks

(Lobby Closed on Saturdays & Sundays)

- \$ \_\_\_\_\_ per fulltime Employee
- \$ \_\_\_\_\_ Over-time (Vacation and Sick Leave)
  
- Total: \_\_\_\_\_

If the Council does not want to go with Option A, then we can start with Option B (after full integration of 911) without having to decrease current staff. Then as time goes on, and if someone quits, then you could look at possible moving to Option C.





## DEPARTMENT OF POLICE

1851 CRANWELL DRIVE  
RICHLANDS, VA 24641

RONALD D. HOLT, CHIEF OF POLICE

UNIFORM PATROL DIVISION  
276/964-9134

NARCOTICS TASK FORCE  
276/964-9137

CRIMINAL INVESTIGATION DIVISION  
276/964-2532  
276/964-2523

RECORDS DIVISION  
276/964-2516

FAX  
276/964-2074

To: John O'Daniel, Town Manager

From: Ron Holt, Chief of Police

RE: Proposed Lobby and Dispatch Operations

Date: 09/28/2022

Mr. O'Daniel,

I have had an opportunity to review the lobby/dispatch proposal submitted by the Sheriff and former Interim Chief Jon Hankins. At this time, I feel that staffing the dispatch center with a clerk from the hours of 0800 to 1800 seven (7) days a week, will meet the needs of the public during peak hours for walk-in traffic. I would also further propose that the lobby of the police department remain open twenty-four (24) hours a day, seven (7) days a week. This can be accomplished while simultaneously maintaining a high level of service and a providing a safe sanctuary for those in need. Also, it is important to note that this option would allow for the retention of all current employees of the police department dispatch. If this option is chosen, we would:

- Monitor the lobby via live camera feed to E911 during the evening and overnight hours. This would assure that any person entering the lobby after regular hours would be observed by trained emergency dispatchers during the duration of the time, they would spend in the lobby area.
- A phone that will be connected to E911 will be placed in the lobby for after-hours use. Once the user picks up the phone a trained dispatcher would answer the call, while being able to simultaneously view the caller via live feed. This would assure that if any danger were posed to the caller, the dispatcher would be able to immediately relay that information to responding officers.
- The bathroom facilities and the lobby seating would be available for use by citizens waiting for a police officer to respond to the call for service.



I continue to collaborate with Captain Davis with Tazewell County 911, all our stakeholders, and partners to assure that the dispatch transition is progressing. We are currently awaiting quotes and other information from vendors to be presented to you. I will forward that information to you as soon as it is received. If you were to have any questions, concerns or further direction pertaining to the transition, please do not hesitate to contact me.

Respectfully,

A handwritten signature in blue ink, appearing to read "Ronald D. Holt". The signature is written in a cursive style with a large initial "R".

Ronald D. Holt

Chief of Police





## Request for Proposals

### Forensic Accounting Audit Services

**PURPOSE:** The City of Bristol, Virginia is accepting proposals from qualified, Virginia licensed firms for Forensic Accounting Audit Services related to The Falls development, a capital project, in accordance with the requirements set forth in the request for proposals. The successful firm must be independent of the City of Bristol, Virginia in all respects. The original proposal and five (5) copies must be received by the issuing office by not later than September 15, 2017 at 2:00 p.m. eastern time. Offerors shall provide one (1) additional copy with all information considered proprietary redacted and suitable for public inspection in accordance with Section 2.2-4342 of the Code of Virginia. Proposals must be sealed, addressed and clearly labeled as follows:

Mr. Don Quesenberry, Procurement Manager  
City Hall, Room 208  
300 Lee Street  
Bristol, Virginia 24201

“Proposal for Forensic Accounting Audit Services”  
Due date and time – September 15, 2017 at 2:00 p.m.

Questions regarding requirements set forth in the request for proposals must be submitted in writing to Mr. Randall Eads, Interim City Manager/City Attorney at [CityManager@bristolva.org](mailto:CityManager@bristolva.org) no later than one (1) week prior to the due date.

**PROJECT SCOPE:** The audit shall include forensic audit services associated with all phases of The Falls development, a capital project, beginning in 2010 through current year expenditures as well as prior years if necessary. This will include identifying areas of fraud and misconduct and transaction mapping from original project inception through transaction completion cycle. The audit shall include, but not be limited to disbursement of funds, development of contracts and incentive agreements. Upon completion of fieldwork a report of findings will be delivered to the Interim City Manager/City Attorney. The auditors may work in conjunction with any legal audit team retained by the City if the scope of work involves similar transactions. The City Attorney has the authority to compel the production of documents from third parties if additional documentation is required to cover the scope of services.

**TERM:** The term of the agreement will be for one (1) year with the option to renew for two (2) additional one (1) year periods, negotiated annually.

**COMPETITIVE NEGOTIATION:** The successful firm will be selected by Competitive Negotiation pursuant to Section 2.2-4302.2.4 of the Virginia Public Procurement Act for Professional Services – the public body shall engage in individual discussions with two or more offerors deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the requested services. Repetitive informal interviews shall be permissible. The offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project, as well as alternative concepts. In addition, offerors shall be informed of any ranking criteria that will be used by the public body in addition to the review of the professional competence of the offeror. The Request for Proposal shall not, however, request that offerors furnish estimates of man-hours or cost for services. At the discussion stage, the public body may discuss nonbinding estimates of

total project costs, including, but not limited to, life-cycle costing, and where appropriate, nonbinding estimates of price for services. In accordance with Section 2.2-4342, proprietary information from competing offerors shall not be disclosed to the public or to competitors. At the conclusion of discussion, outlined in this subdivision, on the basis of evaluation factors published in the Request for Proposal and all information developed in the selection process to this point, the public body shall select in order of preference two or more offerors whose professional qualifications and proposed services are deemed most meritorious.

Negotiations shall then be conducted, beginning with the offeror ranked first. If a contract satisfactory and advantageous to the public body can be negotiated at a price considered fair and reasonable, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be formally terminated and negotiations conducted with the offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price.

**INSTRUCTIONS for PREPARING PROPOSALS:** Please submit a written proposal addresses the following:

1. Provide information descriptive of firm's qualifications and experience with similar projects.
2. Discuss the qualifications of key staff to be assigned to the project.
3. Provide references of five (5) current or former clients, to include contact person and telephone number.
4. Provide proof of financial stability to perform the requested services.

**EVALUATION CRITERIA:**

1. Firm's experience with similar projects.
2. Qualifications and expertise of key staff.
3. Availability of firm to meet deadlines and complete the project in a timely manner.
4. Completeness of proposal.
5. Nonbinding cost estimates discussed.

**EMPLOYMENT DISCRIMINATION, DRUG FREE WORKPLACE, IMMIGRATION LAWS:** By accepting an award to provide the requested services the firm must acknowledge, in writing, compliance with the following provisions of the Virginia Public Procurement Act:

Section 2.2-4311 – Employment discrimination by contractor prohibited; required contract provisions – All public bodies shall include in every contract of more than \$10,000.00 the following provisions:

1. During the performance of this contract, the contractor agrees as follows:
  - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
  - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.

- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for meeting the requirements of this section.
2. The contractor shall include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.

Section 2.2-4312 – Drug-free workplace to be maintained by contractor; required contract provisions – All public bodies shall include in every contract over \$10,000.00 the following provisions:

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order over \$10,000.00, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Section 2.2-4311.1 Compliance with federal, state and local laws and federal immigration law; required contract provisions. – All public bodies shall provide in every written contract that the contractor does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

**INSURANCE REQUIREMENTS:** The successful firm, and any of its subcontractors, shall, at its sole expense, obtain and maintain during the life of the resulting contract the insurance policies and/or bonds required. All such policies and/or bonds shall be effective prior to the beginning of any work under the resultant contract.

**Professional Liability:** The successful firm is required to carry, at a minimum, a \$1,000,000.00 (one million dollars) professional liability policy and provide additional coverages as may be described in any resulting contract. In any case, the City of Bristol, Virginia shall be listed as an additional insured in the policy.

**COOPERATIVE PROCUREMENT:** The City of Bristol, Virginia authorizes other municipalities, whether located in the Commonwealth of Virginia or not, to use the contract resulting from this procurement transaction. Interested agencies shall deal directly with the firm selected to provide the requested services.

**PROPRIETARY INFORMATION:** Trade secrets or proprietary information submitted by the offeror shall not be subject to public disclosure under the Freedom of Information Act, unless otherwise required by law or court. However, the offeror must invoke the protection of Section 2.2-4342(F) of the Code of Virginia, in writing, either before or at the time the data or other material is submitted. The written notice must specifically identify the data or materials to be protected and state the reason why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, including any proposal prices as proprietary, or trade secrets, is NOT ACCEPTABLE and may result in the REJECTION of the proposal.

Considering this is a Request for Proposals, no information regarding the proposal records or the contents of responses will be released except in accordance with Section 2.2-4342 of the Code of Virginia. Once an award has been made, all proposals will be open to public inspection subject to the provisions set forth above.

<b>Customer:</b>	Richlands Town	<b>Sales Order</b>	
<b>Customer Address:</b>	200 Washington Square Richlands, VA 24641	<b>Order #:</b>	00004519
<b>Customer County:</b>	Tazewell	<b>Effective Date:</b>	Date of customer signature below
<b>Customer Admin Contact:</b>	Frank Dorton	<b>New/Add-On:</b>	Add-on Core
<b>Customer Admin Phone:</b>	(276) 964-2566	<b>Sales Rep:</b>	Shane Ireland
<b>Customer Admin Email:</b>	fdorton@richlands-va.gov		

**Investment Summary**

Software Services - Subscription	\$11,000.00
Hosting Services	\$3,500.00
Professional Services - Implementation	\$5,000.00
Conversion Services	\$8,000.00
<b>Year 1 Investment:</b>	<b>\$27,500.00</b>

**Summary Notes**

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Software Services - Subscription	Amount
Employee Self-Service - 3 Year	\$3,000.00



Software Services - Subscription	Amount
Human Resources - 3 Year	\$3,500.00
Payroll - 3 Year	\$4,500.00
<b>Annual Fees:</b>	<b>\$11,000.00</b>

Hosting Services	Amount
Hosting (Level I)	\$3,500.00
<b>Annual Fees:</b>	<b>\$3,500.00</b>

Professional Services - Implementation	Amount
Standard Personnel Implementation I	\$5,000.00
<b>One-Time Fees:</b>	<b>\$5,000.00</b>

Conversion Services	Amount
Human Resources- Advanced Conversion	\$3,500.00
- Employee Master Information	
- Employee Profile History	
- Salary, Position, Education History, etc.	
- Employee ACA Benefit Information	
- Employee Dependent Benefit Information	
- Employee Benefit Time Transaction History for 3 years + current	
Payroll - Base Conversion	\$4,500.00
- Employee Master Information	
- Current Year Check History	
- Gross Pay	
- Detailed Deductions	
- Detailed Taxes	
- Net Pay	
- Leave Time Balances	
<b>One-Time Fees:</b>	<b>\$8,000.00</b>

Initial term of the Software Services are a 36 month subscription, commencing 90 days after the Effective Date.

**Software Services - Subscription Notes**

Thereafter, the Software Services subscription shall renew automatically for 12-month renewal terms unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

The initial Hosting Services Term shall be 36 months commencing on the Effective Date.

**Hosting Services Notes**

The Hosting Services Terms shall renew automatically for 12-month renewal terms at then-current applicable Fees unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

**Professional Services - Notes**

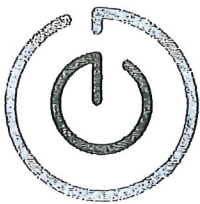
Includes all standard implementations listed under "Professional Services - Implementation".

**Sales Order Notes**

Based on approx 130 employees (85 Full Time, 45 Part Time)







Edmunds GovTech  
o. 609-645-7333 ext.3012  
m. 919-247-5162  
[www.EdmundsGovTech.com](http://www.EdmundsGovTech.com)

REFERENCES LIST  
For the VA prospect:

Account Name	Modules	County	State	Employees	Contact	Title	Email
arrows Town	Payroll Only	Giles	VA	66	Debbie Thomas	Finance Officer	<a href="mailto:dthomas@townofarrows.org">dthomas@townofarrows.org</a>
outh Boston Town	Payroll/HR/ESS	Halifax	VA	90	Mickey Wilkerson	Accountant/Finance Director	<a href="mailto:m2wilkerson@southbostonva.us">m2wilkerson@southbostonva.us</a>
lmarnock Town	Payroll/HR	Lancaster	VA	25	Susan Cockrell	Town Manager	<a href="mailto:susancockrell@kilmarnockva.com">susancockrell@kilmarnockva.com</a>
alax City	MCSJ - Payroll	Carroll	VA	250	Judy Taylor-Gallimore	Director of Finance	<a href="mailto:jtaylor-gallimore@galaxva.com">jtaylor-gallimore@galaxva.com</a>



# Street Paving

## V-DOT Streets

		Tons	Estimated Cost
1	Franklin Avenue South Front Street To South To Chestnut Street	227.50	\$25,025
	Service Lines		
2	Augusta Avenue South Front Street To South To Brick Street	120.67	\$13,274
3	West Fork Road Jewell Ridge Road <del>West</del> To Town Limits	168	\$18,480
	Need Line rain across road		
4	Kent's Ridge Road / 609 Pump Station near Deel Road To Corporation Limits	1905.55	\$209,611
5	Front Street All	3608.33	\$337,516
		Cost for Milling	\$198,457
		Total Cost	\$535,973
6	Second Street Front Street West of Virginia Avenue To Front Street Intersection at West End Addition \$97,124 included in Total Cost for Milling	1765.89	\$291,392
7	Farmer Street Top of hill West To Valley Pointe Needs some WATER line replaced Service Lines	617.66	\$67,943

Continued

		Tons	Estimated Cost
8	Grove Street Intersection of North St. and Crawford Avenue West to North St.	271.11	\$ 29,822
9	Clinch River Road Start of Pavement West to Plant Road near Pump Station	444.88	\$ 49,337
10	Williams Park Road Farmer Street North to end near Critterville Play ground	297.78	\$ 32,756
11	Jewell Ridge Road Big Creek Road at Railroad Tracks North to Corporation Limits	494	\$ 54,340
12	Laramie Road Raven Road East to end of Pavement	255.56	\$ 28,112
13	Charles Street Henderson Street East to End	115	\$ 12,650
14	Virginia Avenue Farmer Avenue to Dalton Street	358.33	\$ 39,416
15	Bland Street Fourth Street to Fifth Street	95.83	\$ 10,541
16	Fourth Street / Brooklyn Bland Street West to Shenandoah Street Needs new 2" main installed	346.11	\$ 38,072



Continued

		Tons	Estimated Cost
17	Fifth Street / Brooklyn Towne Street West to Shenandoah Street Service lines	710.56	\$ 78,162
18	Fourth Street / Tank Hill Grayson Avenue West to Railroad Avenue Service lines	211.11	\$ 23,222
19	East Street Buskill Avenue East to End Service lines	200	\$ 22,000
20	Oriole Street Lake Park Drive West to end past Eagle Street Service lines	262.56	\$ 28,882
21	Eagle Street Oriole Street South to end Service lines	202.67	\$ 22,294
22	Sayers Avenue Iron Street South to Riverside Drive Intersection line changed over	126.67	\$ 13,934
23	Riverside Drive Sayers Avenue West to end	51.11	\$ 5,622
24	Rec Park Road Virginia Avenue To Curve at Tennis Courts	116.66	\$ 12,833
25	Buchanan Street Fourth Street North to end Service lines	247.97	\$ 27,277

Continued

		Tons	Estimated Cost
26	Suffolk Avenue Fourth Street to McDowell Street Service lines & hydrant	256.66	\$ 28,233
27	Fifth Street Railroad Avenue to Suffolk Avenue	154	\$ 16,940
28	Allegheny Street Frank Street to Second Street Hydrant installed	156.66	\$ 17,233

Total Tons 13,788.83

Total Cost \$1,516,771.30

Estimated Total Cost V-DOT & Town Streets 1,843,413.30

# Non U-DOT Streets / Town Streets

		Tons	Estimated Cost
1	East First Street Virginia Avenue East to End Service Lns	285	\$31,350
2	East Second Street Virginia Avenue East to Sycamore Lane 1 Also need sidewalk and handrails replaced prior to paving 2 Also needs work to repair retaining walls on south side of road. 3 Needs water lines replaced	444	\$48,840
3	Brass Road Hill Creek Road North to Town Limits	93.33	\$10,266
4	Mason Street Kents Ridge Road to Parcell Road	179.44	\$19,738
5	Shadow Lane Jewell Ridge Road North to End	37.78	\$4,156
6	West Street Buskill Avenue Southwest to End Service Lns	82.78	\$9,106



Continued

		Tons	Estimated Cost
7	Kentucky Avenue Big Creek Road East To Town Limits Service Lvs	649.83	\$ 71,481
8	2 Alleyways Bland Street To Allegheny Street	183.34	\$ 20,167
9	2 Alleyways Allegheny Street To Shenandoah Avenue	194.44	\$ 21,388
10	Farmer Avenue Brown Avenue To Virginia Avenue road crossing	74.04	\$ 8,144
11	Iron Street Front Street East To End at McClure Concrete	350.78	\$ 38,586
12	Lake View Drive Intersection with Second Avenue and Hull Street North to end	160.07	\$ 17,608
13	Dogwood Street Prater Drive East To Barrett Street Service Lvs	64.22	\$ 7,064
14	Cole Street Prater Drive East To Barrett Street Service Lvs	52.44	\$ 5,768
15	Brown Street Kears Ridge Road West To Chestnut Street Service Lvs	118.00	\$ 12,980
	Totals	2,969.49	\$ 326,642

Side walk that needs replaced

9/7/2022

① Front Street

A Sections of walk at various places between Dickinson Place East to Corporation Limits,

B Section Between Tazewell Avenue and Fairfax Avenue,

② Tazewell Avenue

A West side of Street from Front Street to Second Street.

B West side of Street from Second Street to Third Street.

③ Farmer Street

A Sections of walk East of Royall Street.

④ East Second Street - Sidewalk and Handrail

A Maryland Avenue to end of sidewalk at top of the hill.

★ Also retaining wall issues on South side of roadway

⑤ Franklin Avenue

A Sections of sidewalk on East side of Street.

⑥ Lee Street

A East side of street Second Street to Third Street.

⑦ Suffolk Avenue

A South side from Wells Fargo Alley to Hussie Scott Alley

B East side of Street from Fourth Street to McDowell Street

⑧ Buchanan Street

A East side - Sections of walk between Fourth Street and McDowell Street

⑨ Washington Square

Curb and Gutter all the way around





THIS LEASE AGREEMENT, made and entered into this 14TH day of September August, 2005, by and between the TOWN OF RICHLANDS, a Virginia municipal corporation, hereinafter referred to as Lessor, and TEEN VENTURE, a Virginia non-stock, non-profit corporation, hereinafter referred to as Lessee;

W I T N E S S E T H :

The Lessor hereby lets to the Lessee and the Lessee hires from the Lessor, that certain structure (being the old town hall) and the real estate upon which it is situate, specifically being Lots 21-26, and a part of Lot 27, Section 5, Plan A of the Town of Richlands, in Tazewell County, Virginia and located at 217 Railroad Avenue.

The initial term of this Lease shall be five (5) years, commencing 1 October, 2005 and terminating 30 September, 2010. The Lessee hereby covenants and agrees to pay to the Lessor a rental payment of \$1.00 per year, in advance, beginning on the 1st day of each year during said term, beginning on 1 October, 2005.

The aforesaid property is to be used by the Lessee for the purpose of operating a teen center to benefit young people in the area.

At such time as the Lessee occupies the property for operation as a Teen Center, the Lessee shall pay all charges for utilities, including electricity, fuel, water, sewer, telephone service and garbage collection used on/or in connection with said premises during the continuation of this Lease.

The Lessee shall be responsible for all operational costs in connection with its use of its demised premises, including the cost of repair and maintenance to the structure, as deemed necessary.

The Lessor hereby agrees, throughout the full term of this Lease, to carry fire, hazard and casualty insurance on the leased building and will carry public liability on said property until such time as the Lessee occupies the building as a Teen Center. The Lessee may carry all other insurance on its own leased premises, equipment, personal property, and other contents, including, but not limited to, fire, theft, breaking and entering, vandalism and malicious mischief. Upon occupation of the property for use as a Teen Center, the Lessee will provide public liability and shall indemnify and save the Lessor harmless against any and all liabilities, claims, demands, actions, costs, and expenses of any kind and nature whatsoever, which may be sustained by Lessor by reason of Lessee's use and occupancy of the premises.

The Lessee agrees not to assign this Lease, nor sublet the demised premises, or any part thereof, nor undertake any structural alterations, additions, or improvements in the premises, without the express, written consent of the Lessor, which consent shall not be unreasonably withheld. Any such approved additions or improvements shall be made at the sole expense of the Lessee, and shall remain at the termination of this Lease.

The Lessee covenants not to make or suffer any waste to the premises or make any unlawful, improper or offensive use thereof.

The Lessee shall be responsible for keeping the parking area free of snow and ice, and the Lessee shall be responsible for keeping the sidewalk in front of the demised premises free of snow, ice and all obstructions.

Upon payment by Lessee of all rent provided to be paid in this Lease, and the observance and performance of all the covenants, terms and conditions on Lessee's part to be observed and performed, Lessee shall have the peaceful and quiet use of the demised premises, and all rights, servitudes, and privileges belonging to, or in any way appertaining thereto, or granted hereby for the terms stated, without hindrance, or interruption by Lessor, and any other person or persons lawfully claiming by, through or under Lessor, subject, nevertheless, to the terms and conditions of this Lease.

Any particular waiver of any covenant/condition of this Lease shall extend to the particular instance only and in the manner specified, and shall not be construed as applying to or in any manner waiving any further or other covenants, conditions or rights hereunder.

Unless the Lessee gives to the Lessor at least sixty (60) days written notice (ie on or before 31 July, 2010) of its intention to terminate this Lease, the same shall automatically and without further action on the part of either party, be extended for an additional term of five (5) years upon the same terms and conditions. In no event shall this Lease be extended beyond 30 September, 2045. The Lessor shall have the right to immediately terminate this Lease in the event the demised premises cease to be used for a teen center. Additionally, Lessor reserves the right to make use of the demised premises in the event of emergencies, natural disasters or acts of terrorism, and only for the duration of any such incidents.

This Lease represents the entire understanding between the parties, and there are no collateral or oral agreements or understandings, and this Lease shall not be modified unless in writing of equal dignity signed by both parties. The parties hereto covenant and agree that if any provision of this



**SEPTEMBER 2022  
MONTHLY TRAFFIC SUMMARY**

No Seat Belt	4	Improper Registration	2
Fail to Obey Hwy Sign	2	Speeding	3
No OL in Possession	1	Fail to Stop at Red Light	1
Expired/No State Inspection	4	Expired/No Registration	1
Defective Equipment	4	Dangling Object	1
No Registration Card in Possession	2	Fail to Maintain Lane	1
Following Too Close	3	Driving Suspended/Revoked	2
Reckless Driving (Speed)	1	Use Cell w/ Driving	7
Improper Display of License Plate	1	No OL in Possession	1
Fail to Maintain Control	1	DUI/DUID	2
WARNING -Cover of Tag	2	WARNING – Driving Left of Center	1
WARNING – Fail to Obey Stop Sign	4	WARNING – Fail to Use Headlights	1
WARNING – Improper Display Plate	1	WARNING – Speeding	5
WARNING – Drive Wrong Way One-way	1	WARNING – Expired Registration	2
WARNING – Fail Obey Traffic Light	2	WARNING – Illegal U-Turn	1

**TOTAL NUMBER TRAFFIC SUMMONS ISSUED 64**

**ANIMAL CONTROL / ORDINANCE VIOLATIONS SUMMARY**

Ordinance (Parking Fire Lane) Ticket	1	Ordinance (Parking Fire Lane) Warning	1
Dog (Dog at Large) Returned to Owner	3	Ordinance (Meal Tax) Served Notice	1
Racoon (Put Down)	4	Dog (Surrendered) Animal Shelter	1
Cat (Deceased)	1	Raccoon (Relocated)	2
Duck (Injured) Put Down	1		

**TOTAL NUMBER ANIMAL CONTROL / ORDINANCE VIOLATIONS ACTIONS 15**

**COUNCIL REPORT**

**October 11, 2022**

TOTAL CALLS FOR SERVICE THROUGH SEPTEMBER 30, 2022	3,997
TOTAL CALLS FROM JANUARY 1, 2021 TO SEPTEMBER 30, 2021	4,246

**DECREASE OF 249**

TOTAL CALLS FOR THE MONTH OF SEPTMEBER 2022	446
TOTAL CALLS FOR THE MONTH OF SEPTEMBER 2021	491

**DECEASE OF 45**