



AGENDA

TOWN COUNCIL MEETING

At Richlands Town Hall

August 8, 2023

6:00 P.M.

- I. Call meeting to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
 - a. Authorization to Pay Bills (July)
 - b. Minutes –Regular Scheduled Meeting July 11, 2023 and Special Called Meeting July 19, 2023.
- V. Agenda Items:
 - a. Special Presentations
 1. VDOT Smart Scale Project Modifications
 2. CGPDC Grant Project
 - b. Staff Reports / Updates
 1. Blue Ridge Power Association Appointment and Alternate
 2. Communications Grant
 3. Waste Water Flowmeter Replacement
 4. Oriole St. Bridge
 - c. Donation Request Procedure
 - d. Southwest Virginia College-Festival of the Arts-Request
 - e. Electrical Committee Recommendation

- VI. Scheduled Public Comments (5 Minute Max)
 - a. Janet Humphrey Gibson, Owner of Red's Variety
 - b. Cecil Ball, 202 Vicky Drive

- VII. Unscheduled Public Comments (3 Minute Max)

- VIII. Attorney Report
 - a. Repeal of Personal Property Tax Ordinance
 - b. Comments

- IX. Town Manager Report
 - a. Board of Zoning Appeals Vacancies

- X. Council Members Report
 - a. Laura Mollo
 - b. Jan White
 - c. Jordan Bales
 - d. Rick Wood
 - e. Gary Jackson
 - f. Doug Ratliff

- XI. Mayor's Comments

- XII. Executive Closed Session:
 - a. Legal Consultation pursuant to VA Code Section 2.2-3711(A)(8)
 - b. Return to open meeting.
 - c. Council Action on Executive session items.

- XIII. Adjourn Meeting

Special Called Meeting September 5, at 6:00pm for Personnel.

Next Regular Meeting is September 12, 2023.

Town of Richlands				
PAID CHECKS REPORT				
8/8/2023				
Check#	Paid To	Description	Check Date	Amount
14255	ADVANCE AUTO PARTS	ADVANCE-ALL DEPTS SUPPLIES & MATERIALS	8/8/2023	\$1,646.17
14256	AMAZON WEB SERVICES, INC.	AMAZON WEB SVCS-IT CLOUD SVC JULY 2023	8/8/2023	\$690.88
14257	AMFIRST INSURANCE COMPANY	AMFIRST INS-BRENDA STILTNER/PAT-010448 REFUND	8/8/2023	\$483.71
14258	ANCHORAGE PHOTO & VIDEO RADIO SHACK	ANCHORAGE PHOTO-ST-STIHL TILLER, 6PK ULTRA MIX PO 15037	8/8/2023	\$595.11
14259	APPALACHIAN AGENCY FOR SENIOR CITIZENS	AASC-AUG 2023 PUBLIC TRANSIT	8/8/2023	\$600.00
14260	APPALACHIAN AGGREGATES, LLC	APP AGG-ST-CLINCH RIVER RD-25'S CRUSHER RUN PO 15026	8/8/2023	\$4,966.43
14261	APPLIED INDUSTRIAL TECHNOLOGIES-DIXIE	APPLIED-ST/SANT-8 DEF FLUID, SUPPLIES	8/8/2023	\$932.06
14262	ARAMARK UNIFORM SERVICES	ARAMARK-ALL DEPTS UNIFORMS	8/8/2023	\$1,502.92
14263	BLUE RIDGE POWER AGENCY	BRPA-JUNE 2023-GDS/ENG/LGL/SVCS/DUES	8/8/2023	\$4,120.42
14264	C.W. WILLIAMS FIRE EQUIPMENT	C W WILLIAMS-FIRE-FIRE HOSES FOR TRUCKS (4) PO 618360	8/8/2023	\$1,950.00
14265	CARTER MACHINERY COMPANY, INC.	CARTER-ST/LINES-KEYS, PD-MAINT ON GENERATOR	8/8/2023	\$430.59
14266	CERTIFIED LABORATORIES	CERTIFIED LABS-SHOP-2-2 GAL HUY DUTY SPRAYER PO 14889	8/8/2023	\$131.39
14267	CITGO WATER	CITGO-WTP-CHLORINE, PERMANGANATES PO WTP0177	8/8/2023	\$10,251.60
14268	CLINCH VALLEY MEDICAL CENTER	CVMC-RESCUE/WWTP/LINES/PD/SANT/REC-PRE-EMP PHYSICALS/DRUG TESTS	8/8/2023	\$1,370.00
14269	CLINCH VALLEY REPAIR, INC.	CV REPAIR-PD-1 5LB FIRE EXT RECHARGE PO 305853	8/8/2023	\$32.00
14270	CMC SUPPLY, INC.	CMC SUPPLY-LINES-SUPPLIES & MATERIALS	8/8/2023	\$967.56
14271	CONSOLIDATED STEEL, INC.	CONSOL STEEL-ST-ORIOLE ST BRIDGE-1/2X96X288 STEEL PLACE PO 15048	8/8/2023	\$3,700.00
14272	CREATIVETIME SOLUTIONS	CREATIVETIME SOLUTIONS-TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES	8/8/2023	\$150.00
14273	DOMINION PEST CONTROL, INC.	DOMINION PEST-JULY 2023-PD/WTP/REC/RESCUE PEST CONTROL	8/8/2023	\$225.00
14274	ELITE LAWN SERVICE	ELITE LAWN SVC-JULY 2023 MOWING	8/8/2023	\$10,470.00
14275	EMBLEM ENTERPRISES, INC.	EMBLEM-PD-200 PATCHES DEPT OF POLICE PO 305812	8/8/2023	\$641.83
14276	FRAZIER TIRE AND AUTOMOTIVE	SANT #630-TIRE PATCH PASS REAR INNER TIRE, PD #45 STATE INSPECTION	8/8/2023	\$95.00
14277	GEMPLER'S	GEMPLER'S-ST-2 SIGN HOLDERS PO 14912	8/8/2023	\$29.37
14278	GIBSON ENTERPRISES, INC.	GIBSON ENT-ALL DEPTS-SYN MOTOR OIL, BAR & CHAIN OIL, WEED KILL, TEFLON	8/8/2023	\$3,142.82
14279	GILLESPIE, HART, PYOTT, THOMAS & HUNTER, P.C.	GILLESPIE HART-JUNE 2023 TOWN ATTY FEE	8/8/2023	\$5,824.67
14280	JAMES RIVER EQUIPMENT-TAZEWELL	JAMES RIVER EQUIP-ST-MOWING TRACTOR-PITMAN BEARING, FELT WAS, BEARIN	8/8/2023	\$274.05
14281	KIDD TIRE AUTO PARTS	PD-#43 4 TIRE, SHOP-PINSTRIPES REMOVAL KIT, GROUND CLAMP	8/8/2023	\$1,092.32
14282	LARRY HELTON	LARRY HELTON-PD-#51-REPAIRED RADIO, VOLT REGULATOR PO 305862	8/8/2023	\$220.00
14283	LAWSON PRODUCTS, INC.	LAWSON PRODUCTS-SHOP TOOL, FLANGE INSERT, THREADED INSERT, HEX CAP S	8/8/2023	\$941.54
14284	LOWE'S	LOWE'S-ALL DEPTS SUPPLIES & MATERIALS	8/8/2023	\$4,746.90
14285	MARK E. ISON	MARK E ISON-AUG 2023 IT MONTHLY SUPPORT PO 305879	8/8/2023	\$1,500.00
14286	MIKE'S TIRE SALES	SANT TRUCKS-4 STEEL WHEELS, VALVES, 3/5 STEER FRONT, TURNPIKE FRONT, CA	8/8/2023	\$4,575.70
14287	NORTHERN SAFETY CO., INC.	NORTHERN SAFETY-ST/SANT-WATER COOLER,CUPS, SAFETY VESTS, GLOVES PO 1	8/8/2023	\$773.48
14288	PRIORITY MEDICAL CLAIMS, INC.	PMC-RESCUE COLL-JULY 2023	8/8/2023	\$5,132.52
14289	QUADMED, INC.	QUADMED-RESCUE MEDICAL SUPPLIES PO RS3636	8/8/2023	\$843.39
14290	RAMEY TAZEWELL	RAMEY TAZ-PD-2019 DODGE DURANGO-LUBE/OIL/FILTER, A/C REPAIRS-REPL CO	8/8/2023	\$941.88
14291	RC SERVICES	RC SERVICES-ST-STEEL PLATE ROLL UP SIGNS, BARRELS PO 15046	8/8/2023	\$1,460.00
14292	RICHLANDS FARM BUREAU	RLDS FARM BUREAU-ST-ALL DEPTS SUPPLIES & MATERIALS	8/8/2023	\$424.08
14293	RICHLANDS HOME SUPPLY	RLDS HOME SUPPLY-TN HALL/COAL MINERS MEMORIAL 2 LOADS RED MULCH EA	8/8/2023	\$1,869.60
14294	SAFETY TEST & EQ. CO., INC.	SAFETY TEST-EL-TESTING GLOVES, SLEEVES PO EL93671	8/8/2023	\$252.42
14295	SILVER SPUR SUPPLY, INC.	SILVER SPUR-ST SAFETY CAN FUNNEL PO 15042	8/8/2023	\$56.57
14296	SOUTHERN SOFTWARE, INC.	SOUTHERN SOFTWARE-PD-RENEWAL SUPPORT FEE RMS & HRMS PO 305850	8/8/2023	\$6,146.00
14297	SPECTRUM BUSINESS	SPECTRUM-FIRE-2 MONTHS BUSINESS TV PO F2151	8/8/2023	\$205.18
14298	STATE ELECTRIC SUPPLY COMPANY	STATE ELECTRIC-EL-LOW VOLTAGE PO 93650	8/8/2023	\$772.28
14299	SUB-AQUATICS, INC	SUB-AQUATICS-FIRE-PREV MAINT-BREATHING AIR SYSTEMS PO F2152	8/8/2023	\$1,016.11
14300	SUBURBAN PROPANE	SUB PROPANE-ALL DEPTS-TANK RENTAL HYATT ST	8/8/2023	\$60.00
14301	SW CRIMINAL JUSTICE TRAINING ACADEMY	SW CRIM JUSTICE ACAD-PD-2 POLO, 2 SHORT, 1 TSHIRT PO 305870	8/8/2023	\$95.00
14302	TEEN VENTURE	TEEN VENTURE-JULY 23-DONATIONS COLLECTED	8/8/2023	\$161.00
14303	TREASURER OF VA-DEQ	TREAS OF VA-DEQ-WTP-PERMIT MAINT FEE-NSR (SM) ANNUAL PO WTP0179	8/8/2023	\$646.00
14304	ULINE	ULINE-ST/SANT SWEEPING COMPOUND 300 LB DRUM PO 14910	8/8/2023	\$238.39
14305	ULTRA PETROLEUM	ULTRA-ALL DEPTS FUEL	8/8/2023	\$16,939.27
14306	UNITED SYSTEMS & SOFTWARE, INC.	UNITED SYSTEMS-LINES- 22 ITRON 100 W+ WATER PIT ENCODER PO UT0016	8/8/2023	\$2,310.45
14307	USABLUEBOOK	USABLUEBOOK-WTP-CHEMICALS PO WTP0175	8/8/2023	\$1,076.82
14308	USALCO	USALCO-WTP-DELPAC 2020 PO WTP0178	8/8/2023	\$11,831.72
14309	VALLEY ANIMAL CLINIC	VALLEY ANIMAL CLINIC-FELINE-STRAY CAT 2-WELLNESS EXAM, OINTMENT, AMO	8/8/2023	\$188.02
14310	VANCE GRAPHICS	VANCE GRAPHICS-ST #647 NEW DUMP TRUCK-TRK NUMBERS, STREET DEPT DEC	8/8/2023	\$213.50
14311	VDH-WATERWORKS TECH ASST FUND	VDH-2023 WATERWORKS OPERATION FEE	8/8/2023	\$7,830.00
14312	VELOCITY TRUCK CENTERS-KINGSPORT	VELOCITY TRUCK-SANT #626-TURBO, CORE PO 14895	8/8/2023	\$2,782.49
14313	VIRGINIA RURAL WATER ASSOCIATION	VRWA-WTP-23-24 VOTING MEMBERSHIP DUES PO WTP0174	8/8/2023	\$500.00
14314	VIRGINIA UTILITY PROTECTION SERVICE, INC.	VUPS-MISS UTILITY-JULY 23-15 TRANSMISSIONS	8/8/2023	\$16.50
14315	W-L CONSTRUCTION & PAVING, INC.	W-L CONST-ST- ASPHALT	8/8/2023	\$1,564.21
14316	WORLDWIDE EQUIPMENT-HERITAGE	WORLDWIDE EQUIP-SANT #625-SENSOR, NITROGEN OXIDE, CORE PO 14898	8/8/2023	\$889.74
14317	ZEP SALES & SERVICE	ZEP-ST SNOW SPREADER-LUBRICANT	8/8/2023	\$405.00
14318	ZOLL DATA SYSTEMS	ZOLL DATA-RESCUE AUG'23 EMS CHARTS PO RS3642	8/8/2023	\$316.15
		Total Checks:		\$136,257.81
		AMP (JUNE 23)		\$356,844.43
		CONSTELLATION ENERGY (JUNE 23)		\$8,368.80
		ANTHEM BCBS (JUNE 23)		\$81,395.00
		VRS (MAY 23)		\$71,094.56
		GRAND TOTAL		\$653,960.60
		ELECTRIC REVENUES (JUN'23)	\$	392,296.61
		LESS EXPENDATURES (JUN'23)	\$	439,389.57
		NET GAIN/LOSS (JUNE'23)	\$	(47,092.96)

Jun-23

WATER CASH BALANCE	\$2,396,306.73
-Unreserved Cash	\$1,302,380.45
-Designated/Reserved Cash	<u>\$1,093,926.28</u>

SEWER CASH BALANCE	(\$1,016,891.47)
-Unreserved Cash	(\$1,498,956.98)
-Designated/Reserved Cash	<u>\$482,065.51</u>

ELECTRIC CASH BALANCE	\$5,162,449.33
-Unreserved Cash	\$3,378,274.35
-Designated/Reserved Cash	<u>\$1,784,174.98</u>

Town of Richlands				
PAID CHECKS REPORT				
7/1/2023 to 8/3/2023				
Check#	Paid To	Description	Check Date	Amount
14137	EDWARDS MECHANICAL SERVICES LLC	VOIDED & REISSUED-PRINTER ERROR	7/17/2023	\$0.00
14138	EDWARDS MECHANICAL SERVICES LLC	DOWIL PMT-WTP 3 TON CARRIER HP PO WTP-0176	7/12/2023	\$4,500.00
14139	SETH FREEMAN	S FREEMAN-PD ACADEMY PO 305828	7/14/2023	\$90.00
14140	SETH FREEMAN	S FREEMAN-PD ACADEMY PO 305828 (WEEK 7.21.23)	7/14/2023	\$150.00
14141	TYLER HUTCHINSON	T HUTCHINSON-PD PER DIEM ACADEMY PO 305712	7/14/2023	\$150.00
14142	TYLER HUTCHINSON	T HUTCHINSON-PD PER DIEM ACADEMY (WEEK 7.21.23)	7/14/2023	\$150.00
14143	QUANTUM POWER INC.	QUANTUM EL EQUIP STUDY-FMT #1 OF 2	7/14/2023	\$40,750.00
14144	A & S SANITATION, INC.	A & S SANITATION-POSTA POTTHES-CARNIVAL/LL TOURN	7/17/2023	\$925.00
14145	ALICE F BREWSTER	ALICE F BREWSTER-REFUND UT BUDGET	7/17/2023	\$536.92
14146	ALIAH FAYE SCHWEINGROUBER	A F SCHWEINGROUBER-REFUND UT BUDGET	7/17/2023	\$531.05
14147	AMAZON WEB SERVICES, INC	AMAZON WEB SVCS-JUNE 23 IT CLOUD	7/17/2023	\$975.33
14148	AMERICAN FIREWORKS	AMERICAN FIREWORKS-FREEDOM FEST PMT 2/2 FOR FIREWORKS	7/17/2023	\$3,250.00
14149	ANITA BALDWIN	ANITA BALDWIN-REFUND-BUDGET UT	7/17/2023	\$763.58
14150	APPALACHIAN CHAPTER OF THE VAS SHRM	KIMBERLY FIELDS 2023 MEMBERSHIP APPLICATION	7/17/2023	\$40.00
14151	BILL/KAREN PATTON	BILL/KAREN PATTON-REFUND UT BUDGET	7/17/2023	\$462.78
14152	BRENDA AYERS	BRENDA AYERS-REFUND UT SETTLE UP	7/17/2023	\$600.54
14153	BROADWELL, GILLESPIE & HIMMO P.C.	BROADWELL GILLESPIE-PO COURT COST	7/17/2023	\$120.63
14154	C.V. WILLIAMS FIRE EQUIPMENT	C V WILLIAMS-FIRE-REG-SCBA FLOW TESTS PO F2056	7/17/2023	\$2,321.69
14155	CASSANDRA VAICE	CASSANDRA VAICE-REFUND UT BUDGET	7/17/2023	\$633.44
14156	COV-ENERGY ASSISTANCE PROGRAM	COV-EAP-WEST, KEUBRA REFUND COOLING	7/17/2023	\$3,744.57
14157	CRAB ORCHARD VETERINARY SVCS, INC.	CRAB ORCHARD VET SVCS-PO DOG 6/3/23 PO 305834	7/17/2023	\$381.78
14158	CREATIVETIME SOLUTIONS	TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES	7/17/2023	\$150.00
14159	DOHNA E. WHITTINGTON	DOHNA WHITTINGTON-REFUND UT BUDGET	7/17/2023	\$464.86
14160	EDITH LOUISE SILCOX	EDITH LOUISE SILCOX-REFUND UT BUDGET	7/17/2023	\$603.61
14161	FARLEY/PATRICIA CHRISTIAN	FARLEY CHRISTIAN-REFUND UT BUDGET	7/17/2023	\$557.28
14162	JASON D. SHEPHERD	J SHEPHERD-REFUND-OVER CHARGED SALES TAX ON GRAVEL 6/5/23	7/17/2023	\$2.17
14163	JERRY'S AUTO SERVICE	JERRY'S-WVTP 3804-INSPECTION STICKER PO 82225	7/17/2023	\$20.00
14164	JOSEPH WILLIAM ALTZER II	JWA II-REFUND UT BUDGET	7/17/2023	\$1,294.60
14165	KAREN MURPHY	KAREN MURPHY-REFUND UT BUDGET	7/17/2023	\$503.89
14166	LEXISNEXIS RISK SOLUTIONS	DIF-MAY23 /JUNE 23 CONTRACT FEES PO 305832	7/17/2023	\$67.50
14167	LOWE'S	LOWE'S-RECA OUTDOOR BLEACH, RIO DECK SCRUB	7/17/2023	\$344.10
14168	LUSK DISPOSAL SERVICE, INC.	LUSK-WVTP-JUNE 23 HAUL SVC PO 82232	7/17/2023	\$3,158.78
14169	MARK E. ISON	MARK E ISON-IT SUPPORT-JULY 23-TRAVEL FEE	7/17/2023	\$1,850.00
14170	MICHAEL D. LOCKHART	MICHAEL D LOCKHART-PO COURT COSTS PO 305837	7/17/2023	\$146.20
14171	PAMELA R LESTER	PAMELA LESTER-REFUND UT BUDGET	7/17/2023	\$651.26
14172	PROFESSIONAL MAIL SERVICES, INC.	PMSI-JULY 23 POSTAGE-ALL BILLS	7/17/2023	\$1,468.66
14173	PROFESSIONAL MAIL SERVICES, INC.	PMSI-ALL JULY 23 UT BILLS	7/17/2023	\$411.07
14174	RAMSEY TAZEWELL	RAMSEY TAZ-PD-#46 A/C REPAIRS PO 305841	7/17/2023	\$354.11
14175	RICOH USA INC.	RICOH-PD-SQUAD ROOM COPIER PO 305844	7/17/2023	\$111.17
14176	SEGRA	SEGRA-PHONE SERVICE	7/17/2023	\$2,321.69
14177	SEVENTH-DAY ADVENTIST CHURCH	SEVENTH-DAY ADV CHURCH-REFUND CH BUDGET	7/17/2023	\$684.95
14178	SHERRI D ADDISON	SHERRI D ADDISON-REFUND UT BUDGET	7/17/2023	\$1,116.40
14179	SVVA CRIMINAL JUSTICE ACADEMY	23-24 DUES DIF-1, PD-18 PO 305842	7/17/2023	\$7,828.00
14180	SPEEDY LUBE, INC.	SPEEDY LUBE-DIF-FULL SVC OIL CHANGE/LUBE PO 305835	7/17/2023	\$92.13
14181	THOMAS CASE	THOMAS CASE-REFUND UT BUDGET	7/17/2023	\$906.89
14182	TIMOTHY TAYLOR	TIM/DEBBIE TAYLOR-REFUND-UT BUDGET	7/17/2023	\$721.69
14183	TRANSUNION	TRANSUNION-DIF-CONTRACT CHARGES PO 305833	7/17/2023	\$120.00
14184	USABLUBOOK	WVTP-PH/OPR METER, ELECTRODE, THERMOMETER	7/17/2023	\$1,907.41
14185	VALLEY ANIMAL CLINIC	PD-FELINE-EXAM, EUTHANASIA PO 305829	7/17/2023	\$393.58
14186	VAICE GRAPHICS	REF-VAN/VALLEIED "1" FOR LOVE SIGN PO ST15072	7/17/2023	\$225.00
14187	VERIZON	VERIZON-2647/2649 DIF	7/17/2023	\$69.35
14188	VML/VACO AEP STEERING COMMITTEE	VML/VACO AEP-WVTP/VWTP-FY2024 ASSESSMENT DUES	7/17/2023	\$60.00
14189	WNC-FM STAR 95	WNC/STAR 95 FM-FREEDOM FEST-ADVERTISING	7/17/2023	\$400.00
14190	WYTHEVILLE OFFICE SUPPLY, INC.	WYTHEVILLE OFFICE-PD-TONER CARTRIDGE PO 305836	7/17/2023	\$114.55
14191	ZACHARY WIMMER	Z WIMMER-REFUND-VRS-P MAR, APR, MAY '23	7/17/2023	\$59.59
14192	ZOLL DATA SYSTEMS	ZOLL DATA SYSTEMS-RESCUE-EMS CHARTS-JULY 2023	7/17/2023	\$316.15
14193	POSTMASTER	POSTMASTER-POSTAGE JULY 23 R/E BUDGET, DEL UT BILLS	7/18/2023	\$357.70
14194	AMANDA CANTRELL	GRANT TRAINING-TAZ-MILEAGE AND PER DIEM (SHE PD FOR HERAS & R	7/31/2023	\$60.13
14195	APPALACHIAN AGENCY FOR SENIOR CITIZENS	AASC-JULY 2023 PUBLIC TRANS	7/31/2023	\$600.00
14196	APPALACHIAN POWER	APP-INVNOICE-CORRECTION FIRM 6.23	7/31/2023	\$54.39
14197	AT & T MOBILITY	AT&T-DIF-WIRELESS SVC PO 305859	7/31/2023	\$152.76
14198	CHRISTOPHER MICALE, TRUSTEE	GARNISHMENT	7/31/2023	\$225.67
14199	DIALOGUE & DESIGN ASSOCIATES, LLC	REVITALIZATION PRJ MAY 26- JULY 11, 2023	7/31/2023	\$20,396.50
14200	EDDIE DAVID ROBINETTE	UTILITY REFUND-ROBINETTE, EDDIE D	7/31/2023	\$132.79
14201	GARRY BAILIFF	G BAILIFF-WVTP BOOT ALLOWANCE PO VW82237	7/31/2023	\$106.00
14202	JASON D. SHEPHERD	J SHEPHERD- PER DIEM ABG PICK UP MESSAGE BOARD PO 14902	7/31/2023	\$15.00
14203	JESSICA REYNOLDS-LAWRENCE	J LAWRENCE-REC-PRINTER INK PO RP3945	7/31/2023	\$25.78
14204	MARQUISE SMALL	M SMALL-REFUND ANTHEM JAN-APR 23	7/31/2023	\$65.50
14205	NATIONAL BANK	NAT'L BANK-REFUND OVER PMT OF TAX 5.26.21	7/31/2023	\$148.00
14206	RICHLANDS FARM BUREAU	RFB-INVNOICE-CORRECTION FIRM 6.23	7/31/2023	\$17.19
14207	RICHLANDS POOLS & SPAS	RIDS POOLS REC-POOL CHEMICALS PO 2930	7/31/2023	\$2,409.90
14208	RICOH USA INC.	RICOH-PD-SQ RM-COPIER PO 305844	7/31/2023	\$34.58
14209	SCOTT LAMBERT	S LAMBERT-ST PER DIEM ABG PICK UP MESSAGE BOARD PO 14904	7/31/2023	\$15.00
14210	SETH FREEMAN	S FREEMAN-PD PER DIEM ACADEMY PO 305828	7/31/2023	\$150.00
14211	SOUTHERN AIR, INC.	WVTP-TESTING TWO BACKFLOW DEVICES PO 82239	7/31/2023	\$458.60
14212	SPECTRUM BUSINESS	REC PARK/TV/INTERNET/VOICE, SET TOP BOX-ACCESS CHANIEL	7/31/2023	\$202.14
14213	STACIA PROBST	S PROBST-WVTP-INK CART PO 82236	7/31/2023	\$43.21
14214	TOWN OF RICHLANDS	EMPLOYEE UT P/R DED	7/31/2023	\$239.52
14215	TOWN OF RICHLANDS	EMPLOYEE UT P/R DED	7/31/2023	\$645.68
14216	TRACY ALLEY	T ALLEY-ST PER DIEM ABG PICK UP MESSAGE BOARD PO 14903	7/31/2023	\$15.00
14217	TYLER HUTCHINSON	T HUTCHINSON-PD-REIMBURSE FOR FUEL PURCHASED PO 305875	7/31/2023	\$50.00
14218	TYLER HUTCHINSON	T HUTCHINSON-PD PER DIEM ACADEMY PO 305712	7/31/2023	\$150.00
14219	ALICE FAYE ROYAL	Utility Refund for 11011566.00 92	7/31/2023	\$72.84
14220	ASHLEY ANN ROSE MILLER	Utility Refund for 605216.00 96	7/31/2023	\$286.95
14221	BRENNAN DELAYNE HOWARD	Utility Refund for 504914.00 93	7/31/2023	\$87.35
14222	BRIITANY S. JACKSON	Utility Refund for 809386.00 95	7/31/2023	\$71.07
14223	CHRISTOPHER KEITH HESS	Utility Refund for 605771.00 91	7/31/2023	\$16.22
14224	CODY LEE WILLIAM OSBORNE	Utility Refund for 12012518.00 95	7/31/2023	\$95.24
14225	JOSHUA PARKER KEENE	Utility Refund for 707814.00 90	7/31/2023	\$170.62
14226	KANLA H WHITED	Utility Refund for 505298.00 97	7/31/2023	\$101.25
14227	RICOH USA INC.	RICOH-PD-INVESTIGATION-COPIER PO 305873	7/31/2023	\$183.06
14228	UPS	UPS-EL-SAFETY TEST & EQUIP PO EL93672	7/31/2023	\$78.45
14229	VERIZON	VTP/VWTP/PD/PHONE LINES	7/31/2023	\$34.58
14230	VERIZON BUSINESS	VERIZON BUSINESS-PD LOHG DISTANCE	7/31/2023	\$14.65
14231	VERIZON WIRELESS	VERIZON WIRELESS-DIF/RESCUE/ST/NV/S/E CELL PHONES	7/31/2023	\$1,261.68
14232	VIRGINIA ANNETTE LILLY	Utility Refund for 605824.00 94	7/31/2023	\$152.49
14233	WGTH-FM	WGTH-FREEDOM FEST-ADVERTISING SPOTS	7/31/2023	\$300.00
14234	AMERIGAS -7089	AMERIGAS-FIRE-BURN BLDG PROPANE	8/3/2023	\$351.54
14235	APPALACHIAN POWER	WVTP-ST/LINES/AEP BILLS	8/3/2023	\$1,115.52
14236	BILLY SHELTON	B SHELTON-LINES-CHEMICAL SPILL CLASS PO LB3658	8/3/2023	\$44.25
14237	CINTAS CORP	FIN OF CHECKS/WVTP/EL/LINES/ST/SANT -1ST AID CABINETS	8/3/2023	\$4,690.00
14238	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-LIEN	8/3/2023	\$1.00
14239	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-LIEN	8/3/2023	\$1.00
14240	EARL COLE INC. DBA- THE VOICE	THE VOICE-ANNUAL SUBSCRIPTION 23-24	8/3/2023	\$50.00
14241	GEORGE WEST	G WEST-ST-CHEMICAL SPILL CLASS PO 14919	8/3/2023	\$14.25
14242	JASON D. SHEPHERD	J SHEPHERD ST-CHEMICAL SPILL CLASS PO 14919	8/3/2023	\$44.25
14243	PROFESSIONAL MAIL SERVICES, INC.	PMSI-POSTAGE-AUG 23 ALL UT BILLS	8/3/2023	\$1,545.54
14244	PROFESSIONAL MAIL SERVICES, INC.	PMSI-AUG 23 BILLS ALL BILLS	8/3/2023	\$396.32
14245	RICOH USA, INC.	RICOH-FIN OFFICE-COPIER RENT, COPIES	8/3/2023	\$194.97
14246	RUSBY SVCS	R SVCS-REFUND-JUNE 2023 LIBERTY	8/3/2023	\$58.40
14247	SETH FREEMAN	S FREEMAN-PD ACADEMY PER DIEM PO 305828	8/3/2023	\$150.00
14248	SPECTRUM BUSINESS	SPECTRUM-WVTP-580 INDIAN CREEK ROAD	8/3/2023	\$139.87
14249	SUBURBAN PROPANE	SUBURBAN PROPANE FIRE/RESCUE 300 SLEEPY HOLLOW RD-34.4 GAL	8/3/2023	\$459.92
14250	TAZEWELL CO PUBLIC SERVICE AUTHORITY	TAZ CO PSA-WVTP-LIFT STATION	8/3/2023	\$142.79
14251	TOWN OF RICHLANDS	TOR-TEEN VENTURE-UT BILL PAID BY ORDER OF COUNCIL	8/3/2023	\$845.63
14252	TRAVIS MITCHELL	T MITCHELL-LINES-CHEMICAL SPILL CLASS PO LB3658	8/3/2023	\$44.25
14253	TREASURER TAZEWELL COUNTY	TREAS, TAZ CO-JUNE 2023 CONSUMER UT TAX	8/3/2023	\$95.49
14254	TYLER HUTCHINSON	T HUTCHINSON-PD ACADEMY PO 305712	8/3/2023	\$150.00
		Total Checks:		\$135,214.58
		GRAND TOTAL		\$135,214.58

TOWN OF RICHLANDS
SPECIAL CALLED MEETING

The Richlands Town Council held a "Special Called Meeting" on Wednesday, July 19, 2023, at 6:00 pm in the Richlands Council Chambers with the following present:

Interim Town Manager: Clarence Monday
Council Members: Doug Ratliff, Gary Jackson, Jordan Bales, Jan White, and Laura Mollo.
Town Attorney: Michael Thomas
Town Clerk: Amanda Beheler

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Vice Mayor Jan White.

IN RE: Additions, Deletions, or Corrections to the Agenda

Upon a motion by Laura Mollo seconded by Doug Ratliff and the unanimous roll call vote of all members present, the Council voted to approve the agenda.

IN RE: Executive Session

Upon a motion by Laura Mollo seconded by Doug Ratliff and the unanimous roll call vote of all members present, the Council voted to go into Executive Session pursuant to VA Code Section: 2.2-3711 (A)(1) Personnel.

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council certified that only VA Code Sections 2.2-3711 (A)(1) was discussed during the Executive Session.

IN RE: Adjournment

Upon a motion by Laura Mollo seconded by Doug Ratliff and the unanimous roll call vote of all members present, the meeting was adjourned.

Jan White, Vice Mayor

Town Clerk, Amanda Beheler

TOWN OF RICHLANDS
REGULAR MONTHLY MEETING

The Richlands Town Council held a “Regular Monthly Meeting” on Tuesday, July 11, 2023, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Interim Town Manager: Clarence Monday
Office Manager: Susan Whitt
Town Clerk: Amanda Beheler
Finance Manager: Ronnie Campbell
Council Members: Doug Ratliff, Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.
Town Attorney: Michael Thomas

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Mayor Cury.

IN RE: Additions, Deletions, or Corrections to the Agenda

Mayor Cury asked for the following changes be made to the agenda:

- Add Electric Rates, per Doug. (h)
- Add Park Discussion, per Laura. (i)

Mayor Cury asked citizens to sign their name to the sheet in the lobby if they wish to speak during unscheduled public comments.

Mayor Cury read the names that were placed on the list:

Morgan Earp
Dana Moats
Joella Farmer
Gavin Coleman
Damon Ball
Regina Roberts
Connie Martin Estep
Marguerite Smith
Wanda Lowe

Upon a motion by Jan White seconded by Gary Jackson and the roll call vote of all members present, with Jordan Bales voting no, the Council voted 3-1 to approve the amended agenda as amended.

IN RE: Authorization to Pay Bills

Upon a motion by Rick Wood seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to approve paying the bills.

IN RE: Minutes

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the following Minutes: Special Called Meeting June 8, 2023, Regular Meeting June 13, 2023, Special Called Meeting June 26, 2023, and Special Called Meeting June 29, 2023.

TOWN OF RICHLANDS
REGULAR MONTHLY MEETING

The Richlands Town Council held a “Regular Monthly Meeting” on Tuesday, July 11, 2023, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Interim Town Manager: Clarence Monday
Office Manager: Susan Whitt
Town Clerk: Amanda Beheler
Finance Manager: Ronnie Campbell
Council Members: Doug Ratliff, Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.
Town Attorney: Michael Thomas

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Mayor Cury.

IN RE: Additions, Deletions, or Corrections to the Agenda

Mayor Cury asked for the following changes be made to the agenda:

- Add Electric Rates, per Doug. (h)
- Add Park Discussion, per Laura. (i)

Mayor Cury asked citizens to sign their name to the sheet in the lobby if they wish to speak during unscheduled public comments.

Mayor Cury read the names that were placed on the list:

Morgan Earp
Dana Moats
Joella Farmer
Gavin Coleman
Damon Ball
Regina Roberts
Connie Martin Estep
Marguerite Smith
Wanda Lowe

Upon a motion by Jan White seconded by Gary Jackson and the roll call vote of all members present, with Jordan Bales voting no, the Council voted 3-1 to approve the amended agenda as amended.

IN RE: Authorization to Pay Bills

Upon a motion by Rick Wood seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to approve paying the bills.

IN RE: Minutes

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the following Minutes: Special Called Meeting June 8, 2023, Regular Meeting June 13, 2023, Special Called Meeting June 26, 2023, and Special Called Meeting June 29, 2023.

IN RE: Teen Venture

Carol Ann Lawrence, Executive Director of Teen Venture and Matthew Vance, Chairman of Teen Venture spoke briefly to the Council about continuing their support of Teen Venture by paying the utility bills for another year and replacing the roof.

Upon a motion by Doug Ratliff seconded by Gary Jackson and the roll call vote of all members present, with Laura Mollo voting no, the Council voted 5-1 to approve paying the electric bill for Teen Venture at a rate of one thousand dollars per month for three months.

The Council plans to visit Teen Venture to further access their needs.

Laura Mollo advised she voted no on this motion due to the Town possibly having a contract that states it would not pay any utility bills.

IN RE: Recognition of Gods Rockstars/ Rocky Hill & Appalachian Agency for Senior Citizens/ Brian Beck & Lynna Mitchell

Mayor Rod Cury read an e-mail he had sent to Rocky Hill, Brian Beck, and Lynna Mitchell inviting them to this Council Meeting to be recognized for their contributions to the community.

Mayor Cury thanked each one for their dedication and hard work on the Lake Park Upgrades.

IN RE: CART- Walking Book Tour

Ginger Branton spoke to the Council about a proposed Walking Storybook Trail through town. Mrs. Branton also requested the Council consider naming the park located on Front Street to be named "Whistle Stop Park".

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the Walking Storybook Trail.

IN RE: Planning Commission

Gary Jackson advised the Planning Commission met on June 27, 2023, to review four potential candidates. The Planning Commission recommended their top two candidates Glade Brown and Elaine Holmes to the Council for consideration to fill the vacant seat on the Planning Commission Board with term ending June 30, 2024.

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to appoint Elaine Holmes to the Planning Commission.

IN RE: Personal Property Taxes

Laura Mollo spoke to the Council about the impact that Personal Property Taxes have on the citizens.

Upon a motion by Laura Mollo seconded by Jan White and the roll call vote of all members present, with Jordan Bales voting no, the Council voted 5-1 to abolish Personal Property Taxes.

IN RE: George West- Paving / Fencing/ Heat Pump Updates

George West advised the Council that W & L Paving will begin paving in September or October. Doug Ratliff suggested that Mr. West establish a five-year plan for streets that need to be paved.

West also advised the Council that funds for the fencing around the Water Treatment Plant have not been located yet.

Susan Whitt advised the heat pump also needs to be replaced.

Upon a motion by Laura Mollo seconded by Doug Ratliff and the unanimous roll call vote of all members present, the Council voted to approve using the unreserved fund balance that is not appropriated in the amount of fifteen thousand five hundred dollars for the fencing and eight thousand dollars for the heat pump.

IN RE: Matt Whited- Grant Application

Matt Whited, EMS Director-Rescue Captain, advised the Council that on July 1, 2023, the Richlands Fire Department was awarded a RSAF Grant for Communication Equipment. The grant awarded is a 50/50 match. When the grant was initially submitted it was for an 80/20 match. Mr. Whited requested that the Town approve the additional funds to meet the grant requirements.

Laura Mollo suggested that Mr. Whited work with the Finance Manager on the budget before the grant deadline of September 1, 2023.

Mayor Cury suggested reviewing this matter again at the next meeting in August.

IN RE: Electric Rates

Doug Ratliff spoke to the Council about the current electric rates. Mr. Ratliff advised the Electric Department is averaging a sixty-to-seventy-thousand-dollar profit per month with an estimated one million dollars above what is required to have in the electrical reserve.

Mr. Ratliff proposed a ten percent cut in electric rates.

Upon a motion by Doug Ratliff seconded by Laura Mollo and the roll call vote of all members present, with Gary Jackson, Rick Wood, Jordan Bales, and Rod Cury all voting no, the Council voted not to approve the ten percent reduction in electric rates 3-4.

IN RE: Park Discussion

Laura Mollo spoke to the Council about receiving an email regarding updates at Lake Park and recent social media events.

IN RE: Scheduled Public Comments

Mayor Cury advised there was no scheduled public comments.

IN RE: Unscheduled Public Comments

1. Rocky Hill, Pounding Mill, VA- Mr. Hill spoke on recent events surrounding updates at Lake Park.
2. Joella Farmer- Chose not to speak.
3. Dahman Ball 628 Pounding Mill, VA- Mr. Ball spoke on his support of the Lake Park updates.
4. Gavin Coleman- Left
5. Regina Roberts- Mrs. Roberts gave a brief update on the Library renovations nearing the end of Phase 1.
6. Connie Estep- Mrs. Estep spoke to the Council about an ongoing issue she is having with her property lines.
7. Margaret Smith 524 Sycamore St. Richlands, VA- read a devotion to the Council and spoke on her love for the Town.
8. Wanda Lowe 292 Plantation Drive, Richlands, VA- spoke about her dislike of recent events on social media. Encouraged everyone to have more self-control.
9. Morgan Earp 1618 6th Street, Richlands, VA- spoke to the Council about his concerns over Lake Park and the recent social media events.

Mayor Cury declared a ten-minute recess.

IN RE: Attorney Comments

Mr. Thomas discussed his research on a noise ordinance for the Town. Mayor Cury suggested the Council review it and discuss it at the next meeting in August.

IN RE: Town Manager Report

Mr. Monday advised the Council after consulting with Mr. Thomas, he prefers to discuss the Quantum Power Agreement in closed session before making any motions. The council agreed.

Mr. Monday advised he had an engagement letter from Hicok, Brown, & Company, CPA. Mr. Monday asked for Councils approval before signing.

Mr. Monday welcomed the Towns new Finance Manager, Ronnie Campbell.

IN RE: Hicok, Brown, & Company

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to approve the hiring of Hicok, Brown, & Company, CPA.

IN RE: Council Members Report

Laura Mollo-

- Thanked all of the volunteers and donors of the Freedom Festival.
- Advised the Towns Code Enforcement has been successful and thanked the Police Department for their hard work.

Jan White-

- Thanked everyone that helped with the Freedom Festival.
- Advised that she had received a few complaints of the mowers not picking up trash on Veterans Drive before mowing.

Jordan Bales-

- Advised the State Little League Championship is being held in Town on July 13- July 18.
- Thanked Rocky Hill and his team for all their hard work on the Lake Park updates.
- "Rock the Clinch" will be held on July 29
- Thanked Stream Sweepers for cleaning up the Clinch River.
- Stated he has received numerous complaints about trash pickup in the Town.

Rick Wood-

- Spoke to the Council about allowing free admission to the Rec Park pool for all players in Town for the State Championship.
- Requested that someone check the streetlights in Town.

Upon a motion by Rick Wood seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to approve free admission to the Rec Park Pool on July 14-16, 2023, during the State Championship.

The Council requested that Mr. Monday ask Four County Transit to offer free shuttles to the State Championship games.

Upon a motion by Rick Wood seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to approve Mr. Monday to contact Four County Transit to negotiate shuttle services and to use his best judgement if there is a charge.

Gary Jackson-

- Stated he received an e-mail from Sara Price regarding the Iron St. property. Advised he will share the email with the Council, the Town Manager, and the Town Attorney.

Doug Ratliff-

- Requested the Town push the Power Cost Adjustment to zero for the next three months.

Upon a motion by Doug Ratliff seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to bring the Power Cost Adjustment for the next three months.

Mayor Cury-

- Shared a 2013 Freedom Festival Flyer with the Council and advised that he enjoyed this year's event.
- Spoke briefly on upcoming events and expressed his excitement for the Town's progress and growth.

IN RE: Executive Session

Mayor Cury advised the Council would be going into Executive session pursuant to:

- a. VA Code Section: 2.2-3711 (A)(1)
- b. VA Code Section: 2.2-3711 (A)(8)
- c. VA Code Section: 2.2-3711 (A)(6)

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to go into Executive Session.

Upon a motion by Gary Jackson seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Rick Wood seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council certified that only VA Code Sections 2.2-3711 (A)(1) and 2.2-3711 (A)(8) and 2.2-3711 (A)(6) were discussed during the Executive Session.

IN RE: Adjournment

Upon a motion by Gary Jackson seconded by Rick Wood and the unanimous roll call vote of all members present, the meeting was adjourned.

Rodney D. Cury, Mayor

Amanda Beheler, Town Clerk

RESOLUTION
R-2023-08-01

WHEREAS, the Town of Richlands, as a Member of the Blue Ridge Power Agency, may appoint a member of its Council, staff, or community as the Town's representative as a Director for said Agency; and,

WHEREAS, the Town Manager typically serves as the Town's representative or alternate as a Director for Blue Ridge Power Agency for the Town of Richlands on a year-to-year basis; and,

WHEREAS, the Town of Richlands is in a time of transition as the current Town Manager is an Interim Manager; and,

WHEREAS, the Richlands Town Council desires to appoint Ronnie T. Campbell, Director of Finance as the Town's representative on Blue Ridge Power Agency's Board of Directors for the term of one year; and

WHEREAS, the Richlands Town Council desires to appoint Allen Compton as an alternate representative for the Town of Richlands at the will of the Council.

The Town of Richlands Town Council,

Mayor Rodney D. Cury

This resolution was adopted by a _____ vote, upon a Motion by _____ and a second by _____.

Attest:

Amanda Beheler, Clerk

Ayes: _____
Nays: _____
Absent: _____

ORDINANCE NO.: O-2023-08-01

TITLE II: ADMINISTRATION
CHAPTER 35: TAXATION

GENERAL PROVISIONS

Amendment to Existing Ordinance

BE IT ORDAINED by the Council of the Town of Richlands, Virginia, pursuant to §§2.2(4), 3.4(7), and 4.4 of the Town Charter, Section 35.01(A) of the Town of Richlands, Virginia Code of Ordinances ("Town Code") and Virginia Code §§58.1-3500 (Repl. Vol. 2017), that the Council hereby REPEALS Section 35.01(C), of the Town Code regarding personal property tax in its entirety:

§35.01 ANNUAL ASSESSMENT; VALUATION OF PROPERTY

(A) *The text of this subsection remains unchanged by this Amendment*

(B) *The text of this subsection remains unchanged by this Amendment*

~~(C) Pursuant to the provisions of VA Code, the personal property tax rate per \$100 of assessed valuation for the calendar year 2022 is fixed and determined to be \$0.21.~~

First Reading: _____

Second Reading: _____

VOTE: Bales _____
 Jackson _____
 Mollo _____
 Ratliff _____
 White _____
 Wood _____

Mayor

Clerk

Effective Date (30 days from passage, unless passed as emergency): _____



**RESOLUTION
R-2020-08-01**

**A RESOLUTION OF SUPPORT FOR VIRGINIA SMART SCALE
PROJECT APPLICATIONS**

WHEREAS, a comprehensive, cooperative and continuing planning process is to be carried out in the Town of Richlands; and

WHEREAS, Virginia Smart Scale established a prioritization and scoring process to evaluate projects for funding and project selection by the Commonwealth Transportation Board; and

WHEREAS, Applications for the Virginia Smart Scale process are due August 17, 2020; and

WHEREAS, Town of Richlands is eligible to submit projects on Corridors of Statewide Significance with a resolution of support from the Members of Town Council (Council); and

NOW, THEREFORE, BE IT RESOLVED by the Council as follows:

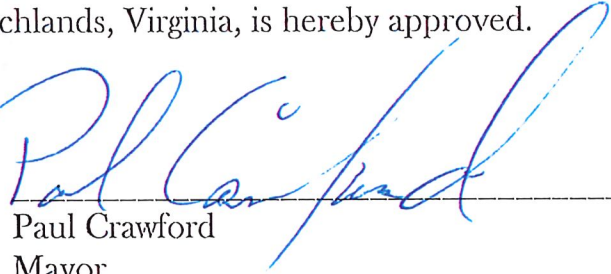
That the Realignment of 2nd Street Approach Project in the Town of Richlands, Virginia is fully supported and endorsed for the Smart Scale application and funding process.

PROJECT DESCRIPTION IS AS FOLLOWS:

The proposed project improves the intersection of 2nd St and Front St with intersection modifications. This includes realigning the southbound 2nd St inner land perpendicular to Front St and converting the SB left-turn stop to a free-flow movement. A receiving lane for the free-flow movement from NB Kents Ridge Rd to EB Front St will be provided as part of this proposed project with a 180' acceleration land and a 115' taper.

BE IT FURTHER RESOLVED that A Resolution of Support for Virginia Smart Scale Project Application for the Town of Richlands, Virginia, is hereby approved.

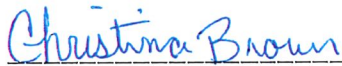
Adopted this 11th day of August 2020



Paul Crawford
Mayor

Date: 8-11-2020

Attest:



Christina Brown
Clerk

Date: 8-11-2020



**July 2023
MONTHLY TRAFFIC SUMMARY**

Driving Revoked DUI Related	1	Defective Tail Lights	1
No Registration Card	1	Fail To Obey Highway Sign	3
No Valid O.L.	2	Expired Inspection	1
Improper Registration	1	Loud Exhaust	1
Reckless By Speed	1	Expired Registration	1
Expired Rejection Sticker	2		
WARNING: Fail To Obey Highway Sign	4	WARNING: Following Too Closely	1
WARNING: Speeding	11	WARNING: Improper Registration	1
WARNING: No Inspection Sticker	2	WARNING: Fail To Yield To Emergency Vehicle	1
WARNING: Expired Inspection	2	WARNING: Obstructed License Plate	1
WARNING: No Head Lights At Night	1	WARNING: Fail To Display License Plate	1

TOTAL NUMBER TRAFFIC SUMMONS ISSUED: 15

TOTAL NUMBER OF TRAFFIC WARNING'S: 25

ANIMAL CONTROL / ORDINANCE VIOLATIONS SUMMARY

Dog (Dog at Large) Returned to Owner	1	Dog (Dog at Large) Took to the Shelter	4
Dog/Cat Took to the Vet	2		
High Grass Violation	6		

TOTAL NUMBER ANIMAL CONTROL / ORDINANCE VIOLATIONS ACTIONS: 13

COUNCIL REPORT

August 2, 2023

TOTAL CALLS FOR SERVICE THROUGH JULY 31, 2023	4,124
TOTAL CALLS FROM JANUARY 1, 2022 TO JULY 31, 2022	3,329

INCREASE OF 795

TOTAL CALLS FOR THE MONTH OF JUNE 2023	611
TOTAL CALLS FOR THE MONTH OF JUNE 2022	461

INCREASE OF 150



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

Stephen C. Brich, P.E.
Commissioner

1401 East Broad Street
Richmond, Virginia 23219

(804) 786-2701
Fax: (804) 786-2940

July 25, 2023

Mr. Clarence Monday
Town Manager
200 Washington Square
Richlands, Virginia 24641

REF: Realignment of 2nd Street SMART SCALE Project Modifications
Town of Richlands, Virginia

Mr. Monday,

The Virginia Department of Transportation (VDOT) selected US 460 in the Town of Richlands and Tazewell County as a 2016 Strategically Targeted Affordable Roadway Solutions (STARS) study due to the identified safety concerns along the corridor. The Town of Richlands and Tazewell County were members of the study work group, along with VDOT and Kimley-Horn and Associates. The STARS study, titled *US 460 Corridor Improvement Study*, was completed in 2017. The purpose of the study was to identify the existing safety and operational deficiencies in the study area along US 460 and US 460 Business (Front Street) and develop potential projects to improve those deficiencies. One of the areas of concern in this study included the alignment of 2nd Street and Front Street, as shown in **Figure 1**. The STARS study recommended the realignment of the Front Street and 2nd Street intersection, as well channelization of the Kents Ridge Road at Front Street intersection with the construction of a receiving lane for a free-flow movement from northbound Kents Ridge Road to eastbound Front Street. This recommendation was developed in coordination with the Town of Richlands into a SMART SCALE application for SMART SCALE Round 4.

The application highlighted the following features: turn lane improvement(s), access management, roadway reconstruction/realignment, and intersection improvements. The project was selected for funding with a total cost estimate of \$1,533,931 and received points for safety improvements. However, once in Preliminary Engineering (PE), District staff recognized the project's current design impacted the access to large vehicles coming from Kents Ridge Road onto 2nd Street and had significant railroad right-of-way (ROW) concerns. It was determined that the project should be modified following internal discussion. Modifications can be made to a project after the project is awarded funding, however, modifications must stay within the scope of the original intent of the project. The modifications must be approved by the locality and District staff before it is presented to the SMART SCALE Change Committee for final approval.

As shown in **Figure 2**, an intersection reconfiguration concept was developed to better align the intersection, reduce weaving maneuvers across multiple lanes, and can better accommodate large trucks (i.e., WB-40) without needing additional ROW. Specifically, the concept aims to eliminate the conflict between the weaving maneuver that was noted to occur between eastbound vehicles traveling on Front Street and the right-turning vehicles from Kents Ridge Road that immediately make a left-turn at Rockbridge Avenue. This would shift the Kents Ridge Road traffic that is intending to head westbound on Front Street to one of the other roads located downstream (i.e., Floyd Avenue or Fairfax Avenue) and provides more space for this weaving movement. The intersection reconfiguration concept also realigns and reconfigures the southbound through and left-turn lanes on 2nd Street to a single lane intersecting Front Street at a near 90-degree angle, which provides improved visibility. Finally, the concept shifts Front Street to provide a channelized, free-flow, eastbound right-turn lane onto Kents Ridge Road and a channelized, free-flow, northbound right-turn lane from Kents Ridge Road onto Front Street, which results in the removal of some on-street parking. A

concrete median will be constructed on Front Street between Kents Ridge Road and Rockbridge Avenue to eliminate the previously noted weaving maneuver and reduce conflict points. With these proposed modifications, there will be an anticipated project cost increase of \$216,541 which can be covered by the allowable SMART SCALE coverage threshold and will not require additional funds from the Town. A supplemental operational and safety analysis of the proposed project modifications performed by Kimley-Horn and Associates confirmed that the proposed modifications were appropriately addressing safety needs while maintaining acceptable traffic operations at the Front Street, 2nd Street, Kents Ridge Road intersection (see enclosure).

VDOT is seeking a resolution of support from the Town regarding the project modifications presented in this memorandum. Once VDOT receives a resolution of support, District staff will present the project modifications and project cost increase to the SMART SCALE Change Committee to seek their approval.

Should the Town not support the modifications, the original project may be recommended for cancellation. Consequently, if the Town decides the project should be cancelled, the Town may be required to reimburse the Department for all state and federal funds expended on the project per Item 17 of the Resolution of the Commonwealth Transportation Board titled, *Adoption of Updated Policy for Implementation of the SMART SCALE Project Prioritization Process*. At the time of this letter, current expenditures are \$65,023. Please be aware that any expenditures beyond the date of this letter are also subject to reimbursement.

If you have any comments or questions, please do not hesitate to contact me at samantha.farmer@vdot.virginia.gov or (276) 696-3280.

Sincerely,



Samantha Farmer

Enclosure: Front Street and Kents Ridge Rd/2nd Street Intersection Traffic Operational Analysis

Cc: Mr. Blake Ailor
Mr. Matthew Cox
Mr. Alex Shoemaker
Mr. William Counts

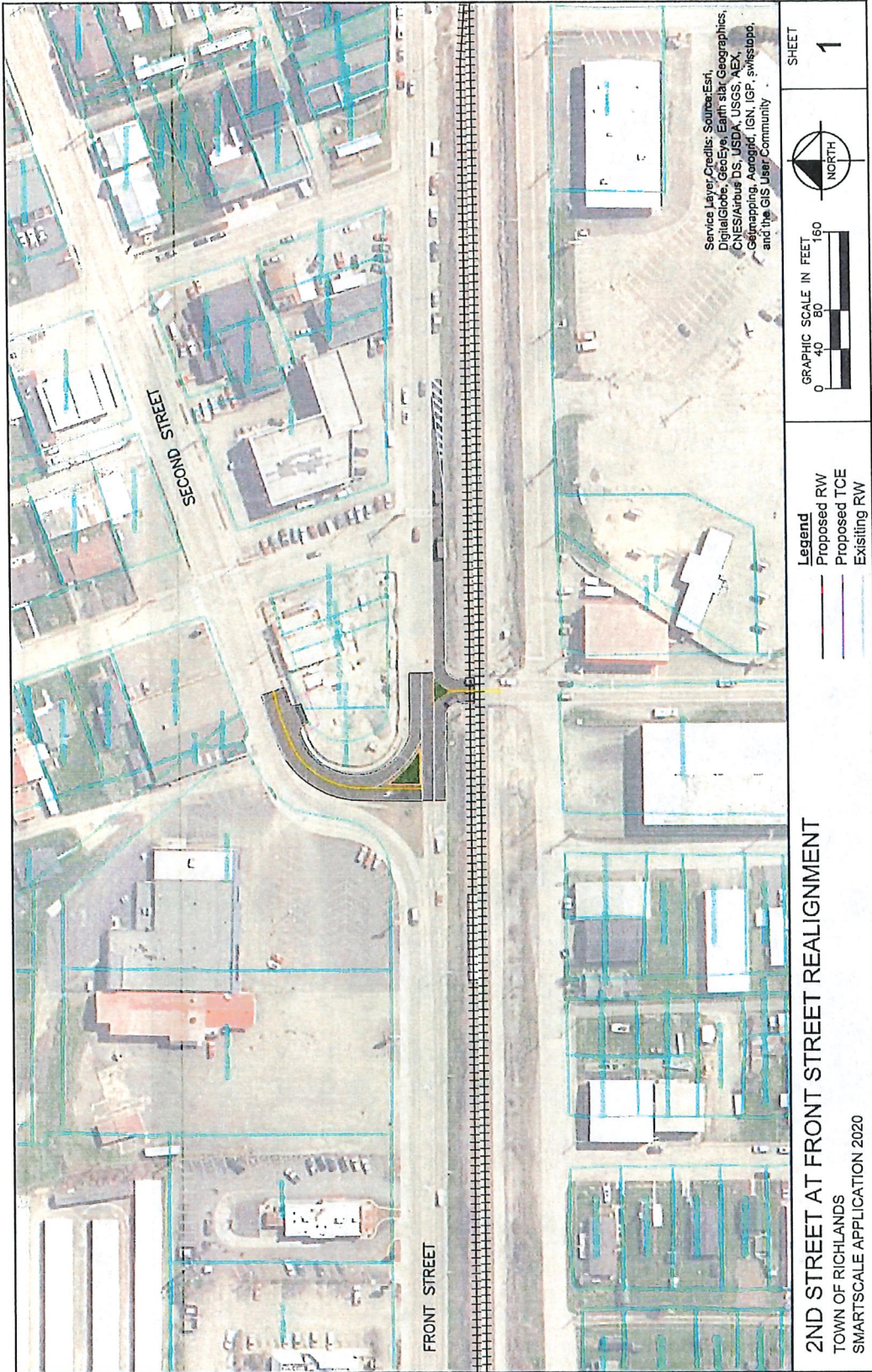


Figure 1. Current SMART SCALE Project sketch

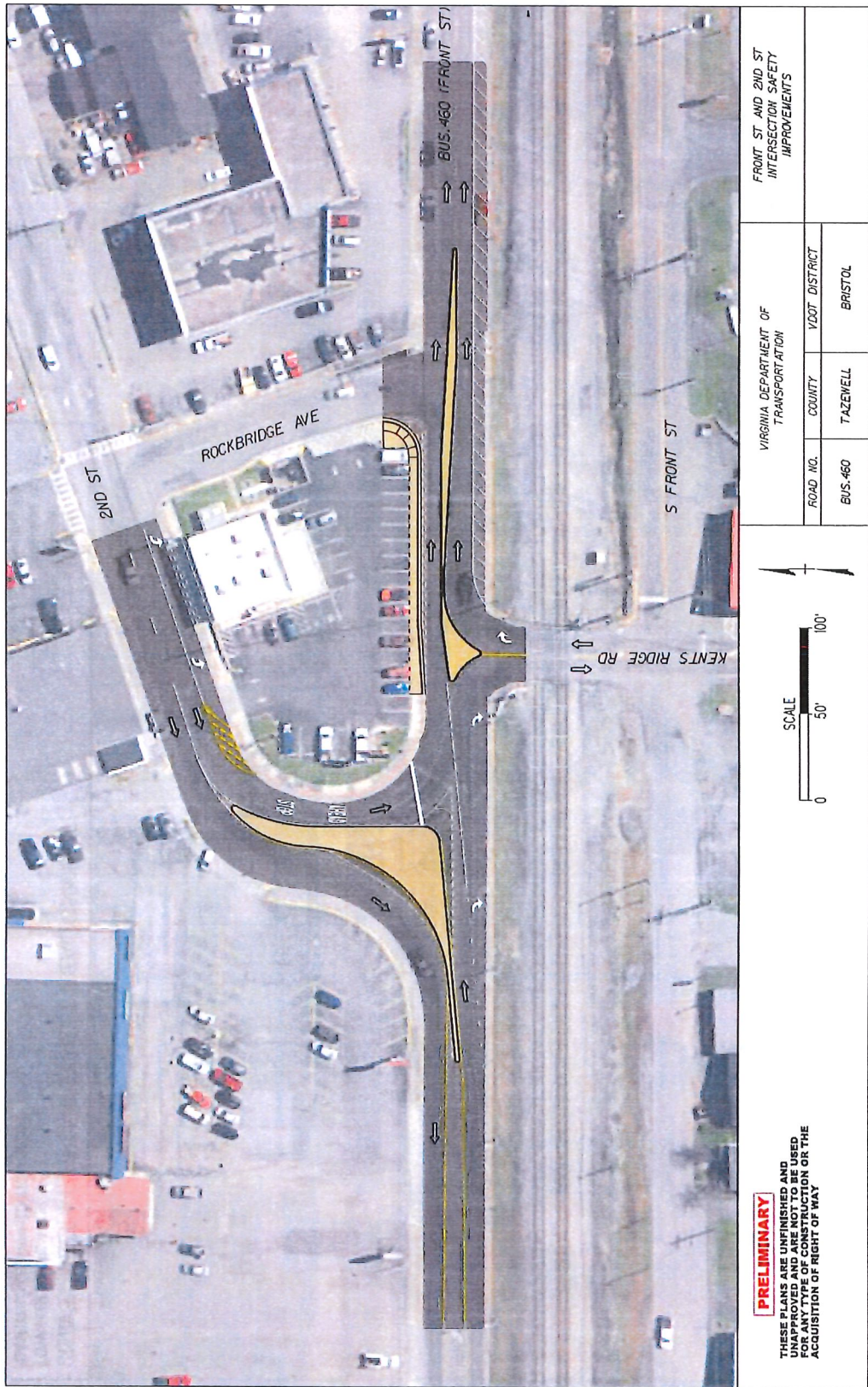


Figure 2. Proposed Modifications

MEMORANDUM

To: Blake Ailor, AICP, VDOT Bristol District
 Alex Shoemaker, P.E., VDOT Bristol District

From: Omar Kanaan, P.E., Kimley-Horn

Date: July 20, 2023

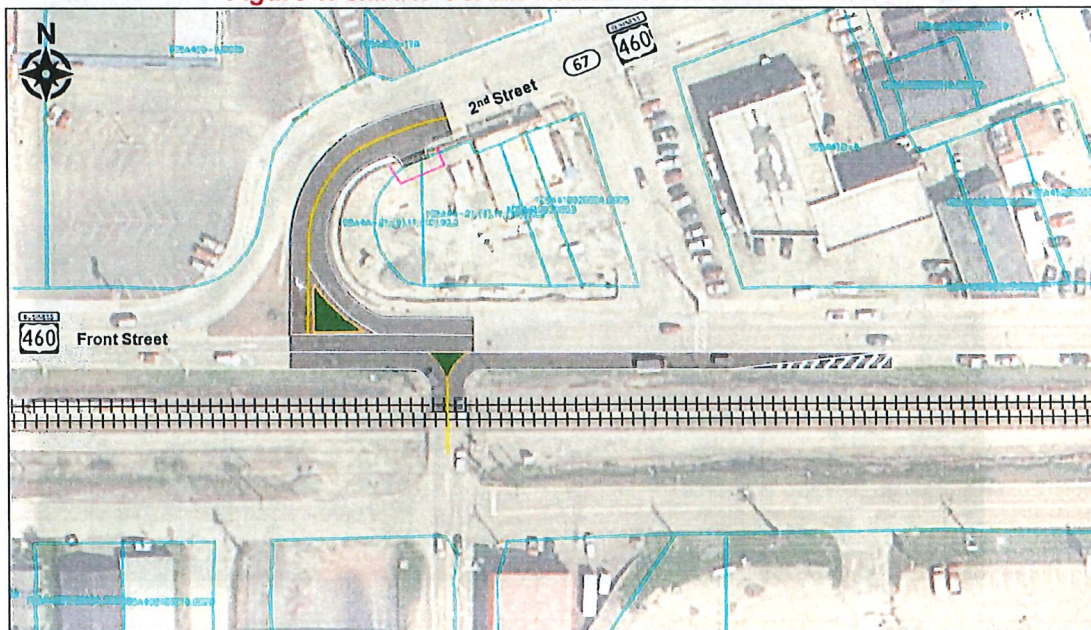
Subject: Front Street and Kents Ridge Road/2nd Street, Richlands, Virginia
 Intersection Traffic Operational Analysis

Introduction and Project Background

The Virginia Department of Transportation (VDOT) Bristol District identified the intersection of US 460 Business/Front Street and Kents Ridge Road/2nd Street to conduct an intersection evaluation and develop an improvement concept based on existing safety concerns.

A preferred alternative was previously developed and funded at this intersection in SMART SCALE Round 4, see **Figure 1**. The goal of this evaluation is to identify a revised concept that better addresses safety needs while maintaining acceptable traffic operational conditions. This memorandum summarizes the findings of the safety analysis, operational analysis, and the preferred intersection improvement concept.

Figure 1. SMART SCALE Round 4 Funded Alternative



Study Roadways

US 460 Business/Front Street is a three-lane undivided facility, west of Kents Ridge Road and a two-lane, one-way eastbound, roadway east of Kents Ridge Road. US 460 Business/Front Street is functionally classified as a Minor Arterial and serves as an east-west corridor providing access

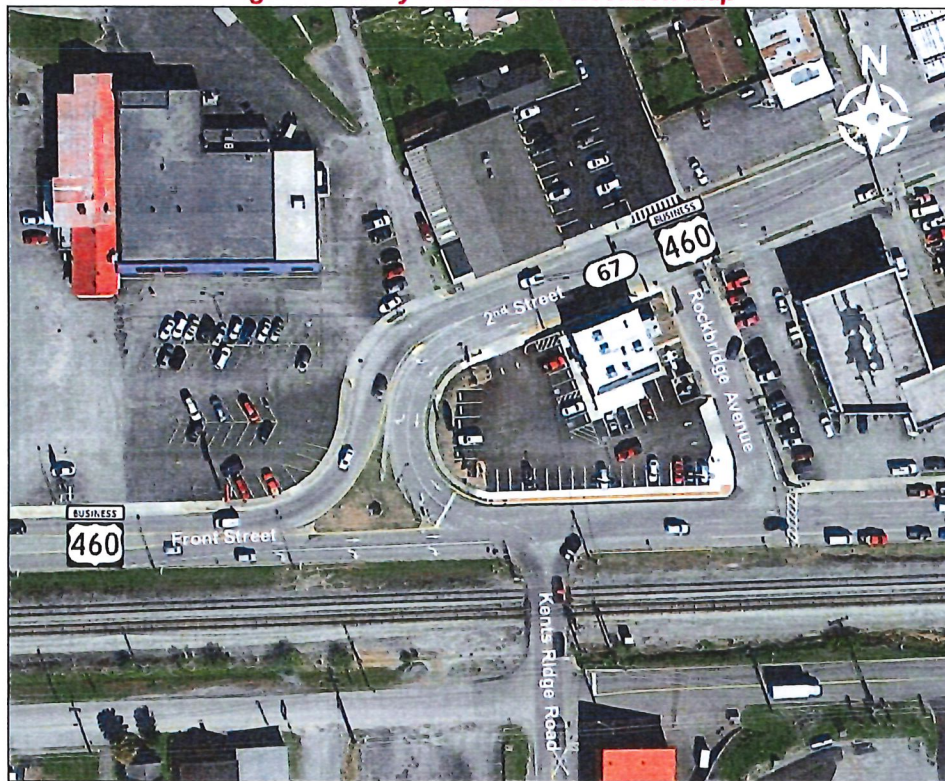
between the Town of Richlands and US 460. The posted speed limit within the study area is 25 mph. Pedestrian facilities are present along the northside of the roadway.

US 460 Business/Route 67/2nd Street is a two-lane, one-way westbound, undivided facility, north of US 460 Business/Front Street. US 460 Business/Route 67/2nd Street is functionally classified as a Minor Arterial and serves as an east-west corridor providing access between the Town of Richlands and US 460. The posted speed limit within the study area is 25 mph. Pedestrian facilities are present along both sides of the roadway.

Kents Ridge Road is a two-lane undivided facility functionally classified as a Major Collector. Kents Ridge Road serves as a north-south corridor providing access to residential uses south of US 460 Business/Front Street. The posted speed limit within the study area is 25 mph. Pedestrian facilities are not present along either side of the roadway.

The study intersection of US 460 Business/Front Street and Route 67/2nd Street and Kents Ridge Road is an atypical, skewed, intersection as shown in **Figure 2**.

Figure 2. Study Intersection Location Map

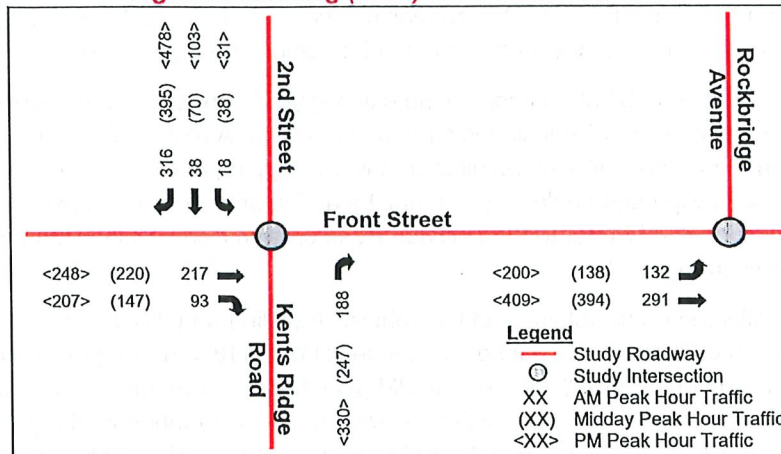


Existing Conditions Analysis

Traffic Data Collection and Existing Traffic Volumes

Turning movement counts (TMCs) were collected at the study intersection and the adjacent intersection of Front Street and Rockbridge Avenue during the AM, midday, and PM peak hours of a typical weekday on Thursday, March 23, 2023. Raw traffic counts are included in **Appendix A** and are summarized in **Figure 3**.

Figure 3. Existing (2023) Peak Hour Volumes



Existing Traffic Operational Analysis

Synchro 11 was used to model and analyze traffic operations at the study intersection using Highway Capacity Manual (HCM) 2000 two-way, stop-controlled intersection methodology. LOS criteria for unsignalized intersections are presented in **Table 1**. Detailed Synchro reports are included in **Appendix B**.

Table 1. HCM 6th Edition Intersection Level of Service (LOS) Criteria

LOS	Average Stopped Delay (seconds/vehicle)
	Unsignalized
A	≤ 10.0
B	> 10.0 to 15.0
C	> 15.0 to 25.0
D	> 25.0 to 35.0
E	> 35.0 to 50.0
F	≥ 50.0

Source: Highway Capacity Manual (HCM) 2000

Based on the existing intersection geometry and turning movement volumes, all movements at the study intersection operate equivalent to LOS C or better during the AM, midday, and PM peak hours.

Existing Safety Analysis

Crash data were obtained from VDOT for the five-year period between January 1, 2018 and December 31, 2022. Crashes within 250 feet of the intersection were considered intersection-related crashes and were included in the safety analysis as shown in **Figure 4**. The analysis included crashes by type and severity, the latter of which are presented as values on the KABCO scale. **Table 2** contains the definitions for each letter on the KABCO scale.

Twenty crashes occurred in the vicinity of study intersection during the analysis period, of which 10 crashes resulted in property damage only, 4 resulted in nonvisible injuries, and 6 resulted in visible injuries. Thirteen of the crashes (65%) were rear-end crashes, four (20%) were angle crashes, and the remaining three consisted of backed into, head-on, and sideswipe crashes.

The rear-end crashes can be attributable to the existing yield condition on the northbound approach of the study intersection that also includes a railroad crossing. A review of the crash descriptions indicates that the rear-end collisions result from drivers stopping at the northbound, yield controlled, approach. The sideswipe and angle crashes may be attributable to vehicles performing weaving maneuvers either from 2nd Street to Kents Ridge Road or from Kents Ridge Road to Rockbridge Avenue as shown in **Figure 5**.

Based on the collected traffic volumes, of the vehicles traveling northbound along Kents Ridge Road, approximately 105 vehicles (56%) during the AM peak hour, 118 vehicles (43%) during the midday peak hour, and 174 vehicles (53%) during the PM peak hour perform the weaving maneuver to access Rockbridge Avenue. Similarly, of the vehicles traveling southbound along 2nd Street, approximately 38 vehicles (68%) during the AM peak hour, 70 vehicles (65%) during the midday peak hour, and 103 vehicles (77%) during the PM peak hour perform the weaving maneuver to access Kents Ridge Road.

Figure 4. 2018-2022 Crashes by Severity

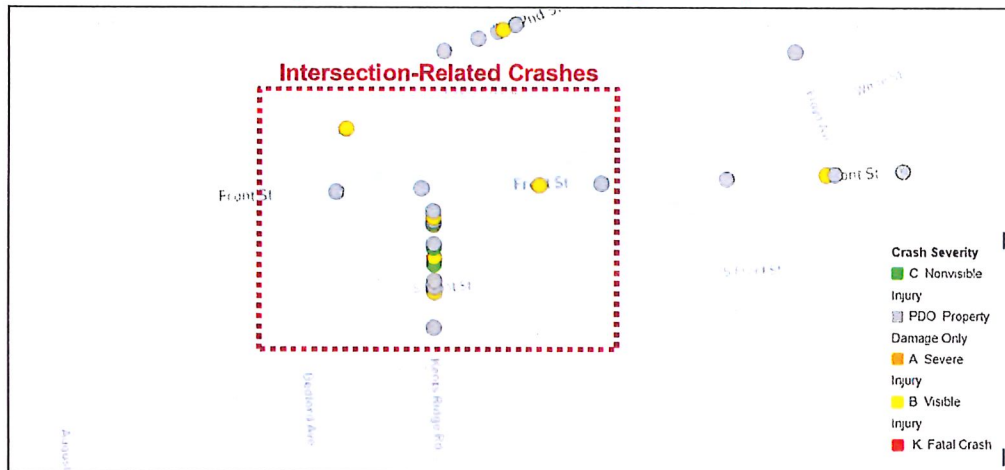
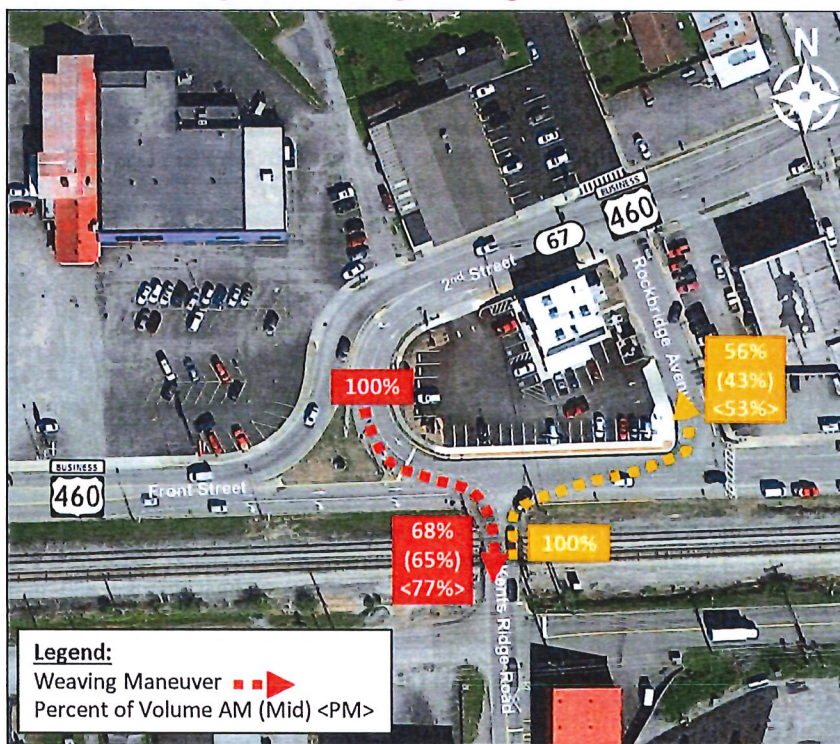


Table 2. KABCO Scale Definitions

Letter	Crash Severity	Definition
K	Fatal Injury	A fatal injury is any injury that results in death within 30 days after the motor vehicle crash in which the injury occurred. If the person did not die at the scene but died within 30 days of the motor vehicle crash in which the injury occurred, the injury classification will be changed to the attribute "Fatal Injury."
A	Suspected Serious Injury	A suspected serious injury is any injury other than fatal which results in one or more of the following: a. Severe laceration resulting in exposure of underlying tissues/muscle/organs or resulting in significant loss of blood b. Broken or distorted extremity (arm or leg) c. Crush injuries d. Suspected skull, chest or abdominal injury other than bruises or minor lacerations e. Significant burns (second and third degree burns over 10% or more of the body) f. Unconsciousness when taken from the crash scene g. Paralysis
B	Suspected Minor Injury	A minor injury is any injury that is evident at the scene of the crash, other than fatal or serious injuries. Examples include lump on the head, abrasions, bruises, and minor lacerations (cuts on the skin surface with minimal bleeding and no exposure of deeper tissue/muscle).
C	Possible Injury	A possible injury is any injury reported or claimed which is not a fatal, suspected serious, or suspected minor injury. Examples include momentary loss of consciousness, claim of injury, limping, or complaint of pain or nausea. Possible injuries are those which are reported by the person or are indicated by his/her behavior, but no wounds or injuries are readily evident.
O	Property Damage Only (No Apparent Injury)	No apparent injury is a situation where there is no reason to believe that the person received any bodily harm from the motor vehicle crash. There is no physical evidence of injury and the person does not report any change in normal function, but the crash resulted in damage of at least \$1,500 to the motor vehicle or other property. The threshold for a property-damage-only crash changed from \$1,000 to \$1,500 in July 2008.
Source: VDOT Crash Data Analysis Manual Version 1.0		

Figure 5. Existing Weaving Maneuvers

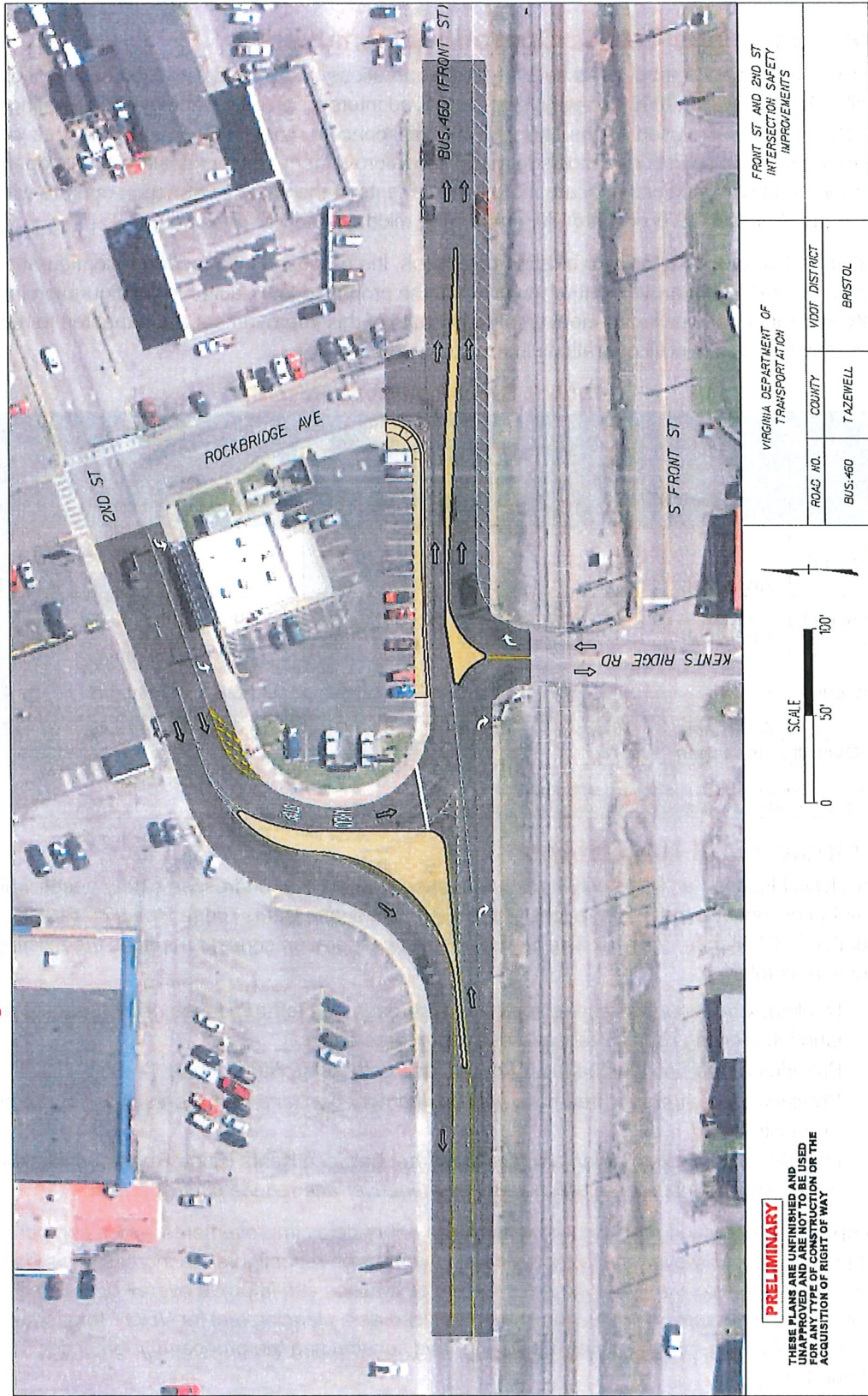


Proposed Intersection Reconfiguration

An intersection reconfiguration concept was developed to better align the intersection and reduce weaving maneuvers across multiple lanes. Specifically, the concept aims to eliminate the weaving maneuver performed by vehicles traveling westbound/southbound along 2nd Street intending to travel southbound along Kents Ridge Road and the weaving maneuver performed by vehicles traveling northbound along Kents Ridge Road intending to travel northbound along Rockbridge Avenue as shown in Figure 5.

The intersection reconfiguration concept realigns and reconfigures the southbound through and left-turn lanes on 2nd Street to a single lane intersecting Front Street at a near 90-degree angle, which provides improved visibility. Additionally, the concept realigns Front Street to provide a channelized, free-flow, eastbound right-turn lane onto Kents Ridge Road and a channelized, free-flow, northbound right-turn lane from Kents Ridge Road onto Front Street. A concrete median will be constructed on Front Street between Kents Ridge Road and Rockbridge Avenue to eliminate the existing weaving maneuver and reduce conflict points. Vehicles traveling northbound on Kents Ridge Road intending to travel westbound along 2nd Street will be required to use Floyd Avenue. Furthermore, the concept will restrict on-street parking on the southside of Front Street between Kents Ridge Road and Floyd Avenue. The intersection reconfiguration concept is presented in Figure 6.

Figure 6. Front Street and Kents Ridge Road/2nd Street Concept



Build Conditions Traffic Operational Analysis

Synchro 11 was used to model and analyze traffic operations under build conditions using Highway Capacity Manual (HCM) 2000 two-way, stop-controlled intersection methodology. The existing conditions models were used as the basis for the build concept models. Geometric changes were made to the existing conditions models to match the improvement concept design. Traffic operations results for the build conditions indicate that all movements at the study intersection operate with delays equivalent to LOS B or better during the AM, midday, and PM peak hours.

As shown in **Table 3**, compared to existing conditions, the proposed intersection reconfiguration results in minor delay improvements. However, as the proposed intersection reconfiguration improves visibility and reduces weaving maneuvers, the benefits of this improvement are expected to reduce crashes and improve overall operations in the study area.

Table 3. Synchro Analysis Results

Front Street and Kents Ridge Road/2 nd Street							
Approach	Movement	2023 No-Build Conditions			2023 Build Conditions		
		AM	Mid	PM	AM	Mid	PM
		Delay/LOS	Delay/LOS	Delay/LOS	Delay/LOS	Delay/LOS	Delay/LOS
Eastbound	R	(1)	(1)	(1)	(1)	(1)	(1)
	T						
	Approach						
Northbound	LTR	11.0/B	12.1/B	13.7/B	(1)	(1)	(1)
	Approach	11.0/B	12.1/B	13.7/B			
Southbound	R	9.8/A	10.5/B	11.3/B	9.8/A	10.5/B	11.3/B
	T	11.6/B	12.8/B	14.9/B			
	L	14.6/B	19.7/C	24.4/B	11.0/B	12.3/B	14.3/B
	Approach	10.3/B	11.5/B	12.6/B			
Overall Intersection		(2)	(2)	(2)	(2)	(2)	(2)

Notes:
 (1) Approach operates under free-flow conditions. Delay/LOS not defined.
 (2) Overall intersection LOS is not defined, as intersection operates under stop-controlled conditions.

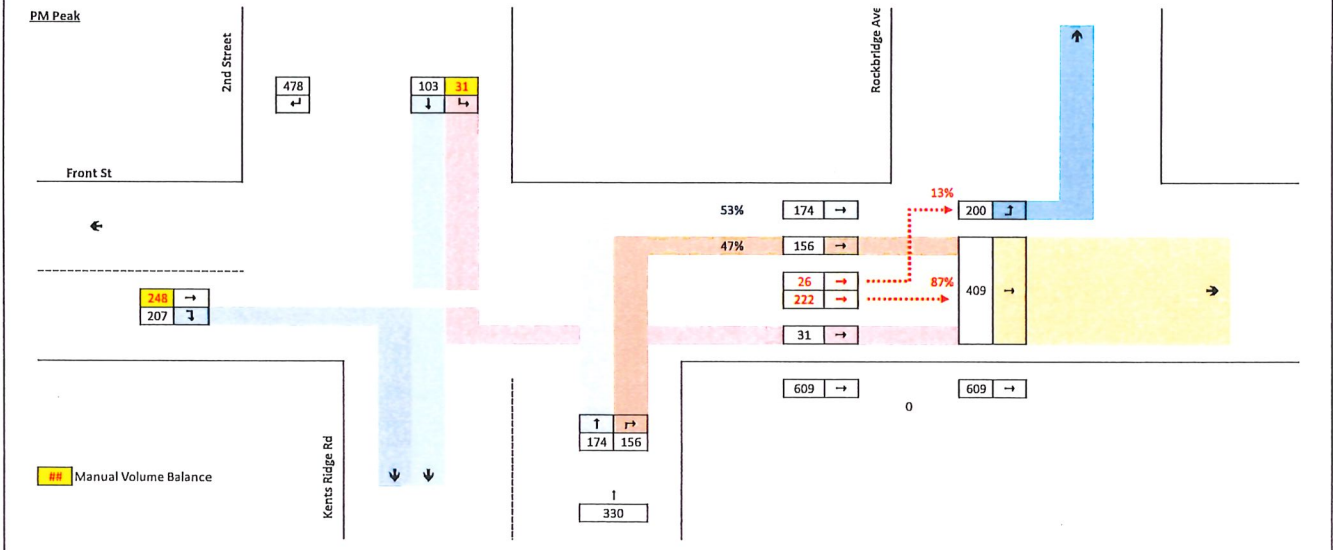
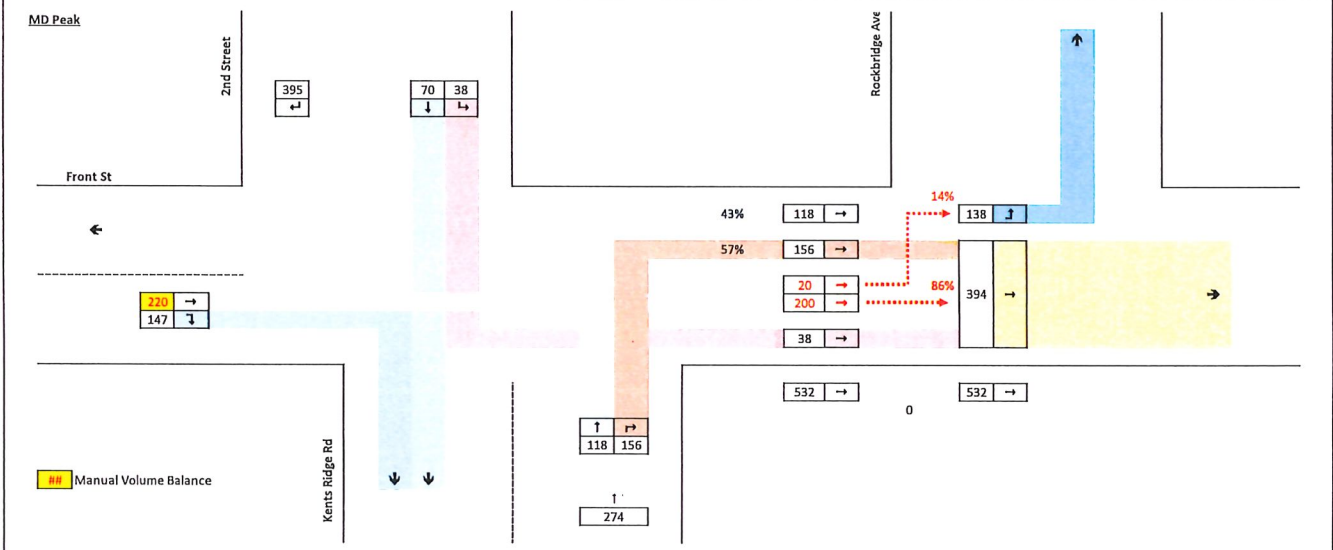
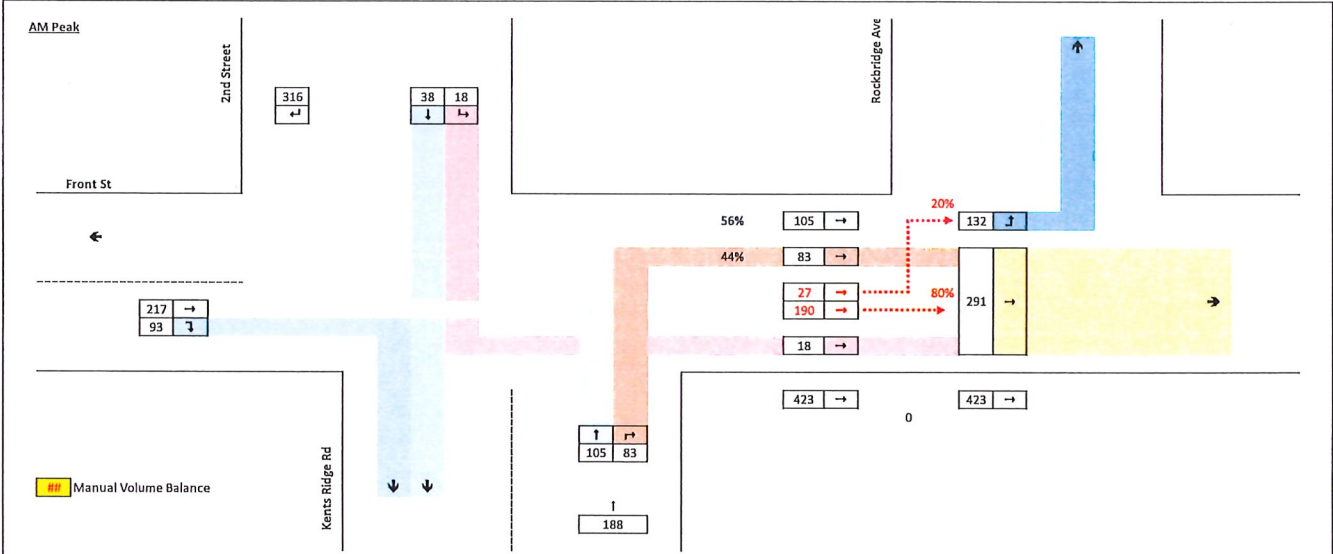
Conclusion and Next Steps

This analysis identified an intersection reconfiguration concept that addresses safety needs while maintaining acceptable traffic operations at the Front Street and Kents Ridge Road/2nd Street intersection in Richlands, Virginia. The intersection reconfiguration concept modifies the existing intersection as follows:

- Realigns and reconfigures the southbound through and left-turn lanes of 2nd Street to a single lane intersecting Front Street at a near 90-degree angle
- Provides a free-flow eastbound right-turn lane onto Kents Ridge Road
- Provides a channelized, free-flow, northbound right-turn lane from Kents Ridge Road onto Front Street
- Provides a concrete median along Front Street between Kents Ridge Road and Rockbridge Avenue to eliminate the existing weaving maneuver and reduce conflict points

The proposed intersection reconfiguration results in minor delay improvements when compared to existing conditions. However, since the proposed intersection reconfiguration increases visibility and reduces weaving maneuvers, it is expected to reduce crashes and improve overall operations in the study area. This intersection evaluation should be used as a planning tool for VDOT to prioritize the next steps of planning, programming, designing, and constructing the proposed intersection reconfiguration.

Appendix A – Traffic Data















Appendix B – Synchro Analysis Results

HCM Unsignalized Intersection Capacity Analysis

5: Kents Ridge Road & Front Street













AM Peak Hour

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↑	↗						↗	↘	↑	↗
Traffic Volume (veh/h)	0	217	93	0	0	0	0	0	188	18	38	316
Future Volume (Veh/h)	0	217	93	0	0	0	0	0	188	18	38	316
Sign Control		Free			Free			Yield			Stop	
Grade		0%			0%			0%			0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	0	236	101	0	0	0	0	0	204	20	41	343
Pedestrians												
Lane Width (ft)												
Walking Speed (ft/s)												
Percent Blockage												
Right turn flare (veh)												
Median type		None			None							
Median storage veh												
Upstream signal (ft)												
pX, platoon unblocked												
vC, conflicting volume	0			337			256	236	236	440	337	0
vC1, stage 1 conf vol												
vC2, stage 2 conf vol												
vCu, unblocked vol	0			337			256	236	236	440	337	0
tC, single (s)	4.1			4.1			7.1	6.5	6.2	7.1	6.5	6.2
tC, 2 stage (s)												
tF (s)	2.2			2.2			3.5	4.0	3.3	3.5	4.0	3.3
p0 queue free %	100			100			100	100	75	95	93	68
cM capacity (veh/h)	1623			1222			451	665	803	393	584	1085
Direction, Lane #	EB 1	EB 2	NB 1	SB 1	SB 2	SB 3						
Volume Total	236	101	204	20	41	343						
Volume Left	0	0	0	20	0	0						
Volume Right	0	101	204	0	0	343						
cSH	1700	1700	803	393	584	1085						
Volume to Capacity	0.14	0.06	0.25	0.05	0.07	0.32						
Queue Length 95th (ft)	0	0	25	4	6	34						
Control Delay (s)	0.0	0.0	11.0	14.6	11.6	9.8						
Lane LOS			B	B	B	A						
Approach Delay (s)	0.0		11.0	10.3								
Approach LOS			B	B								
Intersection Summary												
Average Delay			6.8									
Intersection Capacity Utilization			36.4%		ICU Level of Service				A			
Analysis Period (min)			15									

HCM Unsignalized Intersection Capacity Analysis













5: Kents Ridge Road & Front Street

Midday Peak Hour

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↑	↗						↗	↗	↑	↗
Traffic Volume (veh/h)	0	220	147	0	0	0	0	0	274	38	70	395
Future Volume (Veh/h)	0	220	147	0	0	0	0	0	274	38	70	395
Sign Control		Free			Free			Yield			Stop	
Grade		0%			0%			0%			0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	0	239	160	0	0	0	0	0	298	41	76	429
Pedestrians												
Lane Width (ft)												
Walking Speed (ft/s)												
Percent Blockage												
Right turn flare (veh)												
Median type												
		None			None							
Median storage (veh)												
Upstream signal (ft)												
pX, platoon unblocked												
vC, conflicting volume	0			399			277	239	239	537	399	0
vC1, stage 1 conf vol												
vC2, stage 2 conf vol												
vCu, unblocked vol	0			399			277	239	239	537	399	0
tC, single (s)	4.1			4.1			7.1	6.5	6.2	7.1	6.5	6.2
tC, 2 stage (s)												
tF (s)	2.2			2.2			3.5	4.0	3.3	3.5	4.0	3.3
p0 queue free %	100			100			100	100	63	86	86	60
cM capacity (veh/h)	1623			1160			364	662	800	285	539	1085
Direction, Lane #	EB 1	EB 2	NB 1	SB 1	SB 2	SB 3						
Volume Total	239	160	298	41	76	429						
Volume Left	0	0	0	41	0	0						
Volume Right	0	160	298	0	0	429						
cSH	1700	1700	800	285	539	1085						
Volume to Capacity	0.14	0.09	0.37	0.14	0.14	0.40						
Queue Length 95th (ft)	0	0	43	12	12	48						
Control Delay (s)	0.0	0.0	12.1	19.7	12.8	10.5						
Lane LOS			B	C	B	B						
Approach Delay (s)	0.0		12.1	11.5								
Approach LOS			B	B								
Intersection Summary												
Average Delay			8.0									
Intersection Capacity Utilization			41.9%	ICU Level of Service			A					
Analysis Period (min)			15									

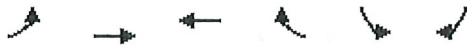
HCM Unsignalized Intersection Capacity Analysis
 5: Kents Ridge Road & Front Street

PM Peak Hour

												
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↑	↗						↗	↘	↑	↗
Traffic Volume (veh/h)	0	248	207	0	0	0	0	0	330	31	103	478
Future Volume (Veh/h)	0	248	207	0	0	0	0	0	330	31	103	478
Sign Control		Free			Free			Yield			Stop	
Grade		0%			0%			0%			0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	0	270	225	0	0	0	0	0	359	34	112	520
Pedestrians												
Lane Width (ft)												
Walking Speed (ft/s)												
Percent Blockage												
Right turn flare (veh)												
Median type		None			None							
Median storage (veh)												
Upstream signal (ft)												
pX, platoon unblocked												
vC, conflicting volume	0			495			326	270	270	629	495	0
vC1, stage 1 conf vol												
vC2, stage 2 conf vol												
vCu, unblocked vol	0			495			326	270	270	629	495	0
tC, single (s)	4.1			4.1			7.1	6.5	6.2	7.1	6.5	6.2
tC, 2 stage (s)												
tF (s)	2.2			2.2			3.5	4.0	3.3	3.5	4.0	3.3
p0 queue free %	100			100			100	100	53	84	76	52
cM capacity (veh/h)	1623			1069			267	636	769	210	476	1085
Direction, Lane #	EB 1	EB 2	NB 1	SB 1	SB 2	SB 3						
Volume Total	270	225	359	34	112	520						
Volume Left	0	0	0	34	0	0						
Volume Right	0	225	359	0	0	520						
cSH	1700	1700	769	210	476	1085						
Volume to Capacity	0.16	0.13	0.47	0.16	0.24	0.48						
Queue Length 95th (ft)	0	0	63	14	23	67						
Control Delay (s)	0.0	0.0	13.7	25.4	14.9	11.3						
Lane LOS			B	D	B	B						
Approach Delay (s)	0.0		13.7	12.6								
Approach LOS			B	B								
Intersection Summary												
Average Delay			8.8									
Intersection Capacity Utilization			46.8%		ICU Level of Service				A			
Analysis Period (min)			15									

HCM Unsignalized Intersection Capacity Analysis
 3: Front Street & 2nd Street

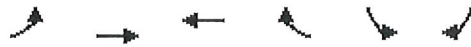
AM Peak Hour



Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↑			↙	↘
Traffic Volume (veh/h)	0	310	0	0	56	316
Future Volume (Veh/h)	0	310	0	0	56	316
Sign Control		Free	Free		Stop	
Grade		0%	0%		0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	0	337	0	0	61	343
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type		None	None			
Median storage (veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume	0				337	0
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	0				337	0
tC, single (s)	4.1				6.4	6.2
tC, 2 stage (s)						
tF (s)	2.2				3.5	3.3
p0 queue free %	100				91	68
cM capacity (veh/h)	1623				658	1085
Direction, Lane #	EB 1	SB 1	SB 2			
Volume Total	337	61	343			
Volume Left	0	61	0			
Volume Right	0	0	343			
cSH	1700	658	1085			
Volume to Capacity	0.20	0.09	0.32			
Queue Length 95th (ft)	0	8	34			
Control Delay (s)	0.0	11.0	9.8			
Lane LOS		B	A			
Approach Delay (s)	0.0	10.0				
Approach LOS		B				
Intersection Summary						
Average Delay			5.5			
Intersection Capacity Utilization			26.3%		ICU Level of Service	A
Analysis Period (min)			15			

HCM Unsignalized Intersection Capacity Analysis
 3: Front Street & 2nd Street

Midday Peak Hour



Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↑			↑	↑
Traffic Volume (veh/h)	0	367	0	0	108	395
Future Volume (Veh/h)	0	367	0	0	108	395
Sign Control		Free	Free		Stop	
Grade		0%	0%		0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	0	399	0	0	117	429
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type		None	None			
Median storage veh						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume	0				399	0
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	0				399	0
tC, single (s)	4.1				6.4	6.2
tC, 2 stage (s)						
tF (s)	2.2				3.5	3.3
p0 queue free %	100				81	60
cM capacity (veh/h)	1623				607	1085
Direction, Lane #	EB 1	SB 1	SB 2			
Volume Total	399	117	429			
Volume Left	0	117	0			
Volume Right	0	0	429			
cSH	1700	607	1085			
Volume to Capacity	0.23	0.19	0.40			
Queue Length 95th (ft)	0	18	48			
Control Delay (s)	0.0	12.3	10.5			
Lane LOS		B	B			
Approach Delay (s)	0.0	10.9				
Approach LOS		B				
Intersection Summary						
Average Delay			6.3			
Intersection Capacity Utilization			32.0%	ICU Level of Service		A
Analysis Period (min)			15			

HCM Unsignalized Intersection Capacity Analysis

3: Front Street & 2nd Street

PM Peak Hour



Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↑			↘	↘
Traffic Volume (veh/h)	0	455	0	0	134	478
Future Volume (Veh/h)	0	455	0	0	134	478
Sign Control		Free	Free		Stop	
Grade		0%	0%		0%	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Hourly flow rate (vph)	0	495	0	0	146	520
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type		None	None			
Median storage (veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume	0				495	0
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	0				495	0
tC, single (s)	4.1				6.4	6.2
tC, 2 stage (s)						
tF (s)	2.2				3.5	3.3
p0 queue free %	100				73	52
cM capacity (veh/h)	1623				534	1085
Direction, Lane #	EB 1	SB 1	SB 2			
Volume Total	495	146	520			
Volume Left	0	146	0			
Volume Right	0	0	520			
cSH	1700	534	1085			
Volume to Capacity	0.29	0.27	0.48			
Queue Length 95th (ft)	0	28	67			
Control Delay (s)	0.0	14.3	11.3			
Lane LOS		B	B			
Approach Delay (s)	0.0	12.0				
Approach LOS		B				
Intersection Summary						
Average Delay			6.9			
Intersection Capacity Utilization			38.0%	ICU Level of Service	A	
Analysis Period (min)			15			



SMART SCALE Application

Realignment of 2nd Street Approach

Project Status: Scored

Organization: Richlands Town
Project ID: 6966

General

Point of Contact Information

Project Point of Contact Name
Tim Taylor

Project Point of Contact Email
ttaylor@richlands-va.gov

Project Point of Contact Phone
(276) 964-2566

Project Information

Project Title
Realignment of 2nd Street Approach

Principal Improvement
Highway


Project Short Description

This project improves the intersection of 2nd St and Front St with intersection modifications. This includes realigning the southbound 2nd St inner lane perpendicular to Front St and converting the SB left-turn stop to a free-flow movement. A receiving lane for the free-flow movement from NB Kents Ridge Rd to EB Front St will be provided as part of this proposed project with a 180' acceleration lane and a 115' taper.

Does this project include any improvements to non-VDOT maintained roadways?
No

Application Program Requested
District Grant
Statewide High Priority

VDOT District
Bristol

 Location

VTRANS Needs Categories Requested

- Corridor of Statewide Significance

Districts Served

- Bristol

MPOs Served

PDCs Served

- Cumberland Plateau

Jurisdictions Served

- Richlands Town

Need Justifications


Corridor of Statewide Significance

Roadway Intersection: Front St PR/NP (Richlands Town), VA-67E/W, Bus US-460E (9 Richlands Town)

Front Street to the west of 2nd Street (Segment ID 158342) meet the need for safety improvement. The Front Street at 2nd Street intersection (Node ID 402476) also meets the need for safety improvement (CoSS). This project improves the sight triangle looking west for the 2nd St to Kents Ridge Rd movement and improves operations by providing southbound left-turn and northbound right-turn free-flow movements to eastbound Front St. A STARS study was conducted to confirm the operational issues for this intersection.

BUS US-460W (9 Town of Richlands): Front St

Front Street to the west of 2nd Street (Segment ID 158342) meet the need for safety improvement. The Front Street at 2nd Street intersection (Node ID 402476) also meets the need for safety improvement (CoSS). This project improves the sight triangle looking west for the 2nd St to Kents Ridge Rd movement and improves operations by providing southbound left-turn and northbound right-turn free-flow movements to eastbound Front St. A STARS study was conducted to confirm the operational issues for this intersection.

 Features

Highway Improvements

Turn Lane Improvement(s)

The one-way southbound approach of 2nd Street will be realigned to Kents Ridge Road at Front Street to create a free-flow movement. A receiving lane for the free-flow movement from the northbound Kents Ridge Road to eastbound Front Street will be constructed with a 180' acceleration lane and a 115' taper.

Access Management

The southbound approach of 2nd Street will be realigned to Kents Ridge Road at Front Street to improve the access management along Front Street. The southbound left-turn movement from 2nd Street to Front Street will be converted to a free-flow movement to reduce potential conflict points along Front Street.

Roadway Reconstruction/Realignment

The southbound approach of 2nd Street will be reconstructed for the realignment to Kents Ridge Road at Front Street.

Intersection Improvement(s)

The southbound left-turn movement will be converted to a free-flow movement to improve the operations and safety at the 2nd Street and Front Street Intersection. A receiving lane for the free-flow movement from the northbound Kents Ridge Road to eastbound Front Street will be constructed with a 180' acceleration lane and a 115' taper.


Right-of-Way and Utilities

Right-of-Way/Easements acquisition required

One temporary construction easement will be needed at the Huddle House entrance from 2nd Street.

Includes Utility Relocations

The project area has underground utilities that may be impacted with construction.


 Factors

Accessibility

Accessibility	Response	Supporting Information
Project includes transit system improvements or reduces delay on a roadway with scheduled peak service of one transit vehicle per hour.	No	
Project includes improvements to existing or new HOV/HOT lanes or ramps to HOV/HOT.	No	
Project provides real-time traveler information or wayfinding specifically for intermodal connections (access to transit station or park and ride lot).	No	
Provides traveler information or is directly linked to an existing TMC network/ITS architecture.	No	

Environment

Environment	Response	Supporting Information
Project includes bus facility improvements or reduces delay on a roadway with scheduled peak service of one transit vehicle per hour.	No	
Project include special accommodations for hybrid or electric vehicles, or space or infrastructure for electric vehicle parking/charging).	No	
Project includes energy efficient infrastructure or fleets, including: hybrid or electric buses, electronic/open road tolling, alternative energy infrastructure (e.g., roadside solar panels).	No	

 Delivery/Funding

Project Delivery Information

Project Planning Status

- Other Regional Plan
- Planning/Safety Study
- Rural Long Range Plans
- Transportation Element of Local Comprehensive Plan

Phase Estimate and Schedule

Phase Milestone		Status
PE (Survey, Environmental, Design)		Not Started
Base Cost Estimate (in 2020 dollars)	Risks/Contingency/ Unknowns	Phase Duration
\$283,965	10%	
Phase Estimate + Contingency		
\$372,991		
Phase Milestone		Status
RW (Right of Way and Easement Acquisition, Utility Relocation)		Not Started
Base Cost Estimate (in 2020 dollars)	Risks/Contingency/ Unknowns	Phase Duration
\$47,000	10%	
Phase Estimate + Contingency		
\$67,458		
Phase Milestone		Status
CN (Construction, Oversight, Contingencies)		Not Started
Base Cost Estimate (in 2020 dollars)	Risks/Contingency/ Unknowns	Phase Duration
\$597,674	15%	
Phase Estimate + Contingency		
\$1,093,482		

Project Funding Sources

Project UPC/DRPT/ID	UPC Description	VDOT / DRPT (\$)
		Total SYIP: \$0

Other Committed Funds

Other Funds Committed to Project	Description of Fund Type	Amount
		Total Other Committed Funds: \$0

SMART SCALE Request

Total SYIP Allocations	\$0
Total Other Committed Funds	\$0
Total SMART SCALE Requested Funds	\$1,533,931
Total Project Funding	\$1,533,931
Total Cost Estimate	\$1,533,931


 Economic Development Sites

Is this transportation project referenced in local Comprehensive Plan, local Economic Development Strategy or Regional Economic Development Strategy ?

Yes

Site Name	Building square footage	Category of Property

Description	Attachment Type	File Name

 Supporting Documents

Current Attachments

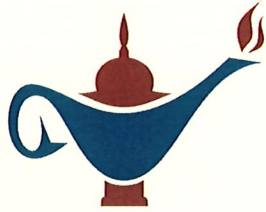
Description	Attachment Type	File Name
Project Sketch	Project Sketch	222 - 2nd St Realignment.pdf
Rural Long Range Transportation Plan	Other	Pages from Long Range Transportation Plan.pdf
Detailed Cost Estimate	Detailed Cost Estimate	Scoping Estimating Realign 2nd Street. - Richlands.xlsx
PCES Detailed Cost Estimate	Detailed Cost Estimate	Round 4 PCES Realignment of 2nd Street - Richlands.xlsx
Cumberland Plateau PDC Economic Development Strategy	Local/Regional Economic Development Strategy	CEDS 2020.pdf
Cumberland Plateau PDC Resolution of Support	Other Resolution of Support	Town of Richlands Realignment of 2nd Street Approach.pdf
US 460 Corridor Improvement Study (VDOT STARS)	Planning Study/Safety Study	STARS VDOT.pdf
Right of Way Detailed Cost Estimate	Detailed Cost Estimate	2ndStRealignment(RW).pdf
Town of Richlands Resolution	Governing Body Resolution of Support	Realignment of 2nd Street Approach Town Resolution.pdf
Comprehensive Plan Transportation Section	Local Comprehensive Plan	Comprehensive Plan Transportation Section.pdf
Attachment A - Local Traffic Volumes	Attachment A - Local Traffic Volumes	221-US460 Intersection Improvements Attachment A.docx
STARS Study	Planning Study/Safety Study	STARS Study with Appendix.pdf
Local Comp Plan Approval	Local Comprehensive Plan	Ordinance O-2020-09-02 Addition of 460 corridor Improvement Study of STARS project to Comp Plan.pdf
Comp Plan Update	Local Comprehensive Plan	Comprehensive plan as of 09-08-2020.pdf
Estimate Concurrence	Applicant Concurrence with Change	Estimate Modification Concurrence.pdf



Virginia Department of Rail and Public
Transportation
600 East Main Street, Suite 2102
Richmond, VA 23219
(804) 786-4440



VDOT Central Office
1401 East Broad Street
Richmond, VA 23219
(804) 367-7623 (toll-free)
711 (hearing impaired)



Southwest
Virginia Community College
Educational Foundation, Inc.
P. O. Box 1110, Richlands, VA 24641

August 1, 2023

Rod Cury, Mayor
Town of Richlands
200 Washington Square
Richlands, VA 24641

Dear Mr. Cury and Council,

We are pleased to report that the 2023 Festival of the Arts sponsored by the Southwest Virginia Community College Educational Foundation was a great success. A total of 18 events took place over 14 days. Audience participation was excellent and many new faces were in those audiences. The theme, *20/20 Spotlight on Visionaries: Throughout Time, Around the World* resonated with many people, including SWCC students, faculty and staff and communities in the College service region. Enclosed is some material for you to see the width, depth and scope of the Festival. Your support helped make it all happen!

April 14-28, 2024 will celebrate *Our French Connections!* The first week of the Festival will be planned and produced by the SWCC School of the Arts which will include music, theater, dance, visual and culinary arts. The second week will include performances by the excellent and popular *Knoxville Symphony Chamber Orchestra, Piano x Three and Camerata Virtuosi New York*. As we plan for the 2024 Festival, We hope you will continue your usual level of support of \$500 which is so critical to the success of the Festival. Your support is never taken for granted!

Thank you for your important leadership and support.

Sincerely,

Mary W. Lawson, Director
Festival of the Arts. 276-385-0104

Morgan Gilbert, Director
SWCC School of the Arts

c Clarence Monday, Interim Manager
Susan Lowe, Executive Director
SWCC Educational Foundation, Inc.

***SWCC Festival of the Arts
Our French Connections!
APRIL 4-5, 13-28, MAY 3, 2024***

- Thursday, April 4: *Richmond Ballet*, 7:00 p. m., SWCC King Community Center
- Friday, April 5: *Richmond Ballet*, 10:30 a.m., Student Event, SWCC King Community Center
- Saturday, April 13: *SWCC School of the Arts Musical Theater*, 7:00 p.m., SWCC King Community Center
- Sunday, April 14 : *SWCC School of the Arts Musical Theater*, 3:00 p.m., SWCC King Community Center
- Monday, April 15: *Cultural Walk and Empty Bowls Dinner* 6:30 p.m. and *Performance* 7:30 p.m., SWCC King Community Center
- Saturday, April 20: *EagleCon*, 12 noon-4:00 p.m., Ratliff Commons, Dellinger Hall
Antwan Spring Concert, 7:00 p. m., Dickenson Hall Parking Lot
- Sunday, April 21: *Piano x Three* featuring Pavlina Dokovska, Vladimir Valjarevic and Joseph Trivette
3:00 p.m., SWCC Charles R. King Community Center
Reception, hosted by Kathy and Larry Mitchell, to follow Concert
- Monday, April 22: *Camerata Virtuosi New York*
in memory of Betty T. Corte
7:30 p.m., First United Methodist Church, College Avenue, Bluefield, VA
- Tuesday, April 23: *Camerata Virtuosi New York*
Gaynelle Lockhart Albert Memorial Concert
7:30 p.m., Elk Garden United Methodist Church, Elk Garden
- Thursday, April 25: *Camerata Virtuosi New York*
Jan McClure Memorial Concert
7:30 p.m., Tazewell Baptist Church, Tazewell
- Sunday, April 28: *Festival Finale: Knoxville Symphony Chamber Orchestra*
4:00 p.m., SWCC Charles R. King Community Center
- Friday, May 3: SWCC School of the Arts Culinary Student Seminar Dinner, 6:30 p. m,
SWCC King Community Center.

To be Scheduled by School of the Arts: *Festival Art Exhibit*
Moulin Rouge Cabaret Show
French Movie Marathon
French Macaron Cooking Class

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Greenway Grant Project		
Staff Contact(s):	Ronnie Campbell		
Special Presentation:	Jordan Dillon, Cumberland Plateau Planning District Commission		
Agenda Date:	August 8, 2023	Item Number:	V. a. 2.
Attachment(s):	1.	Fencing Estimate	
Reviewed By:	Clarence Monday and Susan Whitt		

SUMMARY:

The Greenway Grant Project is in process and has the following items to complete: mulching, fencing, turf, lighting, sound systems, signage and projector. As costs have continued to increase, there are some slight changes needed.

FINANCIAL IMPACT AND FUNDING SOURCE:

The Grant is \$50,000 and the Town match is \$20,439.46. The fencing and mulching estimates are \$3,550 and \$3,800, respectively. The remaining costs may exceed Grant and match, so the order of remaining items should be arranged to purchase the sound system first and projectors at the end of the project, pending available funding.

RECOMMENDATION:

Staff recommends continue working with Cumberland Plateau Planning District Commission to complete project and provide necessary support for drawdowns of Grant.

MOTION:

C&A FENCING, LLC

P.O. Box 1056

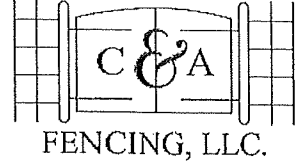
Cedar Bluff, VA 24609 US

276-971-4640

chrisperkins0508@gmail.com

https://www.candafencing.com

Estimate



ADDRESS
Town of Richlands (Greenway Park)

ESTIMATE #	DATE	
1334	05/04/2023	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Materials	Materials	1	2,000.00	2,000.00
Labor	Labor	1	1,400.00	1,400.00
Cement	Cement	1	150.00	150.00

Estimates are valid for 10 days.

*All customers, please note that if rock is hit at any time over the course of the project, a jack hammer expense of \$60.00 per/hr will be added to the existing estimate cost. Thank you.

TOTAL

\$3,550.00

Accepted By

Accepted Date

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Waste Water Flowmeter Replacement		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	August 8, 2023	Item Number:	V. b. 3.
Attachment(s):	1.	Picture of Flowmeter	
	2.	Flowmeter Estimate	
Reviewed By:	Clarence Monday and Susan Whitt		

SUMMARY:

The flowmeter used for billing purposes is providing inaccurate readings, antiquated and cannot be repaired.

FINANCIAL IMPACT AND FUNDING SOURCE:

The replacement cost estimate is \$6,124 and accounted for as capital. The funding source would be a transfer from the equipment maintenance expense budget to capital. The equipment maintenance budget is typically needed on an annual basis and may require future transfers.

RECOMMENDATION:

Given its importance, Staff recommends The Town Council approve the necessary transfer and purchase of the flowmeter as presented.

MOTION:

PROSONIC FLOW 91

Order Code: 91WA1-BA1A20RCB4AA
Ser.No.: A301C016000
TAG No.:

35-250VAC
12VA

50-60Hz

I-OUT (HART), PULSE-OUT



160686

Endress+Hauser



IP67/NEMA/Type 4X

CL.I, DIV.2, GP, ABCD
Dust-ignitionproof for
CL.II, DIV.1, GP, EFG, CL.III
CL.I, Zone 2 GP, IIC

For installation and temperature
identification see control drawings.



-25°C (-13°F) Tamb. +60°C (+140°F)

Fit control dwg.FES0001
CSA control dwg.FES0055

370391-0001A

Jimmy Keene

Number 2061091581
Dated 07/20/23
Valid to 08/19/23
Customer No. 46144705

External Sales Carotek Inc. - VA Rep
Craig.Parker@carotek.com

Inside Sales Carotek Inc. - Sales
Telephone 704-844-1100

Your Reference Replacement for SN A301C016000
Dated 07/20/23

Issue PO to:
Endress+Hauser c/o Carotek Inc.
2350 Endress Place
Greenwood, IN 46143

With My Endress+Hauser, view and order this quote! Easy, fast, convenient!

Order and track online

Summary

Item	Qty	Product	Delivery time	Net value (USD)
10	1	PC Prosonic Flow 91WA1 Clamp On 1Ch/1Set <u>91WA1-BA1A20RCB4AA</u>	12 wrk.day(s)	6,010.16
				Unit price 6,010.16

Endress+Hauser Inc.
 Toll Free - 888-ENDRESS
 FAX - 317-535-8498
 www.us.endress.com

Regional Centers:
 East - Chalfont, PA 18914
 Gulfcoast - Pearland, TX 77047
 Midwest - Greenwood, IN 46143
 West - Pearland, TX 77047

Remit To:
 ENDRESS+HAUSER -DEPT 78795
 P.O. Box 78000
 DETROIT, MI 48278-0795

Total prices	6,010.16
Logistic Service	113.78
Net value	6,123.94
Sales Tax Total	0.00
Total including tax (USD)	6,123.94

Ship-To CAROTEK INC
8807 WHITEPINE RD
NORTH CHESTERFIELD VA 23237-2281

Payment term Net 30 Days

Delivery conditions DAP Delivered at place CUSTOMER SITE - Incoterms® 2020

Warranty 12 months after delivery

Delivery time The mentioned delivery times are calculated in working days and are based on partial, standard delivery service.
If you wish complete delivery, please contact your sales representative.

Version

Details

Dated 07/20/23

Item	Qty	Product	Net value (USD)
10	1 PC	Prosonic Flow 91WA1 Clamp On 1Ch/1Set 91WA1-BA1A20RCB4AA	6,010.16
		EDI-Orderref.: 2061091581-0010	Unit price 6,010.16
		Measurement: flow, non-contact ultrasonic, transit time Version: basic device 1 channel, 1 sensor set Application: hot/cold water, condensate, irrigation; steel ductile iron, PVDF, PVC, PE, PP pipe :: Installation without process interruption	

Delivery time 12 wrk.day(s)

Order code description

- B Flow Sensor: DN50-DN300, -20...80oC, 2MHz 2"-12", -4...176oF
- A Sensor Holder: Fixed retaining nut
- 1 Installation Set: DN50-DN200 2"-8"
- A Sensor Cable: 5m/15ft, -20...70oC/-4...158oF
- 2 Cable entry sensor: Gland + conduit adapter NPT 1/2
- 0 Additional Test, certificate: w/o
- R Approval: FM NI Cl.I Div.2/CSA Cl.I Div.2, ABCD
- C Housing: Field Alu, IP67/NEMA4X
- B Cable Entry: Thread NPT 1/2"
- 4 Power Supply; Display: 85-250VAC; 2-line, push buttons
- A Adjustment; Software Feature: Factory setup; basic version
- A Output: 4-20mA HART + pulse

Details

Language	English
Assign current output	Volume flow
Current span	4-20 mA HART US
Value 20 mA	200.000 USgal/min
Time constant	1.000 s
Failsafe mode current output	Max. current
Assign pulse output	Volume flow

Quotation 2061091581

Version

Item	Qty	Product	Net value (USD)
Pulse value (per pulse)			2.00000 USgal
Pulse width			100.000 ms
Output signal		Passive - negative	
Country of origin		Country of dispatch	HS-Code
US		US	9026102040

US: Subject to US Export Administration Regulations - EAR99

General Terms & Conditions of Sale

All sales order related transactions with Endress+Hauser, Inc. shall be governed by Endress+Hauser, Inc.'s General Terms and Conditions of Sale ("E+H Terms") which are subject to modification. Please visit <https://www.us.endress.com/static/terms-conditions> for the most up to date E+H Terms. Any contracts or agreements which are currently in place shall apply and will not be replaced by the E+H Terms.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Communications Grant		
Staff Contact(s):	Ronnie Campbell		
Special Presentation:			
Agenda Date:	August 8, 2023	Item Number:	V. b. 2.
Attachment(s):	1.	Grant Acknowledgement	
	2.	Rescue Division Memo	
Reviewed By:	Clarence Monday and Susan Whitt		

SUMMARY:

As a follow-up to the request for EMS mobile radio funding in the July 11, 2023 Town Council Meeting, Staff has been working with the Rescue Department on the Town match.

FINANCIAL IMPACT AND FUNDING SOURCE:

The Town match of \$22,482.92 will be funded through \$14,000 in budget reallocations of various line items and requested assistance from the County. The County will confirm the amount by August 7.

RECOMMENDATION:

Staff recommends The Town Council approve remaining shortfall, if any.

MOTION:



COMMONWEALTH of VIRGINIA

Department of Health

PO BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

July 01, 2023

Matthew Whited
Town Of Richlands
1800 Third St.
Richlands, VA 24641

Dear Grant Administrator:

The Office of Emergency Medical Services (OEMS) is pleased to announce that your agency has been awarded funding from the Financial Assistance for Emergency Medical Services Grant Program, known as the Rescue Squad Assistance Fund (RSAF). The attached Award Page itemizes the actual dollar value, quantity, funding level and item(s) your agency has been awarded under this program. The following documents can be completed and submitted via E-Gift:

Memorandum of Agreement: Must be submitted by September 1, 2023.

Instructions for Grant Reimbursement: All items must be submitted in order to process your reimbursement.

Equipment Status/Final Report Form: This form must be submitted sixty (60) days after the grant cycle deadline.

If your agency has had special conditions placed on your grant award, any and all conditions must be met in order to receive reimbursement. Items awarded may be available by state contract, www.eva.virginia.gov, OEMS recommends your agency purchase under state contract if applicable.

Any funding your agency receives through Return to Localities funding cannot be used as the matching share of Rescue Squad Assistance Fund grants or any grants offered using Four-For-Life funds. "Any funds received from Section 16.2-694 by a non-state agency cannot be used to match any other funds derived from Section 46.2-691 by that same non-state agency".

All items awarded funding must be ordered from the vendor by September 1, 2023 invoices for all items awarded funding must be submitted to OEMS by December 31, 2023. You must contact OEMS prior to the September 1, 2023 deadline if your agency has encountered difficulties in meeting these deadlines.

If you have any questions, please contact Michael Berg, OEMS Grant Program Manager at (804) 888-9106, Michael.Berg@vdh.virginia.gov or Linwood P. Pulling, Grant Specialist at (804) 888-9105, Linwood.Pulling@vdh.virginia.gov or 1-800-523-6019 for additional grant information.

Congratulations,

Gary R. Brown,
Director

Office of Emergency Medical Services
 Consolidated Grant Program
 AWARD PAGE

July 1, 2023 - June 30, 2024 Grant Period

Agency Name: Town Of Richlands

Grant Number: CP-C01/06-23

Item Type (Item)	Status	Quantity Funded	Funding % Level	Amount Funded
MOTOROLA APX6500 MOBILE VHF25	FUNDED	4	50 / 50	\$10,504.50

Conditions:

- 13: Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Department of Health, Office of Emergency Medical Services."
- 28: Agencies must remain compliant with EMS data submissions (Code of Virginia Section 32.1-116.1). This includes documenting "No Runs to Submit" as applicable. The monthly Data Quality Report will be used to monitor compliance.
- 44: Must be compatible with the Virginia Statewide Communications Interoperability Plan (SCIP) which specifies that all new voice radio systems be P25 compatible to ensure multi-jurisdictional interoperability.

MOTOROLA APX4000 PORT VHF25	FUNDED	9	50 / 50	\$11,978.42
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Conditions:

- 13: Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Department of Health, Office of Emergency Medical Services."
- 28: Agencies must remain compliant with EMS data submissions (Code of Virginia Section 32.1-116.1). This includes documenting "No Runs to Submit" as applicable. The monthly Data Quality Report will be used to monitor compliance.
- 44: Must be compatible with the Virginia Statewide Communications Interoperability Plan (SCIP) which specifies that all new voice radio systems be P25 compatible to ensure multi-jurisdictional interoperability.

Total: \$22,482.92



RESCUE DIVISION

Richlands Fire-Rescue

1800 Third St. / 200 Washington Sq.

Richlands Va. 24641

Rescue Division Station #2

Station #2 Ph. # 276-329-6065

Fax# 276-963-3569

To: Town of Richlands Council Members, Mayor, Interim Town Manager

Date: July 3, 2023

Re: Virginia Office of EMS RSAF Grant # CP-C01/06-23 Awarded July 1, 2023, Request matching funds allocation

Fr: Matt Whited, EMS Director-Rescue Captain

Town of Richlands Council Members, Mayor, Interim Town Manager

On July 1, 2023 Richlands Fire-Rescue -Rescue Division were awarded a RSAF Grant for Communication Equipment – 5 Motorola APX6500 Dual Head VHF P25 Mobile radios (for ambulance units) 10 Motorola APX4000 VHF P25 Portable Radios (for EMS providers) these will replace our current 15 year old communication equipment this RSAF Grant was filed on March 4, 2023 due by March 15, 2023 the current administration was made aware of this grant the grant request was entered at 80/20% funding request the total grant project was \$ 52,879.95 that would have been a match of funds from the town of \$ 10,575.99 the state would have paid the remaining \$ 42,303.96 we did have the grant review committee meeting in Bristol in April we scored 1.4 on the grant so we would get the grant at which time I made sure to let the Interim Town Manager know while the budget was been worked on to include the \$ 11,000.00 the 20% match for this grant along with the \$38,000 that had been approved before for the new ambulance that was ordered July 2022 we should take delivery Dec. 2023-July 2024 total price \$345,782.00 the town will pay \$ 36,530.80 and county gave \$ 55,000 already for total \$91,530.80. On July, 2023 we did receive the RSAF Grant award letter we were funded 50/50% for 4- Mobile Radios, 9- Portable Radios for total \$ 44,965.84 this would be a 50% match for the town at \$ 22,482.92 once I was contacted by a council member asking was this built into the current new budget I advised her there was \$11,000 requested for the initial grant request and I would have to now go thru the budget to make up the difference at which time I was made aware the \$11,000 was never approved so now I am requesting the \$ 22,482.92 to be allocated for the towns 50% match to this much needed communication equipment to replace the 15 year old current radio communication equipment we currently are using and trying to keep in service communication equipment should go along with a top priority piece of equipment in public safety you have to have good reliable radios to be alerted to Fire-Rescue calls, to communicate with dispatch, other units, hospital in order to provide the best service and patient care and in a safe manner for the public safety employee, patients, and community. The Town has had great luck with EMS Grants over the last 18 years. We have received just over 1.4 million in grant funding we don't need to lose this opportunity.

Thank you,

Matt Whited, EMS Director-Rescue Captain

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Oriole Street Bridge		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	August 8, 2023	Item Number:	V. b. 4.
Attachment(s):	1.	Steel Plates	
Reviewed By:	Clarence Monday and Susan Whitt		

SUMMARY:

A depressed area was discovered on July 12, 2023 at The Oriole Street bridge. It was more noticeable the next day. It has suffered structural damage and will need to be replaced. Emergency procedures were implemented and steel plates and traffic safety signs were placed on July 13, 2023. The bridge will remain open with limited weight travel. VDOT confirmed it is a Town matter, so there will be expenses incurred. This will be an expensive project. VDOT will be used for engineering support and approval.

FINANCIAL IMPACT AND FUNDING SOURCE:

The steel plates were purchased at a cost of \$7,400 and the signs are a monthly rental of \$3,200. Emergency procedures have been lifted at this time and normal procurement practices apply. Staff will work with the Street Department on obtaining estimates for replacement.

RECOMMENDATION:

Staff will provide recommendations to The Town Council once more information is available.

MOTION:

Consolidated Steel, Inc.
P.O. Box 110
Pounding Mill, VA 24637

Invoice 276969

Invoice Date 07/14/23

Telephone: 276/964-4461

Bill To:

TOWN OF RICHLANDS
200 WASHINGTON SQUARE
RICHLANDS, VA 24641

Ship To:

TOWN OF RICHLANDS
WILL CALL
CEDAR BLUFF, VA 24609

Customer	Ship Via	F.O.B.		Terms		
75140	W/C	Origin		1/2% 10 Days Net 30		
Purchase Order Number		Salesperson		Our Order Number		
ST15048		BJ		9929069595		
Quantity Ordered	Quantity Shipped	Item Number	Uom	Cwt	Unit Price	Extended Price
	Back Ordered	Item Description	Total Weight		Tax	
1	1	10415	EACH	94.387	3700.00	3700.00
	0	1/2x96x288	PLATE HR ASTM A36 BRN/PK	3920.0	N	
<p><i>4A10.51100</i></p> <p><i>Croile St. Bridge</i></p>						
					Nontaxable Subtotal	3700.00
					Taxable Subtotal	0.00
					Tax	0.00
					Total Invoice	3700.00

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Electrical Committee Recommendation		
Staff Contact(s):	Ronnie Campbell		
Special Presentation:			
Agenda Date:	August 8, 2023	Item Number:	V. d.
Attachment(s):	1.	Electrical Rates Analysis	
	2.	Rate Review	
Reviewed By:	Clarence Monday and Susan Whitt		

SUMMARY:

The Electrical Committee has reviewed electrical rates and performed an analysis for possible reductions. The rate review did not reflect higher rates than AEP. The rate analysis identified a nominal surplus and rate reduction. In addition to the rates and reserve analysis, three scenarios are considered using 10% for 3 and 6 months and a tiered 10% and 5% approach.

FINANCIAL IMPACT AND FUNDING SOURCE:

The monthly savings range from \$1.72/KWh - \$11.09/KWh per customer at 1,000 KWh usage.

RECOMMENDATION:

The Electrical Committee will meet prior to the Town Council meeting to review the various scenarios and make a recommendation during the meeting.

MOTION:

Notes/Assumptions:

1. Town Council would like to implement an interim electrical rate reduction, given historical unreserved balances and rate comparisons with other utilities (pending review by electrical department).
2. Staff has reviewed the unreserved balance per the Town's Financial Polices, using the FY 2024 budget and the lowest unreserved balance during the past fiscal year. A nominal surplus and rate reduction were identified.
3. Budget includes an annual 3.17% increase in the projected all-in-rate for power purchased primarily due to rising transmission costs, beginning in January 2024.
4. New rates will be implemented during the Fall shoulder months when demand is down, so ratepayer does not receive full benefit for winter and summer months.
5. Three different scenarios are presented to address item 4 above.
6. A number of variables such as weather, commodity prices and demand can impact this analysis.
7. We should remain sympathetic to ratepayer while monitoring the Town's financial position. This definitely can present some challenges due to the competing demands.
8. Can the same public notice cover both the decreases and increases in rates?

Electrical Department Budget
Rates and Reserve Analysis Per the Town's Financial Policies
Fiscal Year 2024

<u>Rates</u>	
Electrical Collections	\$6,700,000 Includes energy, fuel and customer charges for multiple classes.
KWh Sales	60,419,000 Per GDS Associates, Inc March 2023 wholesale power cost projection
Average \$/KWh Monthly Rate	<u>\$0.11089</u> Includes energy, fuel and customer charges for multiple classes.
Cash Balance	
Reserved Cash Balance	<u>\$1,784,175</u> Fixed
Actual Unreserved Cash Balance	\$2,548,926 Based on lowest point during July 2022 through May 2023
Less: Projected Unreserved Cash Balance	2,444,858 Budgeted expense of \$7,334,574*4 months/12months
Less: Projected Debt Service Payments	0 Budgeted payments of \$0*4 months/12months
Surplus	<u>\$104,068</u>
Average \$/KWh Monthly Rate Adjustment	<u>\$0.00172</u> Surplus divided by budgeted KWh sales (\$104,068/60,419,000)
Monthly Savings Per Customer at 1,000 KWh Usag	<u>\$1.72</u> Represents a 1.55% decrease, if implemented.

**Electrical Department Budget
10% Rate Reduction
Fiscal Year 2024 - 3 Months**

	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Total</u>
KWh Sales	3,918,000	4,024,000	5,423,000	13,365,000
Average \$/KWh Monthly Rate	\$0.11089	\$0.11089	\$0.11089	\$0.11089
Electrical Collections	\$434,476	\$446,230	\$601,369	\$1,482,075
10% Rate Reduction	\$43,448	\$44,623	\$60,137	\$148,208
Average \$/KWh Monthly Rate Adjustment	\$0.01109	\$0.01109	\$0.01109	\$0.01109
Monthly Savings Per Customer at 1,000 KWh Usage	\$11.09	\$11.09	\$11.09	\$33.27

**Electrical Department Budget
10% & 5% Tiered Rate Reduction
Fiscal Year 2024 - 6 Months**

	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Total
KWh Sales	3,918,000	4,024,000	5,423,000	6,526,000	7,682,000	5,889,000	33,462,000
Average \$/KWh Monthly Rate	\$0.11089	\$0.11089	\$0.11089	\$0.11089	\$0.11089	\$0.11089	\$0.11089
Electrical Collections	\$434,476	\$446,230	\$601,369	\$723,683	\$851,874	\$653,045	\$3,710,677
10% & 5% Tiered Rate Reduction	\$43,448	\$44,623	\$60,137	\$36,184	\$42,594	\$32,652	\$259,638
Average \$/KWh Monthly Rate Adjustment	\$0.01109	\$0.01109	\$0.01109	\$0.00554	\$0.00554	\$0.00554	\$0.00776
Monthly Savings Per Customer at 1,000 KWh Usage	\$11.09	\$11.09	\$11.09	\$5.54	\$5.54	\$5.54	\$49.90

