



## AGENDA

### TOWN COUNCIL MEETING

At Richlands Town Hall

October 10, 2023

6:00 P.M.

- I. Call meeting to Order.
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
  - a. Authorization to Pay Bills (September)
  - b. Minutes –Regular Scheduled Meeting September 12, 2023, Special Called Meeting September 26, 2023, and Workshop October 2, 2023.
- V. Agenda Items:
  - a. Gold Award Presentation – Richlands Water Treatment Plant
  - b. Downtown Revitalization Potential Project- Debbie Milton- Cumberland Plateau PDC, Blair Buegler-Virginia Main Street via Zoom
  - c. Update on Library Renovation – Debbie Roberts
  - d. Teen Venture – Carol Lawrence
  - e. Authorize Setting Public Hearing to consider potential Water and Sewer Rate Increases for Facility Improvements – as follow up from October 2, 2023, Work Session
  - f. Pavement Line Painting and Reflector Replacement Bid Award
- VI. Staff Reports / Updates
  - a. Hazardous Duty Benefits for EMS Staff– Kim Fields, HR Director
  - b. Outside Agency Funding Requests – Revised Policy for Review
  - c. Special Event Request - Veterans Event
  - d. Public Auction of Surplus Property Announcement

- e. Monthly Financial Reports-Ronnie Campbell, Finance Director
  
- VII. Scheduled Public Comments (5 Minute Max)
  
- VIII. Unscheduled Public Comments (3 Minute Max)
  
- IX. Attorney Report
  - a. Town Surplus Property Code Revision
  - b. IDA Name Change
  - c. Britt's Park MOU
  
- X. Town Manager Report
  
- XI. Council Members Report
  - a. Laura Mollo
  - b. Jan White
  - c. Jordan Bales
  - d. Rick Wood
  - e. Gary Jackson
  - f. Doug Ratliff
  
- XII. Mayor's Comments
  
- XIII. Executive Closed Session
  - a. Personnel Pursuant to Code Section 2.2-3711 A (1) - to discuss specific salaries of public employees, specifically Town Employees A, B, C, and D.
  - b. Acquisition of property pursuant to Code Section 2.2-3711 A (3) – Iron Street Property, Fletcher Bright Properties and Buchanan Street Property
  
- XIV. Adjourn Meeting

**Next Regular Meeting is November 14, 2023.**

**TOWN OF RICHLANDS  
SPECIAL CALLED MEETING**

The Richlands Town Council held a “Special Called Meeting” on Tuesday, September 26, 2023, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury  
Interim Town Manager: Clarence Monday  
Council Members: Doug Ratliff, Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.  
Town Attorney: Michael Thomas  
Office Manager: Susan Whitt  
Town Clerk: Amanda Beheler

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Mayor Cury.

**IN RE: Additions, Deletions, or Corrections to the Agenda**

Upon a motion by Jan White seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to approve the agenda as presented.

**IN RE: Executive Session**

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to go into Executive Session pursuant to VA Code Sections: 2.2-3711 (A)(1) & (A)(6).

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council certified that only VA Code Sections 2.2-3711 (A)(1) & (A)(6) was discussed during the Executive Session.

**IN RE: R-2023-09-01 (Town Manager)**

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to read Resolution R-2023-09-01.

Mayor Cury read Resolution R-2023-09-01 to the Council.

Upon a motion by Laura Mollo seconded by Jan White and the roll call vote of all members present, with Doug Ratliff and Gary Jackson voting no, the Council voted 4-2 to adopt Resolution R-2023-09-01.

**IN RE: Adjournment**

Upon a motion by Rick Wood seconded by Jordan Bales and the unanimous roll call vote of all members present, the meeting was adjourned.

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Rodney D. Cury, Mayor

\_\_\_\_\_  
Amanda Beheler, Town Clerk



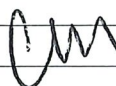


# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Non- Action Item

<b>Agenda Title:</b>	Gold Award Presentation		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	V. a.
<b>Attachment(s):</b>	Certificate from the Office of Drinking Water		
<b>Reviewed By:</b>	Clarence Monday 		

#### SUMMARY:

The Virginia Office of Drinking Water has presented the Town's Water System with a 2022 Excellence in Waterworks Operations Gold Award. This special recognition indicates that the Town's water treatment plant met the Virginia Optimization Program goals for clarification, filtration, and backwash during 2022. Such accolades indicate the continued, outstanding operation of the Town's waterworks system and is a statement of confidence in the Town's drinking water.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

N/A

#### RECOMMENDATION:

Water Treatment Plant Chief Operator Eric Johnson will be present to receive the certificate on behalf of his leadership and the continued dedication of the plant staff.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Non-Action Item

<b>Agenda Title:</b>	Downtown Revitalization		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	V. b
<b>Attachment(s):</b>		n/a	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

*CM*

#### **SUMMARY:**

Debbie Milton from Cumberland Plateau PDC and Blair Buegler from the Virginia Main Street Program will speak on the upcoming potential \$1,000, 000.00 Grant for Downtown Revitalization.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

The Grant, if awarded, could have a positive economic impact on our downtown area by improving store fronts, updating street-scapes and inviting more people to shop our downtown area.

#### **RECOMMENDATION:**

Staff recommends that the Council consider its discussion of the benefits of submitting a Revitalization Grant including staffing for project management.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Non-Action Item

<b>Agenda Title:</b>	Debbie Roberts-Tazewell County Library Foundation Board		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	V. c
<b>Attachment(s):</b>		n/a	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

*CM*

#### SUMMARY:

Debbie Roberts from the Tazewell County Library Foundation Board will be giving an update on the Renovation Project of the Richlands Branch of the Tazewell County Library.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

Funding has already been awarded for this project.

#### RECOMMENDATION:

Hear the presentation.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Non-Action Item

<b>Agenda Title:</b>	Teen Venture-Carol Lawrence		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	V. d
<b>Attachment(s):</b>		n/a	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

*CM*

#### SUMMARY:

Carol Lawrence from Teen Venture requested to come and address Council.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

n/a

#### RECOMMENDATION:

Hear from the speaker and per the Council's discretion.





# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Water/Sewer Facilities Improvements Next Steps		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	V. e.
<b>Attachment(s):</b>		None	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

*CM*

#### SUMMARY:

During the work session held on October 2, 2023, the staff made a detailed presentation as to the need for facility upgrades at the Town's Water Treatment and Wastewater Treatment Plants. Expected to cost over \$20M, water and sewer rates must be adequate to sufficiently provide necessary revenue to pay for system operating & maintenance (O&M) and annual debt service. Past and recent rate studies demonstrate the need for higher rates for the stated purpose. Before such rate increases can be considered and/or enacted, the council must first conduct a public hearing. The Town Attorney will provide the necessary language and timing for this purpose.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

Funding to pay for system upgrades will come from new rates.

#### RECOMMENDATION:

Authorize the staff to advertise a Public Hearing as outlined by the Town Attorney.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Pavement Line Painting and Reflector Replacement		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	V. f
<b>Attachment(s):</b>	Bid Notice		
<b>Reviewed By:</b>	Clarence Monday, Susan Whitt, and Ronnie Campbell		

*CM*

#### **SUMMARY:**

During the council meeting held on September 12, 2023, the Council approved a bid award for milling of road pavement to W&L after submitting a successful bid for such work.

The Town re-bided remaining portions of the original bid for line painting and reflector replacement. No firm submitted a bid at that time, necessitating another bid solicitation that is now underway. The staff has called every company known in this region, believed capable of this type of work and encouraged the submission of a bid. This bid period closes on Thursday, October 19 at 1:00 PM at which time a bid opening is scheduled. The Council does not meet again until November and the staff believes paving will start before that time.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Funding to pay for this last portion of the work comes from the paving project budget set by the Town Council.

#### **RECOMMENDATION:**

Approve the low bid submitted on October 19, 2023, provided the bid is responsive and from a responsible bidder, and not to exceed the total program budget already approved by the Council for this year's paving project.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Hazardous Duty Benefits for EMS Staff		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	VI. a
<b>Attachment(s):</b>	Enhanced Benefits for Eligible Subdivision Employees in Hazardous Duty Positions		
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

*CM*

#### **SUMMARY:**

Council had requested that we inquire as to the steps and cost of this added benefit for the EMS staff. See attachment for more in-depth information.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

The cost of the actuarial study will be \$3,000 and will be billed directly to the employer upon completion of the study. Each additional scenario, such as adding the 1.85% multiplier will be an additional \$1,000. Therefore, the cost of actuarial study to determine the employer rate for both the 1.7% retirement multiplier and the 1.8% retirement multiplier will be \$4,000.

The cost to each individual member is not affected if the enhanced benefits are made available. However, the cost to the employer will increase. The amount of such increase is included in a revised employer contribution rate applicable to the total compensation of all covered employees, not just to those eligible for the enhanced benefits and will be determined by the actuarial study.

#### **RECOMMENDATION:**

Need Council approval to move forward to do actuarial study for the enhanced benefits. Staff suggests that the actuarial study not be authorized unless the Council feels that this benefit may be endorsed by the Council.

Affirmative Motion would be "I make the motion to proceed with the actuarial study and bring the cost back to the Council for further consideration."



**ENHANCED BENEFITS FOR  
ELIGIBLE POLITICAL SUBDIVISION EMPLOYEES  
IN HAZARDOUS DUTY POSITIONS**

Political subdivisions participating in the Virginia Retirement System (VRS) may elect to provide benefits equivalent to those of the State Police Officers Retirement System for those of the subdivision's employees who are employed in law enforcement positions comparably hazardous to that of a State Police Officer. This includes any sworn law enforcement officer who has the duty and obligation to enforce the penal, traffic, and highway laws of this State as directed by his superior officer, if so certified by his appointing authority. Full time salaried firefighters and emergency medical technicians are also eligible to be covered under the enhanced benefits at the option of the political subdivision.

The primary differences between the "enhanced" benefits and the regular VRS benefits are:

1. The normal retirement age under the enhanced provisions is 60 rather than 65. Early retirement is permitted at any time between ages 50 and 60 as long as the employee has at least five years of VRS service credit.
2. For retirement between age 50 and 60, the actuarial reduction for early retirement is computed from the earlier of (i) age 60, or (ii) the first date on or after his fiftieth birthday on which the member would have completed 25 years of creditable service. No reduction is applied if the member has 25 years of credit.
3. From date of retirement until the later of age 65 or the age a member is eligible for unreduced social security benefits, an additional amount per month is payable as a supplement. To be eligible for the supplement, the member must have been employed on or after July 1, 1974, and have 20 or more years of credited service rendered in a hazardous position. If employed before July 1, 1974, the additional allowance is payable regardless of the years of credited service rendered in a hazardous position. For more information on the supplement as well as the current monthly payment, please visit the [Hazardous Duty Supplement webpage](#).
4. The vested termination benefit available after 5 years of service may begin at age 50 or later; however, the additional monthly supplement is payable only if the member had 20 or more years of credited service. If employed on or after July 1, 1974, the member must have 20 or more years in a hazardous position.
5. The additional allowance is not payable in the case of a disability retirement or to an individual receiving a survivor benefit.
6. Employees who are eligible for the enhanced hazardous duty benefit are ineligible to participate in the Hybrid Plan. Once VRS programs the new elected benefit, employees that are currently participating in the Hybrid Plan prior to the benefit election will be transferred into Plan 2.

For more information on this benefit, please visit our [Hazardous Duty webpage](#).

The cost to each individual member is not affected if the enhanced benefits are made available. However, the cost to the employer will increase. The amount of such increase is included in a revised employer contribution rate applicable to the total compensation of all covered employees, not just to those eligible for the enhanced benefits.

The new rate is determined by calculations made by the VRS' actuaries, Gabriel, Roeder, Smith & Company (GRS). The cost of the actuarial study will be \$3,000 and will be billed directly to the employer upon completion of the study. Each additional scenario, such as adding the 1.85% multiplier, will be an additional \$1,000. Therefore, the cost of an actuarial study to determine the employer rate for both the 1.7% retirement multiplier and the 1.85% retirement multiplier will be \$4,000.

To proceed with the actuarial study a request letter should be sent to VRS.

In your letter please include the following:

- Indicate what group of eligible employees will be impacted.
- Which multipliers should be used in the study (1.7% and/or 1.85%).
- Confirm the effective date of coverage.
- Confirm the cost of the study.
- Please provide us with the name, phone number, and email address of the person who will be responsible for uploading the demographic file to our Secure FTP site.

This letter should be sent to:

Andrew Feagans, Employer Representative Program Manager, at [afeagans@varetire.org](mailto:afeagans@varetire.org).

To determine the new employer contribution rate, we need to perform an actuarial study and will need the affected employee's demographic information. Please prepare an electronic file of all affected full-time salaried employees in service, regardless of age, in positions which are not temporary or provisional. Enter the following information for each eligible employee on one line opposite the Social Security number:

- |    |                        |    |                                      |
|----|------------------------|----|--------------------------------------|
| A. | Social Security Number | E. | Date of Employment                   |
| B. | Name                   | F. | Job Title                            |
| C. | Gender                 | G. | Annual Salary Rate                   |
| D. | Date of Birth          | H. | Plan (Plan 1, Plan 2 or Hybrid Plan) |

Transmission of this data will be via our secure FTP site.

Please provide us with the name, phone number, and email address of the person who will be responsible for uploading the file.

**\* At this time the VRS e-mail system is not secure, so please do not e-mail the information requested.**

After the governing body has reviewed the actuarial report, it may request the enhanced benefits by adoption of a resolution, a model of which is available from the VRS. The VRS will confirm approval of coverage in writing.

Once the request is approved by VRS, all VRS members employed in the designated positions must be included in the new benefit program.

Please direct questions concerning these enhanced benefit provisions to:

Andrew Feagans  
Employer Representative Program Manager  
Virginia Retirement System  
P. O. Box 2500  
Richmond, Virginia 23218 2500  
Telephone: (804) 344-3156  
Email: [afeagans@varetire.org](mailto:afeagans@varetire.org)



# Hazardous Duty Benefits

## Frequently Asked Questions

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### Audience:

SPORS, VaLORS, and Political Subdivision Employees Eligible for Enhanced Hazardous Duty Coverage

### General:

**Q. Are hazardous duty benefits the same for all employers?**

Not necessarily. Although many employers offer the same benefits, benefits can vary by employer. Employees should understand that hazardous duty benefits may change when accepting a position with a different employer.

**Q. How do employees know what hazardous duty benefits their employer offers?**

Benefits may vary by employer, such as eligibility for the hazardous duty supplement and the retirement multiplier. Employees should check with their employer to determine which hazardous duty benefits they are eligible for (if any).

Employers can use myVRS Navigator to view the specific benefits their organization offers. The employer would select Organization from the main menu, then select the Plan Name link in the Organization Plan Summary panel. Once on the Org Plan Maintenance screen, the employer would select the Benefits tab to view the benefits information.

### Retirement Eligibility:

**Q. When can employees in hazardous duty positions retire?**

Members in State Police Officers' Retirement System (SPORS) and Virginia Law Officers' Retirement System (VaLORS) covered positions, as well as political subdivision employees eligible for enhanced hazardous duty coverage, may retire with an unreduced retirement benefit when they are at least age 50 and have at least 25 years of service credit or when they are at least age 60 and have at least 5 years of service credit. They may retire with a reduced retirement benefit at age 50 with at least 5 years of service credit.

In order to retire with hazardous duty benefits, the member must accumulate at least 5 years of service credit or a combination of service as a member in the VaLORS, SPORS, or while covered under enhanced benefits for political subdivision employees in hazardous duty positions.

However, if a SPORS member, a VaLORS member or a member eligible for enhanced hazardous duty coverage was in service on June 30<sup>th</sup> and July 1<sup>st</sup> 2002, the 5 years of service credit can be from one or all of the hazardous duty plans, but may also include regular VRS coverage, as well as service in the Judicial Retirement System (JRS).

**Q. Is there a mandatory retirement age?**

Members covered under SPORS must retire within 60 days of reaching age 70. Political subdivision employees who are eligible for enhanced hazardous duty coverage must also retire within 60 days of

# Hazardous Duty Benefits

## Frequently Asked Questions

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reaching age 70, or they may be reassigned to a position that is not reported for hazardous duty benefits or they may move to a VaLORS covered position. Political subdivision employees eligible for enhanced hazardous duty coverage, e.g., elected officials (such as sheriffs), as well as regional jail or jail farm superintendents and individuals appointed by the governor, are exempt from this requirement. For those members who change positions, retirement benefits will be determined based on the retirement plan that is specific to the new position. For example: If a state police officer covered under SPORS Plan 2 transfers to a non-hazardous duty position with the Department of State Police, the officer will be covered under VRS Plan 2.

VaLORS members do not have a mandatory retirement age.

### Hazardous Duty Supplement:

#### Q. What is the hazardous duty supplement?

The hazardous duty supplement is a dollar amount added to a member's monthly retirement payment for a specified period of time.

#### Q. Who's eligible for the hazardous duty supplement?

The following members who meet the criteria outlined below are eligible for the hazardous duty supplement:

- Members who are covered by SPORS who have 20 years or more of hazardous duty service;
- VaLORS members who were hired prior to July 1, 2001, and elected to retain the supplement with 1.7% multiplier in lieu of the 2.0% multiplier with no supplement, and who have 20 years or more of hazardous duty service;
- Political subdivision employees in hazardous duty positions with an employer who has elected to offer the benefit, and who has 20 years or more of hazardous duty service.

Under the *Code of Virginia*, sheriffs, regional jail superintendents and officers, and jail farm superintendents and officers, are eligible for the hazardous duty supplement. Deputy sheriffs are also eligible under the *Code of Virginia*, however, if the employer provides a comparable benefit, the employer may elect not to provide supplement eligibility under VRS.

Eligible members must be credited with at least 20 years of hazardous duty service credit when employed in a position covered under VaLORS, SPORS, in a hazardous duty covered position with a political subdivision providing enhanced benefits or when the employee was in a hazardous duty position with a VRS participating employer prior to leaving a SPORS, VaLORS or hazardous duty position with a political subdivision offering the enhanced benefits.

Eligible members who are retiring from SPORS, VaLORS, or a position with a political subdivision covered under enhanced hazardous duty benefits with a membership date prior to July 1, 1974, and who are retiring on an immediate annuity from their SPORS, VaLORS or hazardous duty position with a political subdivision that has elected to provide enhanced benefits, are also eligible for the hazardous duty

# Hazardous Duty Benefits

## Frequently Asked Questions

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supplement. However, VaLORS members with a 2.0% multiplier are not eligible for the supplement, regardless of the number of years of hazardous duty service credit.

**Q. Are all employees covered under VaLORS eligible for the hazardous duty supplement?**

VaLORS members who were hired or rehired on or after July 1, 2001 are not eligible. VaLORS members hired before July 1, 2001, who elected to have their service retirement benefit calculated with a higher multiplier are not eligible.

**Q. How long is the hazardous duty supplement paid?**

The hazardous duty supplement begins when the member retires and is paid until age 65 for eligible VaLORS-covered members, or normal Social Security retirement age for SPORS members and political subdivision employees who are eligible for enhanced hazardous duty benefits.

**Note:** Beneficiaries and survivors are not eligible for the supplement.

**Q. Does the purchase of prior service count towards the 20 year requirement for the hazardous duty supplement?**

Only certain types of purchased prior service count towards the 20 year requirement for the hazardous duty supplement:

- Prior service credit for refunded SPORS, VaLORS or enhanced hazardous duty service with a political subdivision or eligible periods of leave while covered under enhanced hazardous duty benefits, SPORS or VaLORS;
- Ported service if the period of time ported to VRS represents service as a sworn law enforcement officer comparably hazardous to that of a state police officer, firefighter, emergency medical technician (EMT) or deputy sheriff;
- Non-covered service, eligible periods of leave and refund periods representing service with a VRS participating employer in a hazardous duty position as a sworn law enforcement officer comparably hazardous to that of a state police officer, firefighter, EMT or deputy sheriff provided the employee is later covered under SPORS, VaLORS or enhanced hazardous duty benefits with a political subdivision.

Other types of prior service, such as active duty military service or hazardous duty service with a non-VRS participating employer, do not count towards eligibility for the supplement.

Members can learn more about purchasing eligible prior service credit by referring to their member handbook.

**Q. Is the supplement paid if a member takes disability retirement?**

No. The supplement isn't paid to disability retirees.

# Hazardous Duty Benefits Frequently Asked Questions

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**Q. What forms are required to be completed in order to receive the hazardous duty supplement?**

The Certification of Hazardous Duty form (VRS-77) must be completed to certify service in a hazardous duty position with a VRS participating political subdivision and for members covered under VaLORS at some point during their career.

## **Service Retirement Benefit Multipliers:**

**Q. What multiplier is used to calculate the service retirement benefit of a SPORS member?**

A 1.85% multiplier is used to calculate a SPORS member's service retirement benefit.

**Q. What multiplier is used to calculate the service retirement benefit of a VaLORS member?**

VaLORS members who were hired or rehired on or after July 1, 2001 will have their service retirement benefit calculated with a 2.0% multiplier and are not eligible for the hazardous duty supplement. VaLORS members who were hired prior to July 1, 2001 made an irrevocable decision: retain the 1.7% service retirement multiplier and eligibility for the hazardous duty supplement or opt for the higher 2.0% multiplier with no hazardous duty supplement.

**Q. How is a service retirement benefit calculated for a VaLORS member covered with the 2.0% multiplier who also has non-hazardous service?**

When a VaLORS member retires with both non-hazardous service and 2.0% VaLORS service, the benefit is calculated using the 2.0% multiplier for all hazardous service and the 1.7% multiplier for the non-hazardous (VRS or JRS) service.

*Example: Wanda was hired into her VaLORS-covered position in 2003, after spending 15 years in a VRS-covered position. When she retired in 2013, her 10 years of VaLORS service was calculated with the 2.0% multiplier and her 15 years of VRS service was calculated with a 1.7% multiplier.*

**Q. What multiplier is used to calculate the service retirement benefit of a political subdivision employee with enhanced hazardous duty benefits?**

A political subdivision may elect to provide its employees eligible for enhanced hazardous duty coverage a service retirement multiplier of 1.85%. If the employer has not made this election, the multiplier is 1.7%.

**Q. Can the multiplier for the sheriff of a locality be different than the multiplier for deputy sheriffs?**

Yes. Sheriffs receive a 1.85% multiplier. The deputy sheriffs receive a 1.7% multiplier unless the locality has elected to provide the 1.85%.

# Hazardous Duty Benefits

## Frequently Asked Questions

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### Special Circumstances for Leaving and Returning to Hazardous Duty Positions or Transferring Between Hazardous Duty Positions:

Note: See [Transferring Between Hazardous Duty Positions](#).

**Q. What happens to a member's eligibility for the hazardous duty supplement if the member transfers to a non-hazardous duty position?**

If a member has met the requirement of being credited with at least 20 years of hazardous duty prior to assuming the non-hazardous position and the member has not yet reached the age at which payments would end (age 65 for eligible VaLORS-covered employees and normal Social Security retirement age for employees covered by SPORS or political subdivision employees eligible for enhanced hazardous duty coverage), the member will receive a hazardous duty supplement in addition to a retirement benefit when retiring from a VRS or JRS position.

*Example: John was a state trooper for 23 years when he decided to take a new position with the Department of Education. When he retires from the Department of Education, he will receive the hazardous duty supplement, provided he has not yet reached his normal Social Security retirement age.*

**Q. If a member was in a VaLORS-covered position prior to July 1, 2001, and elected to retain the 1.7% multiplier with the hazardous duty supplement, what happens if the member leaves the position and returns to a VaLORS-covered position in the future?**

If a member leaves a VaLORS-covered position and then returns after July 1, 2001, the election that the member made prior to July 1, 2001, to retain eligibility for the 1.7% multiplier with the hazardous duty supplement will no longer be valid. The *Code of Virginia* states that if a member is hired or rehired in a VaLORS-covered position on or after July 1, 2001, the multiplier in the service retirement calculation will be 2.0%, and the member is not eligible for the hazardous duty supplement.

*Example: Lorna was serving in a VaLORS-covered position in early 2001 and elected to retain her 1.7% multiplier and eligibility for the hazardous duty supplement. She left her position in 2003 for a position with her local school division. She returned to a VaLORS-covered position in 2005. Since she was rehired after July 1, 2001, her retirement benefit will be calculated with a 2.0% multiplier, and she will not be eligible for the hazardous duty supplement.*

**Q. What happens if a member moves from a SPORS-covered position or a position with a political subdivision that is eligible for enhanced hazardous duty coverage to a VaLORS-covered position?**

If a member moves to a VaLORS-covered position after July 1, 2001 and retires under VaLORS provisions, the multiplier used in the service retirement calculation will be 2.0%, and the member will not be eligible for the hazardous duty supplement.

*Example: Frank, a deputy sheriff with 20 years of hazardous service as of 2014, has decided to take a VaLORS-covered position. He will no longer be eligible for the hazardous duty supplement. His service retirement benefit will be calculated with the higher 2.0% multiplier.*

# Hazardous Duty Benefits

## Frequently Asked Questions

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**Q. What happens if a member transfers from a VaLORS-covered position to one that is covered by SPORS?**

If a member moves from a VaLORS-covered position to one covered by SPORS and retires under SPORS provisions, the multiplier used in the service retirement calculation will be 1.85% and service rendered in the VaLORS positions will count towards the 20 year eligibility requirement for the hazardous duty supplement.

*Example: Juan left his VaLORS-covered position for a state trooper position, covered under SPORS. If he retires from his SPORS-covered position, his service retirement multiplier will be 1.85%, and he will be eligible for the hazardous duty supplement. His service rendered in a VaLORS-covered position will count towards the 20 year requirement for the supplement.*

**Q. What happens if a member moves from a VaLORS-covered position to a position with a political subdivision that is eligible for enhanced hazardous duty coverage?**

If a member moves from a VaLORS-covered position to a position with a political subdivision that provides enhanced hazardous duty coverage and retires from that employer, the multiplier used in the service retirement calculation will be either 1.85% or 1.7%, depending on the employer's election. Service rendered in the VaLORS position will count towards the 20 year eligibility requirement for the hazardous duty supplement. The employer must have elected to provide the hazardous duty supplement to eligible employees.

*Example: Janice was serving in a VaLORS-covered position when she decided to take a sheriff's deputy position in her county. Her county has elected to provide its employees in hazardous duty positions with a 1.85% multiplier and a hazardous duty supplement. When she retires, her retirement benefit will be calculated with a multiplier of 1.85%, and she will be eligible for the supplement. The service rendered in her VaLORS position would count towards meeting the 20 year eligibility requirement for the supplement.*

**Q. When a member moves from a VaLORS covered position covered with the 2.0% multiplier and no supplement to a position as a state police officer or a hazardous duty position with a political subdivision providing the supplement, how is the former 2.0% service treated?**

The multiplier applied will be 1.85% unless the position is with an employer that has not elected the 1.85% multiplier, in which case the multiplier applied to the service will be 1.7%. This service will now count toward eligibility for the supplement.

**Q. If a member left a position that became covered under VaLORS prior to October 1, 1999 when VaLORS was created, will that service count toward the supplement?**

If the member retires from a SPORS or hazardous duty covered position, the service will be counted toward the hazardous duty supplement.

# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Outside Agency Funding Request Policy-For Review		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	VI. b
<b>Attachment(s):</b>		Proposed Funding Request Policy	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

CM

#### SUMMARY:

The council had recommended staff to create a revised policy setting guidelines and boundaries for outside agency funding requests.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

The proposed Policy would set clear guidelines and boundaries for all funding requests to be submitted only during the open request time period each year.

#### RECOMMENDATION:

Need Council approval of proposed policy or amendments.







## **TOWN OF RICHLANDS OUTSIDE AGENCY FUNDING REQUEST POLICY**

The Town of Richlands receives many requests from outside agencies each year, so in order to have a policy that is fair and balanced, the Town sets forth the following policy for any and all requests for funding to be considered for the upcoming budget year.

In order to be considered for funding, the requestor must meet the following criteria:

1-Open submission period will be ONLY January 1 through January 31 of each year and a complete application is required. The Council will consider each request during the annual budget process for potential funding in the upcoming fiscal year. Submission of an application does not guarantee funding and is ultimately up the Council based upon need and availability of funds.

2-The application consists of requestor information, amount requested, how the funds will be used, if the project funded will address local community needs, if any in-kind services have ever been received from the Town of Richlands in the past, description of organization or program, certification that the funding would be used solely as described in the application.

3- Any grant receiving more than \$500.00 in donations from the Town of Richlands during any single fiscal year must provide (1) a statement of how such funds were spent and (2) receipts demonstrating the expenditure of the funds. If you have received or plan to receive more than \$500.00 or more from the Town of Richlands, you must submit this information. Such accounting shall be provided within ninety (90) days of the expenditure of said funds.

4-If upon review of the statements and receipts you provide and it is determined the funds were not spent or not spent on the expenses for which they were requested, your organization will be required to return any such funds as were inappropriately spent and may not be eligible for additional funding during the current fiscal year.

Please sign below to accept the above-listed terms and conditions.

Signature: \_\_\_\_\_

Organization: \_\_\_\_\_

Date: \_\_\_\_\_





## OUTSIDE AGENCY FUNDING REQUEST APPLICATION

Complete all information and submit to Town of Richlands. Incomplete applications will not be considered.

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of sponsorship requested:      Monetary            In-Kind     

Amount you are requesting:      \$ \_\_\_\_\_

Have you received a monetary donation from the Town of Richlands in the Past?    Yes \_\_\_    No \_\_\_  
If yes, how much and when? \_\_\_\_\_

Have you received In-Kind services from Town of Richlands in the Past?    Yes \_\_\_    No \_\_\_  
If yes, what type of service and when? \_\_\_\_\_

How exactly will the funds or services you are applying for be used? (List local projects or economic benefit. Be specific).  
\_\_\_\_\_  
\_\_\_\_\_

How will this project address local community needs? \_\_\_\_\_  
\_\_\_\_\_

How will you measure the success of your project? \_\_\_\_\_  
\_\_\_\_\_



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Special Event Request for Veterans		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	VI.c
<b>Attachment(s):</b>		Special Events Application	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

*CM*

#### **SUMMARY:**

The Town received a Special Events Request for the annual Veterans Day Event to be held on November 11, 2023 at the Police Department. Chief Holt has given his support and approval for the event as requested as the event does not interfere with the operations and security of the PD.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

N/A. The requestor does not ask for financial support.

#### **RECOMMENDATION:**

Authorize the approval of the event.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Town Surplus Property Code Revision		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	IX. a
<b>Attachment(s):</b>		n/a	
<b>Reviewed By:</b>	Mike Thomas, Attorney		

#### SUMMARY:

The Town Council directed the Town Attorney to bring back an Amendment to the Town Code for Surplus Property. The proposed revision would allow Town Manager authority to declare items surplus, to sell said items in a more timely manner and to bring the Town Code in line with modern practices.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

No additional cost to the Town; however, this amendment will enhance revenue recovery for the surplus items.

#### RECOMMENDATION:

Staff recommends that the Council authorize the Town Attorney to set a Public Hearing as to the proposed amendments.





# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	IDA NAME CHANGE		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	IX. b
<b>Attachment(s):</b>		n/a	
<b>Reviewed By:</b>	Mike Thomas, Attorney		

#### SUMMARY:

Will give update. Still researching.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

Under review.

#### RECOMMENDATION:

Staff recommends hearing the Town Attorney's report and further action, if any, per the discretion of Council.



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Non-Action Item

<b>Agenda Title:</b>	Britt's Park MOU		
<b>Staff Contact(s):</b>			
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	IX. c
<b>Attachment(s):</b>		n/a	
<b>Reviewed By:</b>	Mike Thomas, Attorney		

#### SUMMARY:

Still being drafted. Will circulate by email to Council once finalized.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

N/A

#### RECOMMENDATION:

Staff recommends discussion of the draft MOU, suggested revisions, and authorize the Mayor, Town Attorney and Town Manager to execute the MOU.



**ORDINANCE NO.: O-2023-10-01**

*Amendment to Existing Ordinance*

**TITLE III: ADMINISTRATION**

**CHAPTER 34: PUBLIC PROCUREMENT POLICY**

**BE IT ORDAINED** by the Council of the Town of Richlands, Virginia, that it hereby enacts the following change to the Code of the Town of Richlands, Virginia, pursuant to §2.2-4300, et seq. of the Virginia Code and §34.07 of the Richlands Town Code, to update the Town’s process and procedures on disposing surplus property.

**§ 34.07 DISPOSAL OF SURPLUS PROPERTY.**

*(A) This section remains unchanged*

*(B) This section remains unchanged*

*(C) This section remains unchanged*

(D) All sales of surplus property shall be sold on the basis of competitive bids, wherever feasible, to obtain the highest price. A public auction, or online auction at [www.govdeals.com](http://www.govdeals.com), of surplus property will satisfy this requirement. The purchasing agent may require sealed bids, in his or her discretion. A public auction shall require a minimum of ten (10) calendar days prior advertisement in a newspaper of general circulation in the Town.

(E) If the cost of storage and sale exceeds the value of the item, then individual items may be scrapped.

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

A motion was made by \_\_\_\_\_, and seconded by \_\_\_\_\_,

VOTE:	Bales	_____
	Jackson	_____
	Mollo	_____
	Ratliff	_____
	White	_____
	Wood	_____

\_\_\_\_\_  
Rodney D. Cury, Mayor

\_\_\_\_\_  
Amanda Beheler, Clerk

Effective Date (30 days from passage, unless passed as emergency):



# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Public Auction of Surplus Property Announcement		
<b>Staff Contact(s):</b>	Ronnie Campbell		
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	VI. d.
<b>Attachment(s):</b>	1.	Memo – Auction of Small Surplus Items	
	2.	GovDeals.com - Flexible Pricing Options	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

#### **SUMMARY:**

The 5 fleet police cars have been sold, paid for and waiting for the buyer to take possession of 4 vehicles. Next, we will auction non-vehicle smaller items (see attachment 1). The items include laptop stands, docking stations and various police car equipment. Third, GovDeals.com will be used for the auction and sale of broken or inoperable equipment and vehicles. The Town Manager declares the items in both categories as surplus property.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

The auction services for the smaller surplus items include a 10% commission. GovDeals.com offers flexible pricing options (see attachment 2). Net proceeds from the auction and sales will be recognized as a revenue in the respective funds.

#### **RECOMMENDATION:**

Staff recommends that The Town Council declare these items as surplus property and authorize the sale to the highest bidder. In addition, Council will need to approve pricing option for items auctioned on GovDeals.com. Staff recommends pricing Option B1, since it offers the most flexibility.







## Memorandum

Date: October 4, 2023

To: Clarence Monday, Interim Town Manager and Small Purchase Files

From: Ronnie Campbell, Director of Finance

Subject: Auction of Small Surplus Items

The Town of Richlands is preparing to auction non-vehicle smaller surplus items and treat it as a small purchase under the Town Code – Procurement Section. The Town has been in contact with two potential auctioneers, Riverside Realty & Auction, Inc. and Stephen K. Miller Land and Auction. Stephen K. Miller is no longer a partner and the company is not conducting auctions at this time. Given this, we will base our decision on the one auctioneer's cost or commission and availability. There is a 10% commission for the services.

Approved  
Clarence Monday 10-4-23



# GovDeals

## Flexible Pricing Options (FPO)

---

**The Client has the option to choose from the following alternative plans:**

**B - Client Elects GovDeals Financial Settlement Services (FSS) allowing GovDeals to Collect Proceeds. Only one option below can be used and once this option is chosen, it cannot be changed for twelve (12) months.**

**Option B1:** The Client pays a 7.5% fee, but not less than \$5.00, and the winning bidder pays a 5% Buyers Premium. \*

**Option B2:** The Client pays a 5% fee, but not less than \$5.00, and the winning bidder pays a 7.5% Buyers Premium.

**Option B3:** The Client pays a 2.5% fee, but not less than \$5.00, and the winning bidder pays a 10% Buyers Premium.

**Option B4:** The Client pays a 0% fee and the winning bidder pays a 12.50% Buyers Premium.

\*If the Client chooses to pay the full 7.5% fee (Option B1), they will have access to the **Tiered Fee Reduction Schedule**.

### **Tiered Fee Reduction Schedule (Only applies to Option B1)**

GovDeals' **Tiered Fee Reduction Schedule** below explains how the base auction fee of 7.5% is reduced for assets that sell in excess of \$100,000 on [www.govdeals.com](http://www.govdeals.com).

1. **When an asset sells for up to \$100,000 in a winning bid, the GovDeals fee is seven and one-half percent (7.5%) of the winning bid, but not less than \$5.00.**
2. Where an asset sells for more than \$100,000, but less than \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the winning bid up to \$100,000, plus five and one-half percent (5.5%) of the winning bid for auction proceeds in excess of \$100,000 up to \$500,000.
3. Where an asset sells for greater than \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the bid amount in excess of \$500,000.
4. Where an asset sells for greater than \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the next \$500,000 of the winning bid, plus a fee of two and one-half percent (2.5%) of the bid amount in excess of \$1,000,000.



It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fee by electing the appropriate section on the following page of this exhibit.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund or monies previously paid". The Bill of Sale must be printed from the Seller Asset Management (SAM). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in SAM. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing SAM and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in SAM as "Picked Up". However, if you choose to be invoiced for the GovDeals' fee, GovDeals will remit all proceeds collected, less the "Buyer's Premium" only. All proceeds will be remitted electronically by Automatic Clearing House (ACH) unless elected on the following page of this exhibit to receive a paper check. Whether proceeds are remitted electronically via ACH or via paper check, a detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals. GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in "picked up" status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Account Manager will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

<b>Agenda Title:</b>	Monthly Financial Reports		
<b>Staff Contact(s):</b>	Ronnie Campbell		
<b>Agenda Date:</b>	October 10, 2023	<b>Item Number:</b>	VI. e.
<b>Attachment(s):</b>	1.	Income Statement Summary	
	2.	Income Statement Detail	
	3.	Reserve Analysis	
<b>Reviewed By:</b>	Clarence Monday and Susan Whitt		

#### **SUMMARY:**

The attachments include the financial results for August 2023. The reports include summary and detailed income statements and actual and projected cash balances. The detailed income statements include line item expenditures and revenues compared to budget for current and year to date. The projected reserves are based on the financial policies adopted in October 2019.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

This data and monthly review will assist in timely monitoring of budget versus actual expenditures and revenues and required reserves. The monthly net income provides an excellent picture of future cash settlement through receipts and payments.

#### **RECOMMENDATION:**

Given the importance of balancing rate stability and maintaining reliable services, Staff recommends The Town Council work closely with Finance on the review of monthly financial results. Please let us know whether you have additional reporting needs and would like to schedule time to review in more detail.



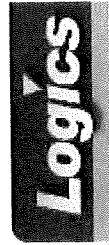
Town of Richlands  
Income Statement Summary: 2023 - 2024  
For the Period Ending 8/31/2023

<u>Fund</u>	Current Month	Year To Date
	<u>Net Income (Loss)</u>	<u>Net Income (Loss)</u>
General	(\$92,199)	(\$152,207)
Water	(6,621)	5,074
Sewer	(5,166)	35,176
Water/Sewer Line Maintenance	(26,648)	(54,348)
Electric	88,451	66,570
Total All Funds	<u>(\$42,183)</u>	<u>(\$99,735)</u>

Note A: Does not include 10% rate reduction for electric. This reduction was implemented in September and will be reflected in the October billings.







**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

General Fund	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Revenues				
Department 3700				
10-3700-410000	REVENUE	\$535,000.00	\$0.00	\$0.00
10-3700-410050	REAL ESTATE TAXES	\$20,000.00	\$4,254.54	\$8,992.85
10-3700-410100	R E TAX BUDGET	\$1,000.00	\$352.05	\$642.22
10-3700-410200	R.E. TAXES PRO RATA	\$20,000.00	\$425.08	\$2,906.26
10-3700-410300	DELINQUENT TAXES	\$2,000.00	\$26.45	\$135.76
10-3700-410350	PENALTIES ON TAXES	\$5,000.00	\$93.34	\$224.90
10-3700-410400	INTEREST ON TAXES	\$46,000.00	\$0.00	\$158.00
10-3700-410500	PUBLIC SERVICE TAXES	\$0.00	\$0.00	\$373.87
Total Dept.3700	R E TAX OVERPAYMENTS	\$629,000.00	\$5,151.46	\$13,433.86
	REVENUE			



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

General Fund	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Revenues					
	<b>Department 3701</b>	<b>REVENUE</b>			
	10-3701-411000	BANK STOCK TAXES	\$173,000.00	\$0.00	\$0.00
	10-3701-411100	RESTAURANT FOOD TAX	\$906,500.00	\$91,358.01	\$179,139.20
	10-3701-411200	BUSINESS LICENSES	\$500,000.00	\$1,040.99	\$1,414.80
	10-3701-411300	MOTOR VEHICLE LICENSES	\$30,000.00	\$190.00	\$729.64
	10-3701-411400	MOBILE HOME LICENSE	\$8,000.00	\$0.00	\$219.98
	10-3701-411450	PERSONAL PROPERTY TAX	\$155,000.00	\$0.00	\$44.48
	10-3701-411500	CIGARETTE TAX	\$200,000.00	\$7,500.00	\$37,500.00
	10-3701-411550	DELINQUENT PER PROPERTY TAXES	\$1,000.00	\$351.85	\$1,200.88
	10-3701-411650	PENALTIES ON PER PROPERTY TAXES	\$0.00	\$17.99	\$66.42
	10-3701-411750	INTEREST ON PERSONAL PROPERTY TAXES	\$0.00	\$14.84	\$51.02
	10-3701-412000	ZONING PERMITS	\$1,000.00	\$160.00	\$300.00
	10-3701-413000	COURT FINES & FOREFEITURE	\$30,000.00	\$2,854.71	\$7,426.44
	10-3701-413050	E-CITATION COLLECTIONS	\$500.00	\$226.89	\$532.57
	10-3701-413100	PARKING VIOLATIONS	\$600.00	\$0.00	\$0.00
	10-3701-413300	INTEREST INCOME	\$5,000.00	\$272.63	\$1,627.49
	10-3701-413400	CONTRACT WORK-STREET	\$2,000.00	\$793.40	\$1,737.05
	10-3701-413900	SALE OF SALVAGE & SURPLUS	\$20,000.00	\$0.00	\$0.00
	10-3701-414100	FIRE/RESCUE CONTRACTS	\$270,000.00	\$0.00	\$75,000.00
	10-3701-414125	RESCUE SQUAD BILLING REVENUE	\$700,000.00	\$146,739.22	\$238,426.16
	10-3701-414130	RESCUE BAD DEBT COLLECTIONS	\$6,000.00	\$20.00	\$40.00
	10-3701-414150	SWIMMING POOL FEES	\$12,000.00	\$2,264.54	\$7,834.54
	10-3701-414200	CONCESSION COLL	\$15,000.00	\$1,036.90	\$3,549.04
	10-3701-414250	BASKETBALL FEES	\$7,500.00	\$168.00	\$352.00
	10-3701-414350	OUTDOOR TENNIS FEES	\$100.00	\$45.00	\$96.00
	10-3701-414400	MEMBERSHIP FEES	\$250.00	\$25.00	\$60.00
	10-3701-414425	WEIGHT ROOM FEES	\$1,000.00	\$178.00	\$406.00
	10-3701-414450	ROOM RENTAL UPSTAIRS	\$2,000.00	\$140.00	\$300.00
	10-3701-414475	SHELTER RENTAL FEES	\$500.00	\$35.00	\$70.00
	10-3701-414500	MISC RECREATION REVENUE	\$1,000.00	\$282.00	\$432.00
	10-3701-414525	REC TOURNAMENTS/EVENTS	\$0.00	\$0.00	\$273.00
	10-3701-414550	VOLLEYBALL FEES	\$8,000.00	\$0.00	\$0.00
	10-3701-420150	GARBAGE COLLECTIONS	\$580,000.00	\$42,751.52	\$85,401.59
	10-3701-420200	PENALTIES	\$6,000.00	\$847.91	\$1,623.74
	10-3701-420420	STATE-LOCAL TAX	\$16,000.00	\$1,491.12	\$2,727.33
	10-3701-420550	CONSUMER/CONSUMPTION UTILITY TAX	\$270,000.00	\$18,925.75	\$37,296.28
	10-3701-420900	CONVENIENCE FEE	\$5,000.00	\$114.00	\$252.00
	10-3701-430000	MISCELLANEOUS REVENUE	\$10,000.00	\$154.00	\$337.78
	10-3701-430300	RETURN CHECK FEES	\$500.00	\$90.00	\$210.00
	10-3701-430400	DNTN & COMM DEVELOP REVENUE	\$0.00	\$0.00	\$325.00



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	10-3701-430600	COMM & CIVIC PROG REVENUE	\$0.00	\$0.00	\$45.00
	10-3701-430900	DONATIONS & MISC-FIRE	\$3,000.00	\$210.00	\$210.00
	10-3701-430950	GIFTS & DONATIONS-REC	\$5,000.00	\$0.00	\$0.00
	10-3701-431000	GIFTS & DONATIONS-POLICE	\$10,000.00	\$1,325.00	\$1,775.00
	10-3701-431050	DONATIONS & MISC-RESCUE	\$1,500.00	\$100.00	\$100.00
	10-3701-431100	MISCELLANEOUS REVENUE-POLICE	\$4,000.00	\$74.00	\$74.00
	10-3701-431200	RESTITUTION	\$0.00	\$309.19	\$309.19
	<b>Total Dept.3701</b>		<b>\$3,966,950.00</b>	<b>\$322,107.46</b>	<b>\$689,515.62</b>



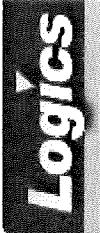
**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	<b>Department: 3702</b>	<b>REVENUE</b>			
	10-3702-433100	SALES TAX PROCEEDS	\$572,250.00	\$43,778.43	\$85,260.60
	10-3702-433200	MOTOR VEHICLE CARRIER TAX	\$4,500.00	\$450.15	\$886.65
	10-3702-433300	MOBILE HOME TITLING TAX	\$2,000.00	\$225.00	\$225.00
	10-3702-434000	COMM OF VA LAW ENFORCEMINT	\$150,000.00	\$0.00	\$0.00
	10-3702-434100	STREET & HWGY MAINT.	\$1,354,716.00	\$0.00	\$0.00
	10-3702-434200	LITTER CONTROL	\$3,000.00	\$0.00	\$0.00
	10-3702-435200	POLICE GRANTS-OTHER	\$34,500.00	\$0.00	\$0.00
	10-3702-435400	DRUG ENFORCEMENT & PROSEC	\$76,087.00	\$0.00	\$11,529.62
	10-3702-435425	HIDTA FED GRANT	\$19,000.00	\$0.00	\$0.00
	10-3702-435450	RESTITUTION-NTF BUY MONEY	\$0.00	\$2,399.06	\$3,908.68
	10-3702-435500	EMS GRANTS	\$0.00	\$10,000.00	\$10,000.00
	10-3702-435550	FIRE GRANTS	\$22,500.00	\$0.00	\$0.00
	10-3702-460000	OTHER STATE/FED REVENUE	\$14,500.00	\$10,456.73	\$10,456.73
	<b>Total Dept: 3702</b>	<b>REVENUE</b>	<b>\$2,253,053.00</b>	<b>\$67,309.37</b>	<b>\$122,267.28</b>



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General Fund Revenues Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Department 3703	REVENUE			
10-3703-470000	TRANSFER IN FROM UT-ADM COST	\$530,500.00	\$33,935.00	\$61,299.00
10-3703-471000	TRANSFER IN FROM UT-IT COST	\$15,000.00	\$1,637.16	\$8,351.76
Total Dept.3703	REVENUE	\$545,500.00	\$35,572.16	\$69,650.76



**Town of Richlands**  
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General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Department 3704	3704				
10-3704-480000		FUND BALANCE ALLOCATION	\$1,160,000.00	\$0.00	\$0.00
Total Dept.3704	3704		\$1,160,000.00	\$0.00	\$0.00
Total Fund		General Fund	\$8,554,503.00	\$430,140.45	\$894,867.52



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
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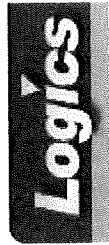
General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
<b>Department 4010</b>	<b>COUNCIL</b>			
10-4010-500000	SALARIES AND WAGES	\$10,500.00	\$1,125.00	\$2,000.00
10-4010-500100	TOWN ATTORNEY	\$65,000.00	\$4,959.78	\$10,784.45
10-4010-500150	CLERK SALARY	\$9,000.00	\$1,000.00	\$2,000.00
10-4010-501000	INS SOCIAL SECURITY	\$1,720.00	\$162.54	\$305.96
10-4010-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	\$0.00
10-4010-519000	MISCELLANEOUS	\$2,000.00	\$580.29	\$682.82
10-4010-525000	SPECIAL STUDIES	\$174,500.00	\$0.00	\$0.00
10-4010-525150	TOWN EVENTS	\$5,000.00	\$34.19	\$26,689.88
<b>Total Dept.4010</b>	<b>COUNCIL</b>	<b>\$267,745.00</b>	<b>\$7,861.80</b>	<b>\$42,463.11</b>



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General Fund Expenditures	Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
	<b>Department 4040</b>	<b>FINANCE OFFICE</b>			
	10-4040-500000	SALARIES AND WAGES	\$346,500.00	\$32,682.30	\$58,825.54
	10-4040-500050	TOWN MANAGER SALARY	\$120,000.00	\$0.00	\$1,368.00
	10-4040-501000	INS SOCIAL SECURITY	\$35,160.00	\$2,351.17	\$4,237.62
	10-4040-501100	INS HEALTH	\$146,136.00	\$6,941.00	\$13,882.00
	10-4040-501150	INS.-LIFE	\$2,700.00	\$139.19	\$277.44
	10-4040-501200	INS.-RETIREMENT PLAN	\$143,080.00	\$6,695.78	\$11,689.66
	10-4040-501225	VRS-VLDP	\$3,400.00	\$156.43	\$255.72
	10-4040-501250	INS WORKMENS COMPENSATION	\$600.00	\$0.00	\$0.00
	10-4040-501300	INS GEN LIABILITY/BLDG	\$8,835.00	\$0.00	\$0.00
	10-4040-501350	INS AUTO	\$300.00	\$0.00	\$0.00
	10-4040-510000	CASH OVER & SHORT	\$50.00	\$0.00	\$0.00
	10-4040-510050	CONTRACT CONSULTANT	\$0.00	\$11,886.80	(\$50.00)
	10-4040-510100	AUDITING & LEGAL	\$10,834.00	\$2,500.00	\$11,886.80
	10-4040-510125	CIGARETTE STAMPS	\$5,600.00	\$0.00	\$2,500.00
	10-4040-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$0.00
	10-4040-510200	TAX FORMS	\$3,000.00	\$0.00	\$0.00
	10-4040-510250	DUES & MERBERSHIP	\$9,000.00	\$50.00	\$0.00
	10-4040-510300	ADVERTISING	\$2,500.00	\$3,034.01	\$4,234.00
	10-4040-510350	OFFICE SUPPLIES	\$5,000.00	\$269.14	\$3,034.01
	10-4040-510400	POSTAGE	\$6,500.00	\$258.71	\$269.14
	10-4040-510425	CARD PROCESSING CHGS/ACH FEES/BANK ANALYSIS	\$16,000.00	\$1,466.59	\$373.55
	10-4040-510450	TELEPHONE/INTERNET/COMM	\$6,000.00	\$353.47	\$3,016.24
	10-4040-510500	UNIFORMS	\$1,000.00	\$0.00	\$385.56
	10-4040-510550	TRAINING EXPENSE	\$1,000.00	\$244.91	\$0.00
	10-4040-510600	EQUIPMENT MAINTENANCE	\$6,000.00	\$389.94	\$305.04
	10-4040-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$0.00	\$389.94
	10-4040-510750	VEHICLE MAINT-OUTSIDE	\$500.00	\$0.00	\$0.00
	10-4040-510800	MOTOR FUEL & LUBRICATION	\$1,000.00	\$0.00	\$0.00
	10-4040-510900	EQUIPMENT	\$2,500.00	\$0.00	\$0.00
	10-4040-511000	BUILDING REPAIRS/ADDITION	\$6,000.00	\$235.82	\$0.00
	10-4040-511050	GROUPS & FACILITIES	\$2,000.00	\$0.00	\$235.82
	10-4040-511100	SUPPLIES & MATERIALS	\$4,000.00	\$0.00	\$934.80
	10-4040-511150	CLEANING SUPPLIES	\$6,000.00	\$1,272.22	\$1,364.97
	10-4040-511200	ELECTRICITY	\$15,500.00	\$653.52	\$1,089.20
	10-4040-511250	WATER	\$900.00	\$1,302.74	\$2,351.47
	10-4040-511300	SEWER	\$700.00	\$31.62	\$62.26
	10-4040-511350	GARBAGE	\$550.00	\$35.51	\$69.80
	10-4040-519000	MISCELLANEOUS	\$6,000.00	\$31.91	\$63.82
	10-4040-525100	BUS TRANSIT	\$7,200.00	\$187.00	\$356.00
				\$600.00	\$1,200.00





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General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Total Dept 4040	FINANCE OFFICE	\$936,045.00	\$73,769.78	\$124,608.40



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General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
<b>Department 4050</b>	<b>NON-DEPARTMENTAL</b>			
10-4050-500250	EMPLOYEE APPRECIATION	\$3,000.00	\$0.00	\$0.00
10-4050-501100	INS HEALTH	\$0.00	\$0.00	\$627.00
10-4050-501150	INS.-LIFE	\$1,000.00	\$95.75	\$191.50
10-4050-501250	INS WORKMENS COMPENSATION	\$0.00	\$0.00	\$52,627.00
<b>Total Dept.4050</b>	<b>NON-DEPARTMENTAL</b>	<b>\$4,000.00</b>	<b>\$95.75</b>	<b>\$53,445.50</b>



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General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
<b>Department 4060</b>	<b>IT DEPARTMENT</b>			
10-4060-500000	SALARIES AND WAGES	\$15,000.00	\$834.75	\$2,700.05
10-4060-501000	INS SOCIAL SECURITY	\$1,150.00	\$63.86	\$206.56
10-4060-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	\$0.00
10-4060-510625	IT SERVICE/MAINTENANCE	\$70,000.00	\$2,103.56	\$14,280.95
10-4060-510825	RETIREMENT OF DEBT	\$80,827.00	\$0.00	\$0.00
10-4060-519000	MISCELLANEOUS	\$500.00	\$0.00	\$0.00
10-4060-550300	CONTRACT LABOR	\$18,000.00	\$1,500.00	\$3,350.00
10-4060-580800	INTEREST EXPENSE	\$0.00	\$0.00	\$2,429.70
<b>Total Dept.4060</b>		<b>\$185,502.00</b>	<b>\$4,502.17</b>	<b>\$22,967.26</b>



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General Fund Expenditures	Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
	<b>Department 4070</b>	<b>COMMUNITY DEVELOPMENT</b>			
	10-4070-500000	SALARIES AND WAGES	\$38,000.00	\$0.00	\$0.00
	10-4070-501000	INS SOCIAL SECURITY	\$2,750.00	\$0.00	\$0.00
	10-4070-501100	INS HEALTH	\$20,000.00	\$0.00	\$0.00
	10-4070-501150	INS LIFE	\$200.00	\$0.00	\$0.00
	10-4070-501200	INS.-RETIREMENT PLAN	\$8,500.00	\$0.00	\$0.00
	10-4070-501225	VRS-VLDP	\$600.00	\$0.00	\$0.00
	10-4070-501250	INS WORKMENS COMPENSATION	\$35.00	\$0.00	\$0.00
	10-4070-510800	FUEL	\$200.00	\$0.00	\$0.00
	10-4070-511100	SUPPLIES & MATERIALS	\$500.00	\$0.00	\$0.00
	10-4070-519000	MISCELLANEOUS	\$0.00	\$0.00	\$0.00
	10-4070-525150	DOWNTOWN ACTIVITY	\$0.00	\$0.00	\$523.55
	<b>Total Dept. 4070</b>	<b>COMMUNITY DEVELOPMENT</b>	<b>\$70,785.00</b>	<b>\$0.00</b>	<b>\$0.30</b>
					<b>\$523.85</b>



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General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 4110	POLICE GRANTS			
10-4110-524200	DMV	\$0.00	\$0.00	\$3,382.12
10-4110-524250	OTHER GRANTS	\$56,054.00	\$13,910.49	\$13,910.49
Total Dept.4110	POLICE GRANTS	\$56,054.00	\$13,910.49	\$17,292.61



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4120	FED/STATE ASSET FOR			
	10-4120-511100	SUPPLIES & MATERIALS	\$0.00	\$814.99	\$814.99
	Total Dept.4120	FED/STATE ASSET FOR	\$0.00	\$814.99	\$814.99



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Department 4130</b>	<b>TZ CO NARCOTICS TASK FORCE</b>			
	10-4130-501050	INS.-FRINGE BENEFITS	\$13,839.00	\$622.00	\$1,244.00
	10-4130-510125	PROFESSIONAL SERVICES	\$425.00	\$35.00	\$35.00
	10-4130-510350	OFFICE SUPPLIES	\$2,500.00	\$0.00	\$0.00
	10-4130-510450	TELEPHONE/INTERNET/COMM	\$7,100.00	\$677.85	\$1,579.49
	10-4130-510750	VEHICLE MAINT-OUTSIDE	\$9,000.00	\$143.00	\$143.00
	10-4130-510900	EQUIPMENT	\$6,000.00	\$0.00	\$0.00
	10-4130-519000	MISCELLANEOUS	\$36,766.00	\$319.52	\$593.74
	10-4130-530075	HIDTA GRANT PURCHASES	\$19,000.00	\$2,758.70	\$4,141.01
	<b>Total Dept.4130</b>	<b>TZ CO NARCOTICS TASK FORCE</b>	<b>\$94,630.00</b>	<b>\$4,556.07</b>	<b>\$7,736.24</b>



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Department 4140</b>	<b>POLICE DEPARTMENT</b>			
	10-4140-500000	SALARIES AND WAGES	\$959,000.00	\$79,832.01	\$152,752.20
	10-4140-500150	OVERTIME	\$45,990.00	\$11,074.88	\$17,626.30
	10-4140-501000	INS SOCIAL SECURITY	\$76,900.00	\$6,749.69	\$12,986.02
	10-4140-501100	INS HEALTH	\$275,000.00	\$15,674.00	\$31,348.00
	10-4140-501150	INS.-LIFE	\$5,500.00	\$320.62	\$641.24
	10-4140-501200	INS.-RETIREMENT PLAN	\$295,000.00	\$18,285.23	\$34,491.92
	10-4140-501225	VRS-VLDP	\$1,000.00	\$57.27	\$114.54
	10-4140-501250	INS WORKMENS COMPENSATION	\$38,000.00	\$0.00	\$0.00
	10-4140-501300	INS GEN LIABILITY/BLDG	\$3,500.00	\$0.00	\$0.00
	10-4140-501350	INS AUTO	\$9,200.00	\$0.00	\$0.00
	10-4140-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$0.00
	10-4140-510250	DUES & MERBERSHIP	\$11,200.00	\$100.00	\$100.00
	10-4140-510350	OFFICE SUPPLIES	\$4,500.00	\$1,491.92	\$1,491.92
	10-4140-510400	POSTAGE	\$700.00	\$11.80	\$84.20
	10-4140-510450	TELEPHONE/INTERNET/COMM	\$16,000.00	\$1,328.44	\$2,080.12
	10-4140-510500	UNIFORMS	\$15,000.00	\$545.00	\$1,281.83
	10-4140-510550	TRAINING EXPENSE	\$17,000.00	\$2,045.00	\$3,035.00
	10-4140-510600	EQUIPMENT MAINTENANCE	\$32,000.00	\$469.76	\$7,159.89
	10-4140-510650	TWO-WAY RADIO MAINTENANCE	\$4,000.00	\$0.00	\$0.00
	10-4140-510700	VEHICLE MAINT-INSIDE	\$6,000.00	\$371.12	\$718.23
	10-4140-510750	VEHICLE MAINT-OUTSIDE	\$18,500.00	\$605.20	\$2,666.26
	10-4140-510800	MOTOR FUEL & LUBRICATION	\$60,000.00	\$4,007.05	\$8,962.99
	10-4140-510850	OFFICE FURN & FIXTURES	\$1,000.00	\$0.00	\$0.00
	10-4140-510900	EQUIPMENT	\$78,000.00	\$2,403.51	\$2,403.51
	10-4140-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$1,085.35	\$1,145.35
	10-4140-511100	SUPPLIES & MATERIALS	\$12,000.00	\$19.60	\$70.10
	10-4140-511150	CLEANING SUPPLIES	\$2,000.00	\$223.99	\$318.89
	10-4140-511200	ELECTRICITY	\$33,000.00	\$3,059.65	\$6,047.03
	10-4140-511250	WATER	\$500.00	\$51.46	\$104.23
	10-4140-511300	SEWER	\$500.00	\$54.20	\$110.02
	10-4140-511350	GARBAGE	\$975.00	\$93.44	\$186.88
	10-4140-519000	MISCELLANEOUS	\$5,000.00	\$1,828.49	\$2,484.51
	10-4140-531000	INSURANCE-LAW ENFORCEMENT	\$8,000.00	\$0.00	\$0.00
	10-4140-531025	LINE OF DUTY PAYMENTS	\$14,800.00	\$13,296.00	\$13,296.00
	10-4140-531050	COURT COST	\$5,000.00	\$120.00	\$120.00
	10-4140-531100	EXTRADITION & TRAVEL	\$1,000.00	\$154.73	\$154.73
	10-4140-531200	TASK FORCE DONATION	\$7,000.00	\$0.00	\$0.00
	10-4140-531300	REGIONAL JAIL	\$300.00	\$0.00	\$0.00
	10-4140-531350	SPECIAL PROJECTS	\$15,000.00	\$137.46	\$170.34





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Total Dept.4140	POLICE DEPARTMENT	\$2,086,065.00	\$165,496.87	\$304,152.25



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Department 4150</b>	<b>FIRE DEPARTMENT</b>			
	10-4150-500000	SALARIES AND WAGES	\$67,000.00	\$9,832.31	\$13,906.86
	10-4150-501000	INS SOCIAL SECURITY	\$5,125.00	\$752.18	\$1,061.50
	10-4150-501250	INS WORKMENS COMPENSATION	\$3,700.00	\$0.00	\$0.00
	10-4150-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$0.00	\$0.00
	10-4150-501350	INS AUTO	\$5,500.00	\$0.00	\$0.00
	10-4150-510450	TELEPHONE/INTERNET/COMM	\$5,000.00	\$484.86	\$722.14
	10-4150-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00
	10-4150-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$0.00
	10-4150-510600	EQUIPMENT MAINTENANCE	\$1,000.00	\$0.00	\$0.00
	10-4150-510650	TWO-WAY RADIO MAINTENANCE	\$1,500.00	\$0.00	\$0.00
	10-4150-510700	VEHICLE MAINT-INSIDE	\$2,000.00	\$508.57	\$508.57
	10-4150-510750	VEHICLE MAINT-OUTSIDE	\$6,000.00	\$810.08	\$810.08
	10-4150-510800	MOTOR FUEL & LUBRICATION	\$5,500.00	\$405.50	\$539.53
	10-4150-510825	RETIREMENT OF DEBT	\$65,000.00	\$0.00	\$0.00
	10-4150-510900	EQUIPMENT	\$8,000.00	\$0.00	\$1,950.00
	10-4150-510925	RADIO EQUIPMENT	\$1,500.00	\$0.00	\$0.00
	10-4150-511000	BUILDING REPAIRS/ADDITION	\$800.00	\$0.00	\$0.00
	10-4150-511100	SUPPLIES & MATERIALS	\$5,000.00	\$862.28	\$1,265.27
	10-4150-511200	ELECTRICITY	\$12,000.00	\$633.84	\$1,076.97
	10-4150-511250	WATER	\$1,500.00	\$58.97	\$171.90
	10-4150-511300	SEWER	\$1,300.00	\$37.13	\$128.53
	10-4150-511350	GARBAGE	\$800.00	\$48.01	\$96.02
	10-4150-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$331.28
	10-4150-531025	LINE OF DUTY PAYMENTS	\$11,000.00	\$12,465.00	\$12,465.00
	10-4150-531350	SPECIAL PROJECTS	\$1,500.00	\$86.00	\$86.00
	10-4150-532000	INSURANCE-FIRE CALLS	\$2,311.00	\$0.00	\$2,048.00
	10-4150-532025	FIRE PREV/SAFETY PRG	\$3,000.00	\$0.00	\$368.28
	10-4150-532050	REGULATORY REQUIREMENTS	\$10,000.00	\$1,016.11	\$1,016.11
	10-4150-580800	INTEREST EXPENSE	\$15,508.00	\$0.00	\$0.00
	<b>Total Dept.4150</b>	<b>FIRE DEPARTMENT</b>	<b>\$247,144.00</b>	<b>\$28,000.84</b>	<b>\$38,552.04</b>



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General Fund	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Expenditures					
	<b>Department 4160</b>	<b>RESCUE DEPARTMENT</b>			
	10-4160-500000	SALARIES AND WAGES	\$447,000.00	\$38,341.86	\$77,427.93
	10-4160-501000	INS SOCIAL SECURITY	\$34,000.00	\$2,785.28	\$5,552.41
	10-4160-501100	INS HEALTH	\$98,000.00	\$7,972.00	\$15,944.00
	10-4160-501150	INS-LIFE	\$1,500.00	\$115.20	\$230.40
	10-4160-501200	INS.-RETIREMENT PLAN	\$65,000.00	\$4,874.54	\$9,749.08
	10-4160-501225	VRS-VLDP	\$1,246.00	\$45.53	\$91.06
	10-4160-501250	INS WORKMENS COMPENSATION	\$21,000.00	\$0.00	\$0.00
	10-4160-501300	INS GEN LIABILITY/BLDG	\$1,100.00	\$0.00	\$0.00
	10-4160-501350	INS AUTO	\$3,200.00	\$0.00	\$0.00
	10-4160-510250	DUES/MEMBERSHIP/SUBSCRIPTIONS	\$5,200.00	\$316.15	\$632.30
	10-4160-510350	OFFICE SUPPLIES	\$1,000.00	\$158.30	\$158.30
	10-4160-510450	TELEPHONE/INTERNET/COMM	\$3,000.00	\$349.02	\$621.20
	10-4160-510500	UNIFORMS	\$4,000.00	\$0.00	\$0.00
	10-4160-510550	TRAINING EXPENSE	\$1,500.00	\$20.00	\$430.99
	10-4160-510600	EQUIPMENT MAINTENANCE	\$6,500.00	\$0.00	\$0.00
	10-4160-510650	TWO-WAY RADIO MAINTENANCE	\$1,000.00	\$0.00	\$0.00
	10-4160-510700	VEHICLE MAINT-INSIDE	\$3,000.00	(\$301.66)	\$2,472.93
	10-4160-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$1,639.89	\$1,639.89
	10-4160-510800	MOTOR FUEL & LUBRICATION	\$20,000.00	\$1,727.10	\$3,555.31
	10-4160-510900	EQUIPMENT	\$8,000.00	\$0.00	\$0.00
	10-4160-511000	BUILDING REPAIRS/ADDITION	\$2,000.00	\$0.00	\$50.00
	10-4160-511100	SUPPLIES & MATERIALS	\$6,000.00	\$317.55	\$348.75
	10-4160-511150	CLEANING SUPPLIES	\$1,000.00	\$353.43	\$353.43
	10-4160-511175	MEDICAL SUPPLIES	\$17,000.00	\$2,797.47	\$3,640.86
	10-4160-511200	ELECTRICITY	\$9,000.00	\$422.41	\$670.19
	10-4160-511250	WATER	\$450.00	\$21.91	\$44.51
	10-4160-511300	SEWER	\$450.00	\$28.54	\$57.93
	10-4160-511350	GARBAGE	\$550.00	\$46.58	\$93.16
	10-4160-519000	MISCELLANEOUS	\$2,000.00	\$5.00	\$91.00
	10-4160-531025	LINE OF DUTY PAYMENTS	\$13,500.00	\$12,465.00	\$12,465.00
	10-4160-531350	SPECIAL PROJECTS	\$2,000.00	\$0.00	\$21.18
	10-4160-532100	BILLING SERVICES/COLLECTIONS	\$42,000.00	\$3,691.62	\$8,824.14
	10-4160-532125	BAD DEBT COLLECTION FEE	\$1,250.00	\$4.00	\$8.00
	10-4160-561000	HEATING OIL/FUEL	\$2,500.00	\$229.46	\$229.46
	<b>Total Dept.4160</b>		<b>\$836,946.00</b>	<b>\$76,426.18</b>	<b>\$145,403.41</b>



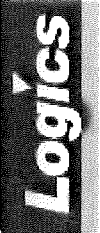
**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

General Fund	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Expenditures	Department 4210	STREET DEPARTMENT			
	10-4210-500000	SALARIES AND WAGES	\$440,500.00	\$30,455.02	\$60,472.74
	10-4210-501000	INS SOCIAL SECURITY	\$33,500.00	\$2,147.63	\$4,321.72
	10-4210-501100	INS HEALTH	\$197,500.00	\$14,342.00	\$29,311.00
	10-4210-501150	INS.-LIFE	\$2,200.00	\$198.90	\$397.80
	10-4210-501200	INS.-RETIREMENT PLAN	\$125,000.00	\$7,026.87	\$14,053.74
	10-4210-501225	VRS-VLDP	\$2,000.00	\$114.74	\$229.48
	10-4210-501250	INS WORKMENS COMPENSATION	\$24,000.00	\$0.00	\$0.00
	10-4210-501300	INS GEN LIABILITY/BLDG	\$3,800.00	\$0.00	\$0.00
	10-4210-501350	INS AUTO	\$5,800.00	\$0.00	\$0.00
	10-4210-510250	DUES/MEMBERSHIP/SOFTWARE LICENSE FEES	\$500.00	\$0.00	\$0.00
	10-4210-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$703.29	\$761.72
	10-4210-510500	UNIFORMS	\$5,000.00	\$488.77	\$764.47
	10-4210-510550	TRAINING EXPENSE	\$0.00	\$288.50	\$288.50
	10-4210-510700	VEHICLE MAINT-INSIDE	\$20,000.00	(\$10.28)	\$1,386.31
	10-4210-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$883.17	\$883.17
	10-4210-510800	MOTOR FUEL & LUBRICATION	\$30,000.00	(\$1,370.85)	\$2,411.09
	10-4210-510900	EQUIPMENT	\$2,000.00	\$0.00	\$0.00
	10-4210-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$1,235.28	\$1,235.28
	10-4210-511100	SUPPLIES & MATERIALS	\$20,000.00	\$6,059.40	\$10,139.43
	10-4210-511200	ELECTRICITY	\$15,000.00	\$786.83	\$1,440.83
	10-4210-511250	WATER	\$500.00	\$26.98	\$53.56
	10-4210-511300	SEWER	\$750.00	\$35.32	\$70.13
	10-4210-511350	GARBAGE	\$300.00	\$21.37	\$42.74
	10-4210-511400	ENGINEERING	\$10,000.00	\$0.00	\$0.00
	10-4210-511450	LEASE PROP & RIGHT OF WAY	\$1,000.00	\$0.00	\$0.00
	10-4210-511500	TRAFFIC SAFETY	\$75,000.00	\$0.00	\$1,460.00
	10-4210-519000	MISCELLANEOUS	\$2,000.00	\$137.77	\$379.72
	10-4210-540000	STORM DRAINAGE	\$6,000.00	\$0.00	\$0.00
	10-4210-540050	ST. BRIDGES, SIDEWALK MAINT	\$125,000.00	\$23,874.66	\$34,261.04
	10-4210-540100	SNOW & ICE REMOVAL	\$25,000.00	\$0.00	\$405.00
	10-4210-550300	CONTRACT WORK	\$0.00	\$990.28	\$990.28
	10-4210-570250	HAND TOOLS & EQUIPMENT	\$3,500.00	\$0.00	\$1,271.72
	<b>Total Dept 4210</b>	<b>STREET DEPARTMENT</b>	<b>\$1,190,350.00</b>	<b>\$88,435.65</b>	<b>\$167,031.47</b>



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General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
<b>Department 4240</b>	<b>SANITATION DEPARTMENT</b>			
10-4240-500000	SALARIES AND WAGES	\$245,500.00	\$16,064.36	\$33,789.33
10-4240-501000	INS SOCIAL SECURITY	\$19,000.00	\$1,152.75	\$2,463.18
10-4240-501100	INS HEALTH	\$96,000.00	\$4,080.00	\$8,160.00
10-4240-501150	INS.-LIFE	\$1,300.00	\$75.71	\$151.42
10-4240-501200	INS.-RETIREMENT PLAN	\$53,000.00	\$3,745.35	\$7,490.70
10-4240-501225	VRS-VLDP	\$1,200.00	\$83.48	\$166.95
10-4240-501250	INS WORKMENS COMPENSATION	\$15,539.00	\$0.00	\$0.00
10-4240-501350	INS AUTO	\$2,600.00	\$0.00	\$0.00
10-4240-510500	UNIFORMS	\$2,000.00	\$115.90	\$208.62
10-4240-510700	VEHICLE MAINT-INSIDE	\$18,000.00	\$1,112.95	\$6,030.46
10-4240-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$2,839.91	\$7,415.61
10-4240-510800	MOTOR FUEL & LUBRICATION	\$25,000.00	\$711.44	\$1,353.74
10-4240-511100	SUPPLIES & MATERIALS	\$6,500.00	\$1,851.81	\$2,492.19
10-4240-519000	MISCELLANEOUS	\$1,500.00	\$0.00	\$402.93
10-4240-541000	GARBAGE CONTAINERS	\$22,000.00	\$0.00	\$37.51
<b>Total Dept.4240</b>	<b>SANITATION DEPARTMENT</b>	<b>\$521,139.00</b>	<b>\$31,833.66</b>	<b>\$70,162.64</b>



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Department 4290</b>	<b>RECREATION DEPARTMENT</b>			
	10-4290-500000	SALARIES AND WAGES	\$123,500.00	\$11,982.48	\$25,137.44
	10-4290-501000	INS SOCIAL SECURITY	\$9,500.00	\$904.13	\$1,897.93
	10-4290-501100	INS HEALTH	\$20,328.00	\$1,694.00	\$3,388.00
	10-4290-501150	INS -LIFE	\$250.00	\$20.68	\$41.36
	10-4290-501200	INS -RETIREMENT PLAN	\$9,423.00	\$887.21	\$1,774.42
	10-4290-501250	INS WORKMENS COMPENSATION	\$3,000.00	\$0.00	\$0.00
	10-4290-501300	INS GEN LIABILITY/BLDG	\$3,600.00	\$0.00	\$0.00
	10-4290-501350	INS AUTO	\$350.00	\$0.00	\$0.00
	10-4290-510000	CASH OVER & SHORT	\$0.00	\$0.00	\$10.00
	10-4290-510350	OFFICE SUPPLIES	\$150.00	\$0.00	\$0.00
	10-4290-510450	TELEPHONE/INTERNET/COMM	\$2,290.00	\$60.00	\$227.95
	10-4290-510700	VEHICLE MAINT-INSIDE	\$0.00	\$0.70	\$0.70
	10-4290-510800	MOTOR FUEL & LUBRICATION	\$0.00	\$60.12	\$60.12
	10-4290-510900	EQUIPMENT	\$1,000.00	\$0.00	\$0.00
	10-4290-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$0.00	\$60.05
	10-4290-511100	SUPPLIES & MATERIALS	\$10,000.00	\$1,143.42	\$1,195.79
	10-4290-511200	ELECTRICITY	\$37,000.00	\$2,605.27	\$4,956.27
	10-4290-511250	WATER	\$3,600.00	\$742.29	\$1,462.87
	10-4290-511300	SEWER	\$2,500.00	\$913.40	\$1,800.07
	10-4290-511350	GARBAGE	\$2,100.00	\$204.98	\$409.96
	10-4290-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$86.00
	10-4290-550025	VOLLEYBALL EXPENSES	\$750.00	\$0.00	\$0.00
	10-4290-550050	SWIMMING POOL SUPPLIES	\$3,200.00	\$999.98	\$3,409.88
	10-4290-550100	WM'S PARK MAINTENANCE	\$1,000.00	\$0.00	\$0.00
	10-4290-550150	JOHN BRITTS MEMORIAL PK	\$13,500.00	\$0.00	\$0.00
	10-4290-550200	CONCESSION STAND EXP	\$10,000.00	\$1,081.84	\$1,726.88
	10-4290-550250	SALES TAX-CONCESSION STAN	\$0.00	(\$0.75)	(\$2.27)
	<b>Total Dept.4290</b>	<b>RECREATION DEPARTMENT</b>	<b>\$260,541.00</b>	<b>\$23,299.75</b>	<b>\$47,643.42</b>



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
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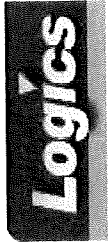
General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
<b>Department 4300</b>	<b>COMMUNITY &amp; CIVIC FACILITIES</b>			
10-4300-525155	LIBRARY	\$725.00	\$0.00	\$0.00
10-4300-525160	COAL MINERS MEM	\$500.00	\$42.21	\$1,014.24
10-4300-525170	Chamber/CART Bldg.	\$2,500.00	\$174.28	\$990.01
10-4300-525175	FARMERS MARKET	\$750.00	\$83.52	\$158.39
10-4300-525180	GREENWAY	\$0.00	\$12.68	\$25.48
10-4300-525300	VET/CENT/HIST	\$500.00	\$0.00	\$0.00
10-4300-525325	SECTION HOUSE	\$5,000.00	\$176.63	\$1,243.33
10-4300-525350	TEEN CENTER	\$1,600.00	\$845.63	\$845.63
<b>Total Dept. 4300</b>	<b>COMMUNITY &amp; CIVIC FACILITIES</b>	<b>\$11,575.00</b>	<b>\$1,334.95</b>	<b>\$4,277.08</b>



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General Fund Expenditures	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 4470	DONATIONS			
10-4470-525250	DONATIONS	\$10,200.00	\$0.00	\$0.00
Total Dept.4470	DONATIONS	\$10,200.00	\$0.00	\$0.00





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General Fund Expenditures Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
Department 5421	CAPITAL-STREET	\$1,000,000.00	\$0.00	\$0.00
10-5421-650000	INFRASTRUCTURE, DEPR.	\$1,000,000.00	\$0.00	\$0.00
Total Dept.5421	CAPITAL-STREET	\$7,778,721.00	\$522,338.95	\$1,047,074.27
Total Fund	General Fund			\$5,975,589.41
	Fund Balance			\$894,867.52
	Total Revenues	\$430,140.45		\$1,047,074.27
	Less Total Expenditures	\$522,338.95		(\$152,206.75)
	Net Income	(\$92,198.50)		\$5,823,382.66
	New Fund Balance			



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Water Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	<b>Department 3701</b>	<b>REVENUE</b>			
	20-3701-413300	INTEREST INCOME	\$1,000.00	\$60.28	\$157.17
	20-3701-420050	WATER COLLECTIONS	\$950,000.00	\$71,206.36	\$135,557.29
	20-3701-420200	PENALTIES	\$13,500.00	\$1,037.71	\$2,186.43
	20-3701-420250	SERVICE CHARGES	\$4,000.00	\$308.70	\$638.70
	20-3701-420300	WATER TAPS	\$0.00	\$0.00	\$1,100.00
	<b>Total Dept. 3701</b>	<b>REVENUE</b>	<b>\$968,500.00</b>	<b>\$72,613.05</b>	<b>\$139,639.59</b>



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Water Fund Revenues Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
<b>Department 3702</b>	<b>REVENUE</b>			
20-3702-413310	INTEREST INCOME-WAT DEBT	\$1,200.00	\$117.23	\$234.45
20-3702-440000	CEDAR BLUFF WATER COLL	\$72,491.00	\$7,118.00	\$14,236.00
20-3702-440100	TAZ. PSA WATER COLL	\$525,061.00	\$0.00	\$43,755.50
20-3702-440200	CEDAR BLUFF-Wat Debt	\$1,000.00	\$63.00	\$166.00
20-3702-440300	TZ CO PSA-KENTS RIDGE	\$63,258.00	\$0.00	\$216.50
<b>Total Dept.3702</b>	<b>REVENUE</b>	<b>\$663,010.00</b>	<b>\$7,318.23</b>	<b>\$58,608.45</b>
<b>Total Fund</b>	<b>Water Fund</b>	<b>\$1,631,510.00</b>	<b>\$79,931.28</b>	<b>\$198,248.04</b>



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Water Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Department 4340</b>	<b>WATER TREATMENT PLANT</b>			
	20-4340-500000	SALARIES AND WAGES	\$349,500.00	\$26,882.69	\$54,523.67
	20-4340-501000	INS SOCIAL SECURITY	\$26,300.00	\$1,956.18	\$3,970.35
	20-4340-501100	INS HEALTH	\$95,000.00	\$8,288.00	\$16,576.00
	20-4340-501150	INS.-LIFE	\$1,600.00	\$144.18	\$288.68
	20-4340-501200	INS.-RETIREMENT PLAN	\$70,137.00	\$6,352.15	\$12,704.30
	20-4340-501225	VRS-VLDP	\$1,500.00	\$114.54	\$229.08
	20-4340-501250	INS WORKMENS COMPENSATION	\$11,200.00	\$0.00	\$0.00
	20-4340-501300	INS GEN LIABILITY/BLDG	\$7,250.00	\$0.00	\$0.00
	20-4340-501350	INS AUTO	\$500.00	\$0.00	\$0.00
	20-4340-510050	CONTRACT CONSULTANT	\$0.00	\$11,886.80	\$11,886.80
	20-4340-510100	AUDITING & LEGAL	\$10,833.00	\$2,500.00	\$2,500.00
	20-4340-510150	PRINTING & BINDING	\$0.00	\$132.11	\$758.68
	20-4340-510250	DUES & MERBERSHIP	\$2,700.00	\$646.00	\$1,146.00
	20-4340-510400	POSTAGE	\$7,650.00	\$877.35	\$958.30
	20-4340-510450	TELEPHONE/INTERNET/COMM	\$2,000.00	\$248.73	\$383.22
	20-4340-510500	UNIFORMS	\$500.00	\$56.46	\$94.10
	20-4340-510550	TRAINING EXPENSE	\$2,500.00	\$0.00	\$0.00
	20-4340-510600	EQUIPMENT MAINTENANCE	\$5,000.00	\$0.00	\$0.00
	20-4340-510625	IT SERVICE/EQ	\$2,500.00	\$126.66	\$126.66
	20-4340-510700	VEHICLE MAINT-INSIDE	\$250.00	\$0.00	\$0.00
	20-4340-510750	VEHICLE MAINT-OUTSIDE	\$250.00	\$30.80	\$30.80
	20-4340-510800	MOTOR FUEL & LUBRICATION	\$4,000.00	\$218.60	\$374.18
	20-4340-510900	EQUIPMENT	\$2,000.00	\$0.00	\$0.00
	20-4340-511000	BUILDING REPAIRS/ADDITION	\$4,000.00	\$397.22	\$457.22
	20-4340-511050	GROUPS & FACILITIES	\$350.00	\$0.00	\$0.00
	20-4340-511100	SUPPLIES & MATERIALS	\$8,000.00	\$945.35	\$961.16
	20-4340-511200	ELECTRICITY	\$135,000.00	\$8,331.19	\$17,766.79
	20-4340-511250	WATER	\$2,200.00	\$172.08	\$333.83
	20-4340-511300	SEWER	\$70,000.00	\$4,316.91	\$8,695.83
	20-4340-511350	GARBAGE	\$200.00	\$15.81	\$31.62
	20-4340-511400	ENGINEERING	\$1,200.00	\$0.00	\$0.00
	20-4340-519000	MISCELLANEOUS	\$1,200.00	\$0.00	\$30.00
	20-4340-560000	CHEMICALS-TREATMENT	\$136,000.00	\$0.00	\$22,083.32
	20-4340-560050	INSTRUMENT CALIBRATION	\$1,200.00	\$0.00	\$0.00
	20-4340-560100	HEALTH DEPT ASSESSMENT	\$7,830.00	\$0.00	\$7,830.00
	20-4340-560150	WATER QUALITY TESTING	\$16,000.00	\$0.00	\$0.00
	20-4340-562000	PLANT PARTS	\$10,000.00	\$0.00	\$0.00
	20-4340-562050	CHEMICALS / SUPPLIES-LAB	\$8,000.00	\$0.00	\$0.00
	20-4340-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$139,548.00	\$11,503.00	\$1,076.82
					\$20,769.00



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Water Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
20-4340-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,200.00	\$409.29	\$2,087.94
<b>Total Dept.4340</b>	<b>WATER TREATMENT PLANT</b>	<b>\$1,161,098.00</b>	<b>\$86,552.10</b>	<b>\$188,674.35</b>



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Water Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Department 4350</b>	<b>WATER DEBT BOND</b>			
	20-4350-521250	TOWN BD-KENTS RIDGE	\$17,104.00	\$0.00	\$0.00
	20-4350-521300	CEDAR BLUFF BD-Wat Debt	\$1,000.00	\$0.00	\$0.00
	20-4350-521350	TZ CO PSA BD-KENTS RIDGE	\$63,258.00	\$0.00	\$0.00
	20-4350-521375	BIRM WATER DEBT	\$5,833.00	\$0.00	\$0.00
	<b>Total Dept.4350</b>	<b>WATER DEBT BOND</b>	<b>\$87,195.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



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Water Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 5434	CAPITAL-WTP	\$0.00	\$0.00	\$4,500.00
20-5434-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$0.00	\$4,500.00
<b>Total Dept.5434</b>	<b>CAPITAL-WTP</b>			<b>\$193,174.35</b>
<b>Total Fund</b>	<b>Water Fund</b>	<b>\$1,248,293.00</b>	<b>\$86,552.10</b>	<b>\$6,474,901.73</b>
	<b>Fund Balance</b>			<b>\$198,248.04</b>
	<b>Total Revenues</b>		<b>\$79,931.28</b>	<b>\$193,174.35</b>
	<b>Less Total Expenditures</b>		<b>\$86,552.10</b>	<b>\$5,073.69</b>
	<b>Net Income</b>		<b>(\$6,620.82)</b>	<b>\$6,479,975.42</b>
	<b>New Fund Balance</b>			



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
<b>Sewer Fund</b>				
<b>Revenues</b>				
<b>Department 3701</b>				
30-3701-413300	REVENUE			
30-3701-413800	INTEREST INCOME	\$600.00	\$41.63	\$117.53
30-3701-420100	WWTP-LAB TEST/SEPTIC TRET	\$10,000.00	\$0.00	\$0.00
30-3701-420200	SEWER COLLECTIONS	\$1,388,750.00	\$91,076.91	\$172,864.08
30-3701-420250	PENALTIES	\$13,707.00	\$1,312.75	\$2,626.17
	SERVICE CHARGES	\$4,000.00	\$147.50	\$357.50
<b>Total Dept.3701</b>	<b>REVENUE</b>	<b>\$1,417,057.00</b>	<b>\$92,578.79</b>	<b>\$175,965.28</b>





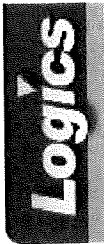
Town of Richlands  
Income Statement: 2023 - 2024  
For the Period Ending 8/31/2023

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
<b>Sewer Fund</b>				
<b>Revenues</b>				
<b>Department 3702</b>	<b>REVENUE</b>			
30-3702-413320	INTEREST INCOME-VRA	\$350.00	\$382.32	\$764.32
30-3702-440400	CEDAR BLUFF SEWER COLL	\$85,415.00	\$5,958.00	\$11,916.00
30-3702-440500	TZ CO PSA SEWER COLL	\$252,929.00	\$0.00	\$21,077.00
<b>Total Dept.3702</b>	<b>REVENUE</b>	<b>\$338,694.00</b>	<b>\$6,340.32</b>	<b>\$33,757.32</b>
<b>Total Fund</b>	<b>Sewer Fund</b>	<b>\$1,755,751.00</b>	<b>\$98,919.11</b>	<b>\$209,722.60</b>



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Sewer Fund Expenditures	Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
	<b>Department 4380</b>	<b>WASTEWATER TREATMENT PLANT</b>			
	30-4380-500000	SALARIES AND WAGES	\$360,000.00	\$29,009.14	\$56,353.83
	30-4380-501000	INS SOCIAL SECURITY	\$28,000.00	\$2,150.65	\$4,174.31
	30-4380-501100	INS HEALTH	\$119,660.00	\$10,070.00	\$16,752.00
	30-4380-501150	INS.-LIFE	\$2,000.00	\$121.63	\$243.56
	30-4380-501200	INS.-RETIREMENT PLAN	\$80,000.00	\$6,639.67	\$13,279.34
	30-4380-501225	VRS-VLDP	\$1,662.00	\$92.68	\$185.36
	30-4380-501250	INS WORKMENS COMPENSATION	\$4,500.00	\$0.00	\$0.00
	30-4380-501300	INS GEN LIABILITY/BLDG	\$15,600.00	\$0.00	\$0.00
	30-4380-501350	INS AUTO	\$1,350.00	\$0.00	\$0.00
	30-4380-510050	CONTRACT CONSULTANT	\$0.00	\$11,886.77	\$11,886.77
	30-4380-510100	AUDITING & LEGAL	\$10,833.00	\$2,500.00	\$2,500.00
	30-4380-510150	PRINTING & BINDING	\$2,000.00	\$132.11	\$758.68
	30-4380-510250	DUES & MERBERSHIP	\$2,000.00	\$100.00	\$100.00
	30-4380-510350	OFFICE SUPPLIES	\$200.00	\$0.00	\$0.00
	30-4380-510400	POSTAGE	\$7,000.00	\$877.35	\$958.30
	30-4380-510450	TELEPHONE/INTERNET/COMM	\$2,400.00	\$355.28	\$417.04
	30-4380-510500	UNIFORMS	\$2,000.00	\$409.56	\$553.20
	30-4380-510550	TRAINING EXPENSE	\$2,000.00	\$60.00	\$60.00
	30-4380-510600	EQUIPMENT MAINTENANCE	\$25,000.00	\$807.54	\$807.54
	30-4380-510625	IT SERVICE/EQ	\$0.00	\$126.67	\$126.67
	30-4380-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$0.00	\$660.71
	30-4380-510750	VEHICLE MAINT-OUTSIDE	\$1,000.00	\$0.00	\$0.00
	30-4380-510800	MOTOR FUEL & LUBRICATION	\$11,000.00	\$281.69	\$445.90
	30-4380-510850	OFFICE FURN & FIXTURES	\$500.00	\$0.00	\$0.00
	30-4380-510900	EQUIPMENT	\$5,000.00	\$0.00	\$0.00
	30-4380-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$0.00	\$0.00
	30-4380-511050	GROUPS & FACILITIES	\$1,000.00	\$0.00	\$0.00
	30-4380-511100	SUPPLIES & MATERIALS	\$12,000.00	\$2,702.41	\$2,739.54
	30-4380-511150	CLEANING SUPPLIES	\$1,200.00	\$0.00	\$0.00
	30-4380-511200	ELECTRICITY	\$172,000.00	\$13,694.61	\$25,410.55
	30-4380-511250	WATER	\$6,000.00	\$362.65	\$677.43
	30-4380-511300	SEWER	\$6,000.00	\$446.92	\$834.92
	30-4380-511350	GARBAGE	\$800.00	\$64.11	\$128.22
	30-4380-511400	ENGINEERING	\$1,000.00	\$0.00	\$0.00
	30-4380-519000	MISCELLANEOUS	\$2,000.00	\$381.00	\$1,210.00
	30-4380-561000	HEATING OIL/FUEL	\$42,000.00	\$5,340.78	\$5,340.78
	30-4380-561100	PERMIT FEES	\$13,500.00	\$0.00	\$0.00
	30-4380-561150	WATER-LIFT STATION	\$1,200.00	\$85.58	\$85.58
	30-4380-561200	ELECTRICITY-LIFT STATION	\$15,000.00	\$0.00	\$0.00



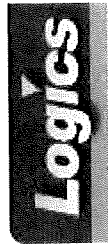
**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Sewer Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	30-4380-561250	OUTSIDE LAB TESTING	\$8,000.00	\$2,081.00	\$2,081.00
	30-4380-561300	PLANT METERING & INSTRU.	\$4,000.00	\$0.00	\$0.00
	30-4380-561350	OUTSIDE SLUDGE HAULING	\$22,000.00	\$1,334.40	\$3,280.52
	30-4380-562000	PLANT PARTS	\$30,000.00	\$0.00	\$0.00
	30-4380-562050	CHEMICALS / SUPPLIES-LAB	\$38,000.00	\$632.35	\$675.56
	30-4380-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$128,500.00	\$10,929.00	\$19,731.00
	30-4380-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,000.00	\$409.29	\$2,087.94
	<b>Total Dept.4380</b>	<b>WASTEWATER TREATMENT PLANT</b>	<b>\$1,212,905.00</b>	<b>\$104,084.84</b>	<b>\$174,546.25</b>



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
<b>Sewer Fund Expenditures</b>				
Department 4390	WASTEWATER PLANT DEBT RET			
30-4390-521600	BIRMINGHAM WAT/SEW DEBT	\$44,844.00	\$0.00	\$0.00
Total Dept-4390	WASTEWATER PLANT DEBT RET	\$44,844.00	\$0.00	\$0.00
Total Fund	Sewer Fund	\$1,257,749.00	\$104,084.84	\$174,546.25
	Fund Balance			\$6,604,131.99
	Total Revenues		\$98,919.11	\$209,722.60
	Less Total Expenditures		\$104,084.84	\$174,546.25
	Net Income		(\$5,165.73)	\$35,176.35
	New Fund Balance			\$6,639,308.34



Town of Richlands  
Income Statement: 2023 - 2024  
For the Period Ending 8/31/2023

Water/Sewer Line Maintenance Fund		Estimated Revenue	Activity this Period	Revenue YTD
Revenues	Account Number	Account Description		
	Department 3701	REVENUE		
	40-3701-430000	MISCELLANEOUS REVENUE	\$665.31	\$665.31
	Total Dept.3701	REVENUE	\$665.31	\$665.31
	Total Fund	Water/Sewer Line Maintenance Fund	\$665.31	\$665.31



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Water/Sewer Line Maintenance Fund		Account Description	Approp. Amount	Activity this Period	Expenditure YTD
Expenditures					
Account Number					
<b>Department 4360</b>	<b>WATER/SEWER LINE MAINT</b>				
40-4360-500000	SALARIES AND WAGES		\$189,500.00	\$14,057.45	\$25,295.24
40-4360-501000	INS SOCIAL SECURITY		\$14,000.00	\$1,023.19	\$1,833.02
40-4360-501100	INS HEALTH		\$55,500.00	\$4,629.00	\$8,631.00
40-4360-501150	INS -LIFE		\$1,157.00	\$62.54	\$125.08
40-4360-501200	INS -RETIREMENT PLAN		\$39,000.00	\$3,540.08	\$7,080.16
40-4360-501225	VRS-VLDP		\$0.00	\$25.80	\$51.60
40-4360-501250	INS WORKMENS COMPENSATION		\$6,000.00	\$0.00	\$0.00
40-4360-501300	INS GEN LIABILITY/BLDG		\$1,700.00	\$0.00	\$0.00
40-4360-501350	INS AUTO		\$2,100.00	\$0.00	\$0.00
40-4360-510450	TELEPHONE/INTERNET/COMM		\$700.00	\$137.15	\$137.15
40-4360-510500	UNIFORMS		\$1,500.00	\$56.46	\$94.10
40-4360-510550	TRAINING EXPENSE		\$0.00	\$163.50	\$163.50
40-4360-510700	VEHICLE MAINT-INSIDE		\$12,000.00	\$1.40	\$0.00
40-4360-510750	VEHICLE MAINT-OUTSIDE		\$8,000.00	\$0.00	\$0.00
40-4360-510800	MOTOR FUEL & LUBRICATION		\$10,000.00	\$738.84	\$0.00
40-4360-510900	EQUIPMENT		\$4,500.00	\$0.00	\$1,546.46
40-4360-511000	BUILDING REPAIRS/ADDITION		\$500.00	\$0.00	\$0.00
40-4360-511100	SUPPLIES & MATERIALS		\$8,000.00	\$1,500.04	\$0.00
40-4360-511200	ELECTRICITY		\$4,000.00	\$207.28	\$1,812.33
40-4360-511250	WATER		\$100.00	\$7.11	\$13.62
40-4360-511300	SEWER		\$150.00	\$9.29	\$17.83
40-4360-511350	GARBAGE		\$225.00	\$21.37	\$42.74
40-4360-511400	ENGINEERING		\$0.00	\$212.00	\$212.00
40-4360-511450	LEASE PROP & RIGHT OF WAY		\$13,000.00	\$0.00	\$0.00
40-4360-511550	METERS & RELATED EQ		\$50,000.00	\$483.87	\$3,778.88
40-4360-511600	MISS UTILITY SERVICE FEES		\$200.00	\$0.00	\$0.00
40-4360-519000	MISCELLANEOUS		\$1,500.00	\$0.00	\$362.00
40-4360-560000	CHEMICALS-TREATMENT		\$4,000.00	\$0.00	\$0.00
40-4360-563000	NEW MANHOLES & SEWER LINE		\$2,500.00	\$0.00	\$0.00
40-4360-563050	CORR OF I/I SEWER LINE		\$5,000.00	\$0.00	\$0.00
40-4360-563100	NEW MAINS, LINES & VALVES		\$2,500.00	\$0.00	\$0.00
40-4360-563125	MAINS, LINES & VALVE MAINT		\$12,000.00	\$0.00	\$0.00
40-4360-563150	GRAVEL/STONE		\$6,000.00	\$0.00	\$0.00
40-4360-563175	FIRE HYD/LINES		\$1,000.00	\$0.00	\$0.00
40-4360-563225	BIRMINGHAM LIFT STATION		\$500.00	\$27.58	\$81.97
40-4360-570200	HAND TOOLS & EQUIPMENT		\$3,000.00	\$0.00	\$582.70
40-4360-595200	TRANSFER OUT-IT EXPENSE (GF)		\$16,874.00	\$409.29	\$2,087.94
<b>Total Dept.4360</b>	<b>WATER/SEWER LINE MAINT</b>		<b>\$476,706.00</b>	<b>\$27,313.24</b>	<b>\$55,013.68</b>
<b>Total Fund</b>	<b>Water/Sewer Line Maintenance Fund</b>		<b>\$476,706.00</b>	<b>\$27,313.24</b>	<b>\$55,013.68</b>



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Water/Sewer Line Maintenance Fund

Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	<b>Fund Balance</b>			(\$2,590,411.27)
	Total Revenues	\$665.31	\$665.31	\$665.31
	Less Total Expenditures		\$27,313.24	\$55,013.68
	Net Income		(\$26,647.93)	(\$54,348.37)
	New Fund Balance			(\$2,644,759.64)



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
<b>Electric Fund</b>				
<b>Revenues</b>				
<b>Department 3701</b>				
50-3701-412100	REVENUE			
50-3701-413300	UTILITY POLE PERMITS	\$14,000.00	\$125.00	\$250.00
50-3701-413700	INTEREST INCOME	\$3,000.00	\$1,303.38	\$2,681.29
50-3701-420000	CONTRACT WORK-ELECTRIC	\$10,000.00	\$90.00	\$186.00
50-3701-420200	ELECTRICAL COLLECTIONS	\$6,700,000.00	\$538,296.68	\$990,918.80
50-3701-420250	PENALTIES	\$80,000.00	\$5,245.31	\$9,574.19
50-3701-420600	SERVICE CHARGES	\$7,000.00	\$355.00	\$835.00
	POWER COST ADJUSTMENT	\$520,574.00	\$38.00	\$76.00
<b>Total Dept.3701</b>	<b>REVENUE</b>	<b>\$7,334,574.00</b>	<b>\$545,453.37</b>	<b>\$1,004,521.28</b>
<b>Total Fund</b>	<b>Electric Fund</b>	<b>\$7,334,574.00</b>	<b>\$545,453.37</b>	<b>\$1,004,521.28</b>





**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Electric Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
<b>Department 4400</b>	<b>ELECTRICAL DEPARTMENT</b>			
50-4400-500000	SALARIES AND WAGES	\$336,200.00	\$19,540.35	\$39,129.90
50-4400-501000	INS SOCIAL SECURITY	\$26,628.00	\$1,388.62	\$2,781.00
50-4400-501100	INS HEALTH	\$61,588.00	\$5,522.00	\$11,044.00
50-4400-501150	INS-LIFE	\$1,400.00	\$99.52	\$199.36
50-4400-501200	INS.-RETIREMENT PLAN	\$60,000.00	\$4,772.52	\$9,545.03
50-4400-501225	VRS-VLDP	\$1,000.00	\$52.71	\$105.42
50-4400-501250	INS WORKMENS COMPENSATION	\$4,050.00	\$0.00	\$0.00
50-4400-501300	INS GEN LIABILITY/BLDG	\$5,506.00	\$0.00	\$0.00
50-4400-501350	INS AUTO	\$4,707.00	\$0.00	\$0.00
50-4400-510050	CONTRACT CONSULTANT	\$0.00	\$11,886.78	\$11,886.78
50-4400-510100	AUDITING & LEGAL	\$10,000.00	\$2,788.84	\$3,434.84
50-4400-510150	PRINTING & BINDING	\$2,000.00	\$132.10	\$758.69
50-4400-510250	DUES & MERBERSHIP	\$18,000.00	\$8,184.00	\$8,203.01
50-4400-510350	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00
50-4400-510400	POSTAGE	\$8,500.00	\$883.22	\$964.18
50-4400-510450	TELEPHONE/INTERNET/COMM	\$2,488.00	\$290.08	\$376.87
50-4400-510500	UNIFORMS	\$7,500.00	\$561.98	\$1,105.14
50-4400-510550	TRAINING EXPENSE	\$2,000.00	\$75.00	\$75.00
50-4400-510600	EQUIPMENT MAINTENANCE	\$3,000.00	\$0.00	\$0.00
50-4400-510625	IT SERVICE/EQ	\$0.00	\$126.67	\$126.67
50-4400-510700	VEHICLE MAINT-INSIDE	\$8,000.00	\$16.52	\$692.85
50-4400-510750	VEHICLE MAINT-OUTSIDE	\$11,000.00	\$0.00	\$0.00
50-4400-510800	MOTOR FUEL & LUBRICATION	\$15,000.00	\$1,272.42	\$2,852.86
50-4400-510900	EQUIPMENT	\$4,500.00	\$0.00	\$0.00
50-4400-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$0.00
50-4400-511100	SUPPLIES & MATERIALS	\$12,000.00	\$1,454.85	\$1,797.21
50-4400-511150	CLEANING SUPPLIES	\$500.00	\$0.00	\$0.00
50-4400-511200	ELECTRICITY	\$18,000.00	\$643.96	\$1,225.92
50-4400-511250	WATER	\$300.00	\$5.32	\$10.89
50-4400-511300	SEWER	\$300.00	\$7.05	\$14.42
50-4400-511350	GARBAGE	\$300.00	\$21.37	\$42.74
50-4400-511400	ENGINEERING	\$71,421.00	\$3,365.96	\$6,821.37
50-4400-511450	LEASE PROP & RIGHT OF WAY	\$9,000.00	\$0.00	\$0.00
50-4400-511500	TRAFFIC SAFETY	\$500.00	\$0.00	\$0.00
50-4400-511550	METERS & RELATED EQ	\$15,000.00	\$0.00	\$0.00
50-4400-511600	MISS UTILITY SERVICE FEES	\$300.00	\$0.00	\$5.50
50-4400-519000	MISCELLANEOUS	\$5,000.00	\$0.00	\$0.00
50-4400-570000	POWER PURCHASED	\$6,149,512.00	\$381,542.56	\$40,750.00
50-4400-570100	TRANSFORMERS & EQUIP	\$15,000.00	\$0.00	\$769,634.92
				\$0.00



**Town of Richlands**  
**Income Statement: 2023 - 2024**  
**For the Period Ending 8/31/2023**

Electric Fund Expenditures	Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
	50-4400-570150	SAFETY EQ & SUPPLIES	\$2,000.00	\$0.00	\$0.00
	50-4400-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$0.00	\$0.00
	50-4400-570250	STREET LIGHTING	\$10,000.00	\$0.00	\$0.00
	50-4400-570300	UTILITY POLES	\$5,000.00	\$0.00	\$0.00
	50-4400-570350	LOW VOLTAGE DISTRIBUTION	\$15,000.00	\$0.00	\$772.28
	50-4400-570400	HIGH VOLTAGE DISTRIBUTION	\$20,000.00	\$0.00	\$0.00
	50-4400-570450	SUBSTATION EQ.	\$5,000.00	\$0.00	\$0.00
	50-4400-570500	SUBSTATION MAINTENANCE	\$10,000.00	\$0.00	\$0.00
	50-4400-570550	FIBER OPTIC EQUIP/SUPPLY	\$12,000.00	\$0.00	\$0.00
	50-4400-570600	GLOVE/BLANKET TESTING	\$1,000.00	\$0.00	\$0.00
	50-4400-570625	GENERATOR O&M	\$16,000.00	\$455.40	\$252.42
	50-4400-570650	VEHICLE TESTING-OUTSIDE	\$2,500.00	\$0.00	\$455.40
	50-4400-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$325,000.00	\$11,503.00	\$0.00
	50-4400-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$409.29	\$20,799.00
<b>Total Dept.4400</b>		<b>ELECTRICAL DEPARTMENT</b>	<b>\$7,334,574.00</b>	<b>\$457,002.09</b>	<b>\$937,951.61</b>
<b>Total Fund</b>		<b>Electric Fund</b>	<b>\$7,334,574.00</b>	<b>\$457,002.09</b>	<b>\$937,951.61</b>
		<b>Fund Balance</b>			<b>\$3,907,568.34</b>
		<b>Total Revenues</b>		<b>\$545,453.37</b>	<b>\$1,004,521.28</b>
		<b>Less Total Expenditures</b>		<b>\$457,002.09</b>	<b>\$937,951.61</b>
		<b>Net Income</b>		<b>\$88,451.28</b>	<b>\$66,569.67</b>
		<b>New Fund Balance</b>			<b>\$3,974,138.01</b>

Town of Richlands  
Reserve Analysis: 2023 -2024  
General Fund  
As of August 31, 2023

<u>Actual</u>	
Reserved Cash Balance	\$2,525,546
Unreserved Cash Balance	4,545,894
Total Cash Balance	<u><u>\$7,071,440</u></u>

Projected  
Unreserved Cash Balance Rolling 12 Month Low

\$4,265,022 Based on lowest point during September 2022 through August 2023

This is a result of paying Sewer and Water Department loans with ARPA funds from the General Fund. An adjusting journal entry is required in the general ledger.

Less: ARPA Fund Transfer to Sewer and Water Departments

(1,060,914)

Less: Projected Operating Revenues

(855,450) Budgeted revenue of \$8,554,503\*10%

Surplus (Shortage)

\$2,348,658

**Town of Richlands**  
**Reserve Analysis: 2023 -2024**  
**Water Department**  
**As of August 31, 2023**

<u>Actual</u>		
Reserved Cash Balance	\$1,060,883	
Unreserved Cash Balance	1,273,275	
Total Cash Balance	<u>\$2,334,158</u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$1,273,275	Based on lowest point during September 2022 through August 2023
Add: ARPA Fund Transfer from General Fund	448	This is a result of paying Sewer and Water Department loans with ARPA funds from the General Fund. An adjusting journal entry is required in the general ledger.
Less: Projected Expenses	(387,033)	Budgeted expense of \$1,161,098* 4 months/12months
Less: Projected Debt Service Payments	(29,065)	Budgeted payments of \$87,195*4 months/12months
<b>Surplus (Shortage)</b>	<u>\$857,625</u>	

**Town of Richlands**  
**Reserve Analysis: 2023 -2024**  
**Sewer Department**  
**As of August 31, 2023**

<u>Actual</u>	
Reserved Cash Balance	\$482,864
Unreserved Cash Balance	(1,518,547)
Total Cash Balance	<u><u>(\$1,035,683)</u></u>
<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	(\$1,534,153) Based on lowest point during September 2022 through August 2023
Add: ARPA Fund Transfer from General Fund	1,060,466 general ledger.
Less: Projected Expenses	(404,302) Budgeted expense of \$1,212,905*4 months/12months
Less: Projected Debt Service Payments	(14,948) Budgeted payments of \$44,844* 4 months/12months
Surplus (Shortage)	<u><u>(\$892,937)</u></u>

This is a result of paying Sewer and Water Department loans with ARPA funds from the General Fund. An adjusting journal entry is required in the general ledger.

**Town of Richlands**  
**Reserve Analysis: 2023 -2024**  
**Electric Department**  
**As of August 31, 2023**

<u>Actual</u>		
Reserved Cash Balance	\$1,784,312	
Unreserved Cash Balance	2,971,360	
Total Cash Balance	<u>\$4,755,672</u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$2,599,249	Based on lowest point during September 2022 through August 2023
Less: Projected Expenses	(2,444,858)	Budgeted expense of \$7,334,574*4 months/12months
Less: Projected Debt Service Payments	0	Budgeted payments of \$0*4 months/12months
<b>Surplus (Shortage)</b>	<u>\$154,391</u>	



**September 2023  
MONTHLY TRAFFIC SUMMARY**

No Proof of Insurance	3	Fail To Yield Right of Way	3
Speeding	22	Reckless Driving	1
Fail To Obey Traffic Lights	1	Fail To Obey Highway Signs	6
Use Of Cell Phone While Driving	3	Driving Wrong Way on One Way Street	1
Altered Tags	1	Submit False Evidence of Insurance	1
Expired Registration	2	Improper Registration	4
Driving While Revoked/Suspended	4	No Operator's License	2
Expired Rejection Sticker	5	Expired Inspection	1
Fail To Wear Seatbelt	2	No Tail Lights	1
WARNING: Fail to Move Over for Emergency Vehicle	1	WARNING: No State Inspection	1
WARNING: Improper Display	1	WARNING: Use of Cell Phone While Driving	1
WARNING: Speeding	8	WARNING: Right Turn on Red	1
WARNING: Fail To Obey Highway Signs	3	WARNING: Obstructed Tag	1
WARNING: No Headlights at Night	1	WARNING: No Taillights	1
WARNING: Defective Equipment	1	WARNING: Reckless Driving	1
WARNING: Improper Registration	1		

**TOTAL NUMBER TRAFFIC SUMMONS ISSUED: 63**

**TOTAL NUMBER TRAFFIC WARNINGS: 22**

**ANIMAL CONTROL / ORDINANCE VIOLATIONS SUMMARY**

Dog (Dog at Large) Returned to Owner	6	Dog (Dog at Large) Took to the Shelter	4
Dog/Cat Took to the Vet	4	Trash Violation	2
High Grass Violation	4	Inoperable Vehicle	3

**TOTAL NUMBER ANIMAL CONTROL / ORDINANCE VIOLATIONS ACTIONS: 23**





**COUNCIL REPORT**

**October 2, 2023**

TOTAL CALLS FOR SERVICE THROUGH SEPTEMBER 30, 2023	5,494
TOTAL CALLS FROM JANUARY 1, 2022 TO SEPTEMBER 30, 2022	4,229

**INCREASE OF 1,265**

TOTAL CALLS FOR THE MONTH OF SEPTEMBER 2023	645
TOTAL CALLS FOR THE MONTH OF SEPTEMBER 2022	446

**INCREASE OF 199**

