



AGENDA

**TOWN COUNCIL JOINT PUBLIC HEARING WITH PLANNING COMMISSION
AT RICHLANDS TOWN HALL**

December 12, 2023

5:45 PM

- I. Call Meeting to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Receive Public Comment regarding the Proposed Conditional Use Permit request located at Tax Map # 105A912 0004 or 1012 East First Street with regards to the proposed purpose of placing a mobile home.
- V. Close Public Comment Period
- VI. Adjourn Public Hearing



AGENDA

TOWN COUNCIL MEETING

At Richlands Town Hall

December 12, 2023

6:00 P.M.

- I. Call meeting to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
 - a. Authorization to Pay Bills (November)
 - b. Minutes –Public Hearing November 14, 2023, and the Regular Scheduled Meeting November 14, 2023.
- V. Scheduled Public Comments (5 Minute Max)
- VI. Unscheduled Public Comments (3 Minute Max)
- VII. Agenda Items
 - a. 2nd Reading, R-0-2023-12-01: Amendment to existing Ordinance for Water & Sewer Rates
 - b. Discussion with Chief Holt regarding Security at Town Parks.
 - c. Power Purchase for FY 2025
 - d. Recreation Commission make up and amendments to structure.
 - e. Real Estate Broker
 - f. CPROP – Greenway Park projector and sound system
 - g. Oriole Street Bridge Replacement Engineering & Design RFP
 - h. VRS and Hazardous Duty Benefits
 - i. Generator – Q&A prep
- VIII. Staff Reports / Updates

- a. Voyager P-Fleet Fuel Cards
 - b. Monthly Financial Report
- IX. Attorney Report
- a. Update on MOUS's for REC Committee
- X. Town Manager Report
- a. Hill Creek Thru Trucks
 - b. S. Center St. Gate
 - c. Projected Council Meeting Date Schedule for 2024
- XI. Council Members Report
- a. Laura Mollo
 - b. Jan White
 - c. Jordan Bales
 - d. Rick Wood
 - e. Gary Jackson
 - f. Doug Ratliff
- XII. Mayor's Comments
- XIII. Executive Closed Session
- XIV. Adjourn Meeting

Next Regular Meeting is January 9, 2023.

The Richlands Town Council held a “Public Hearing” on Tuesday, November 14, 2023, at 5:45pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury

Town Manager: Jason May

Town Attorney: Michael Thomas

Finance Manager: Ronnie Campbell

Office Manager: Susan Whitt

Town Clerk: Amanda Beheler

Council Members: Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.

Mayor Cury called the meeting to order.

Mayor Cury led the Invocation and Pledge.

Mayor Cury advised the Public Hearing is for the purpose of receiving Public Comment regarding the consideration of water and sewer rate increases to the current Town Code of Ordinances Section 50.12 Water and Sewer Rates.

Mayor Cury advised the meeting was open to take public comment.

Wanda Lowe, who resides at 292 Plantation Drive, welcomed new Town Manager Jason May to the Town and expressed her desire for the Town to have unity moving forward.

Mayor Cury asked if there was anyone else that would like to speak.

Mayor Cury closed the Public Hearing.

Rod D. Cury, Mayor

Amanda Beheler, Town Clerk

TOWN OF RICHLANDS
REGULAR MONTHLY MEETING

The Richlands Town Council held a “Regular Monthly Meeting” on Tuesday, November 14, 2023, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Town Manager: Jason May
Office Manager: Susan Whitt
Town Clerk: Amanda Beheler
Finance Manager: Ronnie Campbell
Council Members: Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.
Town Attorney: Michael Thomas

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Rod Cury.

IN RE: Additions, Deletions, or Corrections to the Agenda

Mayor Cury asked that Scheduled Public Comments and Unscheduled Public Comments be moved to Item # 4 on the agenda.

Mayor Cury asked if there was anyone present who would like to speak to the Council during Unscheduled Public Comments, there was no one.

Upon a motion by Rick Wood seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the agenda as presented.

IN RE: Authorization to Pay Bills (October)

Mayor Cury asked the Council if there were any questions regarding the bills, there was none.

Upon a motion by Jan White seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to approve paying the bills for October.

Laura Mollo stated the purchase of the four new Tahoe’s for the Police Department were purchased on a grant.

IN RE: Minutes

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the Regular Meeting Minutes for October 10, 2023.

IN RE: Recognition of Noah Spencer

Richlands native, Noah Spencer, recently performed on NBC's *The Voice* which features performers from various communities.

Mayor Cury thanked Noah Spencer and his mother for attending the Council Meeting.

Mayor Cury and each of the Council members recognized Mr. Spencer for his successes and expressed their excitement about Noah bringing something positive to the Town of Richlands.

IN RE: Introduction and Welcoming of New Town Manager, Jason May

Mayor Cury and each of the Council members spoke briefly and welcomed Mr. May as the new Richlands Town Manager.

On Mr. Mays first day of work, November 6, 2023, he was welcomed with a drop-in Meet and Greet at the Town Hall.

IN RE: Presentation of the FY 2022 Town Audit

Brandon Brandenburg, with Bostic, Tucker, and Company presented the highlights from the FY 2022 Town Audit to the Council.

Mr. Brandenburg asked if the Council had any questions regarding the Audit that was presented. There was none.

Mr. Brandenburg thanked the Town and its employees for all their help in the process and advised the FY 2023 Town Audit would be available around the first of 2024.

IN RE: Consider Resolution for the Town to join the Virginia Main Street Program

Mayor Cury read Resolution R-2023-11-01 to the Council.

The Virginia Main Street Program provides local service and access to grant funding. By joining the program, the Town could potentially be considered for future revitalization grants and other grants that may only be available to members of the program.

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to join the Virginia Main Street Program.

IN RE: Water and Sewer Rate Increase Discussion

Mayor Cury advised that during the Special Called Meeting on October 2, 2023, the Council heard a presentation about the age and condition of the plant, equipment, and infrastructure of the Water Treatment Plant and the Wastewater Treatment Plants.

Following the Public Hearing on today's date, the Council voted to approve and move forward with authorizing Water and Sewer Rates for facility upgrades at both plants.

Mr. Bales read Ordinance O-0-2023-11-01 to the Council.

The second reading of Ordinance O-0-2023-11-01 will be placed on the December 12, 2023, Town Council Meeting Agenda.

IN RE: 2nd Reading, O-2023-10-01, Surplus Property Town Code Revision

Mayor Cury advised during the October Town Council meeting, a proposed revision to the Town Code on Surplus Property was read and approved unanimously by the Council.

Upon a motion by Rick Wood seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to waive the second reading of Ordinance O-2023-10-01 Surplus Property Town Code Revision.

Upon a motion by Rick Wood seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to adopt Ordinance O-2023-10-01, Surplus Property Town Code Revision.

IN RE: 2nd Reading, O-2023-10-02, IDA/EDA Name Change

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to waive the second reading of Ordinance O-2023-10-0 to update the name of the Industrial Development Authority of the Town of Richlands to become the Industrial/Economic Development Authority of the Town of Richlands.

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to waive the second reading of Ordinance O-2023-10-0 to update the name of the Industrial Development Authority of the Town of Richlands to become the Industrial/Economic Development Authority of the Town of Richlands.

IN RE: Discussion on Revenue Stream for Bulk and Limb Pick-Up

Laura Mollo spoke to the Council about an idea that Jordan Bales had previously suggested. Mr. Bales suggested adding a fifty-cent fee per month to the citizens as a revenue source to purchase a needed Grapple Truck for the Town.

Mrs. Mollo suggested raising the amount to a one dollar per month fee to the citizens, to pay it off quicker. Mrs. Mollo asked Mr. Campbell and Mr. May if they could bring their recommendation on the amount back to the Council in December before a decision is made.

Jan White asked if there would need to be a Public Hearing on this, Mr. Thomas advised there would need to be a Public Hearing.

IN RE: Discussion of the Town's Interest in Potentially Closing the Northeast End of S. Center Street.

Mayor Cury advised that several citizens have contacted the Council requesting the Northeast End of S. Street gate be closed to traffic due to speeding complaints.

Mr. Thomas stated the gate is owned by AEP (American Electric Power) and the Town does not have the authority to close the gate.

Mrs. Mollo suggested placing a rumble strip at this location to possibly help with the speeding complaints.

IN RE: Update on Paving of Town Streets, Jason Shepard, Street Department

Jason Shepard gave a brief update to the Council on the Paving of Town Streets.

Mr. May stated that Virginia Avenue and Kents Ridge are the worst at this time and recommended holding on Front Street and Second Street.

Mr. May also stated the current contract was for paving only, milling and striping will need to be added.

Mr. Wood advised he would like to cancel the current contract and rebid for paving, milling, and striping. Mr. May agreed.

Upon a motion by Rick Wood seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to cancel the current contract with W& L.

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to rebid for a new RFP to include asphalt, paving, milling, and striping all in one contract with a deadline date of July 1, 2024.

IN RE: Update on 2023 Mowing Operations and Next Steps

Jason Shepard advised all mowing is caught up except on Kents Ridge due to the Tractor being broken down.

Mr. May stated he is preparing to do some strategic planning in the Spring on mowing in the Town and would like to work with the Council to find a balance and solution to all the mowing issues.

IN RE: Update on Oriole Street Bridge Replacement

Mr. Campbell stated the Town has started to receive some RFPs for this project and will bring those back to Council for review. The RFPs are for the engineering, design, and construction services of the Oriole Street Bridge.

IN RE: Monthly Financial Report

Mr. Campbell gave a brief overview of the highlights of the Monthly Financial Report that was given to the Council.

- Summary Income Statement- overall financial results show a three hundred-thousand-dollar shortfall. Mr. Campbell stated the majority of this amount is due to the timing of tax revenues that are received throughout the year.
- Water and Sewer- is staying flat, no major changes to report.
- Electric- Some effects of the ten percent rate reduction are beginning to show, will continue to monitor.
- Mr. Campbell encouraged the Council to reach out to him if they have questions or have areas of concern moving forward etc.
- Reserve Balances- Balances held constant. There is a 2.4 million surplus on the General Fund.

Mayor Cury declared a ten-minute recess.

IN RE: Scheduled Public Comments

No Scheduled Public Comments.

IN RE: Unscheduled Public Comments

No Unscheduled Public Comments.

IN RE: Attorney Report

Mr. Thomas stated he attended a REC Commission Meeting and was asked to draft some MOU's regarding Little League Field Usage. He advised it would need to be approved by the Council and he would speak to the Town Manager about it. Will place it on the Agenda for the December Council Meeting for Council to review.

IN RE: Town Manager Report

Mr. May thanked the Council, staff, and citizens for being so welcoming to him and his family.

IN RE: Council Member Reports

Laura Mollo-

- Stated she loved the new structure of the meetings, and the Staff Summary Reports were very informative.

- Thanked Mr. Campbell for his Financial Reports.
- Advised the Police Department just received four new Tahoe's estimated over a on a grant. Tahoe's are over a two hundred-thousand-dollar value.
- Thanked Jan White for all her hard work on the Christmas Parade.
- Stated the Christmas Parade will be on December 1, Noah Spencer will be the Grand Marshall.

Jan White-

- Advised she had received complaints about 18-Wheeler Trucks speeding through the residential district of Hill Creek Road. Mr. Wood suggested a "No Thru Trucks" sign to solve the issue.
- Stated businesses have come together and planned a Small Business Saturday on November 25 from 10:00am-5:00pm.

Jordan Bales-

- Stated he has two Appointments to bring to the Council.

IN RE: Industrial/Economic Development Authority Appointment, Cody Harman

Upon a motion by Jordan Bales seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to appoint Cody Harman to the Industrial/Economic Development Authority, with a Term ending date of June 30, 2024.

IN RE: REC Commission Appointment, Aaron Buchanan

Upon a motion by Jordan Bales seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to appoint Aaron Buchanan to the REC Commission, with a Term ending date of December 31, 2025.

- Stated the Electrical Committee recommended moving forward with a Gas-Powered Generator and gave a brief overview of the potential timeline for this. Mr. Bales stated they planned to pursue grant money for this. The Council gave several other funding options.

IN RE: Gas-Powered Generator

Upon a motion by Jordan Bales seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to allow staff to move forward with the gas-powered generator project in regard to the engineering and financial feasibility of the project.

- Mr. Bales stated he has received several great comments about the Greenway.
- Recognized the Electrical Department for their help with the Rec Park. Opening day of Volleyball Season was fantastic.
- Thanked the baseball and softball volunteers for helping mow the fields at Critterville.
- Stated the bathrooms at Critterville have been vandalized again within one month of being prepared.

- Asked the Council to consider installing cameras for safety and to prevent future vandalism.
- Mr. Wood and Mrs. Mollo stated they would like to speak about this but would like to have Chief Holt in attendance.
- Mayor Cury would like to invite Chief Holt to the December Meeting to discuss this.

Rick Wood-

- Advised limbs are hanging over Purcell Road.

Gary Jackson-

- Stated he toured the Wastewater Plant, and it is in desperate need of the Upgrades.
- Thanked the Street Department for all of their work.

Doug Ratliff- Absent

IN RE: Mayor Comments

- Spoke briefly to the Council about Thanksgiving Blessings.
- Expressed his excitement about upcoming Christmas activities such as the Parade and Carriage Rides.
- November 25 is Small Business Saturday.
- Stated the Section House is preparing to get painted.
- The Section House will have Guided Tours on November 25.
- Section House will have an Open House on December 2.
- Recognized the Section House Volunteers for all of their hard work.

IN RE: Executive Session

Mayor Cury advised the Council would be going into Executive session pursuant to:

- VA Code Section: 2.2-3711 (A)(3)- Acquisition of Property- Iron Street Property, Fletcher Bright Properties, and Buchanan Street Property.

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to go into Executive Session.

Upon a motion by Rick Wood seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council certified that only VA Code Section 2.2-3711 (A)(3) was discussed during the Executive Session.

IN RE: Adjournment

Upon a motion by Rick Wood seconded by Jan White and the unanimous roll call vote of all members present, the meeting was adjourned.

Rodney D. Cury, Mayor

Amanda Beheler, Town Clerk

ORDINANCE NO.: O-2023-12-01

Amendment to Existing Ordinance

**TITLE V: PUBLIC WORKS
CHAPTER 50: UTILITY SCHEDULES AND RIDERS
WATER AND SEWER RATES**

BE IT ORDAINED by the Council of the Town of Richlands, Virginia, that it hereby enacts the following change to the Code of the Town of Richlands, Virginia, pursuant to §15.2-2119 of the Virginia Code and §50.12 of the Richlands Town Code, to amend the sewer rates as follows:

(A) Rates

All Water Rates for in Town and out of Town will remain the same.

In Town Sewer Rates				
Water Meter Size in Inches	Water Meter Type	Monthly Minimum Charge Each Meter Size	Usage Allowance in Gallons	Unit Charge per 1,000 Gallons
0.625	Displacement/Ultrasonic	\$22.01	0	\$7.36
0.750	Displacement/Ultrasonic	\$22.01	0	\$7.36

All other Sewer Rates for in Town will remain the same.

Out of Town Sewer Rates				
Water Meter Size in Inches	Water Meter Type	Monthly Minimum Charge Each Meter Size	Usage Allowance in Gallons	Unit Charge per 1,000 Gallons
0.625	Displacement/Ultrasonic	\$29.35	0	\$9.80
0.750	Displacement/Ultrasonic	\$29.35	0	\$9.80

All other Sewer Rates for out of Town will remain the same.

(B) Effective. Bills rendered after January 1, 2024.

First Reading: _____

Second Reading: _____



TOWN OF RICHLANDS

200 WASHINGTON SQUARE
RICHLANDS, VA 24641

PHONE
(276) 964-2566
FAX
(276) 963-2889
WWW.RICHLANDS-VA.GOV

PROPOSED MEETING DATES FOR COUNCIL FOR CALENDAR YEAR 2024

January 9, 2024	Deadline for additions/changes to Agenda January 3, 2024
February 13, 2024	Deadline for additions/changes to Agenda February 7, 2024
March 12, 2024	Deadline for additions/changes to Agenda March 6, 2024
March 23, 2024	Strategic Planning Retreat/All Day-Council, Department Personnel
April 9, 2024	Deadline for additions/changes to Agenda April 3, 2024
April 16, 2024	Budget Presentation
April 23, 2024	Budget Work Session
April 30, 2024	Budget Work Session
May 7, 2024	Budget Work Session
May 14, 2024	Deadline for additions/changes to Agenda May 8, 2024
May 21, 2024	Budget Work Session (if needed)
May 28, 2024	Special Meeting to Pass Budget
June 11, 2024	Deadline for additions/changes to Agenda June 5, 2024
July 9, 2024	Deadline for additions/changes to Agenda July 3, 2024
August 13, 2023	Deadline for additions/changes to Agenda August 7, 2024
September 10, 2024	Deadline for additions/changes to Agenda September 4, 2024
October 8, 2024	Deadline for additions/changes to Agenda October 2, 2024
November 12, 2024	Deadline for additions/changes to Agenda November 6, 2024
December 10, 2024	Deadline for additions/changes to Agenda December 4, 2024

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	CPROP		
Staff Contact(s):	Jason May		
Agenda Date:	December 12, 2023	Item Number:	
Attachment(s):			
Reviewed By:	Susan Whitt		

SUMMARY:

The Town of Richlands was provided Cumberland Plateau Regional Opportunity Program (CPROP) funding from the Cumberland Plateau Planning District Commission. The grant was for \$50,000 and included the need for a \$20,439.46 match. The grant was for improvements at the Greenway Park; to include a projector screen, a sound system, and the installation of turf. To date the Town has spent \$5,548.95 and has \$14,890 remaining for the match to be completed. Currently the Town has quotes on a few different sound systems and a projector screen. The Town is eligible for the same grant at the same level again in July, if the current funding is spent. The Town needs to move forward with the sound system and projector screen. The turf installation will be much higher than the remaining \$50,000 in funding. A higher and better use would be to remove all concrete and asphalt the Town can, and install dirt and grass seed this spring. Completing this will allow the Town to begin utilizing the stage for movie showings, Friday evening concerts, and other town events.

FINANCIAL IMPACT AND FUNDING SOURCE:

The town has been awarded the grant and has budgeted the match. Expensing this grant and matching funds will have no further impact on current funding but will allow the Town to apply for the same grant later this summer.

RECOMMENDATION:

The Staff recommends moving forward with procuring, installing, and finalizing the sound system and projector at the Greenway Park. Staff are recommending the Town Manager be provided with the opportunity to work with the Cumberland Plateau Planning District to ask for

a modification to the grant. The modification would be to allow the Town to install grass as opposed to turf, a lower expense to the town. Any remaining funds will be brought back to the Town Council to further modify and plan the expensing of the remaining funds with the final approval of the Cumberland Plateau Planning District.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Power Purchase for FY 2025		
Staff Contact(s):	Jason May		
Agenda Date:	December 12, 2023	Item Number:	
Attachment(s):			
Reviewed By:	Susan Whitt		

SUMMARY:

As the Council and staff work through the process of diversifying our energy usage for the electric fund, the town will need to make a purchase of power for FY 2025. The timeline for any diversifying of energy creation by the Town of Richlands has at least an 18-month lead time or build out time. This means that the earliest the Town would be creating its own energy is July of 2025. With this timeline understood, the Town of Richlands needs to work with its partners to procure energy for the 12 months of FY 2025. Additionally, staff would request the Town Manager be provided with permission to purchase any additional forecasted energy needs for the town due to extreme weather conditions. Allowing the Town Manager to do so will allow the Town to purchase energy at a lower expense and allow the Town to provide energy to its citizens at a lower cost. Energy can be purchased at any time, a year in advance, a week in advance, a day in advance, and real time. The energy the Town purchases now for FY 2025 will be the lowest cost available to the Town. The real time price is the most expensive. If the Town Manager is not provided with this permission, the Town will be purchasing any peak energy at real time prices. For example, if an extreme winter weather event is forecasted and based on past experience, staff believe the town will need an extra 7 mW of power each day during the event, the town can purchase the 7 mW at the day ahead pricing. The day ahead pricing, in these events, can be anywhere from half the cost to one tenth the price of real time energy prices. Providing permission will put staff in the best place to procure energy at the lowest cost for its citizens.

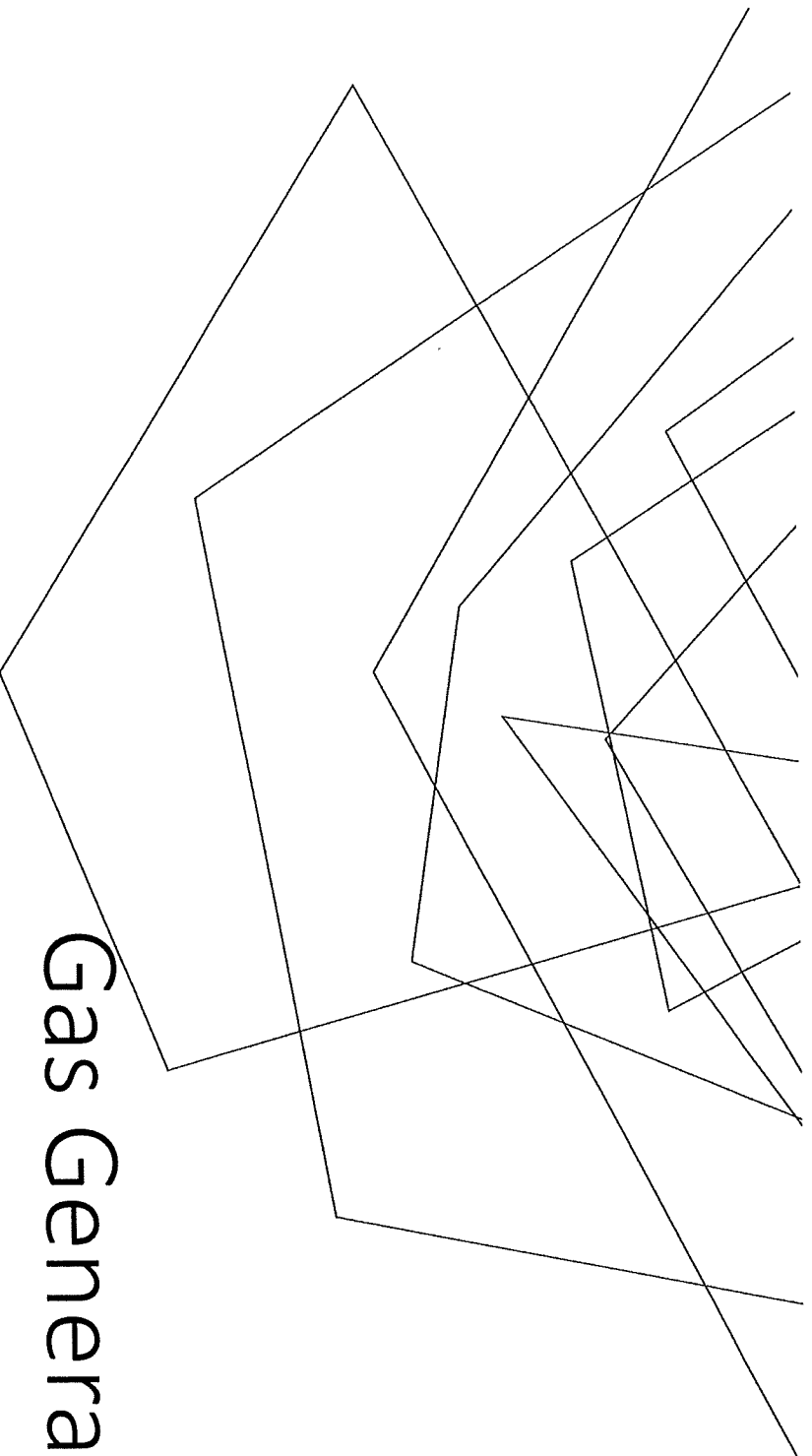
FINANCIAL IMPACT AND FUNDING SOURCE:

Purchasing the load-shaped power needed for the Town now for FY 2025 will be the best pricing the Town has available. Providing permission in advance for the Town Manager to purchase

additional energy needed due to weather conditions will ensure the Town is procuring the energy at the lowest possible price.

RECOMMENDATION:

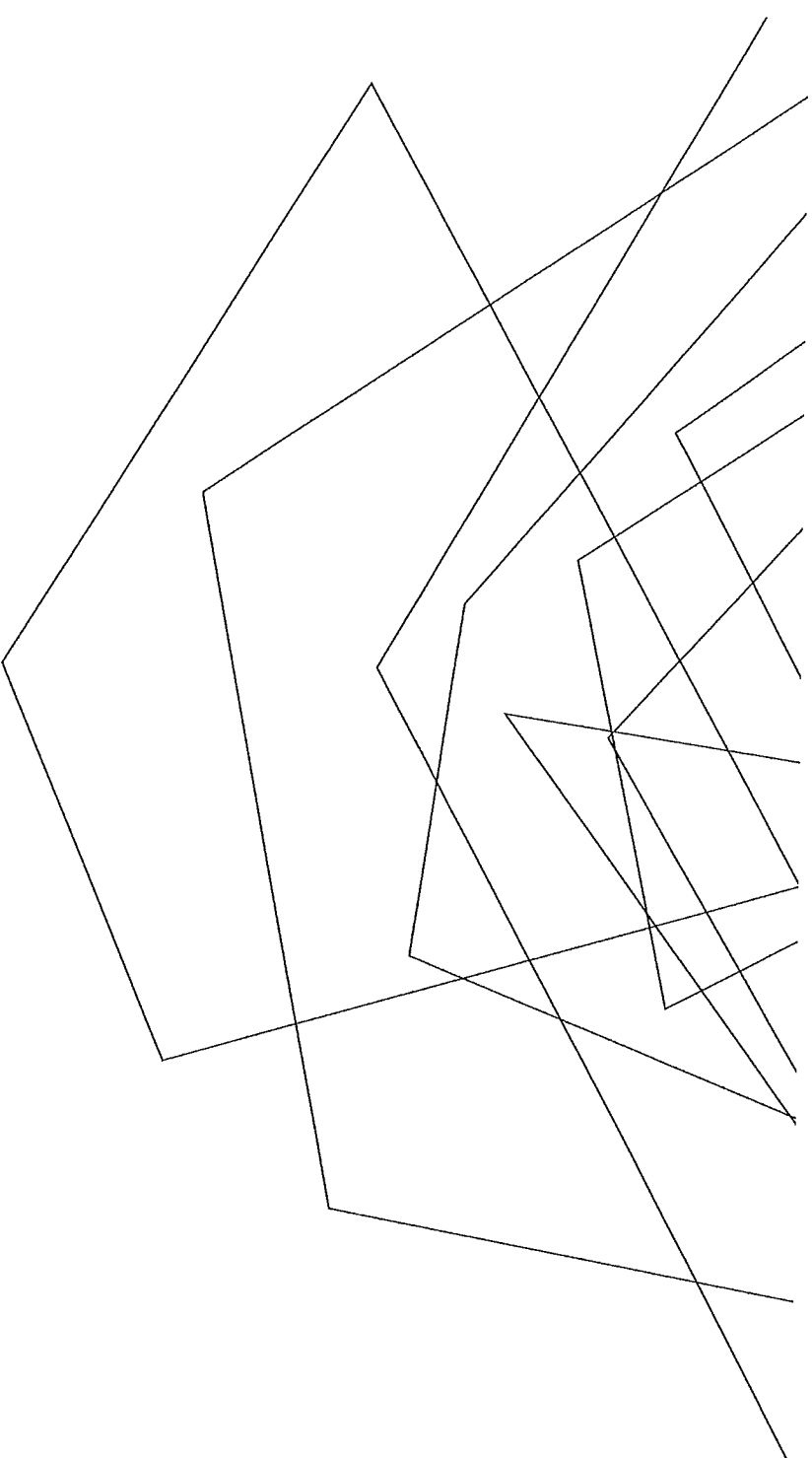
The Staff recommends moving forward with FY 2025 Power Purchasing and providing the permission for the Town Manager to purchase any additional energy needs throughout the fiscal year.



Gas Generator Q&A

Prep

Jason May, Town Manager



Cost of the Generator

Generator Costs

- Original Bid (4/13/2023) \$7,817,000
- Current pricing (good through the end of Calendar Year) \$8,287,800
- Projected Increases in Costs
 - January (2.6% Increase) \$8,503,800
 - February (0.5% Increase) \$8,545,800
 - March (0.5% Increase) \$8,588,529
 - April (.5% increase) \$8,631,472

Generator Price Increased \$470,800 since bid

Generator Price will increase \$343,672 between now and April

Additional Costs

- Site Acquisition Costs \$150,000
 - Site owned by Pocahontas
- Grid Infrastructure \$4,671,000
 - Three options for grid infrastructure were provided
 - Highest priced and one listed above is for a full rebuild. This may not be necessary and is the reason for the next set of studies to be completed.
 - A second option was provided utilizing our current poles - \$3,802,500
 - A third option was provided utilizing existing power poles and utilizing partner agency's poles as well - \$3,475,000
- Infrastructure quote includes \$1,078,000 in contingency

A large blue shape, resembling a stylized arrow or a triangle pointing to the right, occupies the top-left portion of the slide. It is solid blue and has a sharp point on its right side.

Financing the Project

Financing the Project

Generator Q&A prep

Financing Options

General Obligation Bonds	Pledges full faith and credit of the Town
Revenue Bonds	Pledges the revenues of the enterprise fund; like W&S process; will need certain level of fund balance
Grants	Several grant opportunities for this project
Cash	Electric Fund has an unrestricted fund balance; however, this has dropped since beginning of fiscal year

Bonds

General Obligation Bonds (GO Bond)

- Lowest interest rates
- Non-taxable
- General Fund providing coverage for the debt service

Revenue Bonds

- Slightly higher interest rate
- Non-taxable
- Fund balance level required for debt service coverage
- Rate study will be required

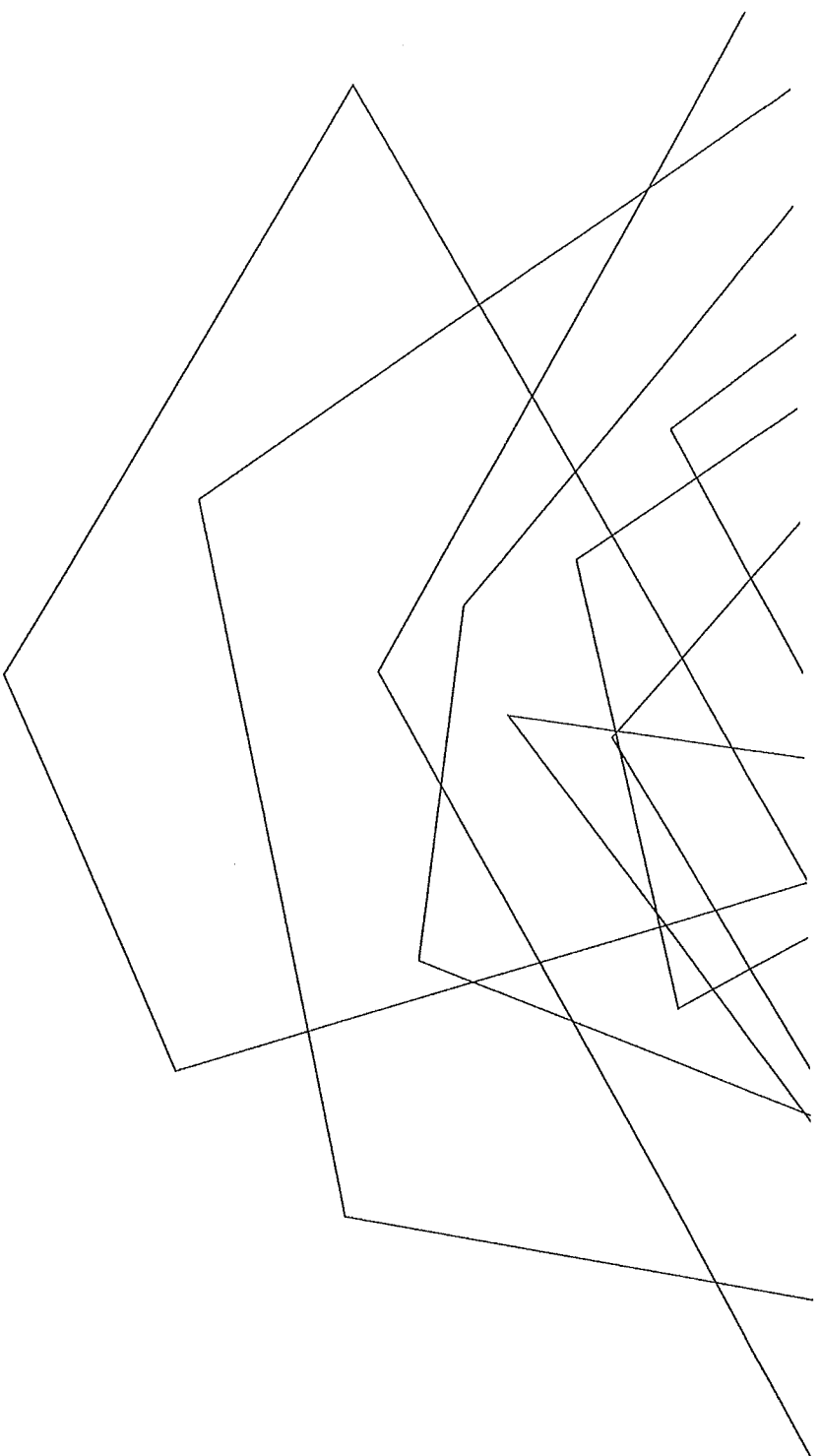
Grants and Cash

Grants

Preliminary data needed
Grants written in advance of installation
Follow through and up with grant providers; requires staff time

Cash

Lowers the amount needed to finance
Any cash used needs to be replaced (may need rate increase)
Catch 22 of cash vs revenue bonds



How do we utilize?

Load Shape vs Peak Shaving

Load Shape

- Lowers Transmission costs
- Generator must run all the time
- Long term maintenance
- Replacement Timeline
- Internal Operation Redundancy
- Maintenance (engine overhaul)
- Cost of gas
- Gas Interruption

Peak Shaving

- Lowers the cost of purchasing power at peak times (winter and summer events)
- Limits the use of the generator
- High cost of acquisition vs low use; cost benefit analysis
- Already have capacity to peak shave with generator at water treatment

Next steps

Questions and Answers session being scheduled for January 9, 2024. Members of Quantum Power (generator), Power Engineers (infrastructure), Blue Ridge Power Agency (power purchasing), and GDS (electric utility consultant) will all be present and ready to answer any and all questions. This is the best way for Council to prepare for a go/no go decision on this project.



THANK YOU

Jason May

jmay@richlands-va.gov

Generator Q&A prep

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Voyager P-Fleet Cards		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	December 12, 2023	Item Number:	VIII. a.
Attachment(s):			
Reviewed By:	Jason May and Susan Whitt		

SUMMARY:

The town currently uses Ultra Petroleum, LLC for its diesel and gasoline supply of fleet vehicles. Ultra owns the tanks and pumps and The Town owns the hardware and software that the system runs on. The system provides data collection and reporting for inventory and accounting. The system is antiquated and requires a \$30,000 upgrade. Staff is considering a Voyager P-Fleet card option for its diesel and gasoline supply. The P-Fleet cards are widely used by localities and private industry for fleet vehicles.

FINANCIAL IMPACT AND FUNDING SOURCE:

There are no upfront costs, no contracts and no limit on the number of cards. Each driver is issued a card that can be assigned to multiple vehicles and used at any location. There is a nominal cost of \$3.00 per invoice which is usually waived and is not limited by the number of cards. The purchases are tax free; Federal is excluded and state reimbursement is filed. The reporting and accounting will be greatly improved, requiring less manual intervention and allocations for calculation of departmental consumption.

RECOMMENDATION:

Given the nominal cost, no required system upgrades and reporting and accounting efficiencies, Staff recommends The Town Council consider and approve the transition of the existing fleet fuel supply to the use of Voyager P-Fleet cards.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Monthly Financial Reports		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	December 12, 2023	Item Number:	VIII. b.
Attachment(s):	1.	Income Statement Summary	
	2.	Income Statement Detail	
	3.	Reserve Analysis	
Reviewed By:	Jason May and Susan Whitt		

SUMMARY:

The attachments include the financial results for September 2023. The reports include summary and detailed income statements and actual and projected cash balances. The detailed income statements include line item expenditures and revenues compared to budget for current and year to date. The projected unreserved cash balances are based on the financial policies adopted in October 2019.

FINANCIAL IMPACT AND FUNDING SOURCE:

This data and monthly review will assist in timely monitoring of budget versus actual expenditures and revenues and required reserves. The monthly net income provides an excellent picture of future cash settlement through receipts and payments.

RECOMMENDATION:

Given the importance of balancing rate stability and maintaining reliable services, Staff recommends The Town Council work closely with Finance on the review of monthly financial results. Please let us know whether you have additional reporting needs and would like to schedule time to review in more detail.

Town of Richlands
Income Statement Summary: 2023 - 2024
For the Period Ending 10/31/2023

Fund	Current Month Net Income (Loss)	Year To Date Net Income (Loss)	Drivers	Variance Permanent or Timing
General	(\$207,876)	(\$545,650)	YTD net loss primarily results from real estate tax, other taxes and fees, business licenses and other revenues and capital purchase.	Revenue - Timing; Capital (ARPA Funds) - Permanent
Water	28,014	52,424		
Sewer	31,685	66,369		
Water/Sewer Line Maintenance	(28,492)	(116,924)	There is not a separate revenue stream. Expenses are trending lower at this time.	Expenses - Timing
Electric	(66,216)	(89,008)	YTD net loss primarily results from reduced revenues and capital purchase, offset by lower expenses.	Revenues - Permanent; Capital - Permanent (ARPA Funds); Expenses - Timing
Total All Funds	<u>(\$242,884)</u>	<u>(\$632,789)</u>		

Town of Richlands
Income Statement: 2023 - 2024
For the Period Ending 10/31/2023

General Fund	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
Revenues						
	10-3700-410000	REAL ESTATE TAXES	\$535,000.00	\$0.00	\$0.00	0.00%
	10-3700-410050	R E TAX BUDGET	\$20,000.00	\$4,069.58	\$17,786.45	88.93%
	10-3700-410100	R.E. TAXES PRO RATA	\$1,000.00	\$391.86	\$1,360.91	136.09%
	10-3700-410200	DELINQUENT TAXES	\$20,000.00	\$1,031.16	\$4,576.47	22.88%
	10-3700-410300	PENALTIES ON TAXES	\$2,000.00	\$48.96	\$216.63	10.83%
	10-3700-410350	INTEREST ON TAXES	\$5,000.00	\$71.14	\$340.03	6.80%
	10-3700-410400	PUBLIC SERVICE TAXES	\$46,000.00	\$161.26	\$319.26	0.69%
	10-3700-410500	R E TAX OVERPAYMENTS	\$0.00	\$0.00	\$373.87	0.00%
	Total Dept.3700	REVENUE	\$629,000.00	\$5,773.96	\$24,973.62	3.97%
	10-3701-411000	BANK STOCK TAXES	\$173,000.00	\$0.00	\$0.00	0.00%
	10-3701-411100	RESTAURANT FOOD TAX	\$906,500.00	\$88,629.50	\$354,586.13	39.12%
	10-3701-411200	BUSINESS LICENSES	\$500,000.00	\$4,498.05	\$6,072.85	1.21%
	10-3701-411300	MOTOR VEHICLE LICENSES	\$30,000.00	\$78.45	\$1,008.09	3.36%
	10-3701-411400	MOBILE HOME LICENSE	\$8,000.00	\$0.00	\$299.54	3.74%
	10-3701-411450	PERSONAL PROPERTY TAX	\$155,000.00	\$0.00	\$44.48	0.03%
	10-3701-411500	CIGARETTE TAX	\$200,000.00	\$30,000.00	\$82,500.00	41.25%
	10-3701-411550	DELINQUENT PER PROPERTY TAXES	\$1,000.00	\$136.70	\$1,645.82	164.58%
	10-3701-411650	PENALTIES ON PER PROPERTY TAXES	\$0.00	\$6.57	\$87.81	0.00%
	10-3701-411750	INTEREST ON PERSONAL PROPERTY TAXES	\$0.00	\$7.18	\$72.31	0.00%
	10-3701-412000	ZONING PERMITS	\$1,000.00	\$60.00	\$485.00	48.50%
	10-3701-413000	COURT FINES & FOREFEITURE	\$30,000.00	\$3,031.53	\$13,643.55	45.48%
	10-3701-413050	E-CITATION COLLECTIONS	\$500.00	\$0.00	\$775.18	155.04%
	10-3701-413100	PARKING VIOLATIONS	\$600.00	\$0.00	\$0.00	0.00%
	10-3701-413300	INTEREST INCOME	\$5,000.00	\$1,442.59	\$3,334.27	66.69%
	10-3701-413400	CONTRACT WORK-STREET	\$2,000.00	\$804.63	\$3,509.50	175.48%
	10-3701-413900	SALE OF SALVAGE & SURPLUS	\$20,000.00	\$0.00	\$0.00	0.00%
	10-3701-414100	FIRE/RESCUE CONTRACTS	\$270,000.00	\$75,000.00	\$150,000.00	55.56%
	10-3701-414125	RESCUE SQUAD BILLING REVENUE	\$700,000.00	\$31,789.99	\$283,364.55	40.48%
	10-3701-414130	RESCUE BAD DEBT COLLECTIONS	\$6,000.00	\$912.03	\$972.03	16.20%
	10-3701-414150	SWIMMING POOL FEES	\$12,000.00	\$0.00	\$8,038.54	66.99%
	10-3701-414200	CONCESSION COIL	\$15,000.00	\$705.63	\$4,658.65	31.06%
	10-3701-414250	BASKETBALL FEES	\$7,500.00	\$250.00	\$726.00	9.68%
	10-3701-414350	OUTDOOR TENNIS FEES	\$100.00	\$6.00	\$102.00	102.00%
	10-3701-414400	MEMBERSHIP FEES	\$250.00	\$25.00	\$85.00	34.00%

10-3701-414425	WEIGHT ROOM FEES	\$1,000.00	\$174.00	\$712.00	71.20%
10-3701-414450	ROOM RENTAL UPSTAIRS	\$2,000.00	\$500.00	\$1,000.00	50.00%
10-3701-414475	SHELTER RENTAL FEES	\$500.00	\$70.00	\$245.00	49.00%
10-3701-414500	MISC RECREATION REVENUE	\$1,000.00	\$329.00	\$827.00	82.70%
10-3701-414525	REC TOURNAMENTS/EVENTS	\$0.00	\$0.00	\$273.00	0.00%
10-3701-414550	VOLLEYBALL FEES	\$8,000.00	\$6,130.00	\$6,130.00	76.63%
10-3701-420150	GARBAGE COLLECTIONS	\$580,000.00	\$42,956.66	\$171,240.16	29.52%
10-3701-420200	PENALTIES	\$6,000.00	\$925.98	\$3,510.37	58.51%
10-3701-420420	STATE-LOCAL TAX	\$16,000.00	\$1,168.35	\$5,197.79	32.49%
10-3701-420550	CONSUMER/CONSUMPTION UTILITY TAX	\$270,000.00	\$18,390.60	\$74,261.41	27.50%
10-3701-420900	CONVENIENCE FEE	\$5,000.00	\$126.00	\$483.00	9.66%
10-3701-430000	MISCELLANEOUS REVENUE	\$10,000.00	\$1,164.92	\$1,542.60	15.43%
10-3701-430300	RETURN CHECK FEES	\$500.00	\$210.00	\$510.00	102.00%
10-3701-430400	DNTN & COMM DEVELOP REVENUE	\$0.00	\$250.00	\$725.00	0.00%
10-3701-430600	COMM & CIVIC PROG REVENUE	\$0.00	\$0.00	\$45.00	0.00%
10-3701-430900	DONATIONS & MISC-FIRE	\$3,000.00	\$70.00	\$420.00	14.00%
10-3701-430950	GIFTS & DONATIONS-REC	\$5,000.00	\$0.00	\$0.00	0.00%
10-3701-431000	GIFTS & DONATIONS-POLICE	\$10,000.00	\$10.00	\$2,035.00	20.35%
10-3701-431050	DONATIONS & MISC-RESCUE	\$1,500.00	\$0.00	\$100.00	6.67%
10-3701-431100	MISCELLANEOUS REVENUE-POLICE	\$4,000.00	\$597.50	\$33,225.29	830.63%
10-3701-431200	RESTITUTION	\$0.00	\$0.00	\$309.19	0.00%
Total Dept:3701	REVENUE	\$3,966,950.00	\$310,456.86	\$1,218,803.11	30.72%
10-3702-433100	SALES TAX PROCEEDS	\$572,250.00	\$44,462.28	\$173,270.34	30.28%
10-3702-433200	MOTOR VEHICLE CARRIER TAX	\$4,500.00	\$299.75	\$1,432.86	31.84%
10-3702-433300	MOBILE HOME TITLING TAX	\$2,000.00	\$0.00	\$225.00	11.25%
10-3702-434000	COMM OF VA LAW ENFORCEMENT	\$150,000.00	\$42,986.00	\$42,986.00	28.66%
10-3702-434100	STREET & HWGY MAINT.	\$1,354,716.00	\$0.00	\$316,186.22	23.34%
10-3702-434200	LITTER CONTROL	\$3,000.00	\$0.00	\$0.00	0.00%
10-3702-435200	POLICE GRANTS-OTHER	\$34,500.00	\$5,002.31	\$19,914.05	57.72%
10-3702-435400	DRUG ENFORCEMENT & PROSEC	\$76,087.00	\$14,000.00	\$14,000.00	18.40%
10-3702-435425	HIDTA FED GRANT	\$19,000.00	\$142.89	\$2,003.41	10.54%
10-3702-435450	RESTITUTION-NTF BUY MONEY	\$0.00	\$550.49	\$4,890.90	0.00%
10-3702-435500	EMS GRANTS	\$0.00	\$15,373.99	\$25,373.99	0.00%
10-3702-435550	FIRE GRANTS	\$22,500.00	\$0.00	\$23,687.00	105.28%
10-3702-460000	OTHER STATE/FED REVENUE	\$14,500.00	\$0.00	\$10,456.73	72.12%
Total Dept:3702	REVENUE	\$2,253,053.00	\$122,817.71	\$634,426.50	28.16%
10-3703-470000	TRANSFER IN FROM UT-ADM COST	\$530,500.00	\$33,365.00	\$133,486.00	25.16%
10-3703-471000	TRANSFER IN FROM UT-IT COST	\$15,000.00	\$4,238.00	\$15,276.28	101.84%
Total Dept:3703	REVENUE	\$545,500.00	\$37,603.00	\$148,762.28	27.27%
10-3704-480000	FUND BALANCE ALLOCATION	\$1,160,000.00	\$0.00	\$0.00	0.00%
Total Dept:3704		\$1,160,000.00	\$0.00	\$0.00	0.00%

Total Fund		General Fund	\$8,554,503.00	\$476,651.53	\$2,026,965.51	23.69%
General Fund Expenditures		Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
Department 4010	COUNCIL					
10-4010-500000	SALARIES AND WAGES	\$10,500.00	\$875.00	\$3,750.00		35.71%
10-4010-500100	TOWN ATTORNEY	\$65,000.00	\$6,784.45	\$21,193.68		32.61%
10-4010-500150	CLERK SALARY	\$9,000.00	\$1,000.00	\$4,000.00		44.44%
10-4010-501000	INS SOCIAL SECURITY	\$1,720.00	\$286.84	\$592.80		34.47%
10-4010-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	\$3.32		13.28%
10-4010-519000	MISCELLANEOUS	\$2,000.00	\$416.30	\$1,451.46		72.57%
10-4010-525000	SPECIAL STUDIES	\$174,500.00	\$40,000.00	\$120,000.00		68.77%
10-4010-525150	TOWN EVENTS	\$5,000.00	\$270.00	\$26,994.07		539.88%
Total Dept.4010	COUNCIL	\$267,745.00	\$49,632.59	\$177,985.33		66.48%
Department 4040	FINANCE OFFICE					
10-4040-500000	SALARIES AND WAGES	\$346,500.00	\$30,335.60	\$133,180.63		38.44%
10-4040-500050	TOWN MANAGER SALARY	\$120,000.00	\$0.00	\$1,368.00		1.14%
10-4040-501000	INS SOCIAL SECURITY	\$35,160.00	\$3,313.00	\$9,533.97		27.12%
10-4040-501100	INS HEALTH	\$146,136.00	\$7,465.00	\$30,590.00		20.93%
10-4040-501150	INS.-LIFE	\$2,700.00	\$143.66	\$529.24		19.60%
10-4040-501200	INS.-RETIREMENT PLAN	\$143,080.00	\$6,247.83	\$19,710.23		13.78%
10-4040-501225	VRS-VLDP	\$3,400.00	\$152.65	\$561.02		16.50%
10-4040-501250	INS WORKMENS COMPENSATION	\$600.00	\$0.00	\$56.90		9.48%
10-4040-501300	INS GEN LIABILITY/BLDG	\$8,835.00	\$0.00	\$3,242.41		36.70%
10-4040-501350	INS AUTO	\$300.00	\$0.00	\$74.00		24.67%
10-4040-510000	CASH OVER & SHORT	\$50.00	\$0.00	(\$50.00)		-100.00%
10-4040-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$13,869.61		0.00%
10-4040-510100	AUDITING & LEGAL	\$10,834.00	\$0.00	\$5,000.00		46.15%
10-4040-510125	CIGARETTE STAMPS	\$5,600.00	\$0.00	\$0.00		0.00%
10-4040-510150	PRINTING & BINDING	\$3,000.00	\$400.51	\$400.51		13.35%
10-4040-510200	TAX FORMS	\$3,000.00	\$0.00	\$0.00		0.00%
10-4040-510250	DUES & MEMBERSHIP	\$9,000.00	\$50.00	\$4,329.00		48.10%
10-4040-510300	ADVERTISING	\$2,500.00	(\$100.00)	\$2,834.01		113.36%
10-4040-510350	OFFICE SUPPLIES	\$5,000.00	\$61.98	\$590.27		11.81%
10-4040-510400	POSTAGE	\$6,500.00	\$3,490.02	\$3,979.19		61.22%
10-4040-510425	CARD PROCESSING CHGS/ACH FEES/BANK ANAL	\$16,000.00	\$1,673.55	\$6,649.06		41.56%
10-4040-510450	TELEPHONE/INTERNET/COMM	\$6,000.00	\$0.00	\$706.94		11.78%
10-4040-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00		0.00%
10-4040-510550	TRAINING EXPENSE	\$1,000.00	\$237.00	\$645.14		64.51%
10-4040-510600	EQUIPMENT MAINTENANCE	\$6,000.00	\$486.21	\$1,071.12		17.85%
10-4040-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$600.00		0.00%

10-4040-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$0.00	\$0.00	0.00%
10-4040-510750	VEHICLE MAINT-OUTSIDE	\$500.00	\$0.00	\$0.00	0.00%
10-4040-510800	MOTOR FUEL & LUBRICATION	\$1,000.00	\$0.00	\$0.00	0.00%
10-4040-510900	EQUIPMENT	\$2,500.00	\$0.00	\$0.00	0.00%
10-4040-511000	BUILDING REPAIRS/ADDITION	\$6,000.00	\$380.00	\$703.82	11.73%
10-4040-511050	FOUNDNS & FACILITIES	\$2,000.00	\$0.00	\$934.80	46.74%
10-4040-511100	SUPPLIES & MATERIALS	\$4,000.00	\$478.99	\$2,013.42	50.34%
10-4040-511150	CLEANING SUPPLIES	\$6,000.00	\$0.00	\$1,089.20	18.15%
10-4040-511200	ELECTRICITY	\$15,500.00	\$931.94	\$4,548.98	29.35%
10-4040-511250	WATER	\$900.00	\$31.62	\$126.16	14.02%
10-4040-511300	SEWER	\$700.00	\$35.51	\$141.63	20.23%
10-4040-511350	GARBAGE	\$550.00	\$31.91	\$127.64	23.21%
10-4040-519000	MISCELLANEOUS	\$6,000.00	\$104.64	\$645.89	10.76%
10-4040-525100	BUS TRANSIT	\$7,200.00	\$600.00	\$2,400.00	33.33%
Total Dept:4040	FINANCE OFFICE	\$936,045.00	\$56,551.62	\$252,202.79	26.94%

Department 4050					
NON-DEPARTMENTAL					
10-4050-500250	EMPLOYEE APPRECIATION	\$3,000.00	\$0.00	\$0.00	0.00%
10-4050-501100	INS HEALTH	\$0.00	\$0.00	\$627.00	0.00%
10-4050-501150	INS.-LIFE	\$1,000.00	\$95.75	\$383.00	38.30%
10-4050-501250	INS WORKMENS COMPENSATION	\$0.00	\$0.00	\$51,297.53	0.00%
Total Dept:4050	NON-DEPARTMENTAL	\$4,000.00	\$95.75	\$52,307.53	1307.69%

Department 4060					
IT DEPARTMENT					
10-4060-500000	SALARIES AND WAGES	\$15,000.00	\$1,573.34	\$6,073.81	40.49%
10-4060-501000	INS SOCIAL SECURITY	\$1,150.00	\$120.36	\$464.65	40.40%
10-4060-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	\$2.55	10.20%
10-4060-510625	IT SERVICE/MAINTENANCE	\$70,000.00	\$637.14	\$17,017.85	24.31%
10-4060-510825	RETIREMENT OF DEBT	\$80,827.00	\$0.00	\$0.00	0.00%
10-4060-519000	MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0.00%
10-4060-550300	CONTRACT LABOR	\$18,000.00	\$0.00	\$6,700.00	37.22%
10-4060-580800	INTEREST EXPENSE	\$0.00	\$0.00	\$2,429.70	0.00%
Total Dept:4060	IT DEPARTMENT	\$185,502.00	\$2,330.84	\$32,688.56	17.62%

Department 4070					
COMMUNITY DEVELOPMENT					
10-4070-500000	SALARIES AND WAGES	\$38,000.00	\$0.00	\$0.00	0.00%
10-4070-501000	INS SOCIAL SECURITY	\$2,750.00	\$0.00	\$0.00	0.00%
10-4070-501100	INS HEALTH	\$20,000.00	\$0.00	\$0.00	0.00%
10-4070-501150	INS LIFE	\$200.00	\$0.00	\$0.00	0.00%
10-4070-501200	INS.-RETIREMENT PLAN	\$8,500.00	\$0.00	\$0.00	0.00%
10-4070-501225	VRS-VLDP	\$600.00	\$0.00	\$0.00	0.00%
10-4070-501250	INS WORKMENS COMPENSATION	\$35.00	\$0.00	\$0.00	0.00%
10-4070-510800	FUEL	\$200.00	\$0.00	\$0.00	0.00%
10-4070-511100	SUPPLIES & MATERIALS	\$500.00	\$0.00	\$0.00	0.00%

10-4070-519000	MISCELLANEOUS	\$0.00	\$523.55	0.00%
10-4070-525150	DOWNTOWN ACTIVITY	\$0.00	\$0.30	0.00%
Total Dept.4070	COMMUNITY DEVELOPMENT	\$0.00	\$523.85	0.74%
Department 4110	POLICE GRANTS			
10-4110-524150	LLEB BLOCK GRANT	\$0.00	\$2,463.00	0.00%
10-4110-524200	DMV	\$3,477.62	\$6,859.74	0.00%
10-4110-524250	OTHER GRANTS	\$5,219.97	\$25,515.84	45.52%
Total Dept.4110	POLICE GRANTS	\$8,697.59	\$34,838.58	62.15%
Department 4120	FED/STATE ASSET FOR			
10-4120-511100	SUPPLIES & MATERIALS	\$0.00	\$814.99	0.00%
Total Dept.4120	FED/STATE ASSET FOR	\$0.00	\$814.99	0.00%
Department 4130	TZ CO NARCOTICS TASK FORCE			
10-4130-501050	INS.-FRINGE BENEFITS	\$622.00	\$2,488.00	17.98%
10-4130-510125	PROFESSIONAL SERVICES	\$35.00	\$70.00	16.47%
10-4130-510350	OFFICE SUPPLIES	\$0.00	\$0.00	0.00%
10-4130-510450	TELEPHONE/INTERNET/COMM	\$0.00	\$2,248.32	31.67%
10-4130-510750	VEHICLE MAINT-OUTSIDE	\$814.37	\$2,636.20	29.29%
10-4130-510900	EQUIPMENT	\$0.00	\$0.00	0.00%
10-4130-519000	MISCELLANEOUS	\$0.00	\$1,024.74	2.79%
10-4130-530075	HIDTA GRANT PURCHASES	\$119.94	\$5,314.94	27.97%
Total Dept.4130	TZ CO NARCOTICS TASK FORCE	\$1,591.31	\$13,782.20	14.56%
Department 4140	POLICE DEPARTMENT			
10-4140-500000	SALARIES AND WAGES	\$70,695.21	\$327,772.98	34.18%
10-4140-500150	OVERTIME	\$6,923.03	\$34,889.69	75.86%
10-4140-501000	INS SOCIAL SECURITY	\$8,971.48	\$27,591.13	35.88%
10-4140-501100	INS HEALTH	\$17,562.00	\$62,680.00	22.79%
10-4140-501150	INS.-LIFE	\$244.90	\$1,270.22	23.09%
10-4140-501200	INS.-RETIREMENT PLAN	\$17,310.79	\$103,246.14	35.00%
10-4140-501225	VRS-VLDP	\$57.27	\$229.08	22.91%
10-4140-501250	INS WORKMENS COMPENSATION	\$0.00	\$9,168.96	24.13%
10-4140-501300	INS GEN LIABILITY/BLDG	\$0.00	\$888.73	25.39%
10-4140-501350	INS AUTO	\$0.00	\$2,181.00	23.71%
10-4140-510150	PRINTING & BINDING	\$0.00	\$0.00	0.00%
10-4140-510250	DUES & MEMBERSHIP	\$0.00	\$100.00	0.89%
10-4140-510350	OFFICE SUPPLIES	\$0.00	\$1,660.93	36.91%
10-4140-510400	POSTAGE	\$65.62	\$178.53	25.50%
10-4140-510450	TELEPHONE/INTERNET/COMM	\$0.00	\$3,168.71	19.80%
10-4140-510500	UNIFORMS	\$68.00	\$1,690.10	11.27%
10-4140-510550	TRAINING EXPENSE	\$700.79	\$5,249.79	30.88%
10-4140-510600	EQUIPMENT MAINTENANCE	\$266.00	\$13,587.56	42.46%

10-4140-510650	TWO-WAY RADIO MAINTENANCE	\$4,000.00	\$0.00	\$0.00	0.00%
10-4140-510700	VEHICLE MAINT-INSIDE	\$6,000.00	\$52.48	\$860.71	14.35%
10-4140-510750	VEHICLE MAINT-OUTSIDE	\$18,500.00	\$1,283.42	\$6,814.51	36.84%
10-4140-510800	MOTOR FUEL & LUBRICATION	\$60,000.00	\$2,788.18	\$20,119.12	33.53%
10-4140-510850	OFFICE FURN & FIXTURES	\$1,000.00	\$0.00	\$0.00	0.00%
10-4140-510900	EQUIPMENT	\$78,000.00	\$36,164.35	\$45,676.73	58.56%
10-4140-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$201.81	\$1,552.81	31.06%
10-4140-511100	SUPPLIES & MATERIALS	\$12,000.00	\$1,267.67	\$1,524.25	12.70%
10-4140-511150	CLEANING SUPPLIES	\$2,000.00	\$184.01	\$575.27	28.76%
10-4140-511200	ELECTRICITY	\$33,000.00	\$1,887.60	\$10,652.85	32.28%
10-4140-511250	WATER	\$500.00	\$50.80	\$206.82	41.36%
10-4140-511300	SEWER	\$500.00	\$53.39	\$218.01	43.60%
10-4140-511350	GARBAGE	\$975.00	\$93.44	\$373.76	38.33%
10-4140-519000	MISCELLANEOUS	\$5,000.00	\$315.50	\$3,731.05	74.62%
10-4140-531000	INSURANCE-LAW ENFORCEMENT	\$8,000.00	\$0.00	\$2,280.50	28.51%
10-4140-531025	LINE OF DUTY PAYMENTS	\$14,800.00	\$0.00	\$13,296.00	89.84%
10-4140-531050	COURT COST	\$5,000.00	\$0.00	\$544.50	10.89%
10-4140-531100	EXTRADITION & TRAVEL	\$1,000.00	\$290.30	\$1,220.55	122.06%
10-4140-531200	TASK FORCE DONATION	\$7,000.00	\$7,000.00	\$7,000.00	100.00%
10-4140-531300	REGIONAL JAIL	\$300.00	\$0.00	\$0.00	0.00%
10-4140-531350	SPECIAL PROJECTS	\$15,000.00	\$74.32	\$482.71	3.22%
Total Dept:4140	POLICE DEPARTMENT	\$2,086,065.00	\$174,572.36	\$712,683.70	34.16%

Department 4150	FIRE DEPARTMENT				
10-4150-500000	SALARIES AND WAGES	\$67,000.00	\$6,885.11	\$28,237.85	42.15%
10-4150-501000	INS SOCIAL SECURITY	\$5,125.00	\$1,096.32	\$2,157.82	42.10%
10-4150-501250	INS WORKMENS COMPENSATION	\$3,700.00	\$0.00	\$756.16	20.44%
10-4150-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$0.00	\$498.73	23.75%
10-4150-501350	INS AUTO	\$5,500.00	\$0.00	\$1,288.25	23.42%
10-4150-510450	TELEPHONE/INTERNET/COMM	\$5,000.00	\$0.00	\$1,114.86	22.30%
10-4150-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00	0.00%
10-4150-510550	TRAINING EXPENSE	\$1,500.00	\$178.06	\$261.51	17.43%
10-4150-510600	EQUIPMENT MAINTENANCE	\$1,000.00	\$0.00	\$0.00	0.00%
10-4150-510650	TWO-WAY RADIO MAINTENANCE	\$1,500.00	\$0.00	\$0.00	0.00%
10-4150-510700	VEHICLE MAINT-INSIDE	\$2,000.00	\$0.00	\$0.00	0.00%
10-4150-510750	VEHICLE MAINT-OUTSIDE	\$6,000.00	\$1,488.20	\$1,996.77	99.84%
10-4150-510800	MOTOR FUEL & LUBRICATION	\$5,500.00	\$204.00	\$1,739.08	28.98%
10-4150-510825	RETIREMENT OF DEBT	\$65,000.00	\$0.00	\$1,883.37	34.24%
10-4150-510900	EQUIPMENT	\$8,000.00	\$0.00	\$1,950.00	24.38%
10-4150-510925	RADIO EQUIPMENT	\$1,500.00	\$0.00	\$0.00	0.00%
10-4150-511000	BUILDING REPAIRS/ADDITION	\$800.00	\$0.00	\$135.37	16.92%
10-4150-511100	SUPPLIES & MATERIALS	\$5,000.00	\$701.23	\$2,279.83	45.60%
10-4150-511200	ELECTRICITY	\$12,000.00	\$480.35	\$2,058.25	17.15%
10-4150-511250	WATER	\$1,500.00	\$71.80	\$324.06	21.60%

10-4150-511300	SEWER	\$1,300.00	\$52.92	\$235.18	18.09%
10-4150-511350	GARBAGE	\$800.00	\$48.01	\$192.04	24.01%
10-4150-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$331.28	33.13%
10-4150-531025	LINE OF DUTY PAYMENTS	\$11,000.00	\$0.00	\$12,465.00	113.32%
10-4150-531350	SPECIAL PROJECTS	\$1,500.00	\$0.00	\$86.00	5.73%
10-4150-532000	INSURANCE-FIRE CALLS	\$2,311.00	\$0.00	\$2,048.00	88.62%
10-4150-532025	FIRE PREV/SAFETY PRG	\$3,000.00	\$0.00	\$368.28	12.28%
10-4150-532050	REGULATORY REQUIREMENTS	\$10,000.00	\$0.00	\$1,016.11	10.16%
10-4150-580800	INTEREST EXPENSE	\$15,508.00	\$0.00	\$0.00	0.00%
Total Dept.4150	FIRE DEPARTMENT	\$247,144.00	\$12,385.31	\$63,423.80	25.66%

Department 4160	RESCUE DEPARTMENT				
10-4160-500000	SALARIES AND WAGES	\$447,000.00	\$38,814.26	\$173,271.52	38.76%
10-4160-501000	INS SOCIAL SECURITY	\$34,000.00	\$4,624.06	\$12,587.12	37.02%
10-4160-501100	INS HEALTH	\$98,000.00	\$7,972.00	\$31,888.00	32.54%
10-4160-501150	INS -LIFE	\$1,500.00	\$115.20	\$460.80	30.72%
10-4160-501200	INS -RETIREMENT PLAN	\$65,000.00	\$4,847.76	\$16,080.35	24.74%
10-4160-501225	VRS-VLDP	\$1,246.00	\$45.53	\$182.12	14.62%
10-4160-501250	INS WORKMENS COMPENSATION	\$21,000.00	\$0.00	\$2,711.19	12.91%
10-4160-501300	INS GEN LIABILITY/BLDG	\$1,100.00	\$0.00	\$292.98	26.63%
10-4160-501350	INS AUTO	\$3,200.00	\$0.00	\$891.50	27.86%
10-4160-510250	DUES/MEMBERSHIP/SUBSCRIPTIONS	\$5,200.00	\$316.15	\$1,264.60	24.32%
10-4160-510350	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$184.52	18.45%
10-4160-510450	TELEPHONE/INTERNET/COMM	\$3,000.00	\$0.00	\$878.14	29.27%
10-4160-510500	UNIFORMS	\$4,000.00	\$0.00	\$1,507.97	37.70%
10-4160-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$430.99	28.73%
10-4160-510600	EQUIPMENT MAINTENANCE	\$6,500.00	\$1,240.00	\$1,240.00	19.08%
10-4160-510650	TWO-WAY RADIO MAINTENANCE	\$1,000.00	\$0.00	\$0.00	0.00%
10-4160-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$7.80	\$2,608.69	86.96%
10-4160-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$3,218.47	\$7,760.03	64.67%
10-4160-510800	MOTOR FUEL & LUBRICATION	\$20,000.00	\$2,370.23	\$6,640.40	33.20%
10-4160-510900	EQUIPMENT	\$8,000.00	\$0.00	\$0.00	0.00%
10-4160-511000	BUILDING REPAIRS/ADDITION	\$2,000.00	\$0.00	\$150.00	7.50%
10-4160-511100	SUPPLIES & MATERIALS	\$6,000.00	\$34.31	\$934.97	15.58%
10-4160-511150	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$353.43	35.34%
10-4160-511175	MEDICAL SUPPLIES	\$17,000.00	\$311.42	\$5,520.91	32.48%
10-4160-511200	ELECTRICITY	\$9,000.00	\$308.70	\$1,268.92	14.10%
10-4160-511250	WATER	\$450.00	\$22.27	\$90.10	20.02%
10-4160-511300	SEWER	\$450.00	\$28.99	\$117.20	26.04%
10-4160-511350	GARBAGE	\$550.00	\$46.58	\$186.32	33.88%
10-4160-519000	MISCELLANEOUS	\$2,000.00	\$42.00	\$226.60	11.33%
10-4160-531025	LINE OF DUTY PAYMENTS	\$13,500.00	\$0.00	\$12,465.00	92.33%
10-4160-531350	SPECIAL PROJECTS	\$2,000.00	\$47.38	\$97.28	4.86%
10-4160-532100	BILLING SERVICES/COLLECTIONS	\$42,000.00	\$3,892.17	\$16,919.10	40.28%

10-4160-532125	BAD DEBT COLLECTION FEE	\$1,250.00	\$4.00	\$16.00	1.28%
10-4160-561000	HEATING OIL/FUEL	\$2,500.00	\$113.16	\$342.62	13.70%
Total Dept:4160	RESCUE DEPARTMENT	\$836,946.00	\$68,422.44	\$299,569.37	35.79%

Department 4210	STREET DEPARTMENT				
10-4210-500000	SALARIES AND WAGES	\$440,500.00	\$30,556.05	\$130,508.40	29.63%
10-4210-501000	INS SOCIAL SECURITY	\$33,500.00	\$3,250.29	\$9,310.11	27.79%
10-4210-501100	INS HEALTH	\$197,500.00	\$13,597.00	\$53,406.75	27.04%
10-4210-501150	INS-LIFE	\$2,200.00	\$185.26	\$687.34	31.24%
10-4210-501200	INS-RETIREMENT PLAN	\$125,000.00	\$7,464.77	\$23,297.39	18.64%
10-4210-501225	VRS-VLDP	\$2,000.00	\$135.00	\$499.48	24.97%
10-4210-501250	INS WORKMENS COMPENSATION	\$24,000.00	\$0.00	\$3,002.95	12.51%
10-4210-501300	INS GEN LABLITY/BLDG	\$3,800.00	\$0.00	\$1,034.90	27.23%
10-4210-501350	INS AUTO	\$5,800.00	\$0.00	\$1,265.58	21.82%
10-4210-510250	DUES/MERBERSHIP/SOFTWARE LICENSE FEES	\$500.00	\$168.71	\$168.71	33.74%
10-4210-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$0.00	\$855.09	57.01%
10-4210-510500	UNIFORMS	\$5,000.00	\$106.00	\$870.47	17.41%
10-4210-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$288.50	0.00%
10-4210-510700	VEHICLE MAINT-INSIDE	\$20,000.00	\$672.84	\$3,033.64	15.17%
10-4210-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$91.99	\$1,871.07	15.59%
10-4210-510800	MOTOR FUEL & LUBRICATION	\$30,000.00	\$1,735.27	\$6,330.60	21.10%
10-4210-510900	EQUIPMENT	\$2,000.00	\$963.73	\$1,823.71	91.19%
10-4210-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$0.00	\$1,235.28	123.53%
10-4210-511100	SUPPLES & MATERIALS	\$20,000.00	\$1,372.62	\$13,612.69	68.06%
10-4210-511200	ELECTRICITY	\$15,000.00	\$693.84	\$2,805.76	18.71%
10-4210-511300	WATER	\$500.00	\$26.01	\$111.99	22.40%
10-4210-511350	SEWER	\$750.00	\$34.11	\$146.25	19.50%
10-4210-511400	GARBAGE	\$300.00	\$21.37	\$85.48	28.49%
10-4210-511450	ENGINEERING	\$10,000.00	\$0.00	\$6,770.00	67.70%
10-4210-511500	LEASE PROP & RIGHT OF WAY	\$1,000.00	\$0.00	\$0.00	0.00%
10-4210-519000	TRAFFIC SAFETY	\$75,000.00	\$113.24	\$3,888.77	5.19%
10-4210-540000	MISCELLANEOUS	\$2,000.00	\$0.00	\$379.72	18.99%
10-4210-540050	STORM DRAINAGE	\$6,000.00	\$0.00	\$0.00	0.00%
10-4210-540100	ST, BRIDGES, SIDEWALK MAINT	\$125,000.00	\$18,288.72	\$74,683.01	59.75%
10-4210-540150	SNOW & ICE REMOVAL	\$25,000.00	\$22.41	\$427.41	1.71%
10-4210-550300	CONTRACT WORK	\$0.00	\$0.00	\$990.28	0.00%
10-4210-570250	HAND TOOLS & EQUIPMENT	\$3,500.00	\$162.01	\$1,792.29	51.21%
Total Dept:4210	STREET DEPARTMENT	\$1,190,350.00	\$79,661.24	\$345,183.62	29.00%

Department 4240	SANITATION DEPARTMENT				
10-4240-500000	SALARIES AND WAGES	\$245,500.00	\$16,581.06	\$80,108.61	32.63%
10-4240-501000	INS SOCIAL SECURITY	\$19,000.00	\$1,851.15	\$5,870.82	30.90%
10-4240-501100	INS HEALTH	\$96,000.00	\$4,080.00	\$17,183.25	17.90%
10-4240-501150	INS-LIFE	\$1,300.00	\$75.71	\$320.84	24.68%

10-4240-501200	INS.-RETIREMENT PLAN	\$53,000.00	\$3,696.25	\$12,765.70	24.09%
10-4240-501225	VRS-VLDP	\$1,200.00	\$83.48	\$333.90	27.83%
10-4240-501250	INS WORKMENS COMPENSATION	\$15,539.00	\$0.00	\$2,986.47	19.22%
10-4240-501350	INS AUTO	\$2,600.00	\$0.00	\$901.50	34.67%
10-4240-510500	UNIFORMS	\$2,000.00	\$0.00	\$208.62	10.43%
10-4240-510700	VEHICLE MAINT-INSIDE	\$18,000.00	\$4,029.54	\$11,499.67	63.89%
10-4240-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$1,448.19	\$18,380.56	153.17%
10-4240-510800	MOTOR FUEL & LUBRICATION	\$25,000.00	(\$2,426.76)	\$2,787.81	11.15%
10-4240-510900	EQUIPMENT	\$0.00	\$963.72	\$963.72	0.00%
10-4240-511100	SUPPLIES & MATERIALS	\$6,500.00	(\$1,002.26)	\$4,051.84	62.34%
10-4240-519000	MISCELLANEOUS	\$1,500.00	\$0.00	\$479.40	31.96%
10-4240-541000	GARBAGE CONTAINERS	\$22,000.00	\$10.96	\$15,209.46	69.13%
Total Dept.4240	SANITATION DEPARTMENT	\$521,139.00	\$29,391.04	\$174,052.17	33.40%

Department 4290	RECREATION DEPARTMENT				
10-4290-500000	SALARIES AND WAGES	\$123,500.00	\$14,550.65	\$49,721.54	40.26%
10-4290-501000	INS SOCIAL SECURITY	\$9,500.00	\$1,352.14	\$3,761.39	39.59%
10-4290-501100	INS HEALTH	\$20,328.00	\$1,694.00	\$6,776.00	33.33%
10-4290-501150	INS -LIFE	\$250.00	\$20.68	\$82.72	33.09%
10-4290-501200	INS.-RETIREMENT PLAN	\$9,423.00	\$887.21	\$2,811.86	29.84%
10-4290-501250	INS WORKMENS COMPENSATION	\$3,000.00	\$0.00	\$454.87	15.16%
10-4290-501300	INS GEN LIABILITY/BLDG	\$3,600.00	\$0.00	\$1,128.66	31.35%
10-4290-501350	INS AUTO	\$350.00	\$0.00	\$92.75	26.50%
10-4290-510000	CASH OVER & SHORT	\$0.00	\$0.00	\$10.00	0.00%
10-4290-510350	OFFICE SUPPLIES	\$150.00	\$0.00	\$0.00	0.00%
10-4290-510450	TELEPHONE/INTERNET/COMM	\$2,290.00	\$0.00	\$572.80	25.01%
10-4290-510700	VEHICLE MAINT-INSIDE	\$0.00	\$0.00	\$0.70	0.00%
10-4290-510800	MOTOR FUEL & LUBRICATION	\$0.00	\$0.00	\$60.12	0.00%
10-4290-510900	EQUIPMENT	\$1,000.00	\$0.00	\$0.00	0.00%
10-4290-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$380.00	\$550.05	22.00%
10-4290-511100	SUPPLIES & MATERIALS	\$10,000.00	\$718.48	\$1,935.40	19.35%
10-4290-511200	ELECTRICITY	\$37,000.00	\$1,187.72	\$8,502.17	22.98%
10-4290-511250	WATER	\$3,600.00	\$332.81	\$2,505.99	69.61%
10-4290-511300	SEWER	\$2,500.00	\$409.34	\$3,083.45	123.34%
10-4290-511350	GARBAGE	\$2,100.00	\$204.98	\$819.92	39.04%
10-4290-519000	MISCELLANEOUS	\$1,000.00	\$332.00	\$544.00	54.40%
10-4290-550025	VOLLEYBALL EXPENSES	\$750.00	\$0.00	\$0.00	0.00%
10-4290-550050	SWIMMING POOL SUPPLIES	\$3,200.00	\$0.00	\$3,464.35	108.26%
10-4290-550100	WM'S PARK MAINTENANCE	\$1,000.00	\$62.04	\$155.50	15.55%
10-4290-550150	JOHN BRITTS MEMORIAL PK	\$13,500.00	\$0.00	\$0.00	0.00%
10-4290-550200	CONCESSION STAND EXP	\$10,000.00	\$595.00	\$2,611.88	26.12%
10-4290-550250	SALES TAX-CONCESSION STAN	\$0.00	(\$0.34)	(\$2.83)	0.00%
Total Dept.4290	RECREATION DEPARTMENT	\$260,541.00	\$22,726.71	\$89,643.29	34.41%

Department 4300	COMMUNITY & CIVIC FACILITIES								
10-4300-511000	BUILDING REPAIRS/ADDITION	\$0.00	\$0.00	\$51,333.33	0.00%				
10-4300-525155	LIBRARY	\$725.00	\$0.00	\$231.25	31.90%				
10-4300-525160	COAL MINERS MEM	\$500.00	\$43.71	\$1,108.62	221.72%				
10-4300-525170	Chamber/CART Bldg.	\$2,500.00	\$104.61	\$1,246.04	49.84%				
10-4300-525175	FARMERS MARKET	\$750.00	\$64.17	\$319.54	42.61%				
10-4300-525180	GREENWAY	\$0.00	\$11.41	\$49.69	0.00%				
10-4300-525300	VET/CENT/HIST	\$500.00	\$0.00	\$0.00	0.00%				
10-4300-525325	SECTION HOUSE	\$5,000.00	\$382.49	\$2,022.61	40.45%				
10-4300-525350	TEEN CENTER	\$1,600.00	\$1,198.69	\$3,650.00	228.13%				
Total Dept.4300	COMMUNITY & CIVIC FACILITIES	\$11,575.00	\$1,805.08	\$59,961.08	518.02%				
Department 4470	DONATIONS								
10-4470-525250	DONATIONS	\$10,200.00	\$0.00	\$10,000.00	98.04%				
Total Dept.4470	DONATIONS	\$10,200.00	\$0.00	\$10,000.00	98.04%				
Department 5414	CAPITAL-POLICE								
10-5414-640000	VEHICLES, BOATS, ETC.	\$0.00	\$175,271.20	\$175,271.20	0.00%				
Total Dept.5414	CAPITAL-POLICE	\$0.00	\$175,271.20	\$175,271.20	0.00%				
Department 5416	CAPITAL-RESCUE								
10-5416-640000	VEHICLES, BOATS, ETC.	\$0.00	\$0.00	\$15,373.99	0.00%				
Total Dept.5416	CAPITAL-RESCUE	\$0.00	\$0.00	\$15,373.99	0.00%				
Department 5421	CAPITAL-STREET								
10-5421-650000	INFRASTRUCTURE, DEPR.	\$1,000,000.00	\$1,392.00	\$5,874.00	0.59%				
Total Dept.5421	CAPITAL-STREET	\$1,000,000.00	\$1,392.00	\$5,874.00	0.59%				
Department 5424	CAPITAL-SANITATION								
10-5424-640000	VEHICLES, BOATS, ETC.	\$0.00	\$0.00	\$55,200.00	0.00%				
Total Dept.5424	CAPITAL-SANITATION	\$0.00	\$0.00	\$55,200.00	0.00%				
Department 5430	CAPITAL-COMM & CIVIC FACILITIES								
10-5430-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$0.00	\$1,235.42	0.00%				
Total Dept.5430	CAPITAL-COMM & CIVIC FACILITIES	\$0.00	\$0.00	\$1,235.42	0.00%				
Total Fund	General Fund	\$7,778,721.00	\$684,527.08	\$2,572,615.47	33.07%				
	Fund Balance			\$5,975,589.41					
	Total Revenues			\$476,651.53					
	Less Total Expenditures			\$684,527.08					
	Net Income			(\$207,875.55)					
	New Fund Balance			\$5,429,939.45					

Water Fund

Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
	20-3701-413300	INTEREST INCOME	\$1,000.00	\$119.34	\$367.91	36.79%
	20-3701-420050	WATER COLLECTIONS	\$950,000.00	\$63,194.59	\$264,749.86	27.87%
	20-3701-420200	PENALTIES	\$13,500.00	\$1,060.95	\$4,694.38	34.77%
	20-3701-420250	SERVICE CHARGES	\$4,000.00	\$312.50	\$1,186.20	29.66%
	20-3701-420300	WATER TAPS	\$0.00	\$0.00	\$1,100.00	0.00%
	Total Dept.3701	REVENUE	\$968,500.00	\$64,687.38	\$272,098.35	28.09%
	20-3702-413310	INTEREST INCOME-WAT DEBT	\$1,200.00	\$117.26	\$465.18	38.77%
	20-3702-440000	CEDAR BLUFF WATER COLL	\$72,491.00	\$7,118.00	\$28,472.00	39.28%
	20-3702-440100	TAZ. PSA WATER COLL	\$525,061.00	\$43,755.50	\$131,266.50	25.00%
	20-3702-440200	CEDAR BLUFF-Wat Debt	\$1,000.00	\$83.00	\$332.00	33.20%
	20-3702-440300	TZ CO PSA-KENTS RIDGE	\$63,258.00	\$216.50	\$649.50	1.03%
	Total Dept.3702	REVENUE	\$663,010.00	\$51,290.26	\$161,185.18	24.31%
Total Fund		Water Fund	\$1,631,510.00	\$115,977.64	\$433,283.53	26.56%

Water Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
	Department 4340	WATER TREATMENT PLANT				
	20-4340-500000	SALARIES AND WAGES	\$349,500.00	\$28,916.10	\$123,283.38	35.27%
	20-4340-501000	INS SOCIAL SECURITY	\$26,300.00	\$3,077.34	\$8,992.91	34.19%
	20-4340-501100	INS HEALTH	\$95,000.00	\$8,288.00	\$33,152.00	34.90%
	20-4340-501150	INS-LIFE	\$1,600.00	\$144.18	\$577.04	36.07%
	20-4340-501200	INS-RETIREMENT PLAN	\$70,137.00	\$6,208.92	\$20,332.39	28.99%
	20-4340-501225	VRS-VLDP	\$1,500.00	\$114.54	\$458.16	30.54%
	20-4340-501250	INS WORKMENS COMPENSATION	\$11,200.00	\$0.00	\$2,233.46	19.94%
	20-4340-501300	INS GEN LIABILITY/BLDG	\$7,250.00	\$0.00	\$2,166.67	29.89%
	20-4340-501350	INS AUTO	\$500.00	\$0.00	\$132.67	26.53%
	20-4340-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$13,869.61	0.00%
	20-4340-510100	AUDITING & LEGAL	\$10,833.00	\$0.00	\$5,000.00	46.16%
	20-4340-510150	PRINTING & BINDING	\$0.00	\$0.00	\$891.63	0.00%
	20-4340-510250	DUES & MEMBERSHIP	\$2,700.00	\$0.00	\$1,529.00	56.63%
	20-4340-510400	POSTAGE	\$7,650.00	\$17.51	\$1,068.03	13.96%
	20-4340-510450	TELEPHONE/INTERNET/COMM	\$2,000.00	\$0.00	\$430.79	21.54%
	20-4340-510500	UNIFORMS	\$500.00	\$0.00	\$235.43	47.09%
	20-4340-510550	TRAINING EXPENSE	\$2,500.00	\$0.00	\$0.00	0.00%
	20-4340-510600	EQUIPMENT MAINTENANCE	\$5,000.00	\$1,876.28	\$1,876.28	37.53%
	20-4340-510625	IT SERVICE/EQ	\$2,500.00	\$0.00	\$726.66	29.07%
	20-4340-510700	VEHICLE MAINT-INSIDE	\$250.00	\$0.00	\$0.00	0.00%
	20-4340-510750	VEHICLE MAINT-OUTSIDE	\$250.00	\$0.00	\$36.80	14.72%
	20-4340-510800	MOTOR FUEL & LUBRICATION	\$4,000.00	\$177.05	\$728.70	18.22%
	20-4340-510900	EQUIPMENT	\$2,000.00	\$0.00	\$0.00	0.00%

20-4340-511000	BUILDING REPAIRS/ADDITION	\$4,000.00	\$0.00	\$577.22	14.43%
20-4340-511050	GROUNDS & FACILITIES	\$350.00	\$0.00	\$0.00	0.00%
20-4340-511100	SUPPLIES & MATERIALS	\$8,000.00	\$445.11	\$1,636.33	20.45%
20-4340-511200	ELECTRICITY	\$135,000.00	\$7,852.75	\$35,161.07	26.05%
20-4340-511250	WATER	\$2,200.00	\$167.90	\$670.39	30.47%
20-4340-511300	SEWER	\$70,000.00	\$4,554.08	\$18,435.10	26.34%
20-4340-511350	GARBAGE	\$200.00	\$15.81	\$63.24	31.62%
20-4340-511400	ENGINEERING	\$1,200.00	\$0.00	\$0.00	0.00%
20-4340-519000	MISCELLANEOUS	\$1,200.00	\$0.00	\$30.00	2.50%
20-4340-560000	CHEMICALS-TREATMENT	\$136,000.00	\$12,095.54	\$36,953.86	27.17%
20-4340-560050	INSTRUMENT CALIBRATION	\$1,200.00	\$552.65	\$1,368.01	114.00%
20-4340-560100	HEALTH DEPT ASSESSMENT	\$7,830.00	\$0.00	\$7,830.00	100.00%
20-4340-560150	WATER QUALITY TESTING	\$16,000.00	\$303.75	\$1,991.05	12.44%
20-4340-562000	PLANT PARTS	\$10,000.00	\$0.00	\$0.00	0.00%
20-4340-562050	CHEMICALS / SUPPLIES-LAB	\$8,000.00	\$786.94	\$1,863.76	23.30%
20-4340-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$139,548.00	\$11,310.00	\$45,239.00	32.42%
20-4340-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,200.00	\$1,059.50	\$3,819.07	22.20%
Total Dept.4340	WATER TREATMENT PLANT	\$1,161,098.00	\$87,963.95	\$373,359.71	32.16%

Department 4350	WATER DEBT BOND				
20-4350-521250	TOWN BD-KENTS RIDGE	\$17,104.00	\$0.00	\$0.00	0.00%
20-4350-521300	CEDAR BLUFF BD-Wat Debt	\$1,000.00	\$0.00	\$0.00	0.00%
20-4350-521350	TZ CO PSA BD-KENTS RIDGE	\$63,258.00	\$0.00	\$0.00	0.00%
20-4350-521375	BIRM WATER DEBT	\$5,833.00	\$0.00	\$0.00	0.00%
Total Dept.4350	WATER DEBT BOND	\$87,195.00	\$0.00	\$0.00	0.00%

Department 5434	CAPITAL-WTP				
20-5434-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$0.00	\$7,500.00	0.00%
Total Dept.5434	CAPITAL-WTP	\$0.00	\$0.00	\$7,500.00	0.00%

Total Fund	Water Fund	\$1,248,293.00	\$87,963.95	\$380,859.71	30.51%
	Fund Balance			\$6,474,901.73	
	Total Revenues	\$115,977.64	\$115,977.64	\$433,283.53	
	Less Total Expenditures	\$87,963.95	\$87,963.95	\$380,859.71	
	Net Income	\$28,013.69	\$28,013.69	\$52,423.82	
	New Fund Balance			\$6,527,325.55	

Sewer Fund					
Revenues					
Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
30-3701-413300	INTEREST INCOME	\$600.00	\$76.30	\$234.13	39.02%
30-3701-413800	WWTP-LAB TEST/SEPTIC TRET	\$10,000.00	\$0.00	\$0.00	0.00%
30-3701-420100	SEWER COLLECTIONS	\$1,388,750.00	\$81,913.20	\$339,729.26	24.46%

30-3701-420200	PENALTIES	\$13,707.00	\$1,347.26	\$5,760.11	42.02%
30-3701-420250	SERVICE CHARGES	\$4,000.00	\$272.50	\$735.00	18.38%
30-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$78.00	\$78.00	0.00%
Total Dept.3701	REVENUE	\$1,417,057.00	\$83,687.26	\$346,536.50	24.45%
30-3702-413320	INTEREST INCOME-VRA	\$350.00	\$382.96	\$1,517.59	433.60%
30-3702-440400	CEDAR BLUFF SEWER COLL	\$85,415.00	\$5,958.00	\$23,832.00	27.90%
30-3702-440500	TZ CO PSA SEWER COLL	\$252,929.00	\$21,077.00	\$63,231.00	25.00%
Total Dept.3702	REVENUE	\$338,694.00	\$27,417.96	\$88,580.59	26.15%
Total Fund	Sewer Fund	\$1,755,751.00	\$111,105.22	\$435,117.09	24.78%

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
Department 4380	WASTEWATER TREATMENT PLANT				
30-4380-500000	SALARIES AND WAGES	\$360,000.00	\$28,820.01	\$128,589.10	35.72%
30-4380-501000	INS SOCIAL SECURITY	\$28,000.00	\$3,253.68	\$9,562.09	34.15%
30-4380-501100	INS HEALTH	\$119,660.00	\$8,376.00	\$33,668.00	28.14%
30-4380-501150	INS.-LIFE	\$2,000.00	\$156.89	\$586.96	29.35%
30-4380-501200	INS.-RETIREMENT PLAN	\$80,000.00	\$6,489.46	\$22,321.30	27.90%
30-4380-501225	VRS-VLDP	\$1,662.00	\$92.68	\$370.72	22.31%
30-4380-501250	INS WORKMENS COMPENSATION	\$4,500.00	\$0.00	\$997.01	22.16%
30-4380-501300	INS GEN LIABILITY/BLDG	\$15,600.00	\$0.00	\$3,779.42	24.23%
30-4380-501350	INS AUTO	\$1,350.00	\$0.00	\$358.42	26.55%
30-4380-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$13,869.58	0.00%
30-4380-510100	AUDITING & LEGAL	\$10,833.00	\$0.00	\$5,000.00	46.16%
30-4380-510150	PRINTING & BINDING	\$2,000.00	\$0.00	\$891.63	44.58%
30-4380-510250	DUES & MEMBERSHIP	\$2,000.00	\$0.00	\$100.00	5.00%
30-4380-510350	OFFICE SUPPLIES	\$200.00	\$0.00	\$0.00	0.00%
30-4380-510400	POSTAGE	\$7,000.00	\$0.00	\$958.30	13.69%
30-4380-510450	TELEPHONE/INTERNET/COMM	\$2,400.00	\$49.94	\$632.44	26.35%
30-4380-510500	UNIFORMS	\$2,000.00	\$106.00	\$800.53	40.03%
30-4380-510550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$60.00	3.00%
30-4380-510600	EQUIPMENT MAINTENANCE	\$25,000.00	\$1,938.43	\$2,745.97	10.98%
30-4380-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$726.67	0.00%
30-4380-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$0.00	\$1,315.25	43.84%
30-4380-510750	VEHICLE MAINT-OUTSIDE	\$1,000.00	\$0.00	\$6.00	0.60%
30-4380-510800	MOTOR FUEL & LUBRICATION	\$11,000.00	\$307.15	\$1,199.02	10.90%
30-4380-510850	OFFICE FURN & FIXTURES	\$500.00	\$0.00	\$0.00	0.00%
30-4380-510900	EQUIPMENT	\$5,000.00	\$0.00	\$0.00	0.00%
30-4380-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$0.00	\$0.00	0.00%
30-4380-511050	GROUND & FACILITIES	\$1,000.00	\$0.00	\$0.00	0.00%
30-4380-511100	SUPPLIES & MATERIALS	\$12,000.00	\$698.14	\$5,519.28	45.99%
30-4380-511150	CLEANING SUPPLIES	\$1,200.00	\$0.00	\$0.00	0.00%

30-4380-511200	ELECTRICITY	\$172,000.00	\$10,175.12	\$47,371.32	27.54%
30-4380-511250	WATER	\$6,000.00	\$295.24	\$1,331.84	22.20%
30-4380-511300	SEWER	\$6,000.00	\$363.94	\$1,641.49	27.36%
30-4380-511350	GARBAGE	\$800.00	\$64.11	\$256.44	32.06%
30-4380-511400	ENGINEERING	\$1,000.00	\$0.00	\$0.00	0.00%
30-4380-519000	MISCELLANEOUS	\$2,000.00	\$0.00	\$1,210.00	60.50%
30-4380-561000	HEATING OIL/FUEL	\$42,000.00	\$4,927.41	\$11,562.01	27.53%
30-4380-561100	PERMIT FEES	\$13,500.00	\$31.95	\$10,256.95	75.98%
30-4380-561150	WATER-LIFT STATION	\$1,200.00	\$0.00	\$128.37	10.70%
30-4380-561200	ELECTRICITY-LIFT STATION	\$15,000.00	\$0.00	\$0.00	0.00%
30-4380-561250	OUTSIDE LAB TESTING	\$8,000.00	\$0.00	\$2,464.00	30.80%
30-4380-561300	PLANT METERING & INSTRU.	\$4,000.00	\$0.00	\$840.00	21.00%
30-4380-561350	OUTSIDE SLUDGE HAULING	\$22,000.00	\$1,050.80	\$5,098.52	23.18%
30-4380-562000	PLANT PARTS	\$30,000.00	\$370.00	\$370.00	1.23%
30-4380-562050	CHEMICALS / SUPPLIES-LAB	\$38,000.00	\$48.55	\$5,362.44	14.11%
30-4380-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$128,500.00	\$10,745.00	\$42,978.00	33.45%
30-4380-595200	TRANSFER OUT-LIT EXPENSE (GF)	\$17,000.00	\$1,059.50	\$3,819.07	22.47%
Total Dept.4380	WASTEWATER TREATMENT PLANT	\$1,212,905.00	\$79,420.00	\$368,748.14	30.40%

Department 4390	WASTEWATER PLANT DEBT RET				
30-4390-521600	BIRMINGHAM WAT/SEW DEBT	\$44,844.00	\$0.00	\$0.00	0.00%
Total Dept.4390	WASTEWATER PLANT DEBT RET	\$44,844.00	\$0.00	\$0.00	0.00%

Total Fund	Sewer Fund	\$1,257,749.00	\$79,420.00	\$368,748.14	29.32%
		Fund Balance		\$6,604,131.99	
		Total Revenues	\$111,105.22	\$435,117.09	
		Less Total Expenditures	\$79,420.00	\$368,748.14	
		Net Income	\$31,685.22	\$66,368.95	
		New Fund Balance		\$6,670,500.94	

Water/Sewer Line Maintenance Fund	Revenues				
Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
40-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$159.00	\$824.31	0.00%
Total Dept.:3701	REVENUE	\$0.00	\$159.00	\$824.31	0.00%
Total Fund	Water/Sewer Line Maintenance Fund	\$0.00	\$159.00	\$824.31	0.00%

Water/Sewer Line Maintenance Fund	Expenditures				
Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
Department 4360	WATER/SEWER LINE MAINT		\$15,624.50	\$62,557.92	
40-4360-500000	SALARIES AND WAGES	\$189,500.00			33.01%

40-4360-501000	INS SOCIAL SECURITY	\$14,000.00	\$1,672.80	\$4,596.48	32.83%
40-4360-501100	INS HEALTH	\$55,500.00	\$4,629.00	\$17,889.00	32.23%
40-4360-501150	INS- LIFE	\$1,157.00	\$84.64	\$288.72	24.95%
40-4360-501200	INS-RETIREMENT PLAN	\$39,000.00	\$3,517.32	\$11,246.30	28.84%
40-4360-501225	VRS-VLDP	\$0.00	\$25.80	\$103.20	0.00%
40-4360-501250	INS WORKMENS COMPENSATION	\$6,000.00	\$0.00	\$1,242.67	20.71%
40-4360-501300	INS GEN LIABILITY/BLDG	\$1,700.00	\$0.00	\$385.32	22.67%
40-4360-501350	INS AUTO	\$2,100.00	\$0.00	\$523.33	24.92%
40-4360-510450	TELEPHONE/INTERNET/COMM	\$700.00	\$0.00	\$154.30	22.04%
40-4360-510500	UNIFORMS	\$1,500.00	\$106.00	\$200.10	13.34%
40-4360-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$163.50	0.00%
40-4360-510700	VEHICLE MAINT-INSIDE	\$12,000.00	\$627.50	\$2,462.86	20.52%
40-4360-510750	VEHICLE MAINT-OUTSIDE	\$8,000.00	\$0.00	\$0.00	0.00%
40-4360-510800	MOTOR FUEL & LUBRICATION	\$10,000.00	\$823.44	\$2,991.09	29.91%
40-4360-510900	EQUIPMENT	\$4,500.00	\$0.00	\$0.00	0.00%
40-4360-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$0.00	0.00%
40-4360-511100	SUPPLIES & MATERIALS	\$8,000.00	\$165.59	\$2,919.57	36.49%
40-4360-511200	ELECTRICITY	\$4,000.00	\$178.67	\$789.74	19.74%
40-4360-511250	WATER	\$100.00	\$5.94	\$25.83	25.83%
40-4360-511300	SEWER	\$150.00	\$7.84	\$33.91	22.61%
40-4360-511350	GARBAGE	\$225.00	\$21.37	\$85.48	37.99%
40-4360-511400	ENGINEERING	\$0.00	\$0.00	\$212.00	0.00%
40-4360-511450	LEASE PROP & RIGHT OF WAY	\$13,000.00	\$0.00	\$0.00	0.00%
40-4360-511550	METERS & RELATED EQ	\$50,000.00	\$0.00	\$3,778.88	7.56%
40-4360-511600	MISS UTILITY SERVICE FEES	\$200.00	\$0.00	\$0.00	0.00%
40-4360-519000	MISCELLANEOUS	\$1,500.00	\$0.00	\$382.52	25.50%
40-4360-560000	CHEMICALS-TREATMENT	\$4,000.00	\$0.00	\$0.00	0.00%
40-4360-563000	NEW MANHOLES & SEWER LINE	\$2,500.00	\$0.00	\$0.00	0.00%
40-4360-563050	CORR OF I/I SEWER LINE	\$5,000.00	\$0.00	\$0.00	0.00%
40-4360-563100	NEW MAINS, LINES & VALVES	\$2,500.00	\$0.00	\$0.00	0.00%
40-4360-563125	MAINS, LINES & VALVE MAINT	\$12,000.00	\$0.00	\$0.00	0.00%
40-4360-563150	GRAVEL/STONE	\$6,000.00	\$0.00	\$0.00	0.00%
40-4360-563175	FIRE HYD/LINES	\$1,000.00	\$0.00	\$0.00	0.00%
40-4360-563225	BIRMINGHAM LIFT STATION	\$500.00	\$33.92	\$115.89	23.18%
40-4360-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$66.96	\$780.71	26.02%
40-4360-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$1,059.50	\$3,819.07	22.63%
Total Dept.4360	WATER/SEWER LINE MAINT	\$476,706.00	\$28,650.79	\$117,748.39	24.70%
Total Fund	Water/Sewer Line Maintenance Fund	\$476,706.00	\$28,650.79	\$117,748.39	24.70%

Fund Balance	
Total Revenues	\$159.00
Less Total Expenditures	\$28,650.79
Net Income	(\$28,491.79)

	(\$2,590,411.27)
	\$824.31
	\$117,748.39
	(\$116,924.08)

New Fund Balance

(\$2,707,335.35)

Electric Fund
Revenues

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
50-3701-412100	UTILITY POLE PERMITS	\$14,000.00	\$125.00	\$500.00	3.57%
50-3701-413300	INTEREST INCOME	\$3,000.00	\$1,460.58	\$5,499.16	183.31%
50-3701-413700	CONTRACT WORK-ELECTRIC	\$10,000.00	\$0.00	\$1,186.00	11.86%
50-3701-420000	ELECTRICAL COLLECTIONS	\$6,700,000.00	\$378,295.58	\$1,796,210.56	26.81%
50-3701-420200	PENALTIES	\$80,000.00	\$10,749.36	\$27,552.28	34.44%
50-3701-420250	SERVICE CHARGES	\$7,000.00	\$585.00	\$1,680.00	24.00%
50-3701-420600	POWER COST ADJUSTMENT	\$520,574.00	\$0.00	\$80.73	0.02%
50-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$189.26	0.00%
Total Dept:3701	REVENUE	\$7,334,574.00	\$391,215.52	\$1,832,897.99	24.99%

Total Fund Electric Fund \$7,334,574.00 \$391,215.52 \$1,832,897.99 24.99%

Electric Fund
Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
DEPARTMENT					
ELECTRICAL DEPARTMENT					
50-4400-500000	SALARIES AND WAGES	\$336,200.00	\$17,241.51	\$84,111.23	25.02%
50-4400-501000	INS SOCIAL SECURITY	\$26,628.00	\$1,859.61	\$6,009.62	22.57%
50-4400-501100	INS HEALTH	\$61,588.00	\$5,522.00	\$22,088.00	35.86%
50-4400-501150	INS.-LIFE	\$1,400.00	\$99.52	\$398.40	28.46%
50-4400-501200	INS.-RETIREMENT PLAN	\$60,000.00	\$4,695.69	\$15,248.20	25.41%
50-4400-501225	VRS-VLDP	\$1,000.00	\$52.71	\$210.84	21.08%
50-4400-501250	INS WORKMENS COMPENSATION	\$4,050.00	\$0.00	\$519.13	12.82%
50-4400-501300	INS GEN LIABILITY/BLDG	\$5,506.00	\$0.00	\$1,875.68	34.07%
50-4400-501350	INS AUTO	\$4,707.00	\$0.00	\$1,321.75	28.08%
50-4400-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$13,869.60	0.00%
50-4400-510100	AUDITING & LEGAL	\$10,000.00	\$0.00	\$6,276.61	62.77%
50-4400-510150	PRINTING & BINDING	\$2,000.00	\$0.00	\$891.63	44.58%
50-4400-510250	DUES & MERBERSHIP	\$18,000.00	\$268.41	\$8,471.42	47.06%
50-4400-510350	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	0.00%
50-4400-510400	POSTAGE	\$8,500.00	\$0.00	\$1,148.62	13.51%
50-4400-510450	TELEPHONE/INTERNET/COMM	\$2,488.00	\$0.00	\$406.95	16.36%
50-4400-510500	UNIFORMS	\$7,500.00	\$1,459.18	\$2,599.66	34.66%
50-4400-510550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$75.00	3.75%
50-4400-510600	EQUIPMENT MAINTENANCE	\$3,000.00	\$2,886.28	\$3,636.28	121.21%
50-4400-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$726.67	0.00%
50-4400-510700	VEHICLE MAINT-INSIDE	\$8,000.00	\$259.32	\$1,848.91	23.11%
50-4400-510750	VEHICLE MAINT-OUTSIDE	\$11,000.00	\$0.00	\$6.00	0.05%
50-4400-510800	MOTOR FUEL & LUBRICATION	\$15,000.00	\$1,600.99	\$5,269.79	35.13%

50-4400-510900	EQUIPMENT	\$4,500.00	\$0.00	\$0.00	0.00%
50-4400-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$0.00	0.00%
50-4400-511100	SUPPLIES & MATERIALS	\$12,000.00	\$677.17	\$3,536.94	29.47%
50-4400-511150	CLEANING SUPPLIES	\$500.00	\$0.00	\$0.00	0.00%
50-4400-511200	ELECTRICITY	\$18,000.00	\$429.50	\$2,352.58	13.07%
50-4400-511250	WATER	\$300.00	\$6.94	\$26.64	8.88%
50-4400-511300	SEWER	\$300.00	\$9.05	\$34.84	11.61%
50-4400-511350	GARBAGE	\$300.00	\$21.37	\$85.48	28.49%
50-4400-511400	ENGINEERING	\$71,421.00	\$0.00	\$9,629.33	13.48%
50-4400-511450	LEASE PROP & RIGHT OF WAY	\$9,000.00	\$0.00	\$0.00	0.00%
50-4400-511500	TRAFFIC SAFETY	\$500.00	\$0.00	\$0.00	0.00%
50-4400-511550	METERS & RELATED EQ.	\$15,000.00	\$0.00	\$1,772.00	11.81%
50-4400-511600	MISS UTILITY SERVICE FEES	\$300.00	\$14.30	\$30.08	10.03%
50-4400-519000	MISCELLANEOUS	\$5,000.00	\$0.00	\$40,750.00	815.00%
50-4400-570000	POWER PURCHASED	\$6,149,512.00	\$396,068.78	\$1,544,542.31	25.12%
50-4400-570100	TRANSFORMERS & EQUIP	\$15,000.00	\$0.00	\$72.95	0.49%
50-4400-570150	SAFETY EQ & SUPPLIES	\$2,000.00	\$0.00	\$0.00	0.00%
50-4400-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$975.58	\$975.58	32.52%
50-4400-570250	STREET LIGHTING	\$10,000.00	\$1,502.10	\$1,509.00	15.09%
50-4400-570300	UTILITY POLES	\$5,000.00	\$0.00	\$0.00	0.00%
50-4400-570350	LOW VOLTAGE DISTRIBUTION	\$15,000.00	\$2,829.37	\$3,601.65	24.01%
50-4400-570400	HIGH VOLTAGE DISTRIBUTION	\$20,000.00	\$2,343.21	\$2,343.21	11.72%
50-4400-570450	SUBSTATION EQ.	\$5,000.00	\$0.00	\$0.00	0.00%
50-4400-570500	SUBSTATION MAINTENANCE	\$10,000.00	\$0.00	\$0.00	0.00%
50-4400-570550	FIBER OPTIC EQUIP/SUPPLY	\$12,000.00	\$0.00	\$0.00	0.00%
50-4400-570600	GLOVE/BLANKET TESTING	\$1,000.00	\$0.00	\$252.42	25.24%
50-4400-570625	GENERATOR O&M	\$16,000.00	\$4,238.96	\$4,694.36	29.34%
50-4400-570650	VEHICLE TESTING-OUTSIDE	\$2,500.00	\$0.00	\$0.00	0.00%
50-4400-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$325,000.00	\$11,310.00	\$45,269.00	13.93%
50-4400-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$1,059.50	\$3,819.07	22.63%
Total Dept.4400	ELECTRICAL DEPARTMENT	\$7,334,574.00	\$457,431.05	\$1,842,307.43	25.12%
Department 5440	CAPITAL-ELECTRIC				
50-5440-630000	MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$79,598.40	0.00%
Total Dept.5440	CAPITAL-ELECTRIC	\$0.00	\$0.00	\$79,598.40	0.00%
Total Fund	Electric Fund	\$7,334,574.00	\$457,431.05	\$1,921,905.83	26.20%
	Fund Balance			\$3,907,568.34	
	Total Revenues		\$391,215.52	\$1,832,897.99	
	Less Total Expenditures		\$457,431.05	\$1,921,905.83	
	Net Income		(\$66,215.53)	(\$89,007.84)	
	New Fund Balance			\$3,818,560.50	

Town of Richlands
Reserve Analysis: 2023 -2024
General Fund
As of October 31, 2023

<u>Actual</u>	
Reserved Cash Balance	\$2,707,009
Unreserved Cash Balance	4,091,815
Total Cash Balance	\$6,798,824

Projected
Unreserved Cash Balance Rolling 12 Month Low

\$4,091,815 Based on lowest point during November 2022 through October 2023

Less: ARPA Fund Transfer to Sewer	(1,059,332)	
Less: Projected Operating Revenues	(855,450)	Budgeted revenue of \$8,554,503*10%
Surplus (Shortage)	\$2,177,033	

This is a result of paying Sewer Department loans with ARPA funds from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 2023 audit adjustments.

Town of Richlands
Reserve Analysis: 2023 -2024
Water Department
As of October 31, 2023

<u>Actual</u>	
Reserved Cash Balance	\$1,061,271
Unreserved Cash Balance	1,300,639
Total Cash Balance	<u><u>\$2,361,910</u></u>

<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	\$1,273,275 Based on lowest point during November 2022 through October 2023
Less: Projected Expenses	(387,033) Budgeted expense of \$1,161,098*4 months/12months
Less: Projected Debt Service Payments	(29,065) Budgeted payments of \$87,195*4 months/12months
Surplus (Shortage)	<u><u>\$857,177</u></u>

Town of Richlands
Reserve Analysis: 2023 -2024
Sewer Department
As of October 31, 2023

<u>Actual</u>	
Reserved Cash Balance	\$483,652
Unreserved Cash Balance	(1,523,014)
Total Cash Balance	<u><u>(\$1,039,362)</u></u>

Projected
 Unreserved Cash Balance Rolling 12 Month Low Based on lowest point during November 2022 through October 2023

Less: ARPA Fund Transfer to Sewer	1,059,332	
Less: Projected Expenses	(404,302)	This is a result of paying Sewer Department loans with ARPA funds from the General Fund. An adjusting Journal entry is required in the general ledger and will be posted with the year end FY 2023 audit adjustments.
Less: Projected Debt Service Payments	(14,948)	Budgeted expense of \$1,212,905*4 months/12months Budgeted payments of \$44,844* 4 months/12months
Surplus (Shortage)	<u><u>(\$894,071)</u></u>	

Town of Richlands
Reserve Analysis: 2023 -2024
Electric Department
As of October 31, 2023

<u>Actual</u>	
Reserved Cash Balance	\$1,784,451
Unreserved Cash Balance	2,928,057
Total Cash Balance	<u><u>\$4,712,508</u></u>
<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	\$2,599,249 Based on lowest point during November 2022 through October 2023
Less: Projected Expenses	(2,444,858) Budgeted expense of \$7,334,574*4 months/12months
Less: Projected Debt Service Payments	0 Budgeted payments of \$0*4 months/12months
Surplus (Shortage)	<u><u>\$154,391</u></u>