



AGENDA
TOWN COUNCIL MEETING

At Richlands Town Hall

November 14, 2023

6:00 P.M.

- I. Call meeting to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
 - a. Authorization to Pay Bills (October)
 - b. Minutes –Regular Scheduled Meeting October 10, 2023.
- V. Agenda Items
 - a. Recognition of Noah Spencer, The Voice – Mayor Cury and the Town Council
 - b. Introduction and Welcoming of Incoming Town Manager - Mayor Cury and the Town Council
 - c. Presentation of the FY 22 Town Audit – Bob Brandenburg, CPA
 - d. Consider Resolution for the Town to Join the Virginia Main Street Program – Town Attorney
 - e. Discussion of Comments from today’s Public Hearing and Consideration of Action regarding potential Water and Sewer rate increases within the current Town Code of Ordinances Section 50.12, Water and Sewer Rates
 - f. 2nd Reading, Surplus Property Town Code Revision – Town Attorney
 - g. 2nd Reading, IDA/EDA Name Change – Town Attorney
 - h. Discussion on Revenue Stream for Bulk & Limb Pick-Up – Town Council
- VI. Staff Reports / Updates
 - a. Discussion of the Town’s Interest in Potentially Closing the Northeast End of S. Center Street – Town Council

- b. Update on Paving of Town Streets, Jason Shepherd, Streets Department
- c. Report on 2023 Mowing Operations and Next Steps – Ronnie Campbell, Finance Director and Jason Shepherd, Streets Department
- d. Update on Oriole Street Bridge Replacement – Ronnie Campbell, Finance Director
- e. Monthly Finance Report – Ronnie Campbell, Finance Director

VII. Scheduled Public Comments (5 Minute Max)

VIII. Unscheduled Public Comments (3 Minute Max)

IX. Attorney Report

X. Town Manager Report

XI. Council Members Report

- a. Laura Mollo
- b. Jan White
- c. Jordan Bales
- d. Rick Wood
- e. Gary Jackson
- f. Doug Ratliff

XII. Mayor's Comments

XIII. Executive Closed Session

- a. Acquisition of Property pursuant to Code Section 2.2-3711 A (3) – Iron Street Property, Fletcher Bright Properties, and Buchanan Street Property.

XIV. Adjourn Meeting

Next Regular Meeting is December 12, 2023.

TOWN OF RICHLANDS
REGULAR MONTHLY MEETING

The Richlands Town Council held a "Regular Monthly Meeting" on Tuesday, October 10, 2023, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Interim Town Manager: Clarence Monday
Office Manager: Susan Whitt
Town Clerk: Amanda Beheler
Finance Manager: Ronnie Campbell
Council Members: Doug Ratliff, Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.
Town Attorney: Michael Thomas
HR Director: Kim Fields

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Phillip Cook.

IN RE: Additions, Deletions, or Corrections to the Agenda

Mayor Cury asked if there was anyone present that would like to speak that is not on the agenda.

Barbara Cook and Anne Marie Burks were added to Unscheduled Public Comments.

Mayor Cury declared a five (5) minute recess.

Upon a motion by Gary Jackson seconded by Rick Wood and the roll call vote of all members present, with Jordan Bales, Jan White, Laura Mollo, and Mayor Cury voting no, the Council failed 3-4 to approve the agenda as amended.

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the agenda as presented.

IN RE: Authorization to Pay Bills (September)

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve paying the bills for September.

IN RE: Minutes

Mr. Thomas requested the Clerk to change the wording from Resolution to Ordinance.

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all member present, the Council voted to approve the following Minutes: Regular Meeting

September 12, 2023, Special Called Meeting September 26, 2023, and Work Session October 2, 2023, as amended.

Mayor Cury declared a five (5) minute recess.

IN RE: Gold Award Presentation

The Virginia Office of Drinking Water presented the Town's Water System with the 2022 Excellence in Water Works Operations Gold Award.

Mayor Cury read the letter to the Council and stated that this special recognition indicated that the Town's water treatment plant met the Virginia Optimization Program goals for clarification, filtration, and backwash during 2022.

The Water Treatment Plant Chief Operator Eric Johnson was presented with the certificate and pictures were taken.

Mayor Cury and the Council each thanked all of the workers for their hard work and dedication.

IN RE: Downtown Revitalization

Debbie Milton from the Cumberland Plateau PDC and Blair Buegler from the Virginia Main Street Program spoke on the upcoming potential Grant for Downtown during a presentation about the Virginia Main Street Program.

Upon a motion by Laura Mollo seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to approve adopting a Resolution to move forward with the Virginia Main Street Program.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to approve appointing Debbie Milton as the project manager.

IN RE: Library Renovation

Regina Roberts from the Tazewell County Library Foundation Board gave the Council a brief update on the library renovation and advised that Phase 1 of the renovation is nearing completion.

Mrs. Roberts advised that Mr. Hubert, the architect, recommended Phase Two be done in two parts. Part 1 would be to build the elevator shaft and install the elevator. The new elevator shaft would take part of an office space that would need to be rebuilt in a different location. Part 2 would be the children's area upstairs.

Mrs. Roberts also advised bids for Phase Two would be going out soon.

IN RE: Teen Venture

Carol Lawrence and Blake Ray requested to stretch out the remaining funds from the already allocated three-thousand dollars that the Town previously approved. These funds would allow Teen Venture to pay their electric bill through the end of the year.

Laura Mollo asked that the Council abide by the lease with Teen Venture.

Doug Ratliff advised the Town already allocated the three-thousand dollars.

Upon a motion by Jordan Bales seconded by Doug Ratliff and the roll call vote of all members present, with Laura Mollo voting no, the Council voted 5-1 to approve using the remaining funds to pay the electric bill for Teen Venture while funds last.

IN RE: Water/Sewer Rate Increase Public Hearing

Upon a motion by Laura Mollo seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to approved to set a Public Hearing on November 14, 2023, at 5:30pm.

IN RE: Pavement Line Painting and Reflector Replacement

Mr. Monday advised the Town had to re-bid portions of the original bid for line painting and reflector replacement. No firm submitted a bid at that time, necessitating another bid solicitation that is now underway. The bid period closes on Thursday October 19, 2023, at 1:00pm.

Mr. Monday advised that the Council does not meet again until November and the paving will start before that time, so he recommended that Council make a motion to approve the low bid submitted on October 19, 2023, provided the bid is responsive and from a responsible bidder, and not to exceed the total program budget already approved by the Council for this years paving project.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to approve the low bid submitted on October 19, 2023, provided the bid is responsive and from a responsible bidder, and not to exceed the total program budget already approved by the Council.

Mayor Cury declared a ten-minute recess.

IN RE: Hazardous Duty Benefits

HR Director, Kim Fields, spoke to the Council about Hazardous Duty Benefits for EMS Staff.

The Council had previously requested the Town to inquire as to the steps and cost of this added benefit for the EMS staff.

Mrs. Fields advised an actuarial study would need to be done. The cost of the actuarial study will be three thousand dollars and will be billed directly to the employer upon completion of the study. Each additional scenario, such as adding the 1.85% multiplier will be an additional one thousand dollars. Therefore, the cost of actuarial study to determine the employer rate for both the 1.7% retirement multiplier and the 1.8% retirement multiplier will be four thousand dollars. The cost to each individual member is not affected if enhanced benefits are made available. However, the cost to the employer will increase. The amount of such an increase is included in a revised employer contribution rate applicable to the total compensation of all covered employees, not just to those eligible for the enhanced benefits and will be determined by the actuarial study.

Upon a motion by Laura Mollo seconded by Doug Ratliff and the unanimous roll call vote of all members present, the Council voted to proceed with the actuarial study and bring the cost back to the Council for further consideration.

Gary Jackson asked if this would be for so many employees. Mrs. Fields advised it is for full-time EMS workers only.

Rick Wood inquired about the Firefighters receiving these benefits also. Mr. Monday advised there are currently no full-time firefighters for the Town and the Code of Virginia states only full-time employees are eligible.

Doug Ratliff stated he would like the Council to start paying the debt owed to VRS.

Laura Mollo requested that Mrs. Fields get the exact amount owed and e-mail it to her and the Council.

IN RE: Outside Agency Funding Request Policy

Mr. Monday stated the Council had recommended staff to create a revised policy setting guidelines and boundaries for outside agency funding requests.

A new policy for Outside Agency Funding Requests was presented to the Council.

The proposed policy would set clear guidelines and boundaries for all funding requests to be submitted only during the open request time period each year.

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to approve the new Outside Agency Funding Request Policy.

Jordan Bales requested the Town to advertise this.

IN RE: Special Event Request for Veterans

The Town received a Special Event Request for the Annual Veterans Day Event to be held on November 11, 2023, at the Police Department. Chief Holt gave his support and approval for the event as requested as the event does not interfere with the operations and security of the Police Department.

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to approve the event request for the Annual Veterans Day Event.

IN RE: Public Auction of Surplus Property

Mr. Campbell advised the Council five fleet police cars have been sold, paid for, and waiting for the buyer to take possession.

Mr. Campbell stated the next step will be auctioning non-vehicle smaller items such as laptops, docking stations, and various police car equipment. The third step will be to auction and sell broken or inoperable equipment and vehicles on GovDeals.com.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to declare these items as surplus property and authorize the sale to the highest bidder.

Upon a motion by Rick Wood seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to approve pricing option B2 for items auctioned on GovDeals.com

IN RE: Monthly Financial Report

Mr. Campbell gave a brief overview of the highlights of the Monthly Financial Report that was given to the Council.

- Report shows the first two months into the new budget year.
- The report runs one month behind.
- Advised the ten percent electric rate reduction would not show until the September report.
- Advised that if he sees an account getting out of sync, he will note it in the Monthly Financial Report for the Council to further discuss.

IN RE: Scheduled Public Comments

Mayor Cury advised there is no Scheduled Public Comments.

IN RE: Unscheduled Public Comments

Barbara Cook, 264 Plantation Drive-

- Thanked the Council for their work for the Town and for helping Teen Venture.

- Thankful for the Town providing good water.
- Requested the YouTube Stream be fixed following issues at the previous meeting.
- Stated it was important for the Council to work together in unity and focus on the vision for Richlands.

Mayor Cury advised Mr. Monday would address the YouTube issues during his Town Manager's Report.

Ann Marie Burks, 505 Kents Ridge Road-

- Stated her and her son recently moved to Richlands from Richmond, VA.
- Spoke about the importance of Teen Venture for the youth in this area.

Mayor Cury thanked Mrs. Burks for volunteering in the Town.

IN RE: Town Surplus Property Code Revision

The Town Council directed Mr. Thomas to bring back an Amendment to the Town Code for Surplus Property at the previous meeting.

Mr. Thomas presented the Council with a proposed revision that would allow the Town Manager authority to declare items surplus, to sell said items in a timelier manner and to bring the Town Code in line with modern practices.

Mr. Thomas read the revised amendment to the Town Code for Surplus Property NO.:O-2023-10-01 to the Council to be considered as a First Reading. The second reading will be at the next meeting.

IN RE: IDA Name Change

Mr. Thomas read the Amendment to Existing Ordinance NO. O-2023-10-02 for the IDA name change to be considered as a First Reading.

IN RE: Britt's Park MOU

Mr. Thomas advised he made all changes to the MOU that was submitted by the Council.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to allow the Mayor, Town Attorney, and Town Manager to execute the MOU between the Town and "God's Rock Stars".

IN RE: Town Manager's Report

Mr. Monday apologized for stepping out to take a phone call at the beginning of the meeting, he advised one of the Towns Fire Trucks had been in an accident on Kents Ridge Road.

- Advised there was a gate on South Center Street behind Food Lion that a resident had concerns with and wanted it closed. Mr. Monday stated he is working on a solution for this.
- Advised the Grapple Truck has been received and currently getting licensed and insured.
- Advised the Director of Parks and Recreation, Jessica Reynolds was stepping down to a part-time position.
- Anthony Cox is the new Director of Parks and Recreation.
- Stated all software and firmware has been updated to resolve recent issues with live-streaming Town meetings.

IN RE: Council Member Reports

Laura Mollo-

- Apologized for her phone usage during the meeting- was due to the Fire Truck Accident.
- Inquired about heaters that were previously received on a grant. Would like to have heating stations during the Christmas Parade.
- Advised she spoke to a business owner about moving their business to Richlands and was told they would not, due to Facebook posts and rumors. Did not want their business associated with that.
- Spoke about the New Town Manager's salary compared to other surrounding Towns.
- Thanked Jan White and the Events Committee for their hard work on the Christmas Parade and apologized for her absence at the last two meetings.
- Advised the CNX Groundbreaking was a huge success.
- Stated the Town recently received a Zodiac Rescue Boat on a fifteen-thousand-dollar grant.
- Thanked Mr. Monday for his time as the Interim Town Manager.

Jan White-

- Thanked Mr. Monday for everything he done for the Town.
- Inquired about the status of the electrical pole at Hill Street. Mr. Monday advised he would find out the answer to that question.
- Advised the Christmas Parade will be December 1, 2023, at 6:00pm.
- Also advised there would be no charge for entering a float into the parade this year.

Jordan Bales-

- Thanked Mr. Monday for his time as Interim Town Manager also.
- Advised the Fall Festival and the Trunk or Treat will be held at the Police Department on October 28, 2023.
- Stated he has received three complaints about people speeding on Crestwood Drive.
- Advised he has been talking to several members of the business community and has proposed developing a business community that partners with the Town.
- Asked the Council if they could work with the business owners and possibly do something for Black Friday. Jan White advised she was already working on this and planning a Small Business Saturday.

- Asked for Councils consensus for the REC Commission to work with the Town Attorney on negotiating MOUs for the fields this upcoming season and to charge at Williams Park.

The council gave consensus for this.

Rick Wood-

- Advised he thought it would be great to have a Small Business Alliance in Town.
- Stated he had received complaints of potholes in a few alleys.
- Inquired about the paving and if it would be done by the end of the year. Mr. Monday advised he would check on this.
- Asked how many more times the Town would be mowing this year. Mr. Monday advised it would be weather dependent.
- Stated he appreciated and thanked Mr. Monday.

Gary Jackson-

- Stated the Anne of Green Gables event was a success,
- Thanked Mr. Monday for his time as Interim Town Manager.

Doug Ratliff-

- Stated the Town moved a million dollars from ARPA funds to VDOT for paving.
- Advised the Town has Reserves to do the paving. S
- Suggested moving those funds back to ARPA and moving it to the Government bank in Richmond to grow interest until the Town needed it.

Mr. Monday stated he has spoken to Mr. Ratliff about this and understands the concept of what Mr. Ratliff was saying. Mr. Monday also stated he is currently working with the Town's Finance Manager on this and other investment options.

Laura Mollo questioned the Town getting penalized for this.

Mayor Cury advised this topic needs more research done.

- Stated the County promised to reimburse the Town 100% per load of trash. Inquired if the Town has checked on that.

Laura Mollo advised she has the e-mail confirming the County would reimburse 100% of this.

Upon a motion by Doug Ratliff with no second, the motion to approve moving the million dollars back into the ARPA funds failed.

IN RE: Mayor Comments

- Spoke briefly to the Council about welcoming CNX and expressed his excitement for them to be in Town.
- Advised Halloween would be observed on October 31, 2023.

- Also advised the Veterans Day Program would be held at the Police Department on November 2, 2023.
- Thanked Mr. Monday for his time as Interim Town Manager.

IN RE: Executive Session

Mayor Cury advised the Council would be going into Executive session pursuant to:

- a. VA Code Section: 2.2-3711 (A)(1) Personnel- to discuss specific salaries of public employees, specifically Town employees A, B, C, and D.
- b. VA Code Section: 2.2-3711 (A)(3) Acquisition of Property- Iron Street Property, Fletcher Bright Properties, and Buchanan Street Properties.

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council voted to go into Executive Session.

Upon a motion by Laura Mollo seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the Council certified that only VA Code Section 2.2-3711 (A)(1) and VA Code Section 2.2-3711 (A)(3) during the Executive Session.

Upon a motion by Rick Wood seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to authorize the incoming Town Manager to complete a Pay and Classification Study for all Town employees so that the report is completed for discussion and consideration in the upcoming budget cycle.

IN RE: Adjournment

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, the meeting was adjourned.

Rodney D. Cury, Mayor

Amanda Beheler, Town Clerk

Town of Richlands, VA

Town Council Meeting

Staff Summary

Non-Action Item

Agenda Title:	Recognition of Noah Spencer, The Voice		
Staff Contact(s):			
Agenda Date:	November 14, 2023	Item Number:	
Attachment(s):		N/A	
Reviewed By:	Clarence Monday		

SUMMARY:

Richlands native Noah Spencer recently performed on NBC's *The Voice* which features performers from various communities. Mayor Cury requested that the Council recognize Mr. Spencer for his successes and wish him the best in future performances. Mr. Spencer will be in attendance in person.

FINANCIAL IMPACT AND FUNDING SOURCE:

N/A. No financial impact for the Town.

RECOMMENDATION:

Recognize Mr. Spencer as the Council deems appropriate.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Non-Action Item

Agenda Title:	Recognition of Incoming Town Manager. Jason May		
Staff Contact(s):			
Agenda Date:	November 14, 2023	Item Number:	V. b.
Attachment(s):	N/A		
Reviewed By:	Clarence Monday		

SUMMARY:

The Town Council hired Jason May as the Town Manager who started work on November 6, 2023. Mr. May was welcomed on his first day with a drop-in meet & greet event at the Town Hall.

FINANCIAL IMPACT AND FUNDING SOURCE:

N/A.

RECOMMENDATION:

Recognize and welcome Town Manager May as the Council deems appropriate.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Presentation of the FY 2022 Town Audit		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	November 14, 2023	Item Number:	V. c.
Attachment(s):	1.	Financial Report FY 2022	
Reviewed By:	Susan Whitt		

SUMMARY:

Bob Brandenburg, CPA of Bostic, Tucker & Company, P.C. will present the highlights from the FY 2022 audited financial statements, including opinion on audit and compliance.

FINANCIAL IMPACT AND FUNDING SOURCE:

There were not any adjustments other than the standard year end entries for FY 2022.

RECOMMENDATION:

Given the timing of these results and earlier discussions, The Staff recommends focusing on the completion of the FY 2023 Town audit, its financial report and recommendations, if any.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Non-Action Item

Agenda Title:	Consider Resolution for the Town to Join the VA Main Street Program		
Staff Contact(s):			
Agenda Date:	November 14, 2023	Item Number:	V. d.
Attachment(s):		Resolution	
Reviewed By:	Mike Thomas, Attorney		

SUMMARY:

The Virginia Main Street Program provides local service and access to grant funding.

FINANCIAL IMPACT AND FUNDING SOURCE:

By joining the Virginia Main Street Program, the Town could potentially be considered for future revitalization grants and other grants that may only be available to members of this program.

RECOMMENDATION:

Staff recommends Council's consideration of Resolution for the Town to join the Virginia Main Street Program.

RESOLUTION
R-2023-11-01

WHEREAS, the Virginia Department of Housing and Community Development administers the Virginia Main Street Program which has three levels of participation known as Community Revitalization Programs Three Tiers; and

WHEREAS, the Town of Richlands, Virginia, desires to apply for Tier One: Exploring Main Street; and,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Richlands, Virginia, authorizes and endorses the Town's application for participation in the Virginia Department of Housing and Community Development's Virginia Main Streets Program as part of the Exploring Main Street tier.

Dated this 14th day of November 2023.

The Town of Richlands Town Council

Rodney D. Cury, *Mayor*

Attest:

Amanda Beheler, *Town Clerk*

Ayes:	
Nays:	
Absent:	

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Discussion of Comments from the Public Hearing and Consideration of Action regarding potential Water and Sewer rate increases within the current Town Code of Ordinances Section 50.12, Water and Sewer Rates		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	November 14, 2023	Item Number:	V. e.
Attachment(s):		Water & Sewer Rates 50.12	
Reviewed By:	Susan Whitt		

SUMMARY:

At a Special Meeting on October 2, 2023, the Council heard a presentation about the age and condition of the plant, equipment, and infrastructure of the Water Treatment and Wastewater Treatment Plants. Staff were present to provide financial information and to summarize a rate analysis, and the Council asked questions in order to prioritize next steps. The matter was placed on the October regular meeting agenda, and at that time, the Council voted to set a Public Hearing for the November meeting to gather mandated public comment. Water and Sewer rates must be sufficient to attain adequate annual revenue to pay for operating & maintenance (O&M) costs and debt service for such needed upgrades.

Following the Public Hearing, if the Council desires to move forward with authorizing facility upgrades at both facilities, the first step of many is to set Water & Sewer rates effective for the billing that starts on January 1, 2024.

FINANCIAL IMPACT AND FUNDING SOURCE:

Water and Sewer rates will generate sufficient revenues to pay for system upgrades and must be evaluated and/or adjusted annually.

RECOMMENDATION:

Approve the Water and Sewer Rates as summarized in the proposed amendment to Town Code 50.12, for the billing effective January 1, 2024.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Non-Action or Action Item

Agenda Title:	Update on Paving of Town Streets		
Staff Contact(s):	Jason Sheppard		
Agenda Date:	November 14, 2023	Item Number:	VI. b.
Attachment(s):	None		
Reviewed By:	Clarence Monday		

SUMMARY:

Bids have been received and awarded for paving, milling, and line painting. The paver tentatively had the Town scheduled to begin paving in late September to early October. Following an unexpected event at the asphalt plant, the Town was notified that a delay would be expected. Most recently, the Town was informed that the pavers may be coming in early November unless the asphalt plant closes for the season. Staff will update the Council with the latest information.

FINANCIAL IMPACT AND FUNDING SOURCE:

Funds have already been appropriated for this work.

RECOMMENDATION:

Per the discretion of Council.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Mowing Operations		
Staff Contact(s):	Ronnie Campbell, Jason Shepherd		
Agenda Date:	November 14, 2023	Item Number:	VI. c.
Attachment(s):			
Reviewed By:	Susan Whitt		

SUMMARY:

The Staff has been working to catch up the mowing for the 2023 season. The town crews have been focusing on the important areas of Part A and utilizing Elite Town Care for Part B with available funds, current equipment and resources. The staff would like to have a successful and efficient 2024 season and will propose changes during the budget process.

FINANCIAL IMPACT AND FUNDING SOURCE:

The funding source is the Street, Bridges and Sidewalk Maintenance expense account. The amount available as of September 30, 2023 is \$68,605.71.

RECOMMENDATION:

The Staff recommends working with The Town Council to develop the FY 2025 budget that considers the FY 2024 needs, including renewals and bidding of the services.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Oriole Street Bridge Update		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	November 14, 2023	Item Number:	VI. d.
Attachment(s):			
Reviewed By:	Susan Whitt		

SUMMARY:

A depressed area was discovered on July 12, 2023 at The Oriole Street bridge. It was more noticeable the next day. It has suffered structural damage and will need to be replaced. Emergency procurement procedures were implemented and steel plates and traffic safety signs were placed on July 13, 2023. It was taken out of service soon thereafter. A RFP for engineering, design and construction services has been issued with sealed proposals due by 1:00 PM on November 10, 2023. A score sheet will be developed for each RFP received and an overall evaluation performed.

FINANCIAL IMPACT AND FUNDING SOURCE:

The steel plates were purchased at a cost of \$7,400 and the signs are a monthly rental of \$3,200. Emergency procedures have been lifted at this time and normal procurement practices apply. The financial impact will be estimated with the evaluation of the RFP and requested services. The funding source is the 2024 VDOT funds.

RECOMMENDATION:

Staff will provide estimates for approval to The Town Council once more information is available.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Monthly Financial Reports		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	November 14, 2023	Item Number:	VI. e.
Attachment(s):	1.	Income Statement Summary	
	2.	Income Statement Detail	
	3.	Reserve Analysis	
Reviewed By:	Clarence Monday and Susan Whitt		

SUMMARY:

The attachments include the financial results for September 2023. The reports include summary and detailed income statements and actual and projected cash balances. The detailed income statements include line item expenditures and revenues compared to budget for current and year to date. The projected unreserved cash balances are based on the financial policies adopted in October 2019.

FINANCIAL IMPACT AND FUNDING SOURCE:

This data and monthly review will assist in timely monitoring of budget versus actual expenditures and revenues and required reserves. The monthly net income provides an excellent picture of future cash settlement through receipts and payments.

RECOMMENDATION:

Given the importance of balancing rate stability and maintaining reliable services, Staff recommends The Town Council work closely with Finance on the review of monthly financial results. Please let us know whether you have additional reporting needs and would like to schedule time to review in more detail.

Town of Richlands
Income Statement Summary: 2023 - 2024
For the Period Ending 9/30/2023

Fund	Current Month Net Income (Loss)	Year To Date Net Income (Loss)	Drivers	Variance Permanent or Timing
General	(\$185,568)	(\$337,774)	YTD net loss primarily results from real estate tax, other taxes and fees, other revenues and grants and capital purchase.	Revenue - Timing/Capital - Permanent
Water	19,336	24,410		
Sewer	(493)	34,684		
Water/Sewer Line Maintenance	(34,084)	(88,432)		
Electric	(89,362)	(22,792)		
Total All Funds	(\$290,171)	(\$389,904)		



Town of Richlands
Income Statement: 2023 - 2024
For the Period Ending 9/30/2023

General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	Department 3700	REVENUE			
	10-3700-410000	REAL ESTATE TAXES	\$535,000.00	\$0.00	\$0.00
	10-3700-410050	R E TAX BUDGET	\$20,000.00	\$4,724.02	\$13,716.87
	10-3700-410100	R.E. TAXES PRO RATA	\$1,000.00	\$326.83	\$969.05
	10-3700-410200	DELINQUENT TAXES	\$20,000.00	\$639.05	\$3,545.31
	10-3700-410300	PENALTIES ON TAXES	\$2,000.00	\$31.91	\$167.67
	10-3700-410350	INTEREST ON TAXES	\$5,000.00	\$43.99	\$268.89
	10-3700-410400	PUBLIC SERVICE TAXES	\$46,000.00	\$0.00	\$158.00
	10-3700-410500	R E TAX OVERPAYMENTS	\$0.00	\$0.00	\$373.87
	Total Dept.3700		\$629,000.00	\$5,765.80	\$19,199.66



Town of Richlands
Income Statement: 2023 - 2024
For the Period Ending 9/30/2023

General Fund
 Revenues

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Department 3701	REVENUE			
10-3701-411000	BANK STOCK TAXES	\$173,000.00	\$0.00	\$0.00
10-3701-411100	RESTAURANT FOOD TAX	\$906,500.00	\$66,817.43	\$265,956.63
10-3701-411200	BUSINESS LICENSES	\$500,000.00	\$160.00	\$1,574.80
10-3701-411300	MOTOR VEHICLE LICENSES	\$30,000.00	\$200.00	\$929.64
10-3701-411400	MOBILE HOME LICENSE	\$8,000.00	\$79.56	\$299.54
10-3701-411450	PERSONAL PROPERTY TAX	\$155,000.00	\$0.00	\$44.48
10-3701-411500	CIGARETTE TAX	\$200,000.00	\$15,000.00	\$52,500.00
10-3701-411550	DELINQUENT PER PROPERTY TAXES	\$1,000.00	\$308.24	\$1,509.12
10-3701-411650	PENALTIES ON PER PROPERTY TAXES	\$0.00	\$14.82	\$81.24
10-3701-411750	INTEREST ON PERSONAL PROPERTY TAXES	\$0.00	\$14.11	\$65.13
10-3701-412000	ZONING PERMITS	\$1,000.00	\$125.00	\$426.00
10-3701-413000	COURT FINES & FOREFEITURE	\$30,000.00	\$3,185.58	\$10,612.02
10-3701-413050	E-CITATION COLLECTIONS	\$500.00	\$242.61	\$775.18
10-3701-413100	PARKING VIOLATIONS	\$600.00	\$0.00	\$0.00
10-3701-413300	INTEREST INCOME	\$5,000.00	\$264.19	\$1,891.68
10-3701-413400	CONTRACT WORK-STREET	\$2,000.00	\$967.82	\$2,704.87
10-3701-413900	SALE OF SALVAGE & SURPLUS	\$20,000.00	\$0.00	\$0.00
10-3701-414100	FIRE/RESCUE CONTRACTS	\$270,000.00	\$0.00	\$75,000.00
10-3701-414125	RESCUE SQUAD BILLING REVENUE	\$700,000.00	\$13,148.40	\$251,574.56
10-3701-414130	RESCUE BAD DEBT COLLECTIONS	\$6,000.00	\$20.00	\$60.00
10-3701-414150	SWIMMING POOL FEES	\$12,000.00	\$204.00	\$8,038.54
10-3701-414200	CONCESSION COLL	\$15,000.00	\$403.98	\$3,953.02
10-3701-414250	BASKETBALL FEES	\$7,500.00	\$124.00	\$476.00
10-3701-414350	OUTDOOR TENNIS FEES	\$100.00	\$0.00	\$96.00
10-3701-414400	MEMBERSHIP FEES	\$250.00	\$0.00	\$60.00
10-3701-414425	WEIGHT ROOM FEES	\$1,000.00	\$132.00	\$538.00
10-3701-414450	ROOM RENTAL UPSTAIRS	\$2,000.00	\$200.00	\$500.00
10-3701-414475	SHELTER RENTAL FEES	\$500.00	\$105.00	\$175.00
10-3701-414500	MISC RECREATION REVENUE	\$1,000.00	\$66.00	\$498.00
10-3701-414525	REC TOURNAMENTS/EVENTS	\$0.00	\$0.00	\$273.00
10-3701-414550	VOLLEYBALL FEES	\$8,000.00	\$0.00	\$0.00
10-3701-420150	GARBAGE COLLECTIONS	\$580,000.00	\$42,881.91	\$128,283.50
10-3701-420200	PENALTIES	\$6,000.00	\$960.65	\$2,584.39
10-3701-420420	STATE-LOCAL TAX	\$16,000.00	\$1,302.11	\$4,029.44
10-3701-420550	CONSUMER/CONSUMPTION UTILITY TAX	\$270,000.00	\$18,574.63	\$55,870.81
10-3701-420900	CONVENIENCE FEE	\$5,000.00	\$105.00	\$357.00
10-3701-430000	MISCELLANEOUS REVENUE	\$10,000.00	\$39.90	\$377.68
10-3701-430300	RETURN CHECK FEES	\$500.00	\$90.00	\$300.00
10-3701-430400	DNTN & COMM DEVELOP REVENUE	\$0.00	\$150.00	\$475.00



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General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	10-3701-430600	COMM & CIVIC PROG REVENUE	\$0.00	\$0.00	\$45.00
	10-3701-430900	DONATIONS & MISC-FIRE	\$3,000.00	\$140.00	\$350.00
	10-3701-430950	GIFTS & DONATIONS-REC	\$5,000.00	\$0.00	\$0.00
	10-3701-431000	GIFTS & DONATIONS-POLICE	\$10,000.00	\$250.00	\$2,025.00
	10-3701-431050	DONATIONS & MISC-RESCUE	\$1,500.00	\$0.00	\$100.00
	10-3701-431100	MISCELLANEOUS REVENUE-POLICE	\$4,000.00	\$32,553.79	\$32,627.79
	10-3701-431200	RESTITUTION	\$0.00	\$0.00	\$309.19
	Total Dept.3701		\$3,966,950.00	\$218,830.63	\$908,346.25



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	Department 3702	REVENUE			
	10-3702-433100	SALES TAX PROCEEDS	\$572,250.00	\$43,547.46	\$128,808.06
	10-3702-433200	MOBILE VEHICLE CARRIER TAX	\$4,500.00	\$246.46	\$1,133.11
	10-3702-433300	COMM OF VA LAW ENFORCEMENT	\$2,000.00	\$0.00	\$225.00
	10-3702-434000	STREET & HWGY MAINT.	\$150,000.00	\$0.00	\$0.00
	10-3702-434100	LITTER CONTROL	\$1,354,716.00	\$316,186.22	\$316,186.22
	10-3702-434200	POLICE GRANTS-OTHER	\$3,000.00	\$0.00	\$0.00
	10-3702-435200	DRUG ENFORCEMENT & PROSEC	\$34,500.00	\$3,382.12	\$14,911.74
	10-3702-435400	HIDTA FED GRANT	\$76,087.00	\$0.00	\$0.00
	10-3702-435425	RESTITUTION-NTF BUY MONEY	\$19,000.00	\$1,860.52	\$1,860.52
	10-3702-435450	EMS GRANTS	\$0.00	\$431.73	\$4,340.41
	10-3702-435500	FIRE GRANTS	\$0.00	\$0.00	\$10,000.00
	10-3702-460000	OTHER STATE/FED REVENUE	\$22,500.00	\$23,687.00	\$23,687.00
			\$14,500.00	\$0.00	\$10,456.73
	Total Dept. 3702		\$2,253,053.00	\$389,341.51	\$511,608.79



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General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	Department 3703	REVENUE			
	10-3703-470000	TRANSFER IN FROM UT-ADM COST	\$630,500.00	\$38,822.00	\$100,121.00
	10-3703-471000	TRANSFER IN FROM UT-IT COST	\$15,000.00	\$2,666.52	\$11,038.28
	Total Dept:3703	REVENUE	\$545,500.00	\$41,508.52	\$111,159.28



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	Department 3704	3704			
	10-3704-480000	FUND BALANCE ALLOCATION	\$1,160,000.00	\$0.00	\$0.00
	Total Dept:3704	3704	\$1,160,000.00	\$0.00	\$0.00
	Total Fund	General Fund	\$8,554,503.00	\$655,446.46	\$1,550,313.98



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Department 4010	COUNCIL			
10-4010-500000	SALARIES AND WAGES	\$10,500.00	\$875.00	\$2,875.00
10-4010-500100	TOWN ATTORNEY	\$65,000.00	\$3,624.78	\$14,409.23
10-4010-500150	CLERK SALARY	\$9,000.00	\$1,000.00	\$3,000.00
10-4010-501000	INS SOCIAL SECURITY	\$1,720.00	\$0.00	\$305.96
10-4010-501250	INS WORKMENS COMPENSATION	\$25.00	\$3.32	\$3.32
10-4010-519000	MISCELLANEOUS	\$2,000.00	\$352.34	\$1,035.16
10-4010-525000	SPECIAL STUDIES	\$174,500.00	\$80,000.00	\$80,000.00
10-4010-525150	TOWN EVENTS	\$5,000.00	\$34.19	\$26,724.07
Total Dept. 4010	COUNCIL	\$267,745.00	\$85,889.63	\$128,352.74



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4040	FINANCE OFFICE			
	10-4040-500000	SALARIES AND WAGES	\$346,500.00	\$44,019.49	\$102,845.03
	10-4040-500050	TOWN MANAGER SALARY	\$120,000.00	\$0.00	\$1,368.00
	10-4040-501000	INS SOCIAL SECURITY	\$35,160.00	\$1,983.35	\$6,220.97
	10-4040-501100	INS HEALTH	\$146,136.00	\$9,243.00	\$23,125.00
	10-4040-501150	INS-LIFE	\$2,700.00	\$108.14	\$385.58
	10-4040-501200	INS-RETIREMENT PLAN	\$143,080.00	\$1,772.74	\$13,462.40
	10-4040-501225	VRS-VLDP	\$3,400.00	\$152.65	\$408.37
	10-4040-501250	INS WORKMENS COMPENSATION	\$600.00	\$56.90	\$56.90
	10-4040-501300	INS GEN LIABILITY/BLDG	\$8,835.00	\$3,242.41	\$3,242.41
	10-4040-501350	INS AUTO	\$300.00	\$74.00	\$74.00
	10-4040-510000	CASH OVER & SHORT	\$50.00	\$0.00	(\$50.00)
	10-4040-510050	CONTRACT CONSULTANT	\$0.00	\$1,982.81	\$13,869.61
	10-4040-510100	AUDITING & LEGAL	\$10,834.00	\$2,500.00	\$5,000.00
	10-4040-510125	CIGARETTE STAMPS	\$5,600.00	\$0.00	\$0.00
	10-4040-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$0.00
	10-4040-510200	TAX FORMS	\$3,000.00	\$0.00	\$0.00
	10-4040-510250	DUES & MEMBERSHIP	\$9,000.00	\$45.00	\$4,279.00
	10-4040-510300	ADVERTISING	\$2,500.00	(\$100.00)	\$2,934.01
	10-4040-510350	OFFICE SUPPLIES	\$5,000.00	\$259.15	\$529.29
	10-4040-510400	POSTAGE	\$6,500.00	\$115.62	\$489.17
	10-4040-510425	CARD PROCESSING CHGS/ACH FEES/BANK ANALYSIS	\$16,000.00	\$1,959.27	\$4,975.51
	10-4040-510450	TELEPHONE/INTERNET/COMM	\$6,000.00	\$321.38	\$706.94
	10-4040-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00
	10-4040-510550	TRAINING EXPENSE	\$1,000.00	\$103.10	\$408.14
	10-4040-510600	EQUIPMENT MAINTENANCE	\$6,000.00	\$194.97	\$584.91
	10-4040-510625	IT SERVICE/EQ	\$0.00	\$600.00	\$600.00
	10-4040-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$0.00	\$0.00
	10-4040-510750	VEHICLE MAINT-OUTSIDE	\$500.00	\$0.00	\$0.00
	10-4040-510800	MOTOR FUEL & LUBRICATION	\$1,000.00	\$0.00	\$0.00
	10-4040-510900	EQUIPMENT	\$2,500.00	\$0.00	\$0.00
	10-4040-511000	BUILDING REPAIRS/ADDITION	\$6,000.00	\$88.00	\$323.82
	10-4040-511050	GROUPS & FACILITIES	\$2,000.00	\$0.00	\$934.80
	10-4040-511100	SUPPLIES & MATERIALS	\$4,000.00	\$169.46	\$1,534.43
	10-4040-511150	CLEANING SUPPLIES	\$6,000.00	\$0.00	\$1,089.20
	10-4040-511200	ELECTRICITY	\$15,500.00	\$1,265.57	\$3,617.04
	10-4040-511250	WATER	\$900.00	\$32.28	\$94.54
	10-4040-511300	SEWER	\$700.00	\$36.32	\$106.12
	10-4040-511350	GARBAGE	\$550.00	\$31.91	\$95.73
	10-4040-519000	MISCELLANEOUS	\$6,000.00	\$185.25	\$541.25



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10-4040-525100	BUS TRANSIT	\$7,200.00	\$600.00	\$1,800.00
Total Dept. 4040	FINANCE OFFICE	\$936,045.00	\$71,042.77	\$195,651.17



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	Department 4050	NON-DEPARTMENTAL			
	10-4050-500250	EMPLOYEE APPRECIATION	\$3,000.00	\$0.00	\$0.00
	10-4050-501100	INS HEALTH	\$0.00	\$0.00	\$627.00
	10-4050-501150	INS-LIFE	\$1,000.00	\$95.75	\$287.25
	10-4050-501250	INS WORKMENS COMPENSATION	\$0.00	(\$1,329.47)	\$51,297.53
	Total Dept.4050	NON-DEPARTMENTAL	\$4,000.00	(\$1,233.72)	\$52,211.78



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	Department 4060	IT DEPARTMENT			
	10-4060-500000	SALARIES AND WAGES	\$15,000.00	\$1,800.42	\$4,500.47
	10-4060-501000	INS SOCIAL SECURITY	\$1,150.00	\$137.73	\$344.29
	10-4060-501250	INS WORKMENS COMPENSATION	\$25.00	\$2.55	\$2.55
	10-4060-510625	IT SERVICE/MAINTENANCE	\$70,000.00	\$2,099.76	\$16,380.71
	10-4060-510825	RETIREMENT OF DEBT	\$80,827.00	\$0.00	\$0.00
	10-4060-519000	MISCELLANEOUS	\$500.00	\$0.00	\$0.00
	10-4060-550300	CONTRACT LABOR	\$18,000.00	\$3,350.00	\$6,700.00
	10-4060-580800	INTEREST EXPENSE	\$0.00	\$0.00	\$2,429.70
	Total Dept.4060	IT DEPARTMENT	\$185,502.00	\$7,390.46	\$30,357.72



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	Department 4070	COMMUNITY DEVELOPMENT			
	10-4070-500000	SALARIES AND WAGES	\$38,000.00	\$0.00	\$0.00
	10-4070-501000	INS SOCIAL SECURITY	\$2,750.00	\$0.00	\$0.00
	10-4070-501100	INS HEALTH	\$20,000.00	\$0.00	\$0.00
	10-4070-501150	INS LIFE	\$200.00	\$0.00	\$0.00
	10-4070-501200	INS.-RETIREMENT PLAN	\$8,500.00	\$0.00	\$0.00
	10-4070-501225	VRS-VLDP	\$600.00	\$0.00	\$0.00
	10-4070-501250	INS WORKMENS COMPENSATION	\$35.00	\$0.00	\$0.00
	10-4070-510800	FUEL	\$200.00	\$0.00	\$0.00
	10-4070-511100	SUPPLIES & MATERIALS	\$500.00	\$0.00	\$0.00
	10-4070-519000	MISCELLANEOUS	\$0.00	\$0.00	\$523.55
	10-4070-525150	DOWNTOWN ACTIVITY	\$0.00	\$0.00	\$0.30
	Total Dept.4070	COMMUNITY DEVELOPMENT	\$70,785.00	\$0.00	\$523.85



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Department 4110	POLICE GRANTS			
10-4110-524150	LLEB BLOCK GRANT	\$0.00	\$2,463.00	\$2,463.00
10-4110-524200	DMV	\$0.00	\$0.00	\$3,382.12
10-4110-524250	OTHER GRANTS	\$56,054.00	\$6,385.38	\$20,295.87
Total Dept 4110	POLICE GRANTS	\$56,054.00	\$8,848.38	\$26,140.99



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	Department 4120	FED/STATE ASSET FOR			
	10-4120-511100	SUPPLIES & MATERIALS	\$0.00	\$0.00	\$814.99
	Total Dept.4120	FED/STATE ASSET FOR	\$0.00	\$0.00	\$814.99



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Department 4130	TZ CO NARCOTICS TASK FORCE			
10-4130-501050	INS.-FRINGE BENEFITS	\$13,839.00	\$622.00	\$1,866.00
10-4130-510125	PROFESSIONAL SERVICES	\$425.00	\$0.00	\$35.00
10-4130-510350	OFFICE SUPPLIES	\$2,500.00	\$0.00	\$0.00
10-4130-510450	TELEPHONE/INTERNET/COMM	\$7,100.00	\$668.83	\$2,248.32
10-4130-510750	VEHICLE MAINT-OUTSIDE	\$9,000.00	\$1,578.83	\$1,821.83
10-4130-510900	EQUIPMENT	\$6,000.00	\$0.00	\$0.00
10-4130-519000	MISCELLANEOUS	\$36,766.00	\$431.00	\$1,024.74
10-4130-530075	HIDTA GRANT PURCHASES	\$19,000.00	\$1,053.99	\$5,195.00
Total Dept.4130	TZ CO NARCOTICS TASK FORCE	\$94,630.00	\$4,454.65	\$12,190.89



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	Department 4140	POLICE DEPARTMENT			
	10-4140-500000	SALARIES AND WAGES	\$959,000.00	\$104,326.57	\$257,077.77
	10-4140-500150	OVERTIME	\$45,990.00	\$10,340.36	\$27,966.66
	10-4140-501000	INS SOCIAL SECURITY	\$76,900.00	\$5,633.63	\$18,619.65
	10-4140-501100	INS HEALTH	\$275,000.00	\$13,770.00	\$45,118.00
	10-4140-501150	INS-LIFE	\$5,500.00	\$384.08	\$1,025.32
	10-4140-501200	INS-RETIREMENT PLAN	\$295,000.00	\$51,443.43	\$65,935.35
	10-4140-501225	VRS-VLDP	\$1,000.00	\$57.27	\$171.81
	10-4140-501250	INS WORKMENS COMPENSATION	\$38,000.00	\$9,168.96	\$9,168.96
	10-4140-501300	INS GEN LIABILITY/BLDG	\$3,500.00	\$888.73	\$888.73
	10-4140-501350	INS AUTO	\$9,200.00	\$2,181.00	\$2,181.00
	10-4140-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$0.00
	10-4140-510250	DUES & MEMBERSHIP	\$11,200.00	\$0.00	\$100.00
	10-4140-510350	OFFICE SUPPLIES	\$4,500.00	\$169.01	\$1,660.93
	10-4140-510400	POSTAGE	\$700.00	\$28.71	\$112.91
	10-4140-510450	TELEPHONE/INTERNET/COMM	\$16,000.00	\$1,088.59	\$3,168.71
	10-4140-510500	UNIFORMS	\$15,000.00	\$340.27	\$1,622.10
	10-4140-510550	TRAINING EXPENSE	\$17,000.00	\$1,514.00	\$4,549.00
	10-4140-510600	EQUIPMENT MAINTENANCE	\$32,000.00	\$6,161.67	\$13,321.56
	10-4140-510650	TWO-WAY RADIO MAINTENANCE	\$4,000.00	\$0.00	\$0.00
	10-4140-510700	VEHICLE MAINT-INSIDE	\$6,000.00	\$90.00	\$808.23
	10-4140-510750	VEHICLE MAINT-OUTSIDE	\$18,500.00	\$2,864.83	\$5,531.09
	10-4140-510800	MOTOR FUEL & LUBRICATION	\$60,000.00	\$8,367.95	\$17,330.94
	10-4140-510850	OFFICE FURN & FIXTURES	\$1,000.00	\$0.00	\$0.00
	10-4140-510900	EQUIPMENT	\$78,000.00	\$7,108.87	\$9,512.38
	10-4140-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$205.65	\$1,351.00
	10-4140-511100	SUPPLIES & MATERIALS	\$12,000.00	\$186.48	\$256.58
	10-4140-511150	CLEANING SUPPLIES	\$2,000.00	\$72.37	\$391.26
	10-4140-511200	ELECTRICITY	\$33,000.00	\$2,718.22	\$8,765.25
	10-4140-511250	WATER	\$500.00	\$51.79	\$156.02
	10-4140-511300	SEWER	\$500.00	\$54.60	\$164.62
	10-4140-511350	GARBAGE	\$975.00	\$93.44	\$280.32
	10-4140-519000	MISCELLANEOUS	\$5,000.00	\$931.04	\$3,415.55
	10-4140-531000	INSURANCE-LAW ENFORCEMENT	\$8,000.00	\$2,280.50	\$2,280.50
	10-4140-531025	LINE OF DUTY PAYMENTS	\$14,800.00	\$0.00	\$13,296.00
	10-4140-531050	COURT COST	\$5,000.00	\$424.50	\$544.50
	10-4140-531100	EXTRADITION & TRAVEL	\$1,000.00	\$775.52	\$930.25
	10-4140-531200	TASK FORCE DONATION	\$7,000.00	\$0.00	\$0.00
	10-4140-531300	REGIONAL JAIL	\$300.00	\$0.00	\$0.00
	10-4140-531350	SPECIAL PROJECTS	\$15,000.00	\$238.05	\$408.39



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Total Dept. 4140	POLICE DEPARTMENT	\$2,086,065.00	\$233,959.09	\$538,111.34



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	Department 4150	FIRE DEPARTMENT			
	10-4150-500000	SALARIES AND WAGES	\$67,000.00	\$7,445.88	\$21,352.74
	10-4150-501000	INS SOCIAL SECURITY	\$5,125.00	\$0.00	\$1,061.50
	10-4150-501250	INS WORKMENS COMPENSATION	\$3,700.00	\$756.16	\$756.16
	10-4150-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$498.73	\$498.73
	10-4150-501350	INS AUTO	\$5,500.00	\$1,288.25	\$1,288.25
	10-4150-510450	TELEPHONE/INTERNET/COMM	\$5,000.00	\$392.72	\$1,114.86
	10-4150-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00
	10-4150-510550	TRAINING EXPENSE	\$1,500.00	\$83.45	\$83.45
	10-4150-510600	EQUIPMENT MAINTENANCE	\$1,000.00	\$0.00	\$0.00
	10-4150-510650	TWO-WAY RADIO MAINTENANCE	\$1,500.00	\$0.00	\$0.00
	10-4150-510700	VEHICLE MAINT-INSIDE	\$2,000.00	\$0.00	\$0.00
	10-4150-510750	VEHICLE MAINT-OUTSIDE	\$6,000.00	\$725.00	\$1,535.08
	10-4150-510800	MOTOR FUEL & LUBRICATION	\$5,500.00	\$164.53	\$704.06
	10-4150-510825	RETIREMENT OF DEBT	\$65,000.00	\$0.00	\$0.00
	10-4150-510900	EQUIPMENT	\$8,000.00	\$0.00	\$1,950.00
	10-4150-510925	RADIO EQUIPMENT	\$1,500.00	\$0.00	\$0.00
	10-4150-511000	BUILDING REPAIRS/ADDITON	\$800.00	\$135.37	\$135.37
	10-4150-511100	SUPPLIES & MATERIALS	\$5,000.00	\$313.33	\$1,576.60
	10-4150-511200	ELECTRICITY	\$12,000.00	\$500.93	\$1,577.90
	10-4150-511250	WATER	\$1,500.00	\$80.36	\$252.26
	10-4150-511300	SEWER	\$1,300.00	\$53.73	\$182.26
	10-4150-511350	GARBAGE	\$800.00	\$48.01	\$144.03
	10-4150-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$331.28
	10-4150-531025	LINE OF DUTY PAYMENTS	\$11,000.00	\$0.00	\$12,465.00
	10-4150-531350	SPECIAL PROJECTS	\$1,500.00	\$0.00	\$85.00
	10-4150-532000	INSURANCE-FIRE CALLS	\$2,311.00	\$0.00	\$2,048.00
	10-4150-532025	FIRE PREV/SAFETY PRG	\$3,000.00	\$0.00	\$368.28
	10-4150-532050	REGULATORY REQUIREMENTS	\$10,000.00	\$0.00	\$1,016.11
	10-4150-580800	INTEREST EXPENSE	\$15,508.00	\$0.00	\$0.00
	Total Dept:4150	FIRE DEPARTMENT	\$247,144.00	\$12,486.45	\$51,038.49



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4160	RESCUE DEPARTMENT			
	10-4160-500000	SALARIES AND WAGES	\$447,000.00	\$57,029.33	\$134,457.26
	10-4160-501000	INS SOCIAL SECURITY	\$34,000.00	\$2,410.65	\$7,963.06
	10-4160-501100	INS HEALTH	\$98,000.00	\$7,972.00	\$23,916.00
	10-4160-501150	INS.-LIFE	\$1,500.00	\$115.20	\$345.60
	10-4160-501200	INS.-RETIREMENT PLAN	\$65,000.00	\$1,483.51	\$11,232.59
	10-4160-501225	VRS-VLDP	\$1,246.00	\$45.53	\$136.59
	10-4160-501250	INS WORKMENS COMPENSATION	\$21,000.00	\$2,711.19	\$2,711.19
	10-4160-501300	INS GEN LIABILITY/BLDG	\$1,100.00	\$292.98	\$292.98
	10-4160-501350	INS AUTO	\$3,200.00	\$891.50	\$891.50
	10-4160-510250	DUES/MEMBERSHIP/SUBSCRIPTIONS	\$5,200.00	\$316.15	\$948.45
	10-4160-510350	OFFICE SUPPLIES	\$1,000.00	\$26.22	\$184.52
	10-4160-510450	TELEPHONE/INTERNET/COMM	\$3,000.00	\$256.94	\$878.14
	10-4160-510500	UNIFORMS	\$4,000.00	\$1,507.97	\$1,507.97
	10-4160-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$430.99
	10-4160-510600	EQUIPMENT MAINTENANCE	\$6,500.00	\$0.00	\$0.00
	10-4160-510650	TWO-WAY RADIO MAINTENANCE	\$1,000.00	\$0.00	\$0.00
	10-4160-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$127.96	\$2,600.89
	10-4160-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$2,901.67	\$4,541.56
	10-4160-510800	MOTOR FUEL & LUBRICATION	\$20,000.00	\$714.86	\$4,270.17
	10-4160-510900	EQUIPMENT	\$8,000.00	\$0.00	\$0.00
	10-4160-511000	BUILDING REPAIRS/ADDITION	\$2,000.00	\$100.00	\$150.00
	10-4160-511100	SUPPLIES & MATERIALS	\$6,000.00	\$551.91	\$900.66
	10-4160-511150	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$353.43
	10-4160-511175	MEDICAL SUPPLIES	\$17,000.00	\$1,568.63	\$5,209.49
	10-4160-511200	ELECTRICITY	\$9,000.00	\$290.03	\$960.22
	10-4160-511250	WATER	\$450.00	\$23.32	\$67.83
	10-4160-511300	SEWER	\$450.00	\$30.28	\$88.21
	10-4160-511350	GARBAGE	\$550.00	\$46.58	\$139.74
	10-4160-519000	MISCELLANEOUS	\$2,000.00	\$93.60	\$184.60
	10-4160-531025	LINE OF DUTY PAYMENTS	\$13,500.00	\$0.00	\$12,465.00
	10-4160-531350	SPECIAL PROJECTS	\$2,000.00	\$28.72	\$49.90
	10-4160-532100	BILLING SERVICES/COLLECTIONS	\$42,000.00	\$4,202.79	\$13,026.93
	10-4160-532125	BAD DEBT COLLECTION FEE	\$1,250.00	\$4.00	\$12.00
	10-4160-561000	HEATING OIL/FUEL	\$2,500.00	\$0.00	\$229.46
	Total Dept.4160		\$836,946.00	\$85,743.52	\$231,146.93



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Department 4210	STREET DEPARTMENT			
10-4210-500000	SALARIES AND WAGES	\$440,500.00	\$39,479.61	\$39,952.35
10-4210-501000	INS SOCIAL SECURITY	\$33,500.00	\$1,738.10	\$6,059.82
10-4210-501100	INS HEALTH	\$197,500.00	\$10,498.75	\$39,809.75
10-4210-501150	INS-LIFE	\$2,200.00	\$104.28	\$502.08
10-4210-501200	INS-RETIREMENT PLAN	\$125,000.00	\$1,778.88	\$15,832.62
10-4210-501225	VRS-VLDP	\$2,000.00	\$135.00	\$364.48
10-4210-501250	INS WORKMENS COMPENSATION	\$24,000.00	\$3,002.95	\$3,002.95
10-4210-501300	INS GEN LIABILITY/BLDG	\$3,800.00	\$1,034.90	\$1,034.90
10-4210-501350	INS AUTO	\$5,800.00	\$1,265.58	\$1,265.58
10-4210-510250	DUES/MEMBERSHIP/SOFTWARE LICENSE FEES	\$500.00	\$0.00	\$0.00
10-4210-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$93.37	\$855.09
10-4210-510500	UNIFORMS	\$5,000.00	\$0.00	\$764.47
10-4210-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$288.50
10-4210-510700	VEHICLE MAINT-INSIDE	\$20,000.00	\$974.49	\$2,360.80
10-4210-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$895.91	\$1,779.08
10-4210-510800	MOTOR FUEL & LUBRICATION	\$30,000.00	\$2,184.24	\$4,596.33
10-4210-510900	EQUIPMENT	\$2,000.00	\$859.98	\$859.98
10-4210-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$0.00	\$1,235.28
10-4210-511100	SUPPLIES & MATERIALS	\$20,000.00	\$2,100.64	\$12,240.07
10-4210-511200	ELECTRICITY	\$15,000.00	\$671.09	\$2,111.92
10-4210-511250	WATER	\$500.00	\$32.42	\$85.98
10-4210-511300	SEWER	\$750.00	\$42.01	\$112.14
10-4210-511350	GARBAGE	\$300.00	\$21.37	\$64.11
10-4210-511400	ENGINEERING	\$10,000.00	\$6,770.00	\$6,770.00
10-4210-511450	LEASE PROP & RIGHT OF WAY	\$1,000.00	\$0.00	\$0.00
10-4210-511500	TRAFFIC SAFETY	\$75,000.00	\$2,315.53	\$3,775.53
10-4210-519000	MISCELLANEOUS	\$2,000.00	\$0.00	\$379.72
10-4210-540000	STORM DRAINAGE	\$6,000.00	\$0.00	\$0.00
10-4210-540050	ST, BRIDGES, SIDEWALK MAINT	\$125,000.00	\$22,133.25	\$56,394.29
10-4210-540100	SNOW & ICE REMOVAL	\$25,000.00	\$0.00	\$405.00
10-4210-550300	CONTRACT WORK	\$0.00	\$0.00	\$990.28
10-4210-570250	HAND TOOLS & EQUIPMENT	\$3,500.00	\$358.56	\$1,630.28
10-4210-570260	STREET DEPARTMENT	\$1,190,350.00	\$98,490.91	\$265,522.38



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General Fund Expenditures	Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
	Department 4240	SANITATION DEPARTMENT			
	10-4240-500000	SALARIES AND WAGES	\$245,500.00	\$29,738.22	\$63,527.55
	10-4240-501000	INS SOCIAL SECURITY	\$19,000.00	\$1,556.49	\$4,019.67
	10-4240-501100	INS HEALTH	\$96,000.00	\$4,943.25	\$13,103.25
	10-4240-501150	INS.-LIFE	\$1,300.00	\$93.71	\$245.13
	10-4240-501200	INS.-RETIREMENT PLAN	\$53,000.00	\$1,578.75	\$9,069.45
	10-4240-501225	VRS-VLDP	\$1,200.00	\$83.47	\$250.42
	10-4240-501250	INS WORKMENS COMPENSATION	\$15,539.00	\$2,986.47	\$2,986.47
	10-4240-501350	INS AUTO	\$2,600.00	\$901.50	\$901.50
	10-4240-510500	UNIFORMS	\$2,000.00	\$0.00	\$208.62
	10-4240-510700	VEHICLE MAINT-INSIDE	\$18,000.00	\$1,439.67	\$7,470.13
	10-4240-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$9,516.76	\$16,932.37
	10-4240-510800	MOTOR FUEL & LUBRICATION	\$25,000.00	\$3,860.83	\$5,214.57
	10-4240-511100	SUPPLIES & MATERIALS	\$6,500.00	\$2,561.91	\$5,054.10
	10-4240-519000	MISCELLANEOUS	\$1,500.00	\$76.47	\$479.40
	10-4240-541000	GARBAGE CONTAINERS	\$22,000.00	\$15,160.99	\$15,198.50
	Total Dept.4240	SANITATION DEPARTMENT	\$521,139.00	\$74,498.49	\$144,661.13



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4290	RECREATION DEPARTMENT			
	10-4290-500000	SALARIES AND WAGES	\$123,500.00	\$10,033.45	\$35,170.89
	10-4290-501000	INS SOCIAL SECURITY	\$9,500.00	\$511.32	\$2,409.25
	10-4290-501100	INS HEALTH	\$20,328.00	\$1,694.00	\$5,082.00
	10-4290-501150	INS-LIFE	\$250.00	\$20.68	\$62.04
	10-4290-501200	INS-RETIREMENT PLAN	\$9,423.00	\$150.23	\$1,924.65
	10-4290-501250	INS WORKMENS COMPENSATION	\$3,000.00	\$454.87	\$454.87
	10-4290-501300	INS GEN LIABILITY/BLDG	\$3,600.00	\$1,128.66	\$1,128.66
	10-4290-501350	INS AUTO	\$350.00	\$92.75	\$92.75
	10-4290-510000	CASH OVER & SHORT	\$0.00	\$0.00	\$10.00
	10-4290-510350	OFFICE SUPPLIES	\$150.00	\$0.00	\$0.00
	10-4290-510450	TELEPHONE/INTERNET/COMM	\$2,290.00	\$344.85	\$572.80
	10-4290-510700	VEHICLE MAINT-INSIDE	\$0.00	\$0.00	\$0.70
	10-4290-510800	MOTOR FUEL & LUBRICATION	\$0.00	\$0.00	\$60.12
	10-4290-510900	EQUIPMENT	\$1,000.00	\$0.00	\$0.00
	10-4290-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$110.00	\$170.05
	10-4290-511100	SUPPLIES & MATERIALS	\$10,000.00	\$21.13	\$1,216.92
	10-4290-511250	ELECTRICITY	\$37,000.00	\$2,358.18	\$7,314.45
	10-4290-511300	WATER	\$3,600.00	\$710.31	\$2,173.18
	10-4290-511350	GARBAGE	\$2,500.00	\$874.04	\$2,674.11
	10-4290-519000	MISCELLANEOUS	\$2,100.00	\$204.98	\$614.94
	10-4290-550025	VOLLEYBALL EXPENSES	\$1,000.00	\$126.00	\$212.00
	10-4290-550050	SWIMMING POOL SUPPLIES	\$750.00	\$0.00	\$0.00
	10-4290-550100	WMS PARK MAINTENANCE	\$3,200.00	\$54.47	\$3,464.35
	10-4290-550150	JOHN BRITTS MEMORIAL PK	\$1,000.00	\$93.46	\$93.46
	10-4290-550200	CONCESSION STAND EXP	\$13,500.00	\$0.00	\$0.00
	10-4290-550250	SALES TAX-CONCESSION STAN	\$10,000.00	\$290.00	\$2,016.88
	Total Dept.4290	RECREATION DEPARTMENT	\$260,541.00	\$19,273.16	\$66,916.58
				(\$0.22)	(\$2.49)



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4300	COMMUNITY & CIVIC FACILITIES			
	10-4300-511000	BUILDING REPAIRS/ADDITION	\$0.00	\$51,333.33	\$51,333.33
	10-4300-525155	LIBRARY	\$725.00	\$231.25	\$231.25
	10-4300-525160	COAL MINERS MEM	\$500.00	\$50.67	\$1,064.91
	10-4300-525170	Chamber/CART Bldg.	\$2,500.00	\$151.42	\$1,141.43
	10-4300-525175	FARMERS MARKET	\$750.00	\$96.98	\$255.37
	10-4300-525180	GREENWAY	\$0.00	\$12.80	\$38.28
	10-4300-525300	VET/CENT/HIST	\$500.00	\$0.00	\$0.00
	10-4300-525325	SECTION HOUSE	\$5,000.00	\$396.79	\$1,640.12
	10-4300-525350	TEEN CENTER	\$1,600.00	\$1,605.68	\$2,451.31
	Total Dept 4300	COMMUNITY & CIVIC FACILITIES	\$11,575.00	\$53,878.92	\$58,156.00



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4470	DONATIONS			
	10-4470-525250	DONATIONS	\$10,200.00	\$10,000.00	\$10,000.00
	Total Dept.4470	DONATIONS	\$10,200.00	\$10,000.00	\$10,000.00



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 5416	CAPITAL-RESCUE	\$0.00	\$15,373.99	\$15,373.99
	10-5416-640000	VEHICLES, BOATS, ETC.	\$0.00	\$15,373.99	\$15,373.99
	Total Dept.5416	CAPITAL-RESCUE	\$0.00	\$15,373.99	\$15,373.99



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General Fund Expenditures				
Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 5421	CAPITAL-STREET			
10-5421-650000	INFRASTRUCTURE, DEPR.	\$1,000,000.00	\$4,482.00	\$4,482.00
Total Dept:5421	CAPITAL-STREET	\$1,000,000.00	\$4,482.00	\$4,482.00



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General Fund Expenditures Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 5424	CAPITAL-SANITATION			
10-5424-640000	VEHICLES, BOATS, ETC.	\$0.00	\$55,200.00	\$55,200.00
Total Dept.5424	CAPITAL-SANITATION	\$0.00	\$55,200.00	\$55,200.00



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General Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 5430	CAPITAL-COMM & CIVIC FACILITIES	\$0.00	\$1,235.42	\$1,235.42
	10-5430-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$1,235.42	\$1,235.42
	Total Dept:5430	CAPITAL-COMM & CIVIC FACILITIES	\$7,778,721.00	\$841,014.12	\$1,888,088.39
	Total Fund	General Fund			
		Fund Balance			\$5,975,589.41
		Total Revenues		\$655,446.46	\$1,550,313.98
		Less Total Expenditures		\$841,014.12	\$1,888,088.39
		Net Income		(\$185,567.66)	(\$337,774.41)
		New Fund Balance			\$5,637,815.00



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Water Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	Department 3701	REVENUE			
	20-3701-413300	INTEREST INCOME	\$1,000.00	\$91.40	\$248.57
	20-3701-420050	WATER COLLECTIONS	\$950,000.00	\$65,997.98	\$201,555.27
	20-3701-420200	PENALTIES	\$13,500.00	\$1,447.00	\$3,633.43
	20-3701-420250	SERVICE CHARGES	\$4,000.00	\$235.00	\$673.70
	20-3701-420300	WATER TAPS	\$0.00	\$0.00	\$1,100.00
	Total Dept. 3701	REVENUE	\$968,500.00	\$67,771.38	\$207,410.97



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Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Water Fund				
Revenues				
Department 3702	REVENUE			
20-3702-413310	INTEREST INCOME-WAT DEBT	\$1,200.00	\$113.47	\$347.92
20-3702-440000	CEDAR BLUFF WATER COLL	\$72,491.00	\$7,118.00	\$21,354.00
20-3702-440100	TAZ. PSA WATER COLL	\$525,061.00	\$43,755.50	\$87,511.00
20-3702-440200	CEDAR BLUFF-Wat Debt	\$1,000.00	\$83.00	\$249.00
20-3702-440300	TZ CO PSA-KENT'S RIDGE	\$63,258.00	\$216.50	\$433.00
Total Dept. 3702	REVENUE	\$663,010.00	\$51,286.47	\$109,894.92
Total Fund	Water Fund	\$1,631,510.00	\$119,057.85	\$317,305.89



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Water Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Department 4340	WATER TREATMENT PLANT			
	20-4340-500000	SALARIES AND WAGES	\$349,500.00	\$39,843.61	\$94,367.28
	20-4340-501000	INS SOCIAL SECURITY	\$26,300.00	\$1,945.22	\$5,915.57
	20-4340-501100	INS HEALTH	\$95,000.00	\$8,288.00	\$24,864.00
	20-4340-501150	INS-LIFE	\$1,600.00	\$144.18	\$432.86
	20-4340-501200	INS-RETIREMENT PLAN	\$70,137.00	\$1,419.17	\$14,123.47
	20-4340-501225	VRS-VLDP	\$1,500.00	\$114.54	\$343.62
	20-4340-501250	INS WORKMENS COMPENSATION	\$11,200.00	\$2,233.46	\$2,233.46
	20-4340-501300	INS GEN LIABILITY/BLDG	\$7,250.00	\$2,166.67	\$2,166.67
	20-4340-501350	INS AUTO	\$500.00	\$132.67	\$132.67
	20-4340-510050	CONTRACT CONSULTANT	\$0.00	\$1,982.81	\$13,869.61
	20-4340-510100	AUDITING & LEGAL	\$10,833.00	\$2,500.00	\$5,000.00
	20-4340-510150	PRINTING & BINDING	\$0.00	\$132.95	\$891.63
	20-4340-510250	DUES & MERBERSHIP	\$2,700.00	\$383.00	\$1,529.00
	20-4340-510400	POSTAGE	\$7,650.00	\$92.22	\$1,050.52
	20-4340-510450	TELEPHONE/INTERNET/COMM	\$2,000.00	\$47.57	\$430.79
	20-4340-510500	UNIFORMS	\$500.00	\$141.33	\$235.43
	20-4340-510550	TRAINING EXPENSE	\$2,500.00	\$0.00	\$0.00
	20-4340-510600	EQUIPMENT MAINTENANCE	\$5,000.00	\$0.00	\$0.00
	20-4340-510625	IT SERVICE/EQ	\$2,500.00	\$600.00	\$726.66
	20-4340-510700	VEHICLE MAINT-INSIDE	\$250.00	\$0.00	\$0.00
	20-4340-510750	VEHICLE MAINT-OUTSIDE	\$250.00	\$6.00	\$36.80
	20-4340-510800	MOTOR FUEL & LUBRICATION	\$4,000.00	\$177.47	\$551.65
	20-4340-510900	EQUIPMENT	\$2,000.00	\$0.00	\$0.00
	20-4340-511000	BUILDING REPAIRS/ADDITION	\$4,000.00	\$120.00	\$577.22
	20-4340-511050	GROUPS & FACILITIES	\$350.00	\$0.00	\$0.00
	20-4340-511100	SUPPLIES & MATERIALS	\$8,000.00	\$230.06	\$1,191.22
	20-4340-511200	ELECTRICITY	\$135,000.00	\$9,541.53	\$27,308.32
	20-4340-511250	WATER	\$2,200.00	\$168.66	\$502.49
	20-4340-511300	SEWER	\$70,000.00	\$5,185.19	\$13,881.02
	20-4340-511350	GARBAGE	\$200.00	\$15.81	\$47.43
	20-4340-511400	ENGINEERING	\$1,200.00	\$0.00	\$0.00
	20-4340-519000	MISCELLANEOUS	\$1,200.00	\$0.00	\$0.00
	20-4340-560000	CHEMICALS-TREATMENT	\$136,000.00	\$2,775.00	\$24,858.32
	20-4340-560050	INSTRUMENT CALIBRATION	\$1,200.00	\$815.36	\$815.36
	20-4340-560100	HEALTH DEPT ASSESSMENT	\$7,830.00	\$0.00	\$7,830.00
	20-4340-560150	WATER QUALITY TESTING	\$16,000.00	\$1,687.30	\$1,687.30
	20-4340-562000	PLANT PARTS	\$10,000.00	\$0.00	\$0.00
	20-4340-562050	CHEMICALS / SUPPLIES-LAB	\$8,000.00	\$0.00	\$1,076.82
	20-4340-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$139,548.00	\$13,160.00	\$33,929.00



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Water Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	20-4340-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,200.00	\$671.63	\$2,759.57
	Total Dept.4340	WATER TREATMENT PLANT	\$1,161,098.00	\$96,721.41	\$285,395.76



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Water Fund Expenditures	Account Number	Account Description	Approp. Amount	Activity this Period	Expenditure YTD
	Department 4350	WATER DEBT BOND			
	20-4350-621250	TOWN BD-KENTS RIDGE	\$17,104.00	\$0.00	\$0.00
	20-4350-621300	CEDAR BLUFF BD-Wat Debt	\$1,000.00	\$0.00	\$0.00
	20-4350-621350	TZ CO PSA BD-KENTS RIDGE	\$63,258.00	\$0.00	\$0.00
	20-4350-621375	BIRM WATER DEBT	\$5,833.00	\$0.00	\$0.00
	Total Dept.4350	WATER DEBT BOND	\$87,195.00	\$0.00	\$0.00



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Water Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 5434		CAPITAL-WTP	\$0.00	\$3,000.00	\$7,500.00
20-5434-660000		BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$3,000.00	\$7,500.00
Total Dept.5434		CAPITAL-WTP	\$1,248,293.00	\$99,721.41	\$292,895.76
Total Fund		Water Fund			
		Fund Balance			\$6,474,901.73
		Total Revenues		\$119,057.85	\$317,305.89
		Less Total Expenditures		\$99,721.41	\$292,895.76
		Net Income		\$19,336.44	\$24,410.13
		New Fund Balance			\$6,499,311.86



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Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Sewer Fund				
Revenues				
Department 3701				
30-3701-413300	REVENUE	\$600.00	\$40.30	\$157.83
30-3701-413800	INTEREST INCOME	\$10,000.00	\$0.00	\$0.00
30-3701-420100	WWTP-LAB TEST/SEPTIC TRET	\$1,388,750.00	\$84,951.98	\$257,816.06
30-3701-420200	SEWER COLLECTIONS	\$13,707.00	\$1,786.68	\$4,412.85
30-3701-420250	PENALTIES	\$4,000.00	\$105.00	\$462.50
30-3701-420250	SERVICE CHARGES			
Total Dept.3701	REVENUE	\$1,417,057.00	\$86,883.96	\$262,849.24



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Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Sewer Fund				
Revenues				
Department 3702	REVENUE			
30-3702-413320	INTEREST INCOME-VRA	\$350.00	\$370.31	\$1,134.63
30-3702-440400	CEDAR BLUFF SEWER COLL	\$85,415.00	\$5,958.00	\$17,874.00
30-3702-440500	TZ CO PSA SEWER COLL	\$252,929.00	\$21,077.00	\$42,154.00
Total Dept:3702	REVENUE	\$338,694.00	\$27,405.31	\$61,162.63
Total Fund	Sewer Fund	\$1,755,751.00	\$114,289.27	\$324,011.87



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Sewer Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure_YTD
	Department 4380	WASTEWATER TREATMENT PLANT			
	30-4380-500000	SALARIES AND WAGES	\$360,000.00	\$43,415.26	\$99,769.09
	30-4380-501000	INS SOCIAL SECURITY	\$28,000.00	\$2,134.10	\$6,308.41
	30-4380-501100	INS HEALTH	\$119,660.00	\$8,540.00	\$25,292.00
	30-4380-501150	INS.-LIFE	\$2,000.00	\$186.51	\$430.07
	30-4380-501200	INS.-RETIREMENT PLAN	\$80,000.00	\$2,552.50	\$15,831.84
	30-4380-501225	VRS-VLDP	\$1,662.00	\$92.68	\$278.04
	30-4380-501250	INS WORKMENS COMPENSATION	\$4,500.00	\$997.01	\$997.01
	30-4380-501300	INS GEN LIABILITY/BLDG	\$15,600.00	\$3,779.42	\$3,779.42
	30-4380-501350	INS AUTO	\$1,350.00	\$358.42	\$358.42
	30-4380-510050	CONTRACT CONSULTANT	\$0.00	\$1,982.81	\$13,869.58
	30-4380-510100	AUDITING & LEGAL	\$10,833.00	\$2,500.00	\$5,000.00
	30-4380-510150	PRINTING & BINDING	\$2,000.00	\$132.95	\$891.63
	30-4380-510250	DUES & MERBERSHIP	\$2,000.00	\$0.00	\$100.00
	30-4380-510350	OFFICE SUPPLIES	\$200.00	\$0.00	\$0.00
	30-4380-510400	POSTAGE	\$7,000.00	\$0.00	\$958.30
	30-4380-510450	TELEPHONE/INTERNET/COMM	\$2,400.00	\$165.46	\$582.50
	30-4380-510500	UNIFORMS	\$2,000.00	\$141.33	\$694.53
	30-4380-510550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$60.00
	30-4380-510600	EQUIPMENT MAINTENANCE	\$25,000.00	\$0.00	\$807.54
	30-4380-510625	IT SERVICE/EQ	\$0.00	\$600.00	\$726.67
	30-4380-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$654.54	\$1,315.25
	30-4380-510750	VEHICLE MAINT-OUTSIDE	\$1,000.00	\$6.00	\$6.00
	30-4380-510800	MOTOR FUEL & LUBRICATION	\$11,000.00	\$445.97	\$891.87
	30-4380-510850	OFFICE FURN & FIXTURES	\$500.00	\$0.00	\$0.00
	30-4380-510900	EQUIPMENT	\$5,000.00	\$0.00	\$0.00
	30-4380-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$0.00	\$0.00
	30-4380-511050	GROUPS & FACILITIES	\$1,000.00	\$0.00	\$0.00
	30-4380-511100	SUPPLIES & MATERIALS	\$12,000.00	\$2,081.60	\$4,821.14
	30-4380-511150	CLEANING SUPPLIES	\$1,200.00	\$0.00	\$0.00
	30-4380-511200	ELECTRICITY	\$172,000.00	\$11,785.65	\$37,196.20
	30-4380-511250	WATER	\$6,000.00	\$359.17	\$1,036.60
	30-4380-511300	SEWER	\$6,000.00	\$442.63	\$1,277.55
	30-4380-511350	GARBAGE	\$800.00	\$64.11	\$192.33
	30-4380-511400	ENGINEERING	\$1,000.00	\$0.00	\$0.00
	30-4380-519000	MISCELLANEOUS	\$2,000.00	\$0.00	\$1,210.00
	30-4380-561000	HEATING OIL/FUEL	\$42,000.00	\$1,293.82	\$6,634.60
	30-4380-561100	PERMIT FEES	\$13,500.00	\$10,225.00	\$10,225.00
	30-4380-561150	WATER-LIFT STATION	\$1,200.00	\$42.79	\$128.37
	30-4380-561200	ELECTRICITY-LIFT STATION	\$15,000.00	\$0.00	\$0.00



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Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
30-4380-561250	OUTSIDE LAB TESTING	\$8,000.00	\$383.00	\$2,464.00
30-4380-561300	PLANT METERING & INSTRU.	\$4,000.00	\$840.00	\$840.00
30-4380-561350	OUTSIDE SLUDGE HAULING	\$22,000.00	\$767.20	\$4,047.72
30-4380-562000	PLANT PARTS	\$30,000.00	\$0.00	\$0.00
30-4380-562050	CHEMICALS / SUPPLIES-LAB	\$38,000.00	\$4,638.33	\$5,313.89
30-4380-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$128,500.00	\$12,502.00	\$32,233.00
30-4380-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,000.00	\$671.63	\$2,759.57
Total Dept.4380	WASTEWATER TREATMENT PLANT	\$1,212,905.00	\$114,781.89	\$289,328.14



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Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Sewer Fund Expenditures				
Department 4390	WASTEWATER PLANT DEBT RET	\$44,844.00	\$0.00	\$0.00
30-4390-521600	BIRMINGHAM WAT/SEW DEBT	\$44,844.00	\$0.00	\$0.00
Total Dept.4390	WASTEWATER PLANT DEBT RET	\$1,257,749.00	\$114,781.89	\$289,328.14
Total Fund	Sewer Fund			
	Fund Balance			\$6,604,131.99
	Total Revenues		\$114,289.27	\$324,011.87
	Less Total Expenditures		\$114,781.89	\$289,328.14
	Net Income		(\$492.62)	\$34,683.73
	New Fund Balance			\$6,638,815.72



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Revenues
 Water/Sewer Line Maintenance Fund

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
Department 3701	REVENUE			
40-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$665.31
Total Dept:3701	REVENUE	\$0.00	\$0.00	\$665.31
Total Fund	Water/Sewer Line Maintenance Fund	\$0.00	\$0.00	\$665.31



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Water/Sewer Line Maintenance Fund		Account Description	Approp Amount	Activity this Period	Expenditure YTD
Expenditures	Account Number				
	Department 4360	WATER/SEWER LINE MAINT			
	40-4360-500000	SALARIES AND WAGES	\$189,500.00	\$21,638.18	\$46,933.42
	40-4360-501000	INS SOCIAL SECURITY	\$14,000.00	\$1,090.66	\$2,923.68
	40-4360-501100	INS HEALTH	\$55,500.00	\$4,629.00	\$13,260.00
	40-4360-501150	INS.-LIFE	\$1,157.00	\$79.00	\$204.08
	40-4360-501200	INS.-RETIREMENT PLAN	\$39,000.00	\$648.82	\$7,728.98
	40-4360-501225	VRS-VLDP	\$0.00	\$25.80	\$77.40
	40-4360-501250	INS WORKMENS COMPENSATION	\$6,000.00	\$1,242.67	\$1,242.67
	40-4360-501300	INS GEN LIABILITY/BLDG	\$1,700.00	\$385.32	\$385.32
	40-4360-501350	INS AUTO	\$2,100.00	\$523.33	\$523.33
	40-4360-510450	TELEPHONE/INTERNET/COMM	\$700.00	\$17.15	\$154.30
	40-4360-510500	UNIFORMS	\$1,500.00	\$0.00	\$94.10
	40-4360-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$163.50
	40-4360-510700	VEHICLE MAINT-INSIDE	\$12,000.00	\$1,173.26	\$1,835.36
	40-4360-510750	VEHICLE MAINT-OUTSIDE	\$8,000.00	\$0.00	\$0.00
	40-4360-510800	MOTOR FUEL & LUBRICATION	\$10,000.00	\$621.19	\$2,167.65
	40-4360-510900	EQUIPMENT	\$4,500.00	\$0.00	\$0.00
	40-4360-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$0.00
	40-4360-511100	SUPPLIES & MATERIALS	\$8,000.00	\$941.65	\$2,753.98
	40-4360-511200	ELECTRICITY	\$4,000.00	\$208.81	\$611.07
	40-4360-511250	WATER	\$100.00	\$6.27	\$19.89
	40-4360-511300	SEWER	\$150.00	\$8.24	\$26.07
	40-4360-511350	GARBAGE	\$225.00	\$21.37	\$64.11
	40-4360-511400	ENGINEERING	\$0.00	\$0.00	\$212.00
	40-4360-511450	LEASE PROP & RIGHT OF WAY	\$13,000.00	\$0.00	\$0.00
	40-4360-511550	METERS & RELATED EQ	\$50,000.00	\$0.00	\$3,778.88
	40-4360-511600	MISS UTILITY SERVICE FEES	\$200.00	\$0.00	\$0.00
	40-4360-519000	MISCELLANEOUS	\$1,500.00	\$20.52	\$362.52
	40-4360-560000	CHEMICALS-TREATMENT	\$4,000.00	\$0.00	\$0.00
	40-4360-563000	NEW MANHOLES & SEWER LINE	\$2,500.00	\$0.00	\$0.00
	40-4360-563050	CORR OF // SEWER LINE	\$5,000.00	\$0.00	\$0.00
	40-4360-563100	NEW MAINS, LINES & VALVES	\$2,500.00	\$0.00	\$0.00
	40-4360-563125	MAINS, LINES & VALVE MAINT	\$12,000.00	\$0.00	\$0.00
	40-4360-563150	GRAVEL/STONE	\$6,000.00	\$0.00	\$0.00
	40-4360-563175	FIRE HYD/LINES	\$1,000.00	\$0.00	\$0.00
	40-4360-563225	BIRMINGHAM LIFT STATION	\$500.00	\$0.00	\$81.97
	40-4360-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$131.05	\$713.75
	40-4360-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$671.63	\$2,759.57
	Total Dept.4360	WATER/SEWER LINE MAINT	\$476,706.00	\$34,083.92	\$89,097.60
	Total Fund	Water/Sewer Line Maintenance Fund	\$476,706.00	\$34,083.92	\$89,097.60



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Water/Sewer Line Maintenance Fund

Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
	Fund Balance			(\$2,590,411.27)
	Total Revenues		\$0.00	\$665.31
	Less Total Expenditures		\$34,083.92	\$89,097.60
	Net Income		(\$34,083.92)	(\$88,432.29)
	New Fund Balance			(\$2,678,843.56)



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Electric Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
	Department 3701	REVENUE			
	50-3701-412100	UTILITY POLE PERMITS	\$14,000.00	\$125.00	\$375.00
	50-3701-413300	INTEREST INCOME	\$3,000.00	\$1,357.29	\$4,038.58
	50-3701-413700	CONTRACT WORK-ELECTRIC	\$10,000.00	\$1,000.00	\$1,186.00
	50-3701-420000	ELECTRICAL COLLECTIONS	\$6,700,000.00	\$426,996.18	\$1,417,914.98
	50-3701-420200	PENALTIES	\$80,000.00	\$7,228.73	\$16,802.92
	50-3701-420250	SERVICE CHARGES	\$7,000.00	\$260.00	\$1,095.00
	50-3701-420600	POWER COST ADJUSTMENT	\$520,574.00	\$4.73	\$80.73
	50-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$189.26	\$189.26
	Total Dept.3701	REVENUE	\$7,334,574.00	\$437,161.19	\$1,441,682.47
	Total Fund	Electric Fund	\$7,334,574.00	\$437,161.19	\$1,441,682.47



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Electric Fund	Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
		Department 4400	ELECTRICAL DEPARTMENT			
		50-4400-500000	SALARIES AND WAGES	\$336,200.00	\$27,739.82	\$66,869.72
		50-4400-501000	INS SOCIAL SECURITY	\$26,628.00	\$1,369.01	\$4,150.01
		50-4400-501100	INS HEALTH	\$61,588.00	\$5,522.00	\$16,566.00
		50-4400-501150	INS-LIFE	\$1,400.00	\$99.52	\$298.88
		50-4400-501200	INS-RETIREMENT PLAN	\$60,000.00	\$1,007.48	\$10,552.51
		50-4400-501225	VRS-VLDP	\$1,000.00	\$52.71	\$158.13
		50-4400-501250	INS WORKMENS COMPENSATION	\$4,050.00	\$519.13	\$519.13
		50-4400-501300	INS GEN LIABILITY/BLDG	\$5,506.00	\$1,875.68	\$1,875.68
		50-4400-501350	INS AUTO	\$4,707.00	\$1,321.75	\$1,321.75
		50-4400-510050	CONTRACT CONSULTANT	\$0.00	\$1,982.82	\$13,869.60
		50-4400-510100	AUDITING & LEGAL	\$10,000.00	\$2,841.77	\$6,276.61
		50-4400-510150	PRINTING & BINDING	\$2,000.00	\$132.94	\$891.63
		50-4400-510250	DUES & MERBERSHIP	\$18,000.00	\$0.00	\$8,203.01
		50-4400-510350	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00
		50-4400-510400	POSTAGE	\$8,500.00	\$184.44	\$1,148.62
		50-4400-510450	TELEPHONE/INTERNET/COMM	\$2,488.00	\$30.08	\$406.95
		50-4400-510500	UNIFORMS	\$7,500.00	\$35.34	\$1,140.48
		50-4400-510550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$75.00
		50-4400-510600	EQUIPMENT MAINTENANCE	\$3,000.00	\$750.00	\$750.00
		50-4400-510625	IT SERVICE/EQ	\$0.00	\$600.00	\$726.67
		50-4400-510700	VEHICLE MAINT-INSIDE	\$8,000.00	\$896.74	\$1,589.59
		50-4400-510750	VEHICLE MAINT-OUTSIDE	\$11,000.00	\$6.00	\$6.00
		50-4400-510800	MOTOR FUEL & LUBRICATION	\$15,000.00	\$815.94	\$3,668.80
		50-4400-510900	EQUIPMENT	\$4,500.00	\$0.00	\$0.00
		50-4400-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$0.00
		50-4400-511100	SUPPLIES & MATERIALS	\$12,000.00	\$1,062.56	\$2,859.77
		50-4400-511150	CLEANING SUPPLIES	\$500.00	\$0.00	\$0.00
		50-4400-511200	ELECTRICITY	\$18,000.00	\$697.16	\$1,923.08
		50-4400-511250	WATER	\$300.00	\$8.81	\$19.70
		50-4400-511300	SEWER	\$300.00	\$11.37	\$25.79
		50-4400-511350	GARBAGE	\$300.00	\$21.37	\$64.11
		50-4400-511400	ENGINEERING	\$71,421.00	\$2,807.96	\$9,629.33
		50-4400-511450	LEASE PROP & RIGHT OF WAY	\$9,000.00	\$0.00	\$0.00
		50-4400-511500	TRAFFIC SAFETY	\$500.00	\$0.00	\$0.00
		50-4400-511550	METERS & RELATED EQ	\$15,000.00	\$1,772.00	\$1,772.00
		50-4400-511600	MISS UTILITY SERVICE FEES	\$300.00	\$10.28	\$15.78
		50-4400-519000	MISCELLANEOUS	\$5,000.00	\$0.00	\$40,750.00
		50-4400-570000	POWER PURCHASED	\$6,149,512.00	\$378,838.61	\$1,148,473.53
		50-4400-570100	TRANSFORMERS & EQUIP	\$15,000.00	\$72.95	\$72.95



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	50-4400-570150	SAFETY EQ & SUPPLIES	\$2,000.00	\$0.00	\$0.00
	50-4400-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$0.00	\$0.00
	50-4400-570250	STREET LIGHTING	\$10,000.00	\$6.90	\$6.90
	50-4400-570300	UTILITY POLES	\$5,000.00	\$0.00	\$0.00
	50-4400-570350	LOW VOLTAGE DISTRIBUTION	\$15,000.00	\$0.00	\$772.28
	50-4400-570400	HIGH VOLTAGE DISTRIBUTION	\$20,000.00	\$0.00	\$0.00
	50-4400-570450	SUBSTATION EQ.	\$5,000.00	\$0.00	\$0.00
	50-4400-570500	SUBSTATION MAINTENANCE	\$10,000.00	\$0.00	\$0.00
	50-4400-570550	FIBER OPTIC EQUIP/SUPPLY	\$12,000.00	\$0.00	\$0.00
	50-4400-570600	GLOVE/BLANKET TESTING	\$1,000.00	\$0.00	\$252.42
	50-4400-570625	GENERATOR O&M	\$16,000.00	\$0.00	\$455.40
	50-4400-570650	VEHICLE TESTING-OUTSIDE	\$2,500.00	\$0.00	\$0.00
	50-4400-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$325,000.00	\$13,160.00	\$33,959.00
	50-4400-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$671.63	\$2,759.57
	Total Dept.4400	ELECTRICAL DEPARTMENT	\$7,334,574.00	\$446,924.77	\$1,384,876.38



Town of Richlands
Income Statement: 2023 - 2024
For the Period Ending 9/30/2023

Electric Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD
Department 5440		CAPITAL-ELECTRIC	\$0.00	\$79,598.40	\$79,598.40
50-5440-630000		MACHINERY AND EQUIPMENT	\$0.00	\$79,598.40	\$79,598.40
Total Dept. 5440		CAPITAL-ELECTRIC	\$7,334,574.00	\$526,523.17	\$1,464,474.78
Total Fund		Electric Fund			\$3,907,568.34
		Fund Balance			\$1,441,682.47
		Total Revenues		\$437,161.19	\$1,464,474.78
		Less Total Expenditures		\$526,523.17	(\$22,792.31)
		Net Income		(\$89,361.98)	\$3,884,776.03
		New Fund Balance			

Town of Richlands
Reserve Analysis: 2023 -2024
General Fund
As of September 30, 2023

<u>Actual</u>	
Reserved Cash Balance	\$2,207,524
Unreserved Cash Balance	4,930,547
Total Cash Balance	<u><u>\$7,138,071</u></u>

Projected
 Unreserved Cash Balance Rolling 12 Month Low

\$4,300,617 Based on lowest point during October 2022 through September 2023

Less: ARPA Fund Transfer to Sewer

(1,059,332)

This is a result of paying Sewer Department loans with ARPA funds from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 2023 audit adjustments.

Less: Projected Operating Revenues

(855,450) Budgeted revenue of \$8,554,503*10%

Surplus (Shortage)

\$2,385,835

Town of Richlands
Reserve Analysis: 2023 -2024
Water Department
As of September 30, 2023

<u>Actual</u>	
Reserved Cash Balance	\$1,061,061
Unreserved Cash Balance	1,273,773
Total Cash Balance	<u><u>\$2,334,834</u></u>
<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	\$1,273,275
Less: Projected Expenses	(387,033)
Less: Projected Debt Service Payments	(29,065)
Surplus (Shortage)	<u><u>\$857,177</u></u>

Based on lowest point during October 2022 through September 2023

Budgeted expense of \$1,161,098*4 months/12months

Budgeted payments of \$87,195*4 months/12months

Town of Richlands
Reserve Analysis: 2023 -2024
Sewer Department
As of September 30, 2023

<u>Actual</u>	
Reserved Cash Balance	\$483,234
Unreserved Cash Balance	(468,430)
Total Cash Balance	<u><u>\$14,804</u></u>

<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	(\$1,534,153) Based on lowest point during October 2022 through September 2023

Less: ARPA Fund Transfer to Sewer	1,059,332	This is a result of paying Sewer Department loans with ARPA funds from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 2023 audit adjustments.
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Less: Projected Expenses	(404,302)	Budgeted expense of \$1,212,905 * 4 months/12 months
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Less: Projected Debt Service Payments	(14,948)	Budgeted payments of \$44,844 * 4 months/12 months
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Surplus (Shortage)	<u><u>(\$894,071)</u></u>
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Town of Richlands
Reserve Analysis: 2023 - 2024
Electric Department
As of September 30, 2023

<u>Actual</u>	
Reserved Cash Balance	\$1,784,312
Unreserved Cash Balance	3,385,706
Total Cash Balance	<u><u>\$5,170,018</u></u>
<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	\$2,599,249
Less: Projected Expenses	(2,444,858)
Less: Projected Debt Service Payments	0
Surplus (Shortage)	<u><u>\$154,391</u></u>

Based on lowest point during October 2022 through September 2023

Budgeted expense of \$7,334,574*4 months/12months

Budgeted payments of \$0*4 months/12months

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	2 nd Reading, Surplus Property Town Code Revision		
Staff Contact(s):	Michael Thomas		
Agenda Date:	November 14, 2023	Item Number:	V. f.
Attachment(s):		Town Code Surplus Property	
Reviewed By:	Clarence Monday		

SUMMARY:

At the October meeting, a proposed revision to the Town Code on Surplus Property was read and approved unanimously by the Council. The previous language in the Code is somewhat outdated and is being updated to reflect modern methods of liquidating surplus property. With such revisions, the Town has broader latitude to utilize various methods for selling and disposing of obsolete items. Second and final reading is before the Council at this time.

FINANCIAL IMPACT AND FUNDING SOURCE:

Amendment of the Town Code allows maximum revenue recovery for the Town.

RECOMMENDATION:

Following the second reading of the proposed Code, approve the said amendment for Surplus Property.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	2 nd Reading, IDA/EDA Name Change		
Staff Contact(s):	Michael Thomas		
Agenda Date:	November 14, 2023	Item Number:	V. g.
Attachment(s):		Town Code IDA/EDA Name	
Reviewed By:	Clarence Monday		

SUMMARY:

At the October meeting, a proposed revision was brought to the Council for the name of the IDA/EDA and was approved unanimously by the Council following the first reading. The proposed name change aligns the name to reflect the work of the body in the name of the entity. Second and final reading is before the Council at this time.

FINANCIAL IMPACT AND FUNDING SOURCE:

N/A.

RECOMMENDATION:

Following the second reading of the proposed name change, approve the said amendment of the name of the IDA/EDA.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Non-Action or Action Item

Agenda Title:	Discussion on Revenue Stream for Bulk & Limb Pick-Up		
Staff Contact(s):	Susan Whitt and Ronnie Campbell		
Agenda Date:	November 14, 2023	Item Number:	V. h.
Attachment(s):	None		
Reviewed By:	Clarence Monday		

SUMMARY:

Town Council voted to appropriate funds from the Unassigned Fund Balance to pay for a used Grapple Truck so staff could continue picking up bulk items and brush. At that time, the Council wanted time to consider a long-term revenue stream to pay for this vital equipment and service. This item is before the Council for discussion of an optimal solution.

FINANCIAL IMPACT AND FUNDING SOURCE:

Purchase of refuse pickup apparatus and equipment is expensive, and most vehicles have lead times of 18-24 months. In order to have resources in the future before equipment becomes obsolete, a steady revenue stream is imperative since the citizens expect this convenient service that keeps the town looking its best and to avoid solid waste being illegally dumped.

RECOMMENDATION:

Per the discretion of Council.



**October 2023
MONTHLY TRAFFIC SUMMARY**

Driving While Intoxicated	1	Expired Inspection	1
No Operator's License in Possession	2	No Operator's License	1
Driving While Revoked/Suspended	2	No Registration	1
Expired Registration	1	Fail To Display License Plate	1
Fail To Obey Highway Signs	3	Following Too Close	1
Use of Cell Phone While Driving	2	Fail To Yield Right Of Way	1
Fail To Obey Traffic Lights	1	Failure To Signal	1
Reckless By Speed	1	Speeding	13
No Proof Of Insurance	1		
WARNING: No Headlights at Night	1	WARNING: Fail To Obey Highway Signs	2
WARNING: Speeding	31	WARNING: No Taillights At Night	2
WARNING: Expired Inspection	2	WARNING: Failure To Yield At Stop Light	1
WARNING: Use of Cell Phone While Driving	3	WARNING: Failure To Maintain Lane	1
WARNING: No Registration	1		

TOTAL NUMBER TRAFFIC SUMMONS ISSUED: 34

TOTAL NUMBER TRAFFIC WARNINGS: 44

ANIMAL CONTROL / ORDINANCE VIOLATIONS SUMMARY

Dog (Dog at Large) Returned to Owner	3	Dog (Dog at Large) Took to the Shelter	1
Dog/Cat Took to the Vet	1	Trash Violation	1
High Grass Violation	6		

TOTAL NUMBER ANIMAL CONTROL / ORDINANCE VIOLATIONS ACTIONS: 12

COUNCIL REPORT

November 8, 2023

TOTAL CALLS FOR SERVICE THROUGH OCTOBER 31, 2023	6,126
TOTAL CALLS FROM JANUARY 1, 2022 TO OCTOBER 31, 2022	4,595
INCREASE OF	1,531

TOTAL CALLS FOR THE MONTH OF OCTOBER 2023	632
TOTAL CALLS FOR THE MONTH OF OCTOBER 2022	366
INCREASE OF	266

Check#	Paid To	Description	Check Date	Amount
		Town of Richlands		
		PAID CHECKS REPORT		
		10/11/2023 to 11/10/2023		
14632	CANAAN BRIAN ADDISON	Utility Refund for 706720.00 95	10/13/2023	\$202.11
14633	CHARLES LOGAN PLASTER	Utility Refund for 605812.00 97	10/13/2023	\$129.33
14634	ELIZABETH DANIELLE WHITE	Utility Refund for 505026.00 90	10/13/2023	\$183.28
14635	EMILY MICHELLE HORN	Utility Refund for 808642.00 98	10/13/2023	\$109.29
14636	HOLLY R WARD	Utility Refund for 101666.00 95	10/13/2023	\$126.29
14637	JUSTIN RYAN COX	Utility Refund for 202291.00 94	10/13/2023	\$135.00
14638	SETH FREEMAN	SETH FREEMAN-PER DIEM ACADEMY	10/13/2023	\$150.00
14639	SETH FREEMAN	SETH FREEMAN-PER DIEM ACADEMY	10/13/2023	\$150.00
14640	TIMOTHY ISAAH CROLEY	Utility Refund for 808632.00 92	10/13/2023	\$113.90
14641	VICKIE LYNN MONK	Utility Refund for 808776.00 96	10/13/2023	\$142.31
14642	TOWN OF RICHLANDS	TEEN VENTURE-BAL OF \$3K PLEDGED FOR UTILITIES	10/17/2023	\$736.19
14643	TREASURER OF VA-DEPT OF WILDLIFE RESOURCES	VOIDED-DID NOT NEED	10/17/2023	\$0.00
14644	PROFESSIONAL MAIL SERVICES, INC.	POSTAGE REAL EST TAX MAILING/PRINTING	10/26/2023	\$3,490.02
14645	BILLY SHELTON	BILL SHELTON-LINES-BOOT ALLOWANCE-PO L83671	10/27/2023	\$106.00
14646	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-REL LIEN	10/27/2023	\$1.00
14647	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-REL LIEN	10/27/2023	\$1.00
14648	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK, CCTC-LIEN	10/27/2023	\$2.00
14649	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROG	COV-EAP-RUTLEDGE, DELORES-REFUND OVER PMT	10/27/2023	\$600.00
14650	I-56 EXPRESS MOBILITY PARTNERS LLC	I-66 TOLL RD-PD-TRAFFIC TICKET, FEES	10/27/2023	\$87.50
14651	JIMMY KEENE, JR.	J KEENE-WWTP BOOT ALLOWANCE-PO WW82283	10/27/2023	\$106.00
14652	MATTHEW ENDICOTT	MATT ENDICOTT-ST-BOOT ALLOWANCE-PO ST5924	10/27/2023	\$106.00
14653	PITNEY BOWES INC.	POSTAGE SYSTEM LEASE 7.30.23 THRU 10-29.23	10/27/2023	\$486.21
14654	R K CHEVROLET, INC.	ARPA LE GRANT (4) '23 TAHOE PPV PO PS305776	10/27/2023	\$175,271.20
14655	SETH FREEMAN	SETH FREEMAN-PD ACADEMY PER DIEM PO 305828	10/27/2023	\$150.00
14656	UPS	UPS-BADGER METER-WATER METERS	10/27/2023	\$17.51
14657	A & A ENTERPRISES, INC.	A & A ENT-DCJS ARPA EQUIP GRANT-5 5.11 RAPID ASSUALT SHI	11/3/2023	\$1,150.00
14658	A T & T MOBILITY	A T & T-DTF WIRELESS SERVICE PO 306035	11/3/2023	\$255.17
14659	ADVANCED NETWORK SYSTEMS, INC.	IT-PD/TN HALL-MILESTONE X PROTECT LIC 2 YR SUPPORT UPGR	11/3/2023	\$1,844.30
14660	AMERICAN AED	VRSA GRANT-WWTP/ST/EL-3 ZOLL AED PLUS/PADS	11/3/2023	\$5,103.39
14661	APPALACHIAN POWER	AEP-ST-CRESSWOOD DRIVE	11/3/2023	\$967.76
14662	BERKLEY GROUP (THE), LLC	TN MGR 9/1-10/15/23, TN MGR SEARCH PMT 2/2	11/3/2023	\$41,358.75
14663	BLUE360 MEDIA LLC	PD-POLICE, CRIMES, OFFENSES & MV LAWS OF VA VOL 1&2 202	11/3/2023	\$201.11
14664	BUCHANAN GENERAL HOSPITAL	BUCH GEN HOSP- GARNISHMENT	11/3/2023	\$199.28
14665	CHRISTOPHER MICALE, TRUSTEE	GARNISHMENT	11/3/2023	\$451.34
14666	CODY ALLEN HOLMES	Utility Refund for 303032.00 94	11/3/2023	\$68.19
14667	REDACTED	DTF-GAS ALLOWANCE, PER DIEM GATLINBURG CONF PO 30605	11/3/2023	\$306.50
14668	DDP LLC	DDP LLC-FIN OFF-2,000 #10 WINDOW ENVELOPES, LINES-300 D	11/3/2023	\$422.23
14669	DELL MARKETING L.P.	DELL-REC-OPTIPLEX SM FORM FACTOR PO IT5102	11/3/2023	\$2,074.39
14670	ECONO SIGNS LLC	ECONO SIGNS-ST-150 36" TRAFFIC CONES HI-VIZ ORANGE PO 15	11/3/2023	\$5,485.60
14671	FENIEX INDUSTRIES, INC.	FENIEX-DCJS ARPA GRANT-4 TAHOE LIGHTBAR HOOK KIT, QUAN	11/3/2023	\$14,144.89
14672	HALLI MARIE KENNEDY	Utility Refund for 303038.00 93	11/3/2023	\$46.39
14673	HARRIS	HARRIS-PAYFORCE 1/1/24-3/31/24	11/3/2023	\$350.74
14674	KELLY ANN HARRISON	Utility Refund for 605942.00 94	11/3/2023	\$38.04
14675	LARRY HELTON	LARRY HELTON-PD #46/47 REPAIRS, FUSES PO 306018	11/3/2023	\$105.00
14676	LEAF	LEAF-PD-MINOLTA C300I COPIER, INS PO 306051	11/3/2023	\$135.99
14677	LEXISNEXIS RISK SOLUTIONS	LEXISNEXIS-SEPT 2023 CONTRACT FEE PO 306022	11/3/2023	\$35.00
14678	REDACTED	DTF-PER DIEM CONF IN GATLINBURG PO 306054	11/3/2023	\$206.50
14679	MICHAEL RAY HICKS	Utility Refund for 808180.00 94	11/3/2023	\$178.02
14680	POSITIVE PROMOTIONS, INC.	POSITIVE PROMOTIONS-SPEC PROJ-FIRE/RESCUE PREV WEEK FO	11/3/2023	\$610.73
14681	PROFESSIONAL MAIL SERVICES, INC.	PMSI-ALL UT BILLS-OCT 2023	11/3/2023	\$398.19
14682	PROFESSIONAL MAIL SERVICES, INC.	PMSI-ALL UT BILLS-NOV 2023	11/3/2023	\$399.55
14683	PROFESSIONAL MAIL SERVICES, INC.	PMSI-POSTAGE ALL BILLS OCT 2023	11/3/2023	\$1,554.74
14684	PROFESSIONAL MAIL SERVICES, INC.	PMSI-POSTAGE ALL BILLS NOV 2023	11/3/2023	\$1,552.97
14685	RICHLANDS POOL & SPA	Utility Refund for 1403794.00 96	11/3/2023	\$56.68
14686	RICOH USA INC.	RICOH-PD-SQ ROOM COPIER-B/W, COLOR COPIES PO 306024	11/3/2023	\$436.97
14687	RICOH USA, INC.	RICOH-FIN OFFICE-RENT-SM PRINTER-BILLING OFFICE PO ITS105	11/3/2023	\$38.00
14688	RIFE'S TV & APPLIANCE	RIFE'S TV-GARNISHMENT	11/3/2023	\$99.64
14689	ROY C LINT	Utility Refund for 12012820.00 94	11/3/2023	\$42.66
14690	SETH FREEMAN	SETH FREEMAN-PD-ACADEMY PER DIEM PO 305828	11/3/2023	\$150.00
14691	SPECTRUM BUSINESS	REC/WWTP/ACCESS CHANNEL	11/3/2023	\$365.71
14692	REDACTED	DTF-PER DIEM CONF IN GATLINBURG PO 306053	11/3/2023	\$206.50
14693	TAZEWELL CO PUBLIC SERVICE AUTHORITY	TCPSA-WWTP-LIFT STATION	11/3/2023	\$42.79

14694	TOWN OF RICHLANDS	EMP P/R DEDUCTIONS	11/3/2023	\$521.74
14695	TRANSUNION	TRANSUNION-PD-AUG 2023, SEPT 2023 CONTRACT CHARGES P	11/3/2023	\$240.00
14696	TRAVIS MITCHELL	T MITCHELL-LINES-REIMBURSE FOR PRY BARS PURCHASED PO L	11/3/2023	\$23.98
14697	TREASURER TAZEWELL COUNTY	SEPT 2023 CONSUMER UT TAX	11/3/2023	\$85.50
14698	VERIZON	FIRE/RESCUE/TN HALL FAX, PD/WTP/DTF LINES	11/3/2023	\$1,621.17
14699	VERIZON BUSINESS	PD-JULY/AUG/SEPT LONG DISTANCE CHARGES	11/3/2023	\$40.05
14700	VIRGINIA EMPLOYMENT COMMISSION	VEC-REDACTED- UNEMPLOYMENT	11/3/2023	\$3,024.00
14701	WANDA S NEWBERRY	Utility Refund for 909868.00 98	11/3/2023	\$37.45
14702	SETH FREEMAN	SETH FREEMAN-PD-ACADEMY PO 305828	11/10/2023	\$150.00
14703	SIDNEY ALLEN COMPTON	ALLEN COMPTON-EL-BRP CONF MEAL REIMBURSEMENT	11/10/2023	\$15.00
14704	SETH FREEMAN	S FREEMAN-PD-DRIVING SCHOOL-ACADEMY PO 306090	11/10/2023	\$125.00
		Total Checks:		<u>\$269,611.74</u>
		GRAND TOTAL		<u>\$269,611.74</u>

Town of Richlands			
PAID CHECKS REPORT			
Check#	Paid To	11/14/2023	Description
		Amount	
14705	ACTION COMMUNICATIONS, INC.	\$1,927.45	ST/SANT-(4) 8 CHANNEL MOBILE RADIOS/ANTENNAS/ PROGRAMMING
14706	ADVANCE AUTO PARTS	\$398.89	ADVANCE-ALL DEPTS SUPPLIES, MATERIALS
14707	AMAZON WEB SERVICES, INC.	\$655.69	AMAZON WEB-IT OCT 2023 CLOUD SVC
14708	AMERICAN MUNICIPAL POWER, INC.	\$750.00	AMP-US BANK BANKING FEES FOR RATE STABILIZATION-ANNUAL FEE
14709	AMERIGAS -7089	\$113.16	AMERIGAS-RESCUE-19.3 GALS HEATING FUEL PO 3675
14710	APPALACHIAN AGENCY FOR SENIOR CITIZENS	\$600.00	AASC-NOV 23-PUBLIC TRANSIT
14711	ASSET PROTECTION UNIT, INC.	\$79.20	REFUND-OVER PMT-JAMES H ADKINS
14712	ATLANTIC EMERGENCY SOLUTIONS	\$623.12	ATLANTIC EMERG SOL-FIRE #515-LATCH, CAB, HYD PO F2156
14713	AUTOMATION DIRECT.COM, INC.	\$168.00	WTP EFFLUENT VALVE CONTROLS-PUSH BUTTON, LEGEND PLATES PO EL004212
14714	AXON ENTERPRISE, INC.	\$35,400.00	AXON ENT-PD-ANNUAL PMT FOR 2025-2021 CORE+, CERTIFICATION BUNDLE
14715	BKT UNIFORMS	\$68.00	BKT UNIFORMS-PD M WHITED BADGE, CASE, SHIPPING PO 305916
14716	BOUND TREE MEDICAL, LLC	\$331.62	BOUND TREE-RESCUE-MEDICAL SUPPLIES PO RS3679
14717	CARTER MACHINERY COMPANY, INC.	\$1,285.24	LINES-BACKHOE-BATTERY LESS DISCOUNT, EXT WARRANTY ON CHIPPER
14718	CHATTACHEM	\$1,595.00	ST-(55) ASPHALT RELEASE-ECO FRIENDLY SOLVENT BASE, PLASTIC 55 GAL DRUM PUMP
14719	CLINCH VALLEY MEDICAL CENTER	\$418.00	CVMC-REC/PD-PRE EMPLY TESTING
14720	COLE ELECTRIC, INC.	\$370.00	COLE ELECT-WWTP-4 BEARINGS PO 82287
14721	COMPUTER PROJECTS OF IL, INC.	\$198.00	CPI-PD ANNUAL OPENFOX MESSENGER MAINT FY23 PO 306040
14722	CONTRACTOR'S MACHINERY TRI-CITIES, INC.	\$352.26	CONTRACTOR'S MACH-LINES-BACKHOE-HYDRAULIC LINES PO 14955
14723	CORNER MART #2	\$44.00	CORNER MART-PD #48 13.336 GALS GASOLINE PO 306048
14724	CRAB ORCHARD VETERINARY SVCS, INC.	\$142.00	CRAB ORCHARD VET-PD RAILROAD AVE CAT-PROF SERVICES PO 306039
14725	CREATIVETIME SOLUTIONS	\$150.00	CREATIVETIME SOLUTIONS-TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES
14726	DDP LLC	\$345.51	DDP-FIN OFFICE-DAILY RECEIPTS
14727	ELITE LAWN SERVICE	\$14,130.00	ELITE-OCT 2023 MOWING/EXTRA MOWING
14728	EXTREME CLEAN, LLC	\$183.55	FIRE-5 GAL CAR WASH, CASE DEGREASER, CASE SPRAY N SHINE PO F2167
14729	F.S.I. MID STATE DIV., INC.	\$95.00	FSI MID STATE-PD-HVAC AIR FILTERS PO 306077
14730	GEMPLER'S	\$531.92	EL- 4 CARHART HVYWGHT QTR ZP SWTSHRT, 4 WASHED DUCK SHERPA LINE VEST
14731	GILLESPIE, HART, PYOTT, THOMAS & HUNTER, P	\$6,784.45	GILLESPIE HART-SEPT '23 ATTY FEES
14732	GRAINGER	\$281.57	WWTP-PACKING SEAL, 1/2 SQ IN 25 FT, PACKING SEAL 1/4 SQ IN 25
14733	HARRIS	\$280.10	HARRIS-FIN-LASER W2'S FOR 2023
14734	JAMES RIVER EQUIPMENT-TAZEWELL	\$29.05	JAMES RIVER EQUIP-ST MOWING TRACTOR-PITMAN STRAP FR PO 14969
14735	JERRY'S AUTO SERVICE	\$3,390.16	JERRYS RESCUE-#551-LABOR TO CHANGE INNER/OUTER BEARINGS BOTH SIDES ON REAR, PARTS
14736	JESSICA REYNOLDS-LAWRENCE	\$81.23	JESSICA LAWRENCE-REC-SUPPLIES, CONCESSION PO 2962
14737	JUSTIN DANIELS	\$63.00	J DANIELS-PD-FUEL #50 TO SALEM TO PICKUP RIFLES FROM VSP
14738	KIDD TIRE AUTO PARTS	\$293.72	ALL DEPTS-PARTS, SUPPLIE S
14739	LAWSON PRODUCTS, INC.	\$679.19	ALL DEPTS-TAMPER/SCREWS/WASHERS/FUSES/SLIDING TEE/UI HEAT SEALBUTT CONN/HEX NUTS
14740	LEONARD AUTOMOTIVE GROUP, INC.	\$595.00	LEONARD AUTO-PD-CLINCH RIVER ROAD PO 305905
14741	LEXISNEXIS RISK SOLUTIONS	\$35.00	LEXISNEXIS-DTF OCT 2023 CONTRACT FEE PO 306084
14742	LOWE'S	\$3,209.75	LOWE'S ALL DEPTS SUPPLIES MATERIALS
14743	LUSK DISPOSAL SERVICE, INC.	\$2,258.24	LUSK-WWT/ CVMC SEPT 2023 HAUL BILL PO 82271
14744	MARK E. ISON	\$1,500.00	IT-NOV 2023 MONTHLY SUPPORT
14745	MATCO TOOLS	\$473.17	MATCO-SHOP-MODULE-ADAPTER FOR TOOL PO 14984
14746	MCCLURE CONCRETE PRODUCTS, INC.	\$1,392.00	MCCLURE-CAPITAL PROJ-4TH ST SIDEWALKS
14747	MID ATLANTIC WASTE SYSTEMS	\$505.46	MID ATLANTIC WASTE-STREET SWEEPER-SINGLE CONTROL S/H
14748	MIKE'S TIRE SALES	\$2,298.15	MIKE'S TIRE-SANT 625/630- SVC CALL TO TAZ, TIRES, REPAIRS
14749	MOBILE COMMUNICATIONS AMERICA, INC.	\$68.00	MCA-PD TUNING FORKS 4 SETS PO 306050
14750	MSC INDUSTRIAL SUPPLY CO.	\$80.80	MSC INDUSTRIAL-ST-BARB HOSE END, RIVET 8MM RETAINER DRIVE PO 14988
14751	MSE COMPANIES	\$2,897.31	MSE-SANT 625/630 PARTS PO 14980
14752	OLD DOMINION SLUSH PUPPIE	\$595.00	OLD DOM SLUSH PUPPIE-REC-CONCESSION PO RP2959
14753	OUTDOOR COUNTRY	\$312.94	OUTDOOR COUNTRY-FIRE #526 NEW STIHL HAND BLOWER, STIHL 6 PK 2 OZ UTLTR OIL PO F2164
14754	PRIORITY MEDICAL CLAIMS, INC.	\$3,892.17	PMC-RESCUE-OCT 2023 COLLECTIONS
14755	QUILL CORPORATION	\$61.98	QUILL-FINANCE OFFICE-LABEL MAKER TAPE
14756	RAMEY TAZEWELL	\$1,263.42	PD #45-MAINT ANTI FRZ LEAK, WATER PUMP LEAKING, REPL RADIATOR, WATER PUMP
14757	RAVEN SUPER MARKET	\$61.29	REC KEYS, WWTP SUPPLIES
14758	RICHLANDS FARM BUREAU	\$477.85	ALL DEPTS-SUPPLIES
14759	SILVER SPUR SUPPLY, INC.	\$9.89	SILVER SPUR-PD- 10X1 WHITE SCREWS PO 5918
14760	SOUTHERN AIR, INC.	\$1,260.00	SOUTHERN AIR ALL DEPTS BACKFLOW TESTING ANNUAL
14761	SOUTHWEST SANITATION CO, INC.	\$48.00	SW SHREDDING-PD-ON SITE SVCS 10/18/23 PO 306059
14762	SOUTHWEST VIRGINIA CRIMINAL JUSTICE ACAD	\$200.00	SWVA CRIM JUSTIC ACAD-PD SWAT SCHOOL N BROWN AND S SHORT PO 306041
14763	SPECIAL EFFECTS EMBROIDERY	\$314.00	SPEC EFFECTS-EL DEPT-EMBROID FOR HOODIES, VESTS, TEES PO EL004218
14764	SPEEDY LUBE, INC.	\$864.31	SPEEDY LUBE-DTF-SVC ON VEHICLES
14765	STATE ELECTRIC SUPPLY COMPANY	\$12,601.48	STATE EL-STREET LIGHTS, HV, LV SUPPLIES
14766	TEEN VENTURE	\$158.47	TEEN VENTURE-OCT 23 DONATIONS COLLECTED
14767	TOWN OF RICHLANDS	\$7,000.00	TOR-DTF-2023-2024 CONTRIBUTION
14768	TRUCKPRO, LLC	\$295.91	TRUCKPRO-ST/SANT PARTS
14769	UHY ADVISORS, INC.	\$40,000.00	UHY ADVISORS-FORENSIC ACCTING SVCS THROUGH 9/30/23
14770	ULTRA PETROLEUM	\$24,767.14	ULTRA-ALL DEPTS FUEL
14771	USABUEBOOK	\$1,144.09	WTP/WWTP CHEMICALS, WASH BOTTLES, SOLAR CALCULATOR PO 82255
14772	USALCO	\$12,095.54	USALCO-WTP DELPAC 2020 PO WTP0186
14773	VANCE GRAPHICS	\$325.00	VANCE GRAPHICS-TN HALL-500 BUS CARDS FOR TOWN MGR/VETS BANNERS
14774	VELOCITY TRUCK CENTERS-KINGSPORT	\$106.87	VELOCITY TRUCK-SANT GRAPPLE TRUCK- O RING AIR INTAKE, CLAMP PO 14992
14775	VIRGINIA UTILITY PROTECTION SERVICE, INC.	\$14.30	VUPS-OCT 23-13 TRANSMISSIONS-MISS UTILITY
14776	W-L CONSTRUCTION & PAVING, INC.	\$555.27	W- LCONSTRUCTION-ST-5.07 TON ASPHALT FOR PATCHING
14777	WORLDWIDE EQUIPMENT-HERITAGE	\$159.86	WORLDWIDE-SANT 625/630 4-HOOD LATCH PO 14985

14778	ZOLL MEDICAL CORPORATION		\$1,240.00	ZOLL MED CORP-RESCUE-PREV MAINT 1 YEAR PO RS3688		
	Total Checks:		\$197,975.74			
	AMP (SEPT 23)		\$357,546.04			
	CONSTELLATION ENERGY (SEPT 23)		\$24,599.20			
	ANTHEM BC/BS (SEPT 23)		\$87,644.00			
	VRS (AUG 23)		\$75,653.74			
	GRAND TOTAL		\$743,418.72			
					CASH RESERVES	SEPT '23
	ELECTRIC REVENUES (SEPT 23)	\$	437,161.19		WATER	\$1,273,773.00
	LESS EXPENDATURES (AUG'23)	\$	(526,523.17)		SEWER	(\$468,430.00)
	NET GAIN/LOSS (AUG'23)	\$	(89,361.98)		ELECTRIC	\$3,385,706.00