



AGENDA
TOWN COUNCIL MEETING

At Richlands Town Hall

May 14, 2024

6:00 P.M.

- I. Call meeting to Order.
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
 - a. Authorization to Pay Bills (April)
 - b. Minutes –April 9, 2024 Regular Scheduled Meeting, April 16, 2024 Special Called Meeting, April 23, 2024 Special Called Meeting, and April 30, 2024 Special Called Meeting.
 - c. Richlands Woman’s Club Recognition
- V. Scheduled Public Comments (5 Minute Max)
 - a. Jacob Vandyke
- VI. Unscheduled Public Comments (3 Minute Max)
- VII. Agenda Items
 - a. Bob Brandenburg-2023 Audit Report
 - b. Rescue Collections
 - c. Don Matney Subdivision
 - d. Amendment to Cigarette Tax Ordinance-Second Reading
 - e. Ordinance #O-2024-04-03 Capital Account Bulk & Brush-Second Reading
 - f. Teen Venture
 - g. Water Rate Adjustment Ordinance
 - h. Sewer Rate Adjustment Ordinance
 - i. Electric Rate Adjustment Ordinance
 - j. Garbage Collection Rate Adjustment Ordinance
 - k. Real Estate Tax Adjustment Ordinance

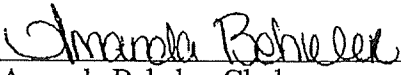
Next Regular Meeting is June 11, 2024.

- l. Staff Reports / Updates
 - a. Monthly Financial Report
- m. Attorney Report
- n. Town Manager Report
- o. Council Members Report
 - a. Laura Mollo
 - b. Jan White
 - c. Jordan Bales
 - d. Rick Wood
 - e. Gary Jackson
 - f. Seth White
- p. Mayor's Comments
- q. Executive Closed Session –
 - a. Consult w/Legal Counsel 2.2-3711 (A)(8)- Iron Street Property
- r. Adjourn Meeting



PUBLIC NOTICE

Please take NOTICE that the Richlands Town Council will hold a PUBLIC HEARING on Tuesday, May 14, 2024, at 5:30 p.m. in the council chambers at the Richlands Town Hall located at 200 Washington Square, Richlands, Virginia, for the purpose of taking public comment regarding the Water Rate, Sewer Rate, Trash Rate, and the Electric Customer Charge increases.


Amanda Beheler, Clerk


Town of Richlands
Five-Year Rate Plan

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Water	\$3.29	\$4.29	\$5.39	\$6.45	\$7.65	\$8.75
Sewer	\$7.36	\$7.61	\$8.05	\$8.45	\$8.75	\$9.25
Electric (Customer charge)	\$9.90	\$14.90	\$14.90	\$16.00	\$16.00	\$16.00
Trash	\$12.65	\$15.00	\$15.00	\$16.00	\$16.00	\$17.00
Real Estate Tax Rate	\$0.21	\$0.19	\$0.19	\$0.19	\$0.19	\$0.19
Household increase per month		\$6.00	\$3.00	\$6.00	\$3.00	\$4.50



PUBLIC NOTICE

Please take NOTICE that the Richlands Town Council will hold a PUBLIC HEARING on Tuesday, May 14, 2024 at 5:45 p.m. in the council chambers at the Richlands Town Hall located at 200 Washington Square, Richlands, Virginia, for the purpose of taking public comment regarding the Proposed FY 2024/2025 Budget.


Amanda Beheler, Clerk



Fiscal Year 2024-2025 Proposed Budget

Town of Richlands Revenue Summary				
	FY 2022 Actuals	FY 2023 Actuals	Adopted Budget	Proposed Budget
REAL ESTATE TAXES	\$ 631,585	\$ 596,632	\$ 629,000	\$ 629,000
OTHER LOCAL TAXES	\$ 1,992,320	\$ 2,154,745	\$ 1,978,500	\$ 2,099,000
FIRE & RESCUE BILLING	\$ 1,010,297	\$ 1,075,783	\$ 976,000	\$ 1,076,000
SOLID WASTE FEE	\$ 519,844	\$ 518,002	\$ 580,000	\$ 655,000
COMMONWEALTH REVENUES	\$ 1,632,138	\$ 1,822,951	\$ 2,086,466	\$ 2,014,717
OTHER REVENUES	\$ 1,412,620	\$ 4,100,280	\$ 2,304,537	\$ 1,410,787
TOTAL GENERAL FUND	\$ 7,198,804	\$ 10,268,394	\$ 8,554,503	\$ 7,884,504
TOTAL WATER FUND REVENUES	\$ 1,337,225	\$ 1,356,040	\$ 1,631,510	\$ 1,817,146
TOTAL WASTEWATER FUND REVENUES	\$ 1,339,391	\$ 1,376,782	\$ 1,755,751	\$ 1,898,350
TOTAL ELECTRIC FUND REVENUES	\$ 7,367,806	\$ 7,070,941	\$ 7,334,574	\$ 7,264,000
GRAND TOTAL ALL FUNDS	\$ 17,243,227	\$ 20,072,156	\$ 19,276,338	\$ 18,864,000
Town of Richlands Expenditure Summary				
	FY 2022 Actuals	FY 2023 Actuals	Approved Budget	Proposed Budget
GENERAL GOVERNMENT	\$ 1,115,021	\$ 1,113,873	\$ 1,460,077	\$ 1,452,700
PUBLIC SAFETY	\$ 3,422,460	\$ 3,554,632	\$ 3,320,839	\$ 3,509,566
PARKS & RECREATION	\$ 243,850	\$ 280,624	\$ 260,541	\$ 293,241
PUBLIC WORKS	\$ 1,537,304	\$ 1,891,862	\$ 2,711,489	\$ 2,463,537
NON-DEPARTMENTAL	\$ 147,399	\$ 103,474	\$ 25,775	\$ 165,460
TOTAL GENERAL FUND	\$ 6,466,033	\$ 6,744,464	\$ 7,778,721	\$ 7,884,504
TOTAL WATER FUND EXPENSES	\$ 1,255,796	\$ 1,154,231	\$ 1,240,946	\$ 1,452,376
TOTAL WASTEWATER FUND EXPENSES	\$ 1,173,839	\$ 1,138,872	\$ 1,257,749	\$ 1,614,024
TOTAL WATER DISTRIBUTION EXPENSES	\$ 414,175	\$ 428,906	\$ 476,706	\$ 649,096
TOTAL ELECTRIC FUND EXPENSES	\$ 5,877,824	\$ 6,507,209	\$ 7,334,574	\$ 7,264,000
GRAND TOTAL ALL FUNDS	\$ 15,187,667	\$ 15,973,683	\$ 18,088,696	\$ 18,864,000



AGENDA
PUBLIC HEARING
Richlands Town Hall
May 14, 2024
5:45 pm

- I. Call the Meeting to Order
- II. Invocation & Pledge of Allegiance
- III. Receive Public Comment regarding the Proposed 2024/2025 Budget
- IV. Adjourn Public Hearing



AGENDA
PUBLIC HEARING
Richlands Town Hall
May 14, 2024
5:30 pm

- I. Call the Meeting to Order
- II. Invocation & Pledge of Allegiance
- III. Receive Public Comment regarding the Water Rate, Sewer Rate, Trash Rate, and the Electric Customer Charge increases.
- IV. Adjourn Public Hearing

TOWN OF RICHLANDS
REGULAR MONTHLY MEETING

The Richlands Town Council held a “Regular Monthly Meeting” on Tuesday, April 9, 2024, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Town Manager: Jason May
Office Manager: Susan Whitt
Town Clerk: Absent
Town Attorney: Michael Thomas
Finance Manager: Ronnie Campbell
Council Members: Seth White, Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Rod Cury.

IN RE: Additions, Deletions, or Corrections to the Agenda

Mr. Wood requested the Council move the Recognition of the Richlands Wrestling Club to 4.a.

Upon a motion by Seth White seconded by Gary Jackson and the roll call vote of all members present, the Council voted to approve the agenda as amended.

Mayor Cury asked if there was anyone present who would like to speak during unscheduled public comment. There was none.

IN RE: Authorization to Pay Bills (March)

Mayor Cury asked the Council if there were any questions regarding the Check Register.

Upon a motion by Seth White seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to approve paying the bills for March.

IN RE: Minutes

Upon a motion by Laura Mollo seconded by Jan White and the unanimous roll call vote of all members present, with Seth White abstaining due to not being present at the meetings, the Council voted to approve the Joint Public Hearing March 12, 2024, Regular Scheduled Meeting March 12, 2024, Special Called Meeting March 23, 2024, and the Budget Retreat March 23, 2024, Minutes.

IN RE: Recognition of the Richlands Wrestling Team

Mayor Cury recognized and congratulated the 2024 Richlands Wrestling Youth Wrestling Team:

The Richlands Wrestling Club placed 6th in the state as a team.

- Noah Meade- 106lb weight class/ State Qualifier
- Blake Hurt-120lb weight class/6th place in the state.
- Brenden Phillips-132lb weight class /3rd place in the state.
- Wyatt Spencer-138lb weight class/3rd place in state
- Andrew Boyd-144lb weight class/6th in the state
- Kaden Dupree-157lb weight class/4th in the state
- Kendi Dye-6th in Va High School girls State
- Peyton Deel 43lb - STATE CHAMPION
- Connor Sayers-46lb weight class/2nd in state
- Ricki Lamb-71lb weight class/2nd in state
- Hollie Dye-2nd in state (girls division)
- Kendi Dye-2nd in state in Junior girls division
- Easton Chambers-4th in state (girls division)
- Lellin Dye-4th in state
- Zayden Deel-5th in state
- Carter Dye-6th in state
- Easton Roberts-6th in state
- Cammie Spencer-6th in state (girls division)

Mayor Cury also recognized Coach Frank Daughtry for his many years as head wrestling coach.

IN RE: Scheduled Public Comments

Jacob Vandyke, 721 Farmers Street- Mr. Vandyke spoke briefly expressing his desire for change in the Town. Mr. Vandyke also announced his candidacy and will be running for Mayor in the upcoming election.

IN RE: Unscheduled Public Comments

No Unscheduled Public Comments.

IN RE: Amendment to Cigarette Tax Ordinance/ O-2024-05-01

Mr. Thomas advised upon review of the Town Code and the Virginia Code, it appears that the current ordinance is in conflict and should be adjusted. Virginia Code states that once there is verification that the stamps have been provided/redeemed then the Town shall refund the amount without penalties or fees. Currently, the Town Code states that the Town will only return 90% of the price paid. Since the Town cannot do more than the state allows, the Town will need to fix the ordinance moving forward.

Mr. Thomas gave the 1st reading of Ordinance O-2024-05-01 to the Council.

IN RE: Roofing RFP

Mr. May advised the Town of Richlands issued a Request for Proposal (RFP) to providers of Roofing Replacement and Repair Services for replacement and/or repairs to roofs at the Police Station, Town Hall, and REC Park buildings. All three buildings have active leaks.

One RFT was received from Frye Roofing, Inc. in Bluefield, WV. Their estimate was \$294,000, for the Police Station, Town Hall, and REC Park buildings. The Police Station is a full replacement and Town Hall, and the REC Park buildings are repairs. The proposed funding source is the unrestricted fund balance. The replacement is considered capital, and the repairs are considered expense.

The severity of damage a roof leak can cause, Staff recommended the Town Council approve the Frye Roofing, Inc. RFP and the necessary replacement and repairs.

Mr. Wood asked what the warranty on these would be, Mr. May advised 20 years.

Mr. White asked if the RFP had the square footage on it, Mr. May advised it did not.

Mr. White asked how many bids were received, Mr. May advised one.

The Council had a brief discussion on the RFP and the square footage.

Mayor Cury declared a ten-minute recess.

Mr. White advised the square footage of the Police Station is approximately 15,700 square feet and stated he wanted to move forward with the RFP.

Upon a motion by Laura Mollo seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to approve the Request for Proposal from Frye Roofing, Inc.

IN RE: Paving Contract Addendum

Mayor Cury advised that Staff would like to add one additional street to the current paving contract. Lake View Road can be added to the current paving contract. The paving is priced at \$22,040. The additional paving will be funded by VDOT funds found in the restricted fund balance.

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to approve adding Lake View Road to the current paving contract.

IN RE: Monthly Financial Report

Mr. Campbell gave a brief overview of the Monthly Financial Report for February as follows:

- General Fund- Advised the Town is doing well and keeping expenses down.
- Revenues are 59.3% of Budget.

IN RE: Town Manager Report

Mr. Thomas advised the Town would need to advertise the property for two weeks to allow owners the chance to prove their ownership of the property before the sale, per the State Code.

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to allow Mr. Thomas to proceed drafting an Ordinance for the sale of the unclaimed property.

Mr. Thomas stated that Chief Holt informed him the Police Department has property that was impounded, and he hasn't been able to track down where it originally came from. State Code Section 15.2-1719 addresses the disposing of such items by Town Ordinance. Chief Holt is requesting the Town allow Mr. Thomas to draft an Ordinance for the sale of this property and be allowed to keep the proceeds.

IN RE: Attorney Report

The Council had no other questions.

Mr. Wood asked if there was any way the Town could set up a way for citizens to go ahead and begin to pay property taxes. Mr. Wood stated his concern that citizens would be put in a financial hardship with the taxes being due during the holidays. Mr. May advised the Town has a budget/payment plan for citizens to help with this issue.

Mr. White asked if the Town was looking into different investment options for the cash accounts. Mr. Campbell advised it was in the staff's plans, currently working on the budget and updating cash investment policies, will start on this sometime during May/June. Mr. May advised he is working on this as well and will have updates soon.

Mrs. Mollo thanked Mr. Campbell for his monthly reports.

Mayor Cury asked the Council if they had any questions about the Financial Report.

- General Expenses- Running lower year to date.
- Water- Year to date net income is primarily the result of lower revenues, currently at 55.7% of budget.
- Sewer- Lower revenues, currently at 55% of budget. New rates have gone into effect, will see rebounding.
- Water and Sewer Line Maintenance- Currently at 53.6% of the budget.
- Electric Fund- Rates just went into effect. Currently 62% of the budget.
- General Fund- Reserved Cash Balance has an increase of \$149,000 from January. Will be used for roof repairs.
- Water Department—Unreserved Cash Balance decreased by \$7,000.
- Sewer Department- Unreserved Cash Balance has no change from January.
- Electric Department- Had a \$500k increase, due to timing.

- The Water Treatment Facility was awarded the 2023 Excellence in Waterworks Operation Performance Gold Award.
- Critterville Volunteer Cleanup Day is April 13, 2024, was postponed until April 20, 2024.
- Farmers Market will be opening April 13, 2024, and will be open on Wednesdays and Saturdays.
- Wisteria Station will be opening May 11, 2024, at 7:00pm with Toy Story. This event will be free.

Mr. White asked what the qualifications are for someone to set up and sell at the Farmers Market. Mr. May advised they would need to fill out a Vendor Permit.

Mr. White also asked where the name Wisteria Station came from, and the Council briefly discussed it.

IN RE: Council Member Reports

Laura Mollo-

- Stated that Tazewell is having a kid's day at their Farmers Market and asked if Richlands could do the same.
- Advised she has had several citizens reach out to her and ask if the Town could also offer movies geared more for adults.

Jan White- No report given this month.

Jordan Bales-

- Stated the Library's Eclipse Viewing Event at Critterville was fun.
- Advised Tiny Tots is wrapping up at the REC Park, and it had also been a lot of fun.
- Thanked the town crew for getting the walking trail back open at Critterville.

Rick Wood-

- Inquired if the Town had started mowing yet because he had received a few complaints. Mr. May advised they have begun mowing already and to please pass those complaints along to him.
- Asked when the paving will begin, Mr. May advised in the next 3-4 weeks.

Gary Jackson-

- Announced that a new business, Livy-Licious, will be opening in Town on May 1, 2024.

Seth White-

- Stated the basketball season at the REC Park wrapped up and was great. Mr. White also gave a shoutout to his team for going undefeated this season.
- Gave a project update on the Professional Building and advised the reglazing is almost done.

IN RE: Mayor Comments

- Celebration of Spring at the Section House Saturday April 13, 2024, from 3:00pm - 5:00pm.
- Spoke to the Council about all the positive things happening in the Town.

IN RE: Executive Session

Mayor Cury advised the Council would be going into Executive Session pursuant to:

VA Code Section: 2.2-3711 (A)(8)- Consultation with Legal Counsel / Teen Center

Upon a motion by Laura Mollo seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to go into Executive Session.

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Rick Wood seconded by Seth White and the unanimous roll call vote of all members present, the Council certified that only Consultation with Legal Counsel / Teen Center-VA Code Section: 2.2-3711 (A)(8) was discussed during the Executive Session.

Mayor Cury advised the Teen Center Board would be meeting on April 18, 2024, at the Teen Center. Mayor Cury also advised Mr. May will be attending this meeting and he would like two Council Members to join him. Seth White and Laura Mollo agreed to be representatives for the Council at this meeting.

IN RE: Adjournment

Upon a motion by Rick Wood seconded by Gary Jackson and the unanimous roll call vote of all members present, the meeting was adjourned.

Rodney D. Cury, Mayor

Amanda Behler, Town Clerk

TOWN OF RICHLANDS
SPECIAL CALLED MEETING

The Richlands Town Council held a “Special Called Meeting” on Tuesday, April 16, 2024, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Town Manager: Jason May
Council Members: Seth White, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.
Finance Manager: Ronnie Campbell
Office Manager: Susan Whitt
Town Clerk: Amanda Beheler

Absent: Gary Jackson and Mike Thomas

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Mayor Cury.

IN RE: Additions, Deletions, or Corrections to the Agenda

Upon a motion by Jan White seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to approve the agenda.

IN RE: Budget Presentation

Mr. May thanked the staff, citizens, council, and his family.

Mr. May gave each council member a copy of the Proposed FY 2024/2025 Budget and gave a presentation and overview of it.

Highlights from the Proposed FY 2024/2025 Budget:

Recapped the past six months:

- Water & Sewer Upgrades
- Greenway Park Upgrades
- Real Estate Broker
- Oriole Street Bridge
- MOUs with Little League and RYBC
- Forensic Audit
- Paving Contract
- Mowing brought in-house.
- Bulk & Brush pickup.

Property Tax Rate Reduction:

- Property Rate for FY 2025 is \$0.19
- Assessments have increased.

- Property Tax accounts for only 8% of General Fund Revenue.
- Revenue Structure decreases reliance on citizens.
- Pushing for more tourism.
- Equates to a reduction of \$4 per month for a \$200,00 property owner.

Municipal Solid Waste Fee Increase

- Proposed increase from \$12.65 to \$15.00
- Fee increase equals new trash truck.
- Trash Truck financed over five years.
- New Trash Truck every five years.
- Keep three trucks ready.
- Holiday trash route being scheduled- four-day trash routes.

Utility Rate Adjustments

- One dollar increase per 1000 gallons for water rate.
- Twenty-five cent increase per 1000 gallons for sewer rate.
- One dollar increase to monthly customer charge on electric bill.

R&C Park Pool and Splashpad

- Start design Spring/Summer of 2024
- Construction begins Fall of 2024
- New Pool and Splashpad ready for Memorial Day 2025
- Debt financing- Parks and Recreation will pay for debt service.
- 5- or 10-year financing.
- Debt service turns into CapX Fund once the debt is paid.

Fire Station/Rescue Squad Building

- The current station is not large enough for apparatus.
- Cleared area at Public Works- not in the flood plain.
- Fire Department is not a VFD nor a municipal Fire Station- issue with grants.

Five Percent Cost of Living Adjustment

- State provided 4%
- CDL training for Public Works
- Town's compensation behind the region and county
- Recruiting and Retention
- Large projects on the horizon.

Increases to Training Budgets

- Executive Leadership Training
- CDL Training for Public Works
- Fire Inspection Training for Fire Fighters
- Human resources Training
- Succession planning

New Capital Improvement Plan

- Carpenters Truck- replacement
- Mechanic Truck- new
- Trash Truck
- Turn-out gear for Rescue
- Contract Paving
- Jet-Vac Truck
- Water Treatment Plant Work Truck- replacement

Full-Time Firefighter

- Half funded- Not hiring until Jan 1, 2025.
- Commence a free Fire Inspection Program
- Smoke Detector Installation
- Better coverage
- First step to Full-time crew

Mr. May asked the Council if they had any questions about the presentation.

The Council came to a consensus that they would study and review the Proposed Budget for FY 2024/2025 and have questions ready for the next planned Budget Work Session on April 23, 2024.

IN RE: Adjournment

Upon a motion by Rick Wood seconded by Jan White and the unanimous roll call vote of all members present, the meeting was adjourned.

Rodney D. Cury, Mayor

Amanda Beheler, Town Clerk

TOWN OF RICHLANDS
SPECIAL CALLED MEETING

The Richlands Town Council held a “Special Called Meeting” on Tuesday, April 23, 2024, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury
Town Manager: Mr. May
Council Members: Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo
Town Attorney: Mike Thomas
Finance Manager: Ronnie Campbell
Office Manager: Susan Whitt
Town Clerk: Amanda Beheler

Absent: Seth White

The Town Meeting was called to order at 6:00pm and opened with the invocation and the Pledge of Allegiance led by Mayor Cury.

IN RE: Additions, Deletions, or Corrections to the Agenda

Upon a motion by Jan White seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted to approve the agenda.

IN RE: Budget Work Session

Mr. May:

- Pg. 47- Under the Town Manager Salary there is an inclusion of a COLA, that should be removed, and the amount adjusted back to 150k. The extra \$15k will move from that line item and placed under the Public Works line to be able to purchase a plow and spreader.
- Regional Rate Comparison- Gave a brief overview of handout. Lower than everyone but Lebanon.
- Cost of Living Adjustment Handout- Brief overview. Going over a merit increase with HR at this time. Would like to get back to COLA with Merit Increases.
- Tazewell County Public Service Authority Proposed Rate Schedule Handout- went over this with the Council.

Questions:

Mrs. Mollo- Does the Garbage Collection include the increase already? Mr. May advised it was.

Mrs. White- Pg. 85- Asked for clarification on the Water Quality Testing increase. Mr. May advised the 16k is what has been budgeted in the past, going into a water upgrade the Town will need for testing. This amount will be dropped in the next budget if it's still at 5k.

Mrs. White- Pg. 33- Concession Collection- Goes from 19148 to 25000, what has made those changes? Mr. May explained that in 2022 almost 19k this year on pace to get 24k. This is based on historical averages and work that Anthony is doing on the concession stand.

Mrs. White- Pg. 33 #41500- goes down to 2500, what made those changes? Mr. May explained we're on pace to be 5500 this year. Mr. May advised he is generally more conservative on revenue.

Mr. Wood- Swimming Pool Fees- asked if the 15k, 13.7k, etc. are actual numbers? Mr. May advised those are actual numbers. Mr. May also stated the Town will have a new pool at the end of this budget year in June 2025, and expects it to bring in more revenue.

Mr. Bales- What is the average family size? Mr. May advised it is 4 members.

Mr. Wood- How much are the water rates raising? Mr. May advised it will raise \$1 per 1000 gallon. Sewer raises by .25 cents. Mr. Wood stated that he is concerned about another raise so soon after the last sewer raise. Mr. May explained inflation and explained debt service in 3 years. The Town needs to have good financial numbers for the upcoming projects.

Mrs. Mollo advised she would like it to increase by a quarter each year than all at once in the future.

Mr. May advised the Town provides a once-a-year break if you fill your pool and willing to give a reduction on bills in September for pool water usage.

Mrs. White. Pg. 80- Was the \$1,600 carried over from the past? Mr. May said it was a carryover number due to the uncertainty of the future of Teen Venture. Rick advised that was a one-time deal. Mr. May stated he will move to plow and spreader.

Mr. Jackson stated he would like to see what can be done about the numbers on the sewer. Mr. May advised he would.

Mr. Jackson asked if the Town has to increase the water? Mr. May advised it was due to the loans etc. spread over a 5-year period.

Mayor Cury- Pg. 80- #525160- Coal Miner Memorial- Mayor Cury advised that when installed there was 50k given for maintenance by Jean Harold. Mr. Campbell advised it was coming from a restricted fund.

Mrs. White- Did the employee health insurance stay the same? Mr. May advised it did and that VRS did have a small increase. Mr. May also stated the Town needs to increase its VRS contribution to get to a 70% funded level.

Mr. Wood asked what the total would be for the 5% raise for employees. Mr. May advised it was around \$150k. Mr. Wood would like to mimic the state. Mr. May advised the Town needs to

catch up due to little to no increases in the past. Mr. Bales would like to set it and forget it going forward.

Mrs. White- What is the Towns water and sewer tap fees? Mr. May advised he will pull that information, they need to be adjusted accordingly, did not have time in this budget. Mr. Wood does not want to raise tap fees. Mrs. White and Mr. Bales does not either.

Mr. May advised Council that Staff is looking into fees at this time.

The Council further discussed fees.

Mr. Wood advised the Town needs three new meters with electric upgrade. Mr. May advised the receivers will be responsible for buying those.

Mr. Jackson Pg 31- Revenue Summary- What is other revenue? Mr. Campbell advised it was VDOT, sales taxes, Grants etc.

Mrs. Mollo asked if it includes AARPA? Mr. Campbell advised AARPA has become the unrestricted fund balance.

Mr. Wood asked if the bridge at Lake Park in this year's budget, Mr. May advised it is in this years budget.

Mr. Wood inquired about Real Estate Taxes, Mr. May advised those are lowering to nineteen cents.

Mr. Wood asked if the Town gave any bonuses. Mr. May advised there was only a small Christmas Bonus that is given to employees.

Mr. Wood asked how much money we receive from VDOT for paving, Mr. May advised the Town gets 1.3 million.

The Council had a discussion on paving.

No further questions from Council regarding the budget at this time.

IN RE: Adjournment

Upon a motion by Rick Wood seconded by Laura Mollo and the unanimous roll call vote of all members present, the meeting was adjourned.

Rodney D. Cury, Mayor

Amanda Beheler, Town Clerk



RESCUE DIVISION

Richlands Fire-Rescue
1800 Thlrd St. / 200 Washington Sq.
Richlands Va. 24641

Rescue Division Station #2
Station #2 Ph. # 276-329-6065
Fax# 276-963-3569

From The Desk Of:

EMS Director - Rescue Captain Matt Whited

Monthly Council Report For Rescue Division

Month: April 2024

EMS Calls Total: 213

Year to Date EMS Calls Total: 928

Criteria

Date From: 04/01/2024
 Date To: 04/30/2024

ALL by Outcome

Group	Count	Pct
ALS Assist	1	0.5
Assist, Public	3	1.4
Cancelled	4	1.9
Dead at Scene - Resuscitation NOT Attempted - No Transport	1	0.5
No Patient Found	9	4.2
No Treatment Required	2	0.9
Patient Dead at Scene-No Resuscitation Attempted (With Transport)	3	1.4
Patient Refused Care	42	19.7
Treated, Transferred to Air Medical	1	0.5
Treated, Transported by EMS	147	69.0
Total:	213	

Rescue Division Updates / News / Info: On April 27, 2024 Richlands Fire-Rescue (Rescue Div.) filed a Community Foundation of the Virginias Grant at request 100% for a Lucas CPR Compression Device at \$ 19, 900.76 this will replace our older one which is 2016 Model.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Monthly Financial Reports		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	May 14, 2024	Item Number:	VIII. a.
Attachment(s):	1.	Income Statement Summary	
	2.	Income Statement Detail	
	3.	Reserve Analysis	
Reviewed By:	Jason May and Susan Whitt		

SUMMARY:

The attachments include the financial results for March 2024. The reports include summary and detailed income statements and actual and projected cash balances. The detailed income statements include line item expenditures and revenues compared to budget for current and year to date. The projected unreserved cash balances are based on the financial policies adopted in October 2019.

FINANCIAL IMPACT AND FUNDING SOURCE:

This data and monthly review will assist in timely monitoring of budget versus actual expenditures and revenues and required reserves. The monthly net income provides an excellent picture of future cash settlement through receipts and payments.

RECOMMENDATION:

Given the importance of balancing rate stability and maintaining reliable services, Staff recommends The Town Council work closely with Finance on the review of monthly financial results. Please let us know whether you have additional reporting needs and would like to schedule time to review activity in more detail.

Town of Richlands
Income Statement Summary: 2023 - 2024
For the Period Ending 3/31/2024

<u>Fund</u>	<u>Current Month</u> <u>Net Income (Loss)</u>	<u>Year To Date</u> <u>Net Income (Loss)</u>	<u>Drivers</u>	<u>Variance</u> <u>Permanent or Timing</u>
General	\$272,608	\$482,703	YTD net income primarily results from a net help (73.1% of budget) of lower expenses in Finance, IT, Community Development and Street/Sanitation Departments, offset by higher expenses in Fire, Rescue and capital purchases. Revenues are higher in taxes, other taxes, fees, business licenses and other revenues, offset slightly in garbage collections for a net hurt (72.1% of budget).	- Revenue: Taxes, Other Taxes, Fees, Business Licenses, Garbage Collections and Other Revenues - Timing; - Revenue: Personal Property Taxes - Permanent; - Capital (Unrestricted fund balance/ARPA Fund Offset and Grants) - Permanent; - Expenses - Permanent/Timing (Requires further discussion and approval)
Water	10,594	118,196	YTD net income primarily results from lower revenues hurt (62.8% of budget), offset by lower expenses help (72.6% of budget).	- Revenues - Permanent; - Expenses - Permanent/Timing (Requires further discussion and approval)
Sewer	20,984	196,381	YTD net income primarily results from lower revenues hurt (63.2% of budget), offset by lower expenses help (72.6% of budget).	- Revenues - Permanent; - Expenses - Permanent/Timing (Requires further discussion and approval)
Water/Sewer Line Maintenance	(33,917)	(288,462)	There is not a separate revenue stream. YTD net loss results from lower expenses help (60.7% of budget).	- Expenses - Timing
Electric	(43,910)	(250,874)	YTD net loss primarily results from lower revenues hurt (71.2% of budget) and capital purchase.	- Revenues - Permanent; - Capital - Permanent (Unrestricted fund balance/ARPA Fund Offset)
Total All Funds	\$226,358	\$257,944		

Town of Richlands
Income Statement: 2023 - 2024
For the Period Ending 3/31/2024

General Fund	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
Revenues						
	10-3700-410000	REAL ESTATE TAXES	\$535,000.00	\$2,430.47	\$499,984.46	93.46%
	10-3700-410050	R E TAX BUDGET	\$20,000.00	\$4,474.40	(\$14,394.23)	-71.97%
	10-3700-410100	R.E. TAXES PRO RATA	\$1,000.00	\$0.00	(\$1,254.33)	-125.43%
	10-3700-410200	DELINQUENT TAXES	\$20,000.00	\$609.11	\$11,732.06	58.66%
	10-3700-410300	PENALTIES ON TAXES	\$2,000.00	\$154.01	\$1,267.30	63.37%
	10-3700-410350	INTEREST ON TAXES	\$5,000.00	\$116.09	\$2,095.03	41.90%
	10-3700-410400	PUBLIC SERVICE TAXES	\$46,000.00	\$0.00	\$40,839.55	88.78%
	10-3700-410500	R E TAX OVERPAYMENTS	\$0.00	\$0.00	\$373.87	0.00%
	Total Dept. 3700	REVENUE	\$629,000.00	\$7,784.08	\$540,643.71	85.95%
	10-3701-411000	BANK STOCK TAXES	\$173,000.00	\$10,822.00	\$10,822.00	6.26%
	10-3701-411100	RESTAURANT FOOD TAX	\$906,500.00	\$92,330.44	\$789,458.82	87.09%
	10-3701-411200	BUSINESS LICENSES	\$500,000.00	\$126,696.17	\$523,358.88	104.67%
	10-3701-411300	MOTOR VEHICLE LICENSES	\$30,000.00	\$550.15	\$33,698.17	112.33%
	10-3701-411400	MOBILE HOME LICENSE	\$8,000.00	\$100.00	\$7,319.55	91.49%
	10-3701-411450	PERSONAL PROPERTY TAX	\$155,000.00	\$0.00	(\$7.61)	0.00%
	10-3701-411500	CIGARETTE TAX	\$200,000.00	\$15,000.00	\$161,250.00	80.63%
	10-3701-411550	DELINQUENT PER PROPERTY TAXES	\$1,000.00	\$188.56	\$3,057.98	305.80%
	10-3701-411650	PENALTIES ON PER PROPERTY TAXES	\$0.00	\$9.44	\$158.24	0.00%
	10-3701-411750	INTEREST ON PERSONAL PROPERTY TAXES	\$0.00	\$15.00	\$168.90	0.00%
	10-3701-412000	ZONING PERMITS	\$1,000.00	\$165.00	\$940.00	94.00%
	10-3701-413000	COURT FINES & FOREFEITURE	\$30,000.00	\$2,953.78	\$27,858.38	92.86%
	10-3701-413050	E-CITATION COLLECTIONS	\$500.00	\$278.36	\$1,898.10	379.62%
	10-3701-413100	PARKING VIOLATIONS	\$600.00	\$100.00	\$300.00	50.00%
	10-3701-413300	INTEREST INCOME	\$5,000.00	\$272.62	\$5,836.22	116.72%
	10-3701-413400	CONTRACT WORK-STREET	\$2,000.00	\$22.15	\$5,042.92	252.15%
	10-3701-413900	SALE OF SALVAGE & SURPLUS	\$20,000.00	\$2,317.20	\$3,541.75	17.71%
	10-3701-413950	GAIN/LOSS ON ASSET DISPOSAL	\$0.00	\$0.00	\$73,550.00	0.00%
	10-3701-414100	FIRE/RESCUE CONTRACTS	\$270,000.00	\$0.00	\$225,000.00	83.33%
	10-3701-414125	RESCUE SQUAD BILLING REVENUE	\$700,000.00	\$41,135.23	\$654,204.49	93.46%
	10-3701-414130	RESCUE BAD DEBT COLLECTIONS	\$6,000.00	\$25.00	\$1,632.43	27.21%

10-3701-414150	SWIMMING POOL FEES	\$12,000.00	\$0.00	\$8,038.54	66.99%
10-3701-414200	CONCESSION COLL	\$15,000.00	\$2,096.34	\$19,356.90	129.05%
10-3701-414250	BASKETBALL FEES	\$7,500.00	\$1,195.00	\$21,291.00	283.88%
10-3701-414350	OUTDOOR TENNIS FEES	\$100.00	\$0.00	\$102.00	102.00%
10-3701-414400	MEMBERSHIP FEES	\$250.00	\$15.00	\$1,005.00	402.00%
10-3701-414425	WEIGHT ROOM FEES	\$1,000.00	\$126.00	\$1,408.00	140.80%
10-3701-414450	ROOM RENTAL UPSTAIRS	\$2,000.00	\$595.00	\$2,635.00	131.75%
10-3701-414475	SHELTER RENTAL FEES	\$500.00	\$0.00	\$280.00	56.00%
10-3701-414500	MISC RECREATION REVENUE	\$1,000.00	\$1,207.00	\$3,154.00	315.40%
10-3701-414525	REC TOURNAMENTS/EVENTS	\$0.00	\$0.00	\$623.00	0.00%
10-3701-414550	VOLLEYBALL FEES	\$8,000.00	\$0.00	\$10,357.00	129.46%
10-3701-420150	GARBAGE COLLECTIONS	\$580,000.00	\$43,254.81	\$386,486.26	66.64%
10-3701-420200	PENALTIES	\$6,000.00	\$913.36	\$7,510.56	125.18%
10-3701-420420	STATE-LOCAL TAX	\$16,000.00	\$1,932.29	\$15,172.55	94.83%
10-3701-420550	CONSUMER/CONSUMPTION UTILITY TAX	\$270,000.00	\$19,658.40	\$171,761.79	63.62%
10-3701-420900	CONVENIENCE FEE	\$5,000.00	\$111.00	\$1,302.00	26.04%
10-3701-430000	MISCELLANEOUS REVENUE	\$10,000.00	\$842.00	\$11,104.67	111.05%
10-3701-430100	GIFTS & DONATIONS-PVT	\$0.00	\$0.00	\$1,000.00	0.00%
10-3701-430300	RETURN CHECK FEES	\$500.00	\$30.00	\$1,320.00	264.00%
10-3701-430400	DNTN & COMM DEVELOP REVENUE	\$0.00	\$17,923.56	\$39,195.06	0.00%
10-3701-430600	COMM & CIVIC PROG REVENUE	\$0.00	\$104.00	\$665.00	0.00%
10-3701-430900	DONATIONS & MISC-FIRE	\$3,000.00	\$0.00	\$2,920.00	97.33%
10-3701-430950	GIFTS & DONATIONS-REC	\$5,000.00	\$0.00	\$0.00	0.00%
10-3701-431000	GIFTS & DONATIONS-POLICE	\$10,000.00	\$0.00	\$11,705.69	117.06%
10-3701-431050	DONATIONS & MISC-RESCUE	\$1,500.00	\$129.00	\$4,247.79	283.19%
10-3701-431100	MISCELLANEOUS REVENUE-POLICE	\$4,000.00	\$21,775.24	\$61,461.72	1536.54%
10-3701-431200	RESTITUTION	\$0.00	\$0.00	\$319.19	0.00%
Total Dept.3701	REVENUE	\$3,966,950.00	\$404,889.10	\$3,313,511.94	83.53%
10-3702-433100	SALES TAX PROCEEDS	\$572,250.00	\$38,452.60	\$400,797.03	70.04%
10-3702-433200	MOTOR VEHICLE CARRIER TAX	\$4,500.00	\$354.58	\$3,028.82	67.31%
10-3702-433300	MOBILE HOME TITLING TAX	\$2,000.00	\$0.00	\$1,350.00	67.50%
10-3702-434000	COMM OF VA LAW ENFORCEMNT	\$150,000.00	\$42,986.00	\$128,958.00	85.97%
10-3702-434100	STREET & HWGY MAINT.	\$1,354,716.00	\$316,186.22	\$948,558.66	70.02%
10-3702-434200	LITTER CONTROL	\$3,000.00	\$0.00	\$5,917.00	197.23%
10-3702-435000	BLOCK GRANT-LLEB/POLICE	\$0.00	\$0.00	\$2,463.00	0.00%
10-3702-435200	POLICE GRANTS-OTHER	\$34,500.00	\$194,248.09	\$246,065.05	713.23%
10-3702-435400	DRUG ENFORCEMENT & PROSEC	\$76,087.00	\$0.00	\$76,087.00	100.00%
10-3702-435425	HIDTA FED GRANT	\$19,000.00	\$79.96	\$6,378.74	33.57%
10-3702-435450	RESTITUTION-NTF BUY MONEY	\$0.00	\$1,196.69	\$10,272.70	0.00%

10-3702-435500	EMS GRANTS	\$0.00	\$22,482.92	\$51,856.91	0.00%
10-3702-435550	FIRE GRANTS	\$22,500.00	\$0.00	\$24,387.00	108.39%
10-3702-460000	OTHER STATE/FED REVENUE	\$14,500.00	\$0.00	\$14,956.73	103.15%
Total Dept.3702	REVENUE	\$2,253,053.00	\$615,987.06	\$1,921,076.64	85.27%
10-3703-470000	TRANSFER IN FROM UT-ADM COST	\$530,500.00	\$53,039.00	\$355,230.00	66.96%
10-3703-471000	TRANSFER IN FROM UT-IT COST	\$15,000.00	\$12,578.36	\$39,013.24	260.09%
Total Dept.3703	REVENUE	\$545,500.00	\$65,617.36	\$394,243.24	72.27%
10-3704-480000	FUND BALANCE ALLOCATION	\$1,160,000.00	\$0.00	\$0.00	0.00%
Total Dept.3704		\$1,160,000.00	\$0.00	\$0.00	0.00%
Total Fund	General Fund	\$8,554,503.00	\$1,094,277.60	\$6,169,475.53	72.12%
General Fund Expenditures					
Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
Department 4010	COUNCIL				
10-4010-500000	SALARIES AND WAGES	\$10,500.00	\$875.00	\$8,032.24	76.50%
10-4010-500100	TOWN ATTORNEY	\$65,000.00	\$2,556.71	\$37,643.74	57.91%
10-4010-500150	CLERK SALARY	\$9,000.00	\$1,000.00	\$9,000.00	100.00%
10-4010-501000	INS SOCIAL SECURITY	\$1,720.00	\$0.00	\$1,159.39	67.41%
10-4010-501250	INS WORKMENS COMPENSATION	\$25.00	\$3.12	\$9.62	38.48%
10-4010-519000	MISCELLANEOUS	\$2,000.00	\$656.87	\$3,721.94	186.10%
10-4010-525000	SPECIAL STUDIES	\$174,500.00	\$0.00	\$122,331.59	70.10%
10-4010-525150	TOWN EVENTS	\$5,000.00	\$489.20	\$28,165.95	563.32%
Total Dept.4010	COUNCIL	\$267,745.00	\$5,580.90	\$210,064.47	78.46%
Department 4040	FINANCE OFFICE				
10-4040-500000	SALARIES AND WAGES	\$346,500.00	\$43,401.27	\$282,505.93	81.53%
10-4040-500050	TOWN MANAGER SALARY	\$120,000.00	\$17,807.69	\$62,060.30	51.72%
10-4040-501000	INS SOCIAL SECURITY	\$35,160.00	\$2,849.77	\$23,248.73	66.12%
10-4040-501100	INS HEALTH	\$146,136.00	\$10,413.00	\$75,945.00	51.97%
10-4040-501150	INS--LIFE	\$2,700.00	\$341.84	\$1,219.28	45.16%
10-4040-501200	INS--RETIREMENT PLAN	\$143,080.00	\$1,360.40	\$46,316.81	32.37%
10-4040-501225	VRS-VLDP	\$3,400.00	\$240.49	\$1,520.91	44.73%
10-4040-501250	INS WORKMENS COMPENSATION	\$600.00	\$115.21	\$239.65	39.94%
10-4040-501300	INS GEN LIABILITY/BLDG	\$8,835.00	\$3,242.41	\$9,727.23	110.10%
10-4040-501350	INS AUTO	\$300.00	\$74.00	\$222.00	74.00%
10-4040-510000	CASH OVER & SHORT	\$50.00	\$0.02	(\$30.00)	-60.00%

10-4040-510050	CONTRACT CONSULTANT	\$0.00	\$39,129.61	0.00%
10-4040-510100	AUDITING & LEGAL	\$10,834.00	\$12,750.00	117.69%
10-4040-510125	CIGARETTE STAMPS	\$5,600.00	\$2,532.60	45.23%
10-4040-510150	PRINTING & BINDING	\$3,000.00	\$2,442.53	81.42%
10-4040-510250	DUES & MEMBERSHIP	\$9,000.00	\$6,058.97	67.32%
10-4040-510300	ADVERTISING	\$2,500.00	\$3,138.26	125.53%
10-4040-510350	OFFICE SUPPLIES	\$5,000.00	\$1,967.09	39.34%
10-4040-510400	POSTAGE	\$9,500.00	\$6,508.30	68.51%
10-4040-510425	CARD PROCESSING CHGS/ACH FEES/BANK ANALYSIS	\$16,000.00	\$13,868.21	86.68%
10-4040-510450	TELEPHONE/INTERNET/COMM	\$6,000.00	\$4,158.56	69.31%
10-4040-510500	UNIFORMS	\$1,000.00	\$572.31	57.23%
10-4040-510550	TRAINING EXPENSE	\$1,000.00	\$645.14	64.51%
10-4040-510600	EQUIPMENT MAINTENANCE	\$6,000.00	\$5,578.08	92.97%
10-4040-510625	IT SERVICE/EQ	\$0.00	\$11,889.00	0.00%
10-4040-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$0.00	0.00%
10-4040-510750	VEHICLE MAINT-OUTSIDE	\$500.00	\$0.00	0.00%
10-4040-510800	MOTOR FUEL & LUBRICATION	\$1,000.00	\$0.00	0.00%
10-4040-510900	EQUIPMENT	\$2,500.00	\$2,516.48	100.66%
10-4040-511000	BUILDING REPAIRS/ADDITION	\$6,000.00	\$4,598.12	76.64%
10-4040-511050	GROUPS & FACILITIES	\$2,000.00	\$934.80	46.74%
10-4040-511100	SUPPLIES & MATERIALS	\$4,000.00	\$4,699.31	117.48%
10-4040-511150	CLEANING SUPPLIES	\$6,000.00	\$2,327.06	38.78%
10-4040-511200	ELECTRICITY	\$15,500.00	\$12,271.38	79.17%
10-4040-511250	WATER	\$900.00	\$284.59	31.62%
10-4040-511300	SEWER	\$700.00	\$319.57	45.65%
10-4040-511350	GARBAGE	\$550.00	\$287.19	52.22%
10-4040-519000	MISCELLANEOUS	\$6,000.00	\$5,381.41	89.69%
10-4040-525100	BUS TRANSIT	\$7,200.00	\$5,400.00	75.00%
Total Dept. 4040	FINANCE OFFICE	\$936,045.00	\$653,234.41	69.79%
Department 4050	NON-DEPARTMENTAL			
10-4050-500250	EMPLOYEE APPRECIATION	\$3,000.00	\$2,564.32	85.48%
10-4050-501100	INS HEALTH	\$0.00	\$627.00	0.00%
10-4050-501150	INS.-LIFE	\$1,000.00	\$875.85	87.59%
10-4050-501250	INS WORKMENS COMPENSATION	\$0.00	\$50,339.62	0.00%
Total Dept. 4050	NON-DEPARTMENTAL	\$4,000.00	\$54,406.79	1360.17%
Department 4060	IT DEPARTMENT			
10-4060-500000	SALARIES AND WAGES	\$15,000.00	\$16,167.77	107.79%
10-4060-501000	INS SOCIAL SECURITY	\$1,150.00	\$1,187.65	103.27%

10-4060-501250	INS WORKMENS COMPENSATION	\$25.00	\$3.39	\$9.12	36.48%
10-4060-510625	IT SERVICE/MAINTENANCE	\$88,000.00	\$30,922.01	\$64,128.02	72.87%
10-4060-510825	RETIREMENT OF DEBT	\$62,827.00	\$0.00	\$0.00	0.00%
10-4060-519000	MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0.00%
10-4060-550300	CONTRACT LABOR	\$18,000.00	\$1,500.00	\$14,200.00	78.89%
10-4060-580800	INTEREST EXPENSE	\$0.00	\$0.00	\$2,429.70	0.00%
Total Dept.4060	IT DEPARTMENT	\$185,502.00	\$34,590.54	\$98,122.26	52.90%
Department 4070	COMMUNITY DEVELOPMENT				
10-4070-500000	SALARIES AND WAGES	\$38,000.00	\$0.00	\$0.00	0.00%
10-4070-501000	INS SOCIAL SECURITY	\$2,750.00	\$0.00	\$0.00	0.00%
10-4070-501100	INS HEALTH	\$20,000.00	\$0.00	\$0.00	0.00%
10-4070-501150	INS LIFE	\$200.00	\$0.00	\$0.00	0.00%
10-4070-501200	INS.-RETIREMENT PLAN	\$8,500.00	\$0.00	\$0.00	0.00%
10-4070-501225	VRS-VLDP	\$600.00	\$0.00	\$0.00	0.00%
10-4070-501250	INS WORKMENS COMPENSATION	\$35.00	\$0.00	\$0.00	0.00%
10-4070-510800	FUEL	\$200.00	\$0.00	\$0.00	0.00%
10-4070-511100	SUPPLIES & MATERIALS	\$500.00	\$0.00	\$0.00	0.00%
10-4070-519000	MISCELLANEOUS	\$0.00	\$0.00	\$2,349.77	0.00%
10-4070-525150	DOWNTOWN ACTIVITY	\$0.00	\$0.00	\$0.30	0.00%
Total Dept.4070	COMMUNITY DEVELOPMENT	\$70,785.00	\$0.00	\$2,350.07	3.32%
Department 4110	POLICE GRANTS				
10-4110-524150	LLEB BLOCK GRANT	\$0.00	\$0.00	\$5,042.84	0.00%
10-4110-524200	DMV	\$0.00	\$0.00	\$11,312.08	0.00%
10-4110-524250	OTHER GRANTS	\$56,054.00	\$6,853.36	\$78,578.49	140.18%
Total Dept.4110	POLICE GRANTS	\$56,054.00	\$6,853.36	\$94,933.41	169.36%
Department 4120	FED/STATE ASSET FORF				
10-4120-511100	SUPPLIES & MATERIALS	\$0.00	\$0.00	\$814.99	0.00%
10-4120-535320	NTF-STATE ASSET FORF EXPENSE	\$0.00	(\$2,112.00)	\$2,154.00	0.00%
Total Dept.4120	FED/STATE ASSET FORF	\$0.00	(\$2,112.00)	\$2,968.99	0.00%
Department 4130	TZ CO NARCOTICS TASK FORCE				
10-4130-501050	INS.-FRINGE BENEFITS	\$13,839.00	\$622.00	\$5,598.00	40.45%
10-4130-510125	PROFESSIONAL SERVICES	\$425.00	\$35.00	\$245.00	57.65%
10-4130-510350	OFFICE SUPPLIES	\$2,500.00	\$353.64	\$555.40	22.22%
10-4130-510450	TELEPHONE/INTERNET/COMM	\$7,100.00	\$688.44	\$6,329.34	89.15%
10-4130-510750	VEHICLE MAINT-OUTSIDE	\$9,000.00	\$928.23	\$3,905.81	43.40%
10-4130-510900	EQUIPMENT	\$6,000.00	\$0.00	\$0.00	0.00%

10-4130-519000	MISCELLANEOUS	\$36,766.00	\$729.66	\$3,991.67	10.86%
10-4130-530075	HIDTA GRANT PURCHASES	\$19,000.00	\$2,210.54	\$8,804.87	46.34%
Total Dept.4130	TZ CO NARCOTICS TASK FORCE	\$94,630.00	\$5,567.51	\$29,430.09	31.10%
Department 4140	POLICE DEPARTMENT				
10-4140-500000	SALARIES AND WAGES	\$959,000.00	\$97,591.40	\$696,968.42	72.68%
10-4140-500150	OVERTIME	\$60,990.00	\$17,863.87	\$93,434.79	153.20%
10-4140-501000	INS SOCIAL SECURITY	\$76,900.00	\$5,628.01	\$56,755.94	73.80%
10-4140-501100	INS HEALTH	\$275,000.00	\$13,883.00	\$132,095.00	48.03%
10-4140-501150	INS.-LIFE	\$5,500.00	\$643.12	\$2,904.98	52.82%
10-4140-501200	INS.-RETIREMENT PLAN	\$295,000.00	\$57,009.64	\$262,897.02	89.12%
10-4140-501225	VRS-VLDP	\$1,000.00	\$57.27	\$515.43	51.54%
10-4140-501250	INS WORKMENS COMPENSATION	\$38,000.00	\$692.19	\$17,236.27	45.36%
10-4140-501300	INS GEN LIABILITY/BLDG	\$3,500.00	\$888.73	\$2,666.19	76.18%
10-4140-501350	INS AUTO	\$9,200.00	\$2,181.00	\$6,543.00	71.12%
10-4140-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$24.64	0.82%
10-4140-510250	DUES & MERBERSHIP	\$11,200.00	\$0.00	\$290.00	2.59%
10-4140-510350	OFFICE SUPPLIES	\$4,500.00	\$10.53	\$2,827.70	62.84%
10-4140-510400	POSTAGE	\$700.00	\$13.60	\$332.57	47.51%
10-4140-510450	TELEPHONE/INTERNET/COMM	\$16,000.00	\$709.95	\$8,586.20	53.66%
10-4140-510500	UNIFORMS	\$10,000.00	\$184.00	\$9,471.15	94.71%
10-4140-510550	TRAINING EXPENSE	\$17,000.00	\$2,128.36	\$11,811.22	69.48%
10-4140-510600	EQUIPMENT MAINTENANCE	\$32,000.00	\$0.00	\$26,803.50	83.76%
10-4140-510650	TWO-WAY RADIO MAINTENANCE	\$4,000.00	\$884.74	\$1,281.30	32.03%
10-4140-510700	VEHICLE MAINT-INSIDE	\$6,000.00	\$0.00	\$2,354.91	39.25%
10-4140-510750	VEHICLE MAINT-OUTSIDE	\$18,500.00	\$1,083.98	\$24,421.25	132.01%
10-4140-510800	MOTOR FUEL & LUBRICATION	\$60,000.00	\$7,498.81	\$53,884.70	89.81%
10-4140-510850	OFFICE FURN & FIXTURES	\$1,000.00	\$0.00	\$0.00	0.00%
10-4140-510900	EQUIPMENT	\$74,557.12	\$225.37	\$50,267.91	67.42%
10-4140-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$60.00	\$4,271.03	85.42%
10-4140-511100	SUPPLIES & MATERIALS	\$5,442.88	\$153.78	\$3,867.00	71.05%
10-4140-511150	CLEANING SUPPLIES	\$2,000.00	\$115.51	\$1,069.42	53.47%
10-4140-511200	ELECTRICITY	\$33,000.00	\$3,782.11	\$28,390.30	86.03%
10-4140-511250	WATER	\$500.00	\$50.80	\$460.16	92.03%
10-4140-511300	SEWER	\$500.00	\$53.39	\$484.14	96.83%
10-4140-511350	GARBAGE	\$975.00	\$93.44	\$840.96	86.25%
10-4140-519000	MISCELLANEOUS	\$5,000.00	\$742.22	\$7,139.16	142.78%
10-4140-531000	INSURANCE-LAW ENFORCEMENT	\$8,000.00	\$2,280.50	\$6,841.50	85.52%
10-4140-531025	LINE OF DUTY PAYMENTS	\$14,800.00	\$0.00	\$13,280.00	89.73%
10-4140-531050	COURT COST	\$5,000.00	\$0.00	\$1,049.40	20.99%

10-4140-531100	EXTRADITION & TRAVEL	\$1,000.00	\$0.00	\$1,532.39	153.24%
10-4140-531200	TASK FORCE DONATION	\$7,000.00	\$0.00	\$7,000.00	100.00%
10-4140-531300	REGIONAL JAIL	\$300.00	\$0.00	\$0.00	0.00%
10-4140-531350	SPECIAL PROJECTS	\$15,000.00	\$2,401.36	\$9,875.84	65.84%
Total Dept.4140	POLICE DEPARTMENT	\$2,086,065.00	\$218,910.68	\$1,550,475.39	74.33%
Department 4150	FIRE DEPARTMENT				
10-4150-500000	SALARIES AND WAGES	\$67,000.00	\$10,639.92	\$65,288.81	97.45%
10-4150-501000	INS SOCIAL SECURITY	\$5,125.00	\$0.00	\$4,252.61	82.98%
10-4150-501250	INS WORKMENS COMPENSATION	\$3,700.00	\$889.96	\$2,415.96	65.30%
10-4150-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$498.73	\$1,496.19	71.25%
10-4150-501350	INS AUTO	\$5,500.00	\$1,288.25	\$3,864.75	70.27%
10-4150-510450	TELEPHONE/INTERNET/COMM	\$5,000.00	\$89.29	\$3,810.24	76.20%
10-4150-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00	0.00%
10-4150-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$726.41	48.43%
10-4150-510600	EQUIPMENT MAINTENANCE	\$1,000.00	\$0.00	\$0.00	0.00%
10-4150-510650	TWO-WAY RADIO MAINTENANCE	\$1,500.00	\$0.00	\$0.00	0.00%
10-4150-510700	VEHICLE MAINT-INSIDE	\$2,000.00	\$0.00	\$4,185.20	209.26%
10-4150-510750	VEHICLE MAINT-OUTSIDE	\$6,000.00	\$275.91	\$4,657.41	77.62%
10-4150-510800	MOTOR FUEL & LUBRICATION	\$5,500.00	\$768.16	\$4,840.22	88.00%
10-4150-510825	RETIREMENT OF DEBT	\$65,000.00	\$0.00	\$67,365.00	103.64%
10-4150-510900	EQUIPMENT	\$8,000.00	\$1,106.33	\$12,459.51	155.74%
10-4150-510925	RADIO EQUIPMENT	\$1,500.00	\$0.00	\$0.00	0.00%
10-4150-511000	BUILDING REPAIRS/ADDITION	\$800.00	\$0.00	\$306.29	38.29%
10-4150-511100	SUPPLIES & MATERIALS	\$5,000.00	\$92.88	\$3,360.10	67.20%
10-4150-511200	ELECTRICITY	\$12,000.00	\$1,689.57	\$10,089.02	84.08%
10-4150-511250	WATER	\$1,500.00	\$72.13	\$1,049.89	69.99%
10-4150-511300	SEWER	\$1,300.00	\$53.33	\$461.32	35.49%
10-4150-511350	GARBAGE	\$800.00	\$48.01	\$432.09	54.01%
10-4150-519000	MISCELLANEOUS	\$1,000.00	\$49.88	\$1,299.90	129.99%
10-4150-531025	LINE OF DUTY PAYMENTS	\$11,000.00	\$0.00	\$12,450.00	113.18%
10-4150-531350	SPECIAL PROJECTS	\$1,500.00	\$1,172.61	\$4,701.52	313.43%
10-4150-532000	INSURANCE-FIRE CALLS	\$2,311.00	\$0.00	\$2,048.00	88.62%
10-4150-532025	FIRE PREV/SAFETY PRG	\$3,000.00	\$0.00	\$368.28	12.28%
10-4150-532050	REGULATORY REQUIREMENTS	\$10,000.00	\$0.00	\$5,675.80	56.76%
10-4150-580800	INTEREST EXPENSE	\$15,508.00	\$0.00	\$12,345.78	79.61%
Total Dept.4150	FIRE DEPARTMENT	\$247,144.00	\$18,734.96	\$229,950.30	93.04%
Department 4160	RESCUE DEPARTMENT				
10-4160-500000	SALARIES AND WAGES	\$447,000.00	\$54,671.68	\$383,438.29	85.78%

10-4160-501000	INS SOCIAL SECURITY	\$34,000.00	\$2,366.53	\$26,210.18	77.09%
10-4160-501100	INS HEALTH	\$98,000.00	\$7,972.00	\$71,748.00	73.21%
10-4160-501150	INS.-LIFE	\$1,500.00	\$162.72	\$969.12	64.61%
10-4160-501200	INS.-RETIREMENT PLAN	\$65,000.00	\$684.39	\$30,785.13	47.36%
10-4160-501225	VRS-VLDP	\$1,246.00	\$19.73	\$306.57	24.60%
10-4160-501250	INS WORKMENS COMPENSATION	\$21,000.00	\$2,657.82	\$7,522.18	35.82%
10-4160-501300	INS GEN LIABILITY/BLDG	\$1,100.00	\$292.98	\$878.94	79.90%
10-4160-501350	INS AUTO	\$3,200.00	\$891.50	\$2,674.50	83.58%
10-4160-510250	DUES/MEMBERSHIP/SUBSCRIPTIONS	\$5,200.00	\$476.15	\$6,807.52	130.91%
10-4160-510350	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$683.91	68.39%
10-4160-510450	TELEPHONE/INTERNET/COMM	\$3,000.00	\$349.31	\$2,290.39	76.35%
10-4160-510500	UNIFORMS	\$3,000.00	\$0.00	\$2,419.52	80.65%
10-4160-510550	TRAINING EXPENSE	\$1,500.00	\$20.00	\$2,077.39	138.49%
10-4160-510600	EQUIPMENT MAINTENANCE	\$3,500.00	\$5,915.92	\$8,059.92	230.28%
10-4160-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$286.74	\$4,142.81	138.09%
10-4160-510750	VEHICLE MAINT-OUTSIDE	\$20,000.00	\$2,207.98	\$19,861.71	99.31%
10-4160-510800	MOTOR FUEL & LUBRICATION	\$20,000.00	\$1,115.65	\$11,965.55	59.83%
10-4160-510900	EQUIPMENT	(\$1,000.00)	\$3,240.00	\$5,474.72	-547.47%
10-4160-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$50.00	\$384.55	38.46%
10-4160-511100	SUPPLIES & MATERIALS	\$1,000.00	\$144.16	\$2,396.86	239.69%
10-4160-511150	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$574.27	57.43%
10-4160-511175	MEDICAL SUPPLIES	\$17,000.00	\$25.75	\$11,701.61	68.83%
10-4160-511200	ELECTRICITY	\$9,000.00	\$1,034.29	\$6,169.52	68.55%
10-4160-511250	WATER	\$450.00	\$21.65	\$201.14	44.70%
10-4160-511300	SEWER	\$450.00	\$40.70	\$302.27	67.17%
10-4160-511350	GARBAGE	\$550.00	\$46.58	\$419.22	76.22%
10-4160-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$350.75	35.08%
10-4160-531025	LINE OF DUTY PAYMENTS	\$13,500.00	\$0.00	\$12,450.00	92.22%
10-4160-531350	SPECIAL PROJECTS	\$1,000.00	\$29.86	\$1,922.20	192.22%
10-4160-532100	BILLING SERVICES/COLLECTIONS	\$42,000.00	\$0.00	\$30,206.32	71.92%
10-4160-532125	BAD DEBT COLLECTION FEE	\$1,250.00	\$5.00	\$148.08	11.85%
10-4160-561000	HEATING OIL/FUEL	\$2,500.00	\$0.00	\$1,981.83	79.27%
Total Dept.4160	RESCUE DEPARTMENT	\$822,946.00	\$84,729.09	\$657,524.97	79.90%
Department 4210	STREET DEPARTMENT				
10-4210-500000	SALARIES AND WAGES	\$440,500.00	\$47,942.20	\$323,795.56	73.51%
10-4210-501000	INS SOCIAL SECURITY	\$33,500.00	\$2,181.71	\$21,947.34	65.51%
10-4210-501100	INS HEALTH	\$197,500.00	\$12,733.75	\$119,665.25	60.59%
10-4210-501150	INS.-LIFE	\$2,200.00	\$346.88	\$1,563.54	71.07%
10-4210-501200	INS.-RETIREMENT PLAN	\$125,000.00	\$170.51	\$47,877.50	38.30%

10-4210-501225	VRS-VLDP	\$2,000.00	\$139.24	\$1,052.80	52.64%
10-4210-501250	INS WORKMENS COMPENSATION	\$24,000.00	\$3,788.38	\$9,593.54	39.97%
10-4210-501300	INS GEN LIABILITY/BLDG	\$3,800.00	\$1,034.90	\$3,104.70	81.70%
10-4210-501350	INS AUTO	\$5,800.00	\$1,265.58	\$3,796.74	65.46%
10-4210-510250	DUES/MEMBERSHIP/SOFTWARE LICENSE FEES	\$500.00	\$0.00	\$168.71	33.74%
10-4210-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$273.42	\$1,658.51	110.57%
10-4210-510500	UNIFORMS	\$5,000.00	\$3,604.74	\$6,009.95	120.20%
10-4210-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$4,788.50	0.00%
10-4210-510600	EQUIPMENT MAINTENANCE	\$0.00	\$0.00	\$272.25	0.00%
10-4210-510700	VEHICLE MAINT-INSIDE	\$20,000.00	\$446.77	\$18,532.35	92.66%
10-4210-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$110.92	\$7,678.04	63.98%
10-4210-510800	MOTOR FUEL & LUBRICATION	\$30,000.00	\$4,081.53	\$25,786.49	85.95%
10-4210-510900	EQUIPMENT	\$2,787.43	\$0.00	\$6,196.02	222.28%
10-4210-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$279.47	\$4,011.07	401.11%
10-4210-511100	SUPPLIES & MATERIALS	\$19,212.57	\$3,885.00	\$37,978.40	197.67%
10-4210-511200	ELECTRICITY	\$15,000.00	\$1,280.19	\$10,236.61	68.24%
10-4210-511250	WATER	\$500.00	\$36.62	\$292.14	58.43%
10-4210-511300	SEWER	\$750.00	\$71.62	\$464.51	61.93%
10-4210-511350	GARBAGE	\$300.00	\$21.37	\$192.33	64.11%
10-4210-511400	ENGINEERING	\$10,000.00	\$0.00	\$26,912.00	269.12%
10-4210-511450	LEASE PROP & RIGHT OF WAY	\$1,000.00	\$0.00	\$3,482.87	348.29%
10-4210-511500	TRAFFIC SAFETY	\$75,000.00	\$1,398.46	\$12,771.20	17.03%
10-4210-519000	MISCELLANEOUS	\$2,000.00	\$105.93	\$648.15	32.41%
10-4210-540000	STORM DRAINAGE	\$6,000.00	\$0.00	\$0.00	0.00%
10-4210-540050	ST, BRIDGES, SIDEWALK MAINT	\$125,000.00	\$17,818.92	\$133,879.87	107.10%
10-4210-540100	SNOW & ICE REMOVAL	\$25,000.00	\$0.00	\$47,854.25	191.42%
10-4210-550300	CONTRACT WORK	\$0.00	\$0.00	\$990.28	0.00%
10-4210-570250	HAND TOOLS & EQUIPMENT	\$3,500.00	\$599.28	\$6,667.81	190.51%
Total Dept.4210	STREET DEPARTMENT	\$1,190,350.00	\$103,617.39	\$889,869.28	74.76%
Department 4240	SANITATION DEPARTMENT				
10-4240-500000	SALARIES AND WAGES	\$245,500.00	\$25,536.65	\$175,238.77	71.38%
10-4240-501000	INS SOCIAL SECURITY	\$19,000.00	\$1,366.21	\$12,299.18	64.73%
10-4240-501100	INS HEALTH	\$96,000.00	\$4,943.25	\$39,309.75	40.95%
10-4240-501150	INS.-LIFE	\$1,300.00	\$169.42	\$735.39	56.57%
10-4240-501200	INS.-RETIREMENT PLAN	\$53,000.00	\$1,464.91	\$30,298.38	57.17%
10-4240-501225	VRS-VLDP	\$1,200.00	\$106.61	\$1,004.23	83.69%
10-4240-501250	INS WORKMENS COMPENSATION	\$15,539.00	\$2,984.30	\$8,427.55	54.23%
10-4240-501350	INS AUTO	\$2,600.00	\$901.50	\$2,704.50	104.02%
10-4240-510500	UNIFORMS	\$2,000.00	\$916.79	\$2,364.16	118.21%

10-4240-510700	VEHICLE MAINT-INSIDE	\$18,000.00	\$763.62	\$18,758.07	104.21%
10-4240-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$0.00	\$20,443.02	170.36%
10-4240-510800	MOTOR FUEL & LUBRICATION	\$25,000.00	(\$3,927.13)	\$3,665.88	14.66%
10-4240-510900	EQUIPMENT	\$0.00	\$0.00	\$963.72	0.00%
10-4240-511100	SUPPLIES & MATERIALS	\$6,500.00	\$2,336.62	\$10,252.27	157.73%
10-4240-519000	MISCELLANEOUS	\$1,500.00	\$3.78	\$488.18	32.55%
10-4240-541000	GARBAGE CONTAINERS	\$22,000.00	\$0.00	\$15,414.64	70.07%
Total Dept.4240	SANITATION DEPARTMENT	\$521,139.00	\$37,566.53	\$342,367.69	65.70%
Department 4290	RECREATION DEPARTMENT				
10-4290-500000	SALARIES AND WAGES	\$123,500.00	\$11,432.06	\$93,325.03	75.57%
10-4290-501000	INS SOCIAL SECURITY	\$9,500.00	\$612.49	\$6,816.42	71.75%
10-4290-501100	INS HEALTH	\$20,328.00	\$627.00	\$9,911.00	48.76%
10-4290-501150	INS.-LIFE	\$250.00	\$45.12	\$172.96	69.18%
10-4290-501200	INS.-RETIREMENT PLAN	\$9,423.00	\$121.20	\$6,495.40	68.93%
10-4290-501225	VRS-VLDP	\$0.00	\$34.00	\$170.00	0.00%
10-4290-501250	INS WORKMENS COMPENSATION	\$3,000.00	\$335.60	\$1,195.31	39.84%
10-4290-501300	INS GEN LIABILITY/BLDG	\$3,600.00	\$1,128.66	\$3,385.98	94.06%
10-4290-501350	INS AUTO	\$350.00	\$92.75	\$278.25	79.50%
10-4290-510000	CASH OVER & SHORT	\$0.00	\$0.00	\$10.00	0.00%
10-4290-510350	OFFICE SUPPLIES	\$150.00	\$0.00	\$66.45	44.30%
10-4290-510450	TELEPHONE/INTERNET/COMM	\$2,290.00	\$298.91	\$1,903.61	83.13%
10-4290-510550	TRAINING EXPENSE	\$0.00	\$506.72	\$1,307.22	0.00%
10-4290-510700	VEHICLE MAINT-INSIDE	\$0.00	\$0.00	\$0.70	0.00%
10-4290-510800	MOTOR FUEL & LUBRICATION	\$0.00	\$0.00	\$60.12	0.00%
10-4290-510900	EQUIPMENT	\$1,000.00	\$0.00	\$819.90	81.99%
10-4290-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$55.00	\$2,031.63	81.27%
10-4290-511100	SUPPLIES & MATERIALS	\$10,000.00	\$1,945.10	\$8,120.44	81.20%
10-4290-511200	ELECTRICITY	\$37,000.00	\$3,860.69	\$27,969.12	75.59%
10-4290-511250	WATER	\$3,600.00	\$79.66	\$3,073.19	85.37%
10-4290-511300	SEWER	\$2,500.00	\$94.64	\$3,813.57	152.54%
10-4290-511350	GARBAGE	\$2,100.00	\$157.55	\$1,655.10	78.81%
10-4290-519000	MISCELLANEOUS	\$1,000.00	\$233.62	\$4,853.50	485.35%
10-4290-550025	VOLLEYBALL EXPENSES	\$750.00	\$0.00	\$3,611.09	481.48%
10-4290-550050	SWIMMING POOL SUPPLIES	\$3,200.00	\$0.00	\$3,464.35	108.26%
10-4290-550100	WM'S PARK MAINTENANCE	\$14,500.00	\$6,234.83	\$6,560.38	45.24%
10-4290-550200	CONCESSION STAND EXP	\$10,000.00	\$862.26	\$8,822.58	88.23%
10-4290-550250	SALES TAX-CONCESSION STAN	\$0.00	(\$0.83)	(\$9.21)	0.00%
Total Dept.4290	RECREATION DEPARTMENT	\$260,541.00	\$28,757.03	\$199,884.09	76.72%

Department 4300						
10-4300-511000	BUILDING REPAIRS/ADDITION	\$0.00	\$0.00	\$51,333.33	0.00%	
10-4300-525155	LIBRARY	\$725.00	\$231.25	\$693.75	95.69%	
10-4300-525160	COAL MINERS MEM	\$500.00	\$0.00	\$1,149.11	229.82%	
10-4300-525170	Chamber/CART Bldg.	\$2,500.00	\$201.11	\$2,140.32	85.61%	
10-4300-525175	FARMERS MARKET	\$750.00	\$31.75	\$450.59	60.08%	
10-4300-525180	GREENWAY	\$0.00	\$12.68	\$109.73	0.00%	
10-4300-525300	VET/CENT/HIST	\$500.00	\$0.00	\$0.00	0.00%	
10-4300-525325	SECTION HOUSE	\$5,000.00	\$35.81	\$3,710.85	74.22%	
10-4300-525350	TEEN CENTER	\$1,600.00	\$650.00	\$5,085.84	317.87%	
Total Dept.4300	COMMUNITY & CIVIC FACILITIES	\$11,575.00	\$1,162.60	\$64,673.52	558.73%	
Department 4470	DONATIONS	\$10,200.00	\$0.00	\$10,000.00	98.04%	
10-4470-525250	DONATIONS	\$10,200.00	\$0.00	\$10,000.00	98.04%	
Total Dept.4470	DONATIONS	\$10,200.00	\$0.00	\$10,000.00	98.04%	
Department 5414	CAPITAL-POLICE	\$0.00	\$0.00	\$200,072.20	0.00%	
10-5414-640000	VEHICLES, BOATS, ETC.	\$0.00	\$24,801.00	\$200,072.20	0.00%	
Total Dept.5414	CAPITAL-POLICE	\$0.00	\$24,801.00	\$200,072.20	0.00%	
Department 5416	CAPITAL-RESCUE	\$14,000.00	\$47,436.35	\$47,436.35	338.83%	
10-5416-630000	MACHINERY AND EQUIPMENT	\$14,000.00	\$47,436.35	\$47,436.35	338.83%	
10-5416-640000	VEHICLES, BOATS, ETC.	\$0.00	\$0.00	\$15,373.99	0.00%	
Total Dept.5416	CAPITAL-RESCUE	\$14,000.00	\$47,436.35	\$62,810.34	448.65%	
Department 5421	CAPITAL-STREET	\$0.00	\$108,530.00	\$153,468.00	0.00%	
10-5421-630000	MACHINERY AND EQUIPMENT	\$0.00	\$108,530.00	\$153,468.00	0.00%	
10-5421-640000	VEHICLES, BOATS, ETC.	\$0.00	\$0.00	\$92,500.00	0.00%	
10-5421-650000	INFRASTRUCTURE, DEPR.	\$1,000,000.00	\$0.00	\$5,874.00	0.59%	
Total Dept.5421	CAPITAL-STREET	\$1,000,000.00	\$108,530.00	\$251,842.00	25.18%	
Department 5424	CAPITAL-SANITATION	\$0.00	\$0.00	\$55,200.00	0.00%	
10-5424-640000	VEHICLES, BOATS, ETC.	\$0.00	\$0.00	\$55,200.00	0.00%	
Total Dept.5424	CAPITAL-SANITATION	\$0.00	\$0.00	\$55,200.00	0.00%	
Department 5430	CAPITAL-COMM & CIVIC FACILITIES	\$0.00	\$3,562.21	\$26,592.42	0.00%	
10-5430-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$3,562.21	\$26,592.42	0.00%	
Total Dept.5430	CAPITAL-COMM & CIVIC FACILITIES	\$0.00	\$3,562.21	\$26,592.42	0.00%	
Total Fund	General Fund	\$7,778,721.00	\$821,669.61	\$5,686,772.69	73.11%	

Fund Balance			\$5,975,589.41
Total Revenues	\$1,094,277.60		\$6,169,475.53
Less Total Expenditures	\$821,669.61		\$5,686,772.69
Net Income	\$272,607.99		\$482,702.84
New Fund Balance			\$6,458,292.25

<u>Water Fund</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue YTD</u>	<u>% Received</u>
Revenues						
	20-3701-413300	INTEREST INCOME	\$1,000.00	\$82.94	\$1,431.79	143.18%
	20-3701-420050	WATER COLLECTIONS	\$950,000.00	\$63,978.11	\$590,917.52	62.20%
	20-3701-420200	PENALTIES	\$13,500.00	\$1,056.89	\$9,150.65	67.78%
	20-3701-420250	SERVICE CHARGES	\$4,000.00	\$245.00	\$2,441.42	61.04%
	20-3701-420300	WATER TAPS	\$0.00	\$0.00	\$3,300.00	0.00%
Total Dept.3701		REVENUE	\$968,500.00	\$65,362.94	\$607,241.38	62.70%
	20-3702-413310	INTEREST INCOME-WAT DEBT	\$1,200.00	\$117.34	\$1,040.36	86.70%
	20-3702-440000	CEDAR BLUFF WATER COLL	\$72,491.00	\$7,118.00	\$64,062.00	88.37%
	20-3702-440100	TAZ. PSA WATER COLL	\$525,061.00	\$43,755.50	\$350,044.00	66.67%
	20-3702-440200	CEDAR BLUFF-Wat Debt	\$1,000.00	\$83.00	\$747.00	74.70%
	20-3702-440300	TZ CO PSA-KENTS RIDGE	\$63,258.00	\$216.50	\$1,732.00	2.74%
Total Dept.3702		REVENUE	\$663,010.00	\$51,290.34	\$417,625.36	62.99%
Total Fund		Water Fund	\$1,631,510.00	\$116,653.28	\$1,024,866.74	62.82%

<u>Water Fund</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Approp.Amount</u>	<u>Activity this Period</u>	<u>Expenditure YTD</u>	<u>% Used</u>
Expenditures						
Department 4340		WATER TREATMENT PLANT				
	20-4340-500000	SALARIES AND WAGES	\$349,500.00	\$38,982.91	\$277,625.53	79.44%
	20-4340-501000	INS SOCIAL SECURITY	\$26,300.00	\$1,934.92	\$19,351.47	73.58%
	20-4340-501100	INS HEALTH	\$95,000.00	\$8,288.00	\$74,592.00	78.52%
	20-4340-501150	INS.-LIFE	\$1,600.00	\$282.41	\$1,297.94	81.12%
	20-4340-501200	INS.-RETIREMENT PLAN	\$70,137.00	\$846.17	\$42,083.99	60.00%
	20-4340-501225	VRS-VLDP	\$1,500.00	\$114.54	\$1,030.86	68.72%
	20-4340-501250	INS WORKMENS COMPENSATION	\$11,200.00	\$2,309.38	\$6,494.36	57.99%
	20-4340-501300	INS GEN LIABILITY/BLDG	\$7,250.00	\$2,166.67	\$6,500.01	89.66%
	20-4340-501350	INS AUTO	\$500.00	\$132.67	\$398.01	79.60%
	20-4340-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$22,779.61	0.00%

20-4340-510100	AUDITING & LEGAL	\$10,833.00	\$0.00	\$12,750.00	117.70%
20-4340-510150	PRINTING & BINDING	\$0.00	\$133.19	\$2,479.34	0.00%
20-4340-510250	DUES & MEMBERSHIP	\$2,700.00	\$0.00	\$1,529.00	56.63%
20-4340-510400	POSTAGE	\$7,650.00	\$1,210.64	\$5,081.52	66.43%
20-4340-510450	TELEPHONE/INTERNET/COMM	\$2,000.00	\$278.21	\$1,917.23	95.86%
20-4340-510500	UNIFORMS	\$500.00	\$1,207.48	\$1,548.91	309.78%
20-4340-510550	TRAINING EXPENSE	\$2,500.00	\$0.00	\$0.00	0.00%
20-4340-510600	EQUIPMENT MAINTENANCE	\$5,000.00	\$0.00	\$4,430.48	88.61%
20-4340-510625	IT SERVICE/EQ	\$2,500.00	\$0.00	\$2,341.91	93.68%
20-4340-510700	VEHICLE MAINT-INSIDE	\$250.00	\$0.00	\$71.95	28.78%
20-4340-510750	VEHICLE MAINT-OUTSIDE	\$250.00	\$0.00	\$37.50	15.00%
20-4340-510800	MOTOR FUEL & LUBRICATION	\$4,000.00	\$163.68	\$1,610.07	40.25%
20-4340-510900	EQUIPMENT	\$2,000.00	\$0.00	\$1,249.99	62.50%
20-4340-511000	BUILDING REPAIRS/ADDITION	\$4,000.00	\$60.00	\$1,377.22	34.43%
20-4340-511050	FOUNDATIONS & FACILITIES	\$350.00	\$0.00	\$0.00	0.00%
20-4340-511100	SUPPLIES & MATERIALS	\$8,000.00	\$218.42	\$3,209.45	40.12%
20-4340-511150	CLEANING SUPPLIES	\$0.00	\$6.26	\$6.26	0.00%
20-4340-511200	ELECTRICITY	\$135,000.00	\$13,230.25	\$98,550.36	73.00%
20-4340-511250	WATER	\$2,200.00	\$152.17	\$1,547.53	70.34%
20-4340-511300	SEWER	\$70,000.00	\$6,547.49	\$47,516.66	67.88%
20-4340-511350	GARBAGE	\$200.00	\$15.81	\$142.29	71.15%
20-4340-511400	ENGINEERING	\$1,200.00	\$0.00	\$0.00	0.00%
20-4340-519000	MISCELLANEOUS	\$1,200.00	\$0.00	\$1,242.94	103.58%
20-4340-560000	CHEMICALS-TREATMENT	\$136,000.00	\$2,775.00	\$80,936.26	59.51%
20-4340-560050	INSTRUMENT CALIBRATION	\$1,200.00	\$0.00	\$1,368.01	114.00%
20-4340-560100	HEALTH DEPT ASSESSMENT	\$7,830.00	\$0.00	\$7,830.00	100.00%
20-4340-560150	WATER QUALITY TESTING	\$16,000.00	\$917.05	\$4,037.45	25.23%
20-4340-562000	PLANT PARTS	\$2,653.00	\$150.00	\$150.00	5.65%
20-4340-562050	CHEMICALS / SUPPLIES-LAB	\$8,000.00	\$661.11	\$3,644.69	45.56%
20-4340-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$139,548.00	\$17,817.00	\$119,832.00	85.87%
20-4340-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,200.00	\$3,144.59	\$9,753.31	56.71%
Total Dept.4340	WATER TREATMENT PLANT	\$1,153,751.00	\$103,746.02	\$868,346.11	75.26%
Department 4350	WATER DEBT BOND				
20-4350-521250	TOWN BD-KENTS RIDGE	\$17,104.00	\$0.00	\$0.00	0.00%
20-4350-521300	CEDAR BLUFF BD-Wat Debt	\$1,000.00	\$0.00	\$0.00	0.00%
20-4350-521350	TZ CO PSA BD-KENTS RIDGE	\$63,258.00	\$0.00	\$0.00	0.00%
20-4350-521375	BIRM WATER DEBT	\$5,833.00	\$0.00	\$0.00	0.00%
Total Dept.4350	WATER DEBT BOND	\$87,195.00	\$0.00	\$0.00	0.00%

Department 5434									
20-5434-630000	MACHINERY AND EQUIPMENT		\$7,347.00	\$0.00	\$13,011.00				177.09%
20-5434-660000	BUILDING & BLDG. IMPROVEMENTS		\$0.00	\$2,313.58	\$25,313.58				0.00%
Total Dept.5434	CAPITAL-WTP		\$7,347.00	\$2,313.58	\$38,324.58				521.64%
Total Fund	Water Fund		\$1,248,293.00	\$106,059.60	\$906,670.69				72.63%
	Fund Balance				\$6,474,901.73				
	Total Revenues			\$116,653.28	\$1,024,866.74				
	Less Total Expenditures			\$106,059.60	\$906,670.69				
	Net Income			\$10,593.68	\$118,196.05				
	New Fund Balance				\$6,593,097.78				

<u>Sewer Fund</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Estimated Revenue</u>	<u>Activity this Period</u>	<u>Revenue YTD</u>	<u>% Received</u>
	30-3701-413300	INTEREST INCOME	\$600.00	\$41.66	\$1,077.14	179.52%
	30-3701-413800	WWTP-LAB TEST/SEPTIC TRET	\$10,000.00	\$0.00	\$15.00	0.15%
	30-3701-420100	SEWER COLLECTIONS	\$1,388,750.00	\$115,342.52	\$868,827.59	62.56%
	30-3701-420200	PENALTIES	\$13,707.00	\$1,954.26	\$12,805.88	93.43%
	30-3701-420250	SERVICE CHARGES	\$4,000.00	\$195.00	\$1,695.00	42.38%
	30-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$78.00	0.00%
	Total Dept.3701	REVENUE	\$1,417,057.00	\$117,533.44	\$884,498.61	62.42%
	30-3702-413320	INTEREST INCOME-VRA	\$350.00	\$384.56	\$3,400.07	971.45%
	30-3702-440400	CEDAR BLUFF SEWER COLL	\$85,415.00	\$5,958.00	\$53,622.00	62.78%
	30-3702-440500	TZ CO PSA SEWER COLL	\$252,929.00	\$21,077.00	\$168,616.00	66.67%
	Total Dept.3702	REVENUE	\$338,694.00	\$27,419.56	\$225,638.07	66.62%
	Total Fund	Sewer Fund	\$1,755,751.00	\$144,953.00	\$1,110,136.68	63.23%

<u>Sewer Fund</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Approp.Amount</u>	<u>Activity this Period</u>	<u>Expenditure YTD</u>	<u>% Used</u>
	Department 4380	WASTEWATER TREATMENT PLANT				
	30-4380-500000	SALARIES AND WAGES	\$360,000.00	\$45,698.93	\$295,266.55	82.02%
	30-4380-501000	INS SOCIAL SECURITY	\$28,000.00	\$2,243.58	\$20,641.87	73.72%
	30-4380-501100	INS HEALTH	\$119,660.00	\$8,447.00	\$77,398.00	64.68%
	30-4380-501150	INS.-LIFE	\$2,000.00	\$304.06	\$1,362.01	68.10%
	30-4380-501200	INS.-RETIREMENT PLAN	\$80,000.00	\$898.66	\$45,760.76	57.20%

30-4380-501225	VRS-VLDP	\$1,662.00	\$95.63	\$840.02	50.54%
30-4380-501250	INS WORKMENS COMPENSATION	\$4,500.00	\$1,075.44	\$2,941.40	65.36%
30-4380-501300	INS GEN LIABILITY/BLDG	\$15,600.00	\$3,779.42	\$12,061.26	77.32%
30-4380-501350	INS AUTO	\$1,350.00	\$358.42	\$1,075.26	79.65%
30-4380-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$22,779.57	0.00%
30-4380-510100	AUDITING & LEGAL	\$10,833.00	\$0.00	\$12,750.00	117.70%
30-4380-510150	PRINTING & BINDING	\$2,000.00	\$133.19	\$2,479.34	123.97%
30-4380-510250	DUES & MERBERSHIP	\$2,000.00	\$0.00	\$600.00	30.00%
30-4380-510350	OFFICE SUPPLIES	\$200.00	\$0.00	\$0.00	0.00%
30-4380-510400	POSTAGE	\$7,000.00	\$1,183.86	\$4,943.63	70.62%
30-4380-510450	TELEPHONE/INTERNET/COMM	\$2,400.00	\$185.58	\$2,061.59	85.90%
30-4380-510500	UNIFORMS	\$2,000.00	\$1,428.03	\$2,809.70	140.49%
30-4380-510550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$1,170.62	58.53%
30-4380-510600	EQUIPMENT MAINTENANCE	\$25,000.00	\$0.00	\$14,387.02	57.55%
30-4380-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$2,341.92	0.00%
30-4380-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$0.00	\$2,213.42	73.78%
30-4380-510750	VEHICLE MAINT-OUTSIDE	\$1,000.00	\$0.00	\$61.68	6.17%
30-4380-510800	MOTOR FUEL & LUBRICATION	\$11,000.00	\$6,621.85	\$8,938.27	81.26%
30-4380-510850	OFFICE FURN & FIXTURES	\$500.00	\$0.00	\$0.00	0.00%
30-4380-510900	EQUIPMENT	\$5,000.00	\$0.00	\$0.00	0.00%
30-4380-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$0.00	\$666.34	13.33%
30-4380-511050	GROUPS & FACILITIES	\$1,000.00	\$0.00	\$0.00	0.00%
30-4380-511100	SUPPLIES & MATERIALS	\$12,000.00	\$319.69	\$13,610.18	113.42%
30-4380-511150	CLEANING SUPPLIES	\$1,200.00	\$238.48	\$238.48	19.87%
30-4380-511200	ELECTRICITY	\$172,000.00	\$15,541.31	\$123,002.90	71.51%
30-4380-511250	WATER	\$6,000.00	\$284.64	\$3,009.50	50.16%
30-4380-511300	SEWER	\$6,000.00	\$350.89	\$3,709.18	61.82%
30-4380-511350	GARBAGE	\$800.00	\$64.11	\$576.99	72.12%
30-4380-511400	ENGINEERING	\$1,000.00	\$0.00	\$0.00	0.00%
30-4380-519000	MISCELLANEOUS	\$2,000.00	\$0.00	\$2,494.47	124.72%
30-4380-561000	HEATING OIL/FUEL	\$42,000.00	\$0.00	\$28,676.02	68.28%
30-4380-561100	PERMIT FEES	\$13,500.00	\$0.00	\$10,256.95	75.98%
30-4380-561150	WATER-LIFT STATION	\$1,200.00	\$42.79	\$342.32	28.53%
30-4380-561200	ELECTRICITY-LIFT STATION	\$15,000.00	\$0.00	\$2,239.07	14.93%
30-4380-561250	OUTSIDE LAB TESTING	\$8,000.00	\$201.60	\$4,010.70	50.13%
30-4380-561300	PLANT METERING & INSTRU.	\$4,000.00	\$0.00	\$1,732.50	43.31%
30-4380-561350	OUTSIDE SLUDGE HAULING	\$22,000.00	\$1,334.40	\$12,621.32	57.37%
30-4380-562000	PLANT PARTS	\$30,000.00	\$2,140.00	\$16,404.00	54.68%
30-4380-562050	CHEMICALS / SUPPLIES-LAB	\$38,000.00	\$4,747.47	\$19,446.66	51.18%
30-4380-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$128,500.00	\$16,900.00	\$113,751.00	88.52%

30-4380-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,000.00	\$3,144.59	\$9,753.31	57.37%
Total Dept.4380	WASTEWATER TREATMENT PLANT	\$1,212,905.00	\$117,763.62	\$901,425.78	74.32%
Department 4390	WASTEWATER PLANT DEBT RET				
30-4390-521600	BIRMINGHAM WAT/SEW DEBT	\$44,844.00	\$0.00	\$0.00	0.00%
Total Dept.4390	WASTEWATER PLANT DEBT RET	\$44,844.00	\$0.00	\$0.00	0.00%
Department 5438	CAPITAL-WWTP				
30-5438-630000	MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$6,124.50	0.00%
30-5438-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$6,205.61	\$6,205.61	0.00%
Total Dept.5438	CAPITAL-WWTP	\$0.00	\$6,205.61	\$12,330.11	0.00%
Total Fund	Sewer Fund	\$1,257,749.00	\$123,969.23	\$913,755.89	72.65%
	Fund Balance			\$6,604,131.99	
	Total Revenues		\$144,953.00	\$1,110,136.68	
	Less Total Expenditures		\$123,969.23	\$913,755.89	
	Net Income		\$20,983.77	\$196,380.79	
	New Fund Balance			\$6,800,512.78	

Water/Sewer Line Maintenance Fund		Estimated Revenue	Activity this Period	Revenue YTD	% Received
Account Number	Account Description				
40-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$874.31	0.00%
Total Dept.3701	REVENUE	\$0.00	\$0.00	\$874.31	0.00%
Total Fund	Water/Sewer Line Maintenance Fund	\$0.00	\$0.00	\$874.31	0.00%

Water/Sewer Line Maintenance Fund		Approp.Amount	Activity this Period	Expenditure YTD	% Used
Account Number	Account Description				
Department 4360	WATER/SEWER LINE MAINT				
40-4360-500000	SALARIES AND WAGES	\$189,500.00	\$20,510.84	\$140,811.47	74.31%
40-4360-501000	INS SOCIAL SECURITY	\$14,000.00	\$925.74	\$9,772.88	69.81%
40-4360-501100	INS HEALTH	\$55,500.00	\$4,690.00	\$41,156.00	74.15%
40-4360-501150	INS.-LIFE	\$1,157.00	\$160.82	\$690.77	59.70%
40-4360-501200	INS.-RETIREMENT PLAN	\$39,000.00	(\$568.61)	\$22,076.22	56.61%
40-4360-501225	VRS-VLDP	\$0.00	(\$25.80)	\$180.60	0.00%
40-4360-501250	INS WORKMENS COMPENSATION	\$6,000.00	\$1,183.66	\$3,486.29	58.10%
40-4360-501300	INS GEN LIABILITY/BLDG	\$1,700.00	\$385.32	\$1,155.96	68.00%

40-4360-501350	INS AUTO	\$2,100.00	\$523.33	\$1,569.99	74.76%
40-4360-510450	TELEPHONE/INTERNET/COMM	\$700.00	\$137.15	\$497.20	71.03%
40-4360-510500	UNIFORMS	\$1,500.00	\$1,344.80	\$1,889.90	125.99%
40-4360-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$473.50	0.00%
40-4360-510625	IT SERVICE/MAINTENANCE	\$0.00	\$0.00	\$1,615.25	0.00%
40-4360-510700	VEHICLE MAINT-INSIDE	\$12,000.00	\$173.58	\$4,994.66	41.62%
40-4360-510750	VEHICLE MAINT-OUTSIDE	\$8,000.00	\$0.00	\$1,311.50	16.39%
40-4360-510800	MOTOR FUEL & LUBRICATION	\$10,000.00	\$749.52	\$6,394.79	63.95%
40-4360-510900	EQUIPMENT	\$4,500.00	\$0.00	\$201.93	4.49%
40-4360-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$0.00	0.00%
40-4360-511100	SUPPLIES & MATERIALS	\$8,000.00	\$179.77	\$5,757.15	71.96%
40-4360-511200	ELECTRICITY	\$4,000.00	\$357.59	\$3,143.46	78.59%
40-4360-511250	WATER	\$100.00	\$5.99	\$54.26	54.26%
40-4360-511300	SEWER	\$150.00	\$10.82	\$86.34	57.56%
40-4360-511350	GARBAGE	\$225.00	\$21.37	\$192.33	85.48%
40-4360-511400	ENGINEERING	\$0.00	\$0.00	\$212.00	0.00%
40-4360-511450	LEASE PROP & RIGHT OF WAY	\$13,000.00	\$0.00	\$13,144.63	101.11%
40-4360-511550	METERS & RELATED EQ	\$50,000.00	\$0.00	\$9,587.12	19.17%
40-4360-511600	MISS UTILITY SERVICE FEES	\$200.00	\$6.90	\$11.50	5.75%
40-4360-519000	MISCELLANEOUS	\$1,500.00	\$0.00	\$1,143.28	76.22%
40-4360-560000	CHEMICALS-TREATMENT	\$4,000.00	\$0.00	\$2,258.25	56.46%
40-4360-563000	NEW MANHOLES & SEWER LINE	\$2,500.00	\$0.00	\$0.00	0.00%
40-4360-563050	CORR OF I/I SEWER LINE	\$5,000.00	\$0.00	\$0.00	0.00%
40-4360-563100	NEW MAINS, LINES & VALVES	\$2,500.00	\$0.00	\$862.11	34.48%
40-4360-563125	MAINS, LINES & VALVE MAINT	\$12,000.00	\$0.00	\$847.66	7.06%
40-4360-563150	GRAVEL/STONE	\$6,000.00	\$0.00	\$2,183.00	36.38%
40-4360-563175	FIRE HYD/LINES	\$1,000.00	\$0.00	\$0.00	0.00%
40-4360-563225	BIRMINGHAM LIFT STATION	\$500.00	\$0.00	\$291.43	58.29%
40-4360-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$0.00	\$1,529.55	50.99%
40-4360-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$3,144.59	\$9,753.31	57.80%
Total Dept. 4360	WATER/SEWER LINE MAINT	\$476,706.00	\$33,917.38	\$289,336.29	60.69%
Total Fund	Water/Sewer Line Maintenance Fund	\$476,706.00	\$33,917.38	\$289,336.29	60.69%

Fund Balance					
Total Revenues		\$0.00	\$874.31		(\$2,590,411.27)
Less Total Expenditures		\$33,917.38	\$289,336.29		
Net Income		(\$33,917.38)	(\$288,461.98)		
New Fund Balance					(\$2,878,873.25)

Electric Fund	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received
Revenues					
Account Number					
50-3701-412100	UTILITY POLE PERMITS	\$14,000.00	\$0.00	\$14,765.00	105.46%
50-3701-413300	INTEREST INCOME	\$3,000.00	\$1,300.23	\$14,855.04	495.17%
50-3701-413700	CONTRACT WORK-ELECTRIC	\$10,000.00	\$593.77	\$3,176.67	31.77%
50-3701-413900	SALE OF SALVAGE & SURPLUS	\$0.00	\$0.00	\$221.00	0.00%
50-3701-420000	ELECTRICAL COLLECTIONS	\$6,700,000.00	\$652,623.53	\$5,114,513.02	76.34%
50-3701-420200	PENALTIES	\$80,000.00	\$14,015.48	\$76,546.12	95.68%
50-3701-420250	SERVICE CHARGES	\$7,000.00	\$440.00	\$3,660.00	52.29%
50-3701-420600	POWER COST ADJUSTMENT	\$520,574.00	\$0.00	\$80.73	0.02%
50-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$248.59	0.00%
Total Dept.-3701	REVENUE	\$7,334,574.00	\$668,973.01	\$5,228,066.17	71.28%
Total Fund	Electric Fund	\$7,334,574.00	\$668,973.01	\$5,228,066.17	71.28%

Electric Fund	Account Description	Approp.Amount	Activity this Period	Expenditure YTD	% Used
Expenditures					
Account Number					
Department 4400	ELECTRICAL DEPARTMENT				
50-4400-500000	SALARIES AND WAGES	\$336,200.00	\$29,874.08	\$192,917.37	57.38%
50-4400-501000	INS SOCIAL SECURITY	\$26,628.00	\$1,389.03	\$13,038.02	48.96%
50-4400-501100	INS HEALTH	\$61,588.00	\$5,522.00	\$49,698.00	80.69%
50-4400-501150	INS.-LIFE	\$1,400.00	\$193.09	\$896.00	64.00%
50-4400-501200	INS.-RETIREMENT PLAN	\$60,000.00	\$700.16	\$31,503.89	52.51%
50-4400-501225	VRS-VLDP	\$1,000.00	\$52.71	\$474.39	47.44%
50-4400-501250	INS WORKMENS COMPENSATION	\$4,050.00	\$543.26	\$1,501.62	37.08%
50-4400-501300	INS GEN LIABILITY/BLDG	\$5,506.00	\$1,875.68	\$5,627.04	102.20%
50-4400-501350	INS AUTO	\$4,707.00	\$1,321.75	\$3,965.25	84.24%
50-4400-510050	CONTRACT CONSULTANT	\$0.00	\$0.00	\$22,779.61	0.00%
50-4400-510100	AUDITING & LEGAL	\$10,000.00	\$1,269.36	\$16,521.57	165.22%
50-4400-510150	PRINTING & BINDING	\$2,000.00	\$133.18	\$2,479.35	123.97%
50-4400-510250	DUES & MERBERSHIP	\$18,000.00	\$8,184.00	\$17,774.42	98.75%
50-4400-510350	OFFICE SUPPLIES	\$500.00	\$0.00	\$90.77	18.15%
50-4400-510400	POSTAGE	\$8,500.00	\$1,183.86	\$5,172.15	60.85%
50-4400-510450	TELEPHONE/INTERNET/COMM	\$2,488.00	\$290.08	\$1,080.75	43.44%
50-4400-510500	UNIFORMS	\$7,500.00	\$1,613.34	\$4,291.00	57.21%
50-4400-510550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$1,334.45	66.72%
50-4400-510600	EQUIPMENT MAINTENANCE	\$3,000.00	\$0.00	\$7,200.48	240.02%
50-4400-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$2,341.92	0.00%
50-4400-510700	VEHICLE MAINT-INSIDE	\$8,000.00	\$338.04	\$4,893.26	61.17%

50-4400-510750	VEHICLE MAINT-OUTSIDE	\$11,000.00	\$0.00	\$545.87	4.96%
50-4400-510800	MOTOR FUEL & LUBRICATION	\$15,000.00	\$1,356.80	\$10,241.68	68.28%
50-4400-510900	EQUIPMENT	\$4,500.00	\$0.00	\$0.00	0.00%
50-4400-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$159.52	31.90%
50-4400-511100	SUPPLIES & MATERIALS	\$12,000.00	\$481.72	\$10,759.51	89.66%
50-4400-511150	CLEANING SUPPLIES	\$500.00	\$0.00	\$0.00	0.00%
50-4400-511200	ELECTRICITY	\$18,000.00	\$1,571.30	\$8,247.54	45.82%
50-4400-511250	WATER	\$300.00	\$5.69	\$60.93	20.31%
50-4400-511300	SEWER	\$300.00	\$10.16	\$78.31	26.10%
50-4400-511350	GARBAGE	\$300.00	\$21.37	\$192.33	64.11%
50-4400-511400	ENGINEERING	\$71,421.00	\$9,376.29	\$35,201.81	49.29%
50-4400-511450	LEASE PROP & RIGHT OF WAY	\$9,000.00	\$0.00	\$8,318.92	92.43%
50-4400-511500	TRAFFIC SAFETY	\$500.00	\$0.00	\$0.00	0.00%
50-4400-511550	METERS & RELATED EQ	\$15,000.00	\$0.00	\$1,772.00	11.81%
50-4400-511600	MISS UTILITY SERVICE FEES	\$300.00	\$3.45	\$53.01	17.67%
50-4400-519000	MISCELLANEOUS	\$5,000.00	\$600.00	\$133,014.56	2660.29%
50-4400-570000	POWER PURCHASED	\$6,149,512.00	\$617,355.72	\$4,635,302.02	75.38%
50-4400-570100	TRANSFORMERS & EQUIP	\$15,000.00	\$0.00	\$72.95	0.49%
50-4400-570150	SAFETY EQ & SUPPLIES	\$2,000.00	\$1,598.40	\$1,598.40	79.92%
50-4400-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$1,440.31	\$2,853.63	95.12%
50-4400-570250	STREET LIGHTING	\$10,000.00	\$0.00	\$3,392.40	33.92%
50-4400-570300	UTILITY POLES	\$5,000.00	\$0.00	\$8,925.00	178.50%
50-4400-570350	LOW VOLTAGE DISTRIBUTION	\$15,000.00	\$0.00	\$4,629.74	30.86%
50-4400-570400	HIGH VOLTAGE DISTRIBUTION	\$20,000.00	\$0.00	\$3,436.60	17.18%
50-4400-570450	SUBSTATION EQ.	\$5,000.00	\$0.00	\$0.00	0.00%
50-4400-570500	SUBSTATION MAINTENANCE	\$10,000.00	\$3,111.62	\$4,736.62	47.37%
50-4400-570550	FIBER OPTIC EQUIP/SUPPLY	\$12,000.00	\$0.00	\$0.00	0.00%
50-4400-570600	GLOVE/BLANKET TESTING	\$1,000.00	\$0.00	\$519.99	52.00%
50-4400-570625	GENERATOR O&M	\$16,000.00	\$0.00	\$8,246.48	51.54%
50-4400-570650	VEHICLE TESTING-OUTSIDE	\$2,500.00	\$0.00	\$0.00	0.00%
50-4400-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$325,000.00	\$18,322.00	\$121,647.00	37.43%
50-4400-595200	TRANSFER OUT-IT EXPENSE (GF)	\$16,874.00	\$3,144.59	\$9,753.31	57.80%
Total Dept.4400	ELECTRICAL DEPARTMENT	\$7,334,574.00	\$712,883.04	\$5,399,341.44	73.61%
Department 5440	CAPITAL-ELECTRIC	\$0.00	\$0.00	\$79,598.40	0.00%
50-5440-630000	MACHINERY AND EQUIPMENT	\$0.00	\$0.00	\$79,598.40	0.00%
Total Dept.5440	CAPITAL-ELECTRIC	\$0.00	\$0.00	\$79,598.40	0.00%
Total Fund	Electric Fund	\$7,334,574.00	\$712,883.04	\$5,478,939.84	74.70%

Fund Balance	\$3,907,568.34
Total Revenues	\$5,228,066.17
Less Total Expenditures	\$5,478,939.84
Net Income	(\$250,873.67)
New Fund Balance	\$3,656,694.67

	\$668,973.01
	\$712,883.04
	(\$43,910.03)

Town of Richlands
Reserve Analysis: 2023 -2024
General Fund
As of March 31, 2024

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$3,262,785	
Unreserved Cash Balance	4,448,853	\$244K decrease from February
		This is a result of paying Sewer Department loans with unrestricted fund balance/ARPA fund offset from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 202:
Less: ARPA Fund Transfer to Sewer	(1,059,332)	audit adjustments.
Total Cash Balance	<u><u>\$6,652,306</u></u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$3,985,662	Based on lowest point during April 2023 through March 2024
		This is a result of paying Sewer Department loans with unrestricted fund balance/ARPA fund offset from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 202:
Less: ARPA Fund Transfer to Sewer	(1,059,332)	audit adjustments.
Less: Projected Operating Revenues	(855,450)	Budgeted revenue of \$8,554,503*10%
Surplus (Shortage)	<u><u>\$2,070,880</u></u>	No change from February

Town of Richlands
Reserve Analysis: 2023 -2024
Water Department
As of March 31, 2024

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$1,075,814	
Unreserved Cash Balance	1,240,969	\$34K decrease from February
Total Cash Balance	<u><u>\$2,316,783</u></u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$1,240,969	Based on lowest point during April 2023 through March 2024
Less: Projected Expenses	(387,033)	Budgeted expense of \$1,161,098*4 months/12months
Less: Projected Debt Service Payments	(29,065)	Budgeted payments of \$87,195*4 months/12months
Surplus (Shortage)	<u><u>\$824,871</u></u>	\$25K decrease from February

Town of Richlands
Reserve Analysis: 2023 -2024
Sewer Department
As of March 31, 2024

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$486,173	
Unreserved Cash Balance	(1,537,353)	\$1K increase from February
Less: ARPA Fund Transfer to Sewer	1,059,332	This is a result of paying Sewer Department loans with unrestricted fund balance/ARPA fund offset from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 2023 audit adjustments.
Total Cash Balance	<u><u>\$8,152</u></u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	(1,538,346)	Based on lowest point during April 2023 through March 2024
Less: ARPA Fund Transfer to Sewer	1,059,332	This is a result of paying Sewer Department loans with unrestricted fund balance/ARPA fund offset from the General Fund. An adjusting journal entry is required in the general ledger and will be posted with the year end FY 2023 audit adjustments.
Less: Projected Expenses	(404,302)	Budgeted expense of \$1,212,905* 4 months/12months
Less: Projected Debt Service Payments	(14,948)	Budgeted payments of \$44,844* 4 months/12months
Surplus (Shortage)	<u><u>(\$898,264)</u></u>	No change from February

Town of Richlands
Reserve Analysis: 2023 -2024
Electric Department
As of March 31, 2024

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$1,787,005	
Unreserved Cash Balance	3,163,878	\$149K decrease from February
Total Cash Balance	<u><u>\$4,950,883</u></u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$2,599,249	Based on lowest point during April 2023 through March 2024
Less: Projected Expenses	(2,444,858)	Budgeted expense of \$7,334,574* 4 months/12months
Less: Projected Debt Service Payments	0	Budgeted payments of \$0*4 months/12months
Surplus (Shortage)	<u><u>\$154,391</u></u>	No change from February

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Treatment on Scene without Transport by EMS		
Staff Contact(s):	Matthew Whited-EMS Director		
Agenda Date:	February 13 th , 2024	Item Number:	
Attachment(s):			
Reviewed By:	Jason May-Town Manager		

SUMMARY:

Recently we have received inquiries from the public about ambulance charges related to medical treatment provided to patients who receive an ambulance response, are treated on scene and then decide not to be transported to the emergency room. The Town of Richlands does charge a service fee for "Medical Treatment - Without Transport". This fee was implemented in the year 2022 after several insurance companies, state Medicaid programs and even the Veterans Administration started covering it. The fee charged by the Town and paid by the insurances that cover it, ranges from \$250.00 to \$550.00.

This fee is confusing for some people because they only see ambulances as forms of transportation, but the truth is, they are much more than that. Modern EMS agencies provide many lifesaving medical treatments, whether they transport the patient or not. Situations that require an EMT to perform a complex assessment and evaluation often result in a need for mediations, intravenous fluids, temporary oxygen and or EKG monitoring. In many cases, patients leave an ambulance with a printed 12-lead EKG in hand to show their doctor if they do not go to the emergency room. The insurance companies have seen the value in this service.

Unfortunately, just like any service EMS provides to the public, the insurance companies cannot be asked to pay for a service that the patient is not responsible for themselves. This means, from time to time, a patient may have to be billed for the service. This happens with all levels of service, transport or not.

FINANCIAL IMPACT AND FUNDING SOURCE:

The financial impact of this charge has been limited because it is not applied that often. Generally, a patient who requires significant medical care on scene, will be transported to the

hospital. In the occasional situations where the patient decides to refuse transport, we try to find insurance coverage to bill. Our billing system groups these charges into the same category as other itemized services, so we are working with our software vendor to determine actual billed / collected ratios for this one type of call. Since this charge was instituted on May 1, 2022, we can see that it has been used 11 times for a total billed revenue of \$5,750.00. Totals collected are pending. Generally speaking, though, insurance companies are paying amounts ranging as low as \$41.00 to as high as \$571.00 per incident, based on experiences among all of our clients.

RECOMMENDATION:

We recommend a campaign to better educate the public about the importance of EMS, the advanced nature of their capabilities and the reason the Town believes it has a duty to offer EMS. Most problems with public perception come down to a lack of understanding about what is involved in providing the service and funding it.

Another approach might be to consider two new programs. The first one might seek to formalize a financial hardship policy that standardizes how the Town measures a resident's ability to pay and standardizes how financial hardship adjustments are applied. The Town's participation as a Medicare provider means that the Town is required to honor that program's assigned copays, coinsurances, and deductibles, unless a "verified financial hardship" exists. A sliding scale that offered relief to those who asked for it, on a scale that tracked with household income (between 100% and 400% of the federal poverty limit) could do much to help offset most citizens ambulance bills.

Another consideration is found in the safe harbors to the anti-kickback statute. Routinely excusing copays and deductibles is forbidden by federal law, when doing business with programs such as Medicare. However, there is a safe harbor for local governments who fund their EMS operations with local taxpayer dollars. This author cannot offer legal advice, but formal programs that seek to convert local funding dollars into relief for patients with out-of-pocket costs are known to exist around the country. Like the previous option though, such a program should be formalized, monitored for actuarial soundness, and reviewed by counsel.

CONCLUSION:

We believe Treatment on Scene – Without Transport is just one of many services the Town provides that is valuable and worthy of reimbursement. We also note that the insurance industry has acknowledged this as well. Although, to be fair to the patient, not all payers cover it currently. In Virginia, the two most prolific payers, Medicare and Medicaid, do not cover it.

However, if the patient's responsibility is removed from the service, then the insurance companies are released as well. Unless we implement a system of programs or policies that uses the mechanisms above to reduce patient liability for the fee.

Ultimately, it is the Town who must decide on a change in policy or direction. As your billing service provider, we will follow your guidance should the Town require any change to the current approach.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Subdivision of map parcel #123 A 0102A for Jay Carl Matney		
Staff Contact(s):			
Agenda Date:	May 14, 2024	Item Number:	VII. c.
Attachment(s):	Map of Area		
Reviewed By:	Jason May, Nathan Keen, and Richlands Planning Commission		

SUMMARY:

The landowner has requested subdivision of an existing parcel for the purpose to be sold in the near future for placement of homes in Town limits. The staff and Richlands Planning Commission have found this subdivision to be in compliance with the current zoning ordinance requirements for subdivisions of land property.

FINANCIAL IMPACT AND FUNDING SOURCE:

Upon review of the subdivision Plat Map provided by the landowner the cost to The Town will be for installing the new underground electric service lines of approximately \$8,000. The property owner has shown on the map show a 20 right-of-way (Electrical ROW) for our electric utility to install service line for new homes on these 4 new lots and requests underground utility. The cost savings if changed to above ground electric services would be approximately 75% less than underground. Also, should note the landowner intends the Greenfield Drive road to remain as a 30 foot private right-of-way and will continue to not be maintained by Town staff.

RECOMMENDATION:

The staff respectfully requests the Council's inspection and consideration to vote for this parcel subdivision so that the landowner can put lots up to be sold in the future.

Town of Richlands				
PAID CHECKS REPORT				
4/10/2024 to 5/9/2024				
Check#	Paid To	Description	Check Date	Amount
15533	DRAVEN BALDWIN	D BALDWIN-PD-ACADEMY PER DIEM PO 306146	4/11/2024	\$150.00
15534	FIREARMS 4 U, LLC	FIREARMS 4 U-PD-1000 ROUNDS UMC 230GR., 45ACP FMJ, 500 ROUNDS FEDERAL 230GR. 45A	4/11/2024	\$999.00
15535	Landon Shelton	L SHELTON-PD-ACADEMY PER DIEM PO 306165	4/11/2024	\$150.00
15536	void	voided	4/11/2024	\$0.00
15537	POSTMASTER	POSTMASTER-DEL APR'24 UT BILLS	4/16/2024	\$425.44
15538	A & A ENTERPRISES, INC.	A&A Enterprises-PD-Raincoat (9), uniforms -PO-306230	4/18/2024	\$2,006.55
15539	AMAZON WEB SERVICES, INC.	Amazon Web Services-IT-IT/Cloud SVC	4/18/2024	\$763.63
15540	ANTHONY COX	A. Cox-REC-Soft Drinks-PO-Rp3010	4/18/2024	\$30.27
15541	BILLY SHELTON	Billy Shelton-Cross Connection Class-Per Diem-Parking-Mileage-PO-L83712	4/18/2024	\$267.98
15542	BLUEFIELD DAILY TELEGRAPH	Bluefield Daily Telegraph-WWTP Capitol-Pre-Qualification Ad	4/18/2024	\$197.98
15543	CRYSTAL L. WHITED	Crystal L Whited-Refund	4/18/2024	\$286.29
15544	DELL MARKETING L.P.	Dell Marketing, L.C.-Fire/Council Clerk Laptops	4/18/2024	\$1,491.01
15545	ELECTRONIC SYSTEMS, INC.	IT-Electronic Systems, Inc.-Cisco Smartnet Support-annual-PO-IT5145	4/18/2024	\$21,514.48
15546	ERIC JOHNSON	WTP-Eric Johnson-Mileage to Award Ceremony-Per Diem	4/18/2024	\$191.35
15547	FRANK MONTOYA	WWTP-Frank Montoya-Skills Class-Per Diem-PO-WW82368	4/18/2024	\$44.25
15548	JIMMY KEENE, JR.	WWTP-Jimmy Keene-Roanoke Class-Per Diem-PO-WW82365	4/18/2024	\$44.25
15549	Lavery's Sod Farm	Comm. Development Project-Sod for Greenway-Delivery/Install-PO-FIN6361	4/18/2024	\$10,610.00
15550	LEXISNEXIS RISK SOLUTIONS	Lexisnexis Risk Solution-DTF-Contract Fee-PO-306367	4/18/2024	\$35.00
15551	LUSK DISPOSAL SERVICE, INC.	Lusk Disposal Service-WWTP/CVMC SERVICES	4/18/2024	\$3,734.04
15552	PACE ANALYTICAL SERVICES, LLC	Pace Analytical Services-WWTP-Raw Water Samples-Filter-PO-WTP0223	4/18/2024	\$120.20
15553	PRIORITY MEDICAL CLAIMS, INC.	Priority Medical Claims, Inc-RES-Recue Collections Mar 2024	4/18/2024	\$3,531.25
15554	RICOH USA, INC.	RICOH-FIN-Rent Model IM350F-Images	4/18/2024	\$148.64
15555	ROY WHITT	Roy Whitt-FIN-Floor Shine for Town Hall Floors	4/18/2024	\$52.12
15556	SIDNEY ALLEN COMPTON	Sidney Allen Compton-ST-Spark Plug-Trimmer Repair-PO-EL00425604-15-2024	4/18/2024	\$26.29
15557	SOUTHWEST SHREDDING	Southwest Shredding-FIN-On-Site-Shredding	4/18/2024	\$248.00
15558	SPECIAL EFFECTS EMBROIDERY	Special Effects Embroidery-PD-Shirts-PO-306363	4/18/2024	\$45.00
15559	STACIA PROPST	WWTP-Stacia Propst-Skills Class-Per Diem-PO-WW82367	4/18/2024	\$44.25
15560	TIMOTHY ELSWICK	WWTP-Timothy Elswick-Skills Class-Per Diem-Parking Ticket-PO-WW82369	4/18/2024	\$54.25
15561	TOWN OF RICHLANDS	Town of Richlands-Tadano Mantis-R/E Taxes-Posted on wrong account	4/18/2024	\$6,714.33
15562	TRANSUNION	Transunion-PD-Contract Charges For March 2024-PO-306368	4/18/2024	\$240.00
15563	TRAVIS MITCHELL	Travis Mitchell-Lines-Cross Conn. Class-Per Diem-L83714	4/18/2024	\$44.25
15564	USALCO	USALCO-WTP-DelPAC 2020-Transportation Surcharge-PO-WTP0199	4/18/2024	\$23,732.25
15565	WV STATE TAX DEPARTMENT	WV State Tax Department-WV State Taxes	4/18/2024	\$110.74
15566	DRAVEN BALDWIN	Draven Baldwin-PD-Academy-Per Diem-PO-PS306146	4/18/2024	\$150.00
15567	Landon Shelton	Landon Shelton-PD-Academy-Per Diem-PO306165	4/18/2024	\$150.00
15568	ZOLL DATA SYSTEMS	Zoll Data Systems-RES-April 2024 EMS Charts-PO-RS3812	4/18/2024	\$316.15
15569	CLERK, CIRCUIT COURT OF FAZEWELL CO	CLERK, CCTC-JUDGMENT LIEN	4/23/2024	\$2.00
15570	FLYER ROOFING INC.	PD-ROOF REPLACEMENT-MATERIALS AND MOBILIZATION PMT REQ #1	4/25/2024	\$143,500.00
15571	APPALACHIAN AGENCY FOR SENIOR CITI	ST-April 24 Public Transit	4/26/2024	\$600.00
15572	BLUEFIELD DAILY TELEGRAPH	Bluefield Daily Telegraph-WTP/Upgrades	4/26/2024	\$173.10

15573	CREATIVETIME SOLUTIONS	CREATIVETIME SOLUTIONS-TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES	4/26/2024	\$155.00
15574	DRAVEN BALDWIN	PD-Draven Baldwin-Per Diem-Driver Training-PO-PS306146	4/26/2024	\$150.00
15575	EARL COLE INC. DBA-THE VOICE	EARL COLE-DBA-THE VOICE-ALL DEPTS-SEVERAL ADS	4/26/2024	\$1,347.00
15576	EZ FACILITY, INC.	EZFacility-REC-Standard Package	4/26/2024	\$279.75
15577	KIM FIELDS	Kim Fields-Supplies for Job Fair at SWCC	4/26/2024	\$24.20
15578	Landon Shelton	LANDON SHELTON-PD-DRIVER TRAINING-PER-DIEM-PO-PS306165	4/26/2024	\$150.00
15579	POINT BROADBAND	DTF-OptiNet-PO-306394	4/26/2024	\$69.95
15580	RICOH USA INC.	RICOH-PD-COPIERS-LEASES-PO-306395	4/26/2024	\$259.62
15581	SHAWN M. SHORT	Shawn Short-PD-Fuel Transport-PO-306371	4/26/2024	\$41.25
15582	SPECTRUM BUSINESS	SPECTRUM-REC-TV/INTERNET/VOICE-COMM. ACCESS CH.-PO-306373	4/26/2024	\$246.16
15583	SPECTRUM ENTERPRISE	SPECTRUM ENTERPRISE-WWTP-TELEMETRY-SCOTCH ROAD.	4/26/2024	\$69.93
15584	TEEN VENTURE	TEEN VENTURE-DONATIONS COLLECTED FOR MARCH 2024	4/26/2024	\$164.00
15585	TRUCKPRO, LLC	TRUCKPRO-FIRE-PARTS#32-PO-2200	4/26/2024	\$1,220.54
15586	UPS	UPS-WTP-SHIPPING FEE	4/26/2024	\$14.16
15587	UV SALES LLC	UVSALES-WWTP-REPLACEMENT LAMP-O-RING-PO-WW82329	4/26/2024	\$2,140.00
15588	VERIZON BUSINESS	VERIZON BUSINESS-PD-LONG DISTANCE SERVICE	4/26/2024	\$46.83
15589	WV STATE TAX DEPARTMENT	WV STATE TAX DEPT.-WV TAXES	4/26/2024	\$110.74
15590	WYTHEVILLE OFFICE SUPPLY, INC.	WYTHEVILLE OFFICE SUPPLY-PD-PAPER-STAPLES-306366	4/26/2024	\$166.87
15591	A & S SANITATION, INC.	A & S SANITATION-REC-PORTA POTTY RENTAL	5/2/2024	\$283.50
15592	AT & T MOBILITY	AT&T MOBILITY-DTF-WIRELESS SERVICE-PO-306385	5/2/2024	\$271.18
15593	AMERICAN FIREWORKS	AMERICAN FIREWORKS-FREEDOM FESTIVAL DEPOSIT-FIREWORKS	5/2/2024	\$3,250.00
15594	ANTHONY COX	ANTHONY COX-REC-POWERADE-PO-RP3013	5/2/2024	\$43.37
15595	APPALACHIAN AGGREGATES, LLC	APPALACHIAN AGGREGATES-ST-INVOICE SHORT PAID	5/2/2024	\$861.98
15596	BILLY SHELTON	BILLY SHELTON-PER DIEM-EMORY, VA-PO-L83715	5/2/2024	\$15.00
15597	BRADLEY BEAVERS	BRAD BEAVERS-WTP-VA BEACH CONF.-PER-DIEM-PO-WTP026	5/2/2024	\$144.00
15598	REDACTED	REDACTED-PD-GATLINBURG CONF.-PER DIEM-PO-306331	5/2/2024	\$206.50
15599	CHARLIE WARD	CHARLIE WARD-ST-BOOT ALLOWANCE-ST15303	5/2/2024	\$106.00
15600	CITGO WATER	CITGO WATER-WTP-CHLORINE-PO-WTP0240	5/2/2024	\$10,351.05
15601	REDACTED	REDACTED-DTF-GATLINBURG CONF.-PER DIEM-PO-306329	5/2/2024	\$206.50
15602	DIANE L HELBERT	Utility Refund for 404361.00 97	5/2/2024	\$46.84
15603	DRAVEN BALDWIN	DRAVEN BALDWIN-PER DIEM-PO-306146	5/2/2024	\$150.00
15604	ERIC JOHNSON	ERIC JOHNSON-WTP-VA BEACH CONF.-PER DIEM, MILEAGE-PO-WTP025	5/2/2024	\$757.43
15605	HAUL BROOK STEVENS	Utility Refund for 706506.00 95	5/2/2024	\$222.62
15606	JAMES C. SPARKS	JAMES SPARKS-WWTP-PER DIEM-SKILLS TO HELP YOU ADVANCE CLASS-PO-WW82371	5/2/2024	\$44.25
15607	JERRY'S AUTO SERVICE	JERRY'S AUTO-RES #552-TRANSMISSION THERMOSTAT-LABOR-PO-RS3808	5/2/2024	\$423.51
15608	JIMMY KEENE, JR.	JIMMY KEENE-WWTP-PER DIEM-PO-WW82372	5/2/2024	\$15.00
15609	REDACTED	REDACTED-DTF-GATLINBURG CONF.-PER DIEM-PO-306332	5/2/2024	\$206.50
15610	Landon Shelton	LANDON SHELTON-PD-PER DIEM-DRIVER TRAINING-PO-306165	5/2/2024	\$150.00
15611	LEAF	LEAF-PD-COPIER-INSURANCE-PO-306400	5/2/2024	\$123.63
15612	LOGAN NICKLOUS SNEAD MARTIN	Utility Refund for 303040.00 90	5/2/2024	\$9.20
15613	REDACTED	REDACTED DTF-GATLINBURG CONF.-PER DIEM-PO-306330	5/2/2024	\$206.50
15614	PITNEY BOWES INC.	PITNEY BOWES FIN-WTP-WWTP-EL-POSTAGE REFILL	5/2/2024	\$1,020.99
15615	RICOH USA, INC.	ROCOH-FIN-TWIN HALL-COPIER-MAINTENANCE-PO-FIN6059	5/2/2024	\$194.97
15616	SOUTHWEST SHREDDING	SOUTHWEST SHREDDING-PD-ON SITE SHREDDING-PO-PS306370	5/2/2024	\$68.00

15617	SOUTHWEST VIRGINIA CRIMINAL JUSTICE	SOUTHWEST VA CRIMINAL JUSTICE ACADEMY-PD-07-01-2024-06-30-2025-MEMBERSHIP FEES	5/2/2024	\$7,650.00
15618	REDACTED	REDACTED DTF-GATLINBURG CONF-PER DIEM-PO-306402	5/2/2024	\$206.50
15619	TAZEWELL CO PUBLIC SERVICE AUTHORITY	TAZEWELL CO PSA-WWTP-LIFT STATION-WATER	5/2/2024	\$42.79
15620	TRAVIS MITCHELL	TRAVIS MITCHELL-LINES-PER DIEM-EMORY.VA-PO-L83715	5/2/2024	\$15.00
15621	TREASURER TAZEWELL COUNTY	TREASURER TAZEWELL COUNTY-MARCH 24 CONS.TAX	5/2/2024	\$109.13
15622	TRIMBLE COMPANY OF JOHNSON CITY	TRIMBLE COMPANY-REC-CAPITAL-GARAGE DOOR-PO-ST15236	5/2/2024	\$12,155.00
15623	VA GOVT FINANCE OFFICERS' ASSOCIATION	FIN-MEMBERSHIP FEES-ACCTING TEAM	5/2/2024	\$200.00
15624	VANCE GRAPHICS	VANCE GRAPHICS-SIGNS/BANNERS/PLAQUES/VINYL DECALS	5/2/2024	\$1,191.50
15625	VERIZON	VERIZON-WTP/FIRE/RESCUE/PD	5/2/2024	\$430.64
15626	VERIZON WIRELESS	VERIZON WIRELESS-PD-DTF-RES-WTP-EL-WWTP-ST-CELL PHONES	5/2/2024	\$844.97
15627	WHISKEY FIELDS BOUTIQUE LLC	Utility Refund for 1403795.00 94	5/2/2024	\$20.37
15628	7PSOLUTIONS, LLC	DTF-2 TRACKER/25 GPS LICENSING DATA/MAG MOUNTING BRACKET/WIRELESS CHARGER PO	5/2/2024	\$694.47
15629	R K CHEVROLET, INC.	RK CHEVROLET-FIRE-2024 TAHOE-FIRE CHIEF VEHICLE PO F2207	5/6/2024	\$55,845.00
15630	QUADMED, INC.	Quadmed-PD-RES/Medical Supplies-PO-RS3793	5/7/2024	\$975.83
15631	SAFELITE AUTOGLASS	SAFELITE AUTOGLASS-STREET-VEHICLE 619-WINDSHIELD-PO FIN5965 (RE-ISSUE)	5/7/2024	\$632.30
15632	ANTHONY COX	A COX-REC-CONCESSION PO 3017	5/9/2024	\$88.69
15633	BLR	BLR-FAIR LABOR STDS HANDBOOK FOR PUBLIC EMPLOYERS	5/9/2024	\$564.99
15634	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL-RESCUE-MEDICAL SUPPLIES PO RS3784	5/9/2024	\$152.12
15635	CORNER MART #2	CORNER MART #2-DIESEL(FLEET CARDS DIDNT WORK)	5/9/2024	\$616.37
15636	DRAVEN BALDWIN	D BALDWIN-PD ACADEMY PER DIEM PO 306146	5/9/2024	\$150.00
15637	GARRY BALIFF	G BALIFF-WWTP-CLASS IV EXAM FEE PO WW82382	5/9/2024	\$126.00
15638	J HARLEN CO, INC.	J HARLEN-EL-SPEAKER, JOBSITE, BATTERY W MAGNETIC PO EL004249	5/9/2024	\$39.97
15639	Landon Shelton	L SHELTON-PD ACADEMY PER DIEM PO 306165	5/9/2024	\$150.00
15640	LOUKA TACTICAL TRAINING-LOUKA LLC	LOUKA TACTICAL-PD-J DANIELS BIKE COURSE ABINGDON VA PO 306424	5/9/2024	\$400.00
15641	PROFESSIONAL MAIL SERVICES, INC.	PMSI-JAN'25 UT BILLS ALL/DEC BILLS-ALL/POSTAGE	5/9/2024	\$1,629.47
15642	RAMEY RICHLANDS	RAMEY RICHLANDS-ST #619-SL N STRAP, BATTERY PO MS1016	5/9/2024	\$269.66
		Total Checks:		\$336,209.63
		GRAND TOTAL		\$336,209.63

Stephen W Gooch PC
21026 Riverside Drive
Grundy, VA 24614
276-935-4502

March 29, 2024

Town of Richlands Virginia
Town of Richlands Virginia
200 Washington Square
Richlands VA, 24641

Dear Client:

Eleven years ago this month, I received a call that changed my law firm and ultimately gave me the opportunity to work with you. A judge told me early on that if I had any political aspirations, debt collection would not be an area of practice I would want to pursue! Therefore, it was a great fit. I have enjoyed the challenge, I have enjoyed the opportunities, I have pursued nontraditional collections along with processing traditional collections efforts. The journey has been amazing. I never thought the day would come; however, through COVID and the aftermath that followed, we have seen sweeping regulatory changes. Legislation and judicial interpretation have limited credit reporting, required additional notices to debtors, increased exemption limits and added stricter FDCPA interpretations.

After COVID many businesses have had to refocus and reevaluate their vision and mission, our firm has been no different. Through this evaluation, we have considered minimum wage increases, inflation affecting all costs, staffing difficulty and the collections process changes. Collections is a volume business and needs a dedicated firm to handle collections only. As many of you know, my firm had other practice areas prior to adding collections and those areas have flourished over the years.

"Sometimes you just gotta know when it's time to turn the page and move on." Toby Mac.

Given each of the changes addressed above, we can no longer dedicate the time and attention needed to provide you with the zealous representation you deserve. My

intent is not to leave you without counsel. You have several options for this transition and for your accounts.

1. I have a colleague that I have worked with for many years that is willing to handle your accounts if you would like a seamless transition. Mark Hanor of the Hanor Law Firm, PLLC in Kingsport, Tennessee has been in practice for fifteen years and has focused his firm primarily on creditor's rights whether it be collections, foreclosures, or bankruptcy work. Mr. Hanor is licensed in Tennessee, Virginia, and North Carolina and is pursuing licensing in West Virginia in order to best serve each of your accounts.

2. I can return your accounts to you and you can pursue collection of those accounts on your own.

3. If there is another attorney or collections agency you would like me to send your accounts to, I can export your files and send them to you so you can forward them on to them.

For your convenience I have created a submission for you regarding how you prefer your accounts forwarded. Please go to www.sgooch.com/collections and complete the form. If you do nothing, I will forward your accounts to Mr. Hanor to continue collection efforts under our current contract.

I appreciate the faith and confidence you have put in me, and want to thank you for allowing us to represent you in the collection of your accounts. Going forward, I will be focusing my practice on asset acquisition and protection, specifically with real estate transactions, estate planning, business growth and acquisitions. I would love to work with you again in the future in one of these areas. I have offices in Grundy, VA; Pounding Mill, VA and Bristol, TN.

As always, if you have questions or want to discuss this further, do not hesitate to contact me 276-935-4524 or Stephen@sgooch.com.

Sincerely,
/s/Stephen W. Gooch
Stephen W. Gooch, Esq.



**APRIL 2024
MONTHLY TRAFFIC SUMMARY**

Driving While Intoxicated	1	No Operator's License	1
Inadequate Tread	2	Defective Speedometer	1
Expired Inspection	1	Expired Rejection Sticker	3
Driving Without a License	1	Driving While Revoked	1
Expired Registration	2	Fail To Yield Right of Way	1
Fail To Stop at Stop Sign	1	Fail To Obey Traffic Lights	2
Improper Turn at Intersection	1	Reckless Driving	3
Improper Passing	8	ATV on Highway	1
WARNING- Fail to Obey Traffic Light	1	WARNING- No Lights and Turn Signal	1
WARNING- Speeding	8		

TOTAL NUMBER TRAFFIC SUMMONS ISSUED: 40

ANIMAL CONTROL / ORDINANCE VIOLATIONS SUMMARY

Grass Violation	17	Trash Violation	2
Dog (Dog at Large) Transported to Shelter	4		
Euthanized (Dog)	1		

TOTAL NUMBER ANIMAL CONTROL / ORDINANCE VIOLATIONS ACTIONS: 24

