



AGENDA

TOWN COUNCIL MEETING

At Richlands Town Hall

October 8, 2024

6:00 P.M.

- I. Call meeting to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
- V. Authorization to Pay Bills (September)
- VI. Minutes –September 10, 2024, Regular Scheduled Meeting and September 24, 2024, Special Called Meeting.
- VII. Scheduled Public Comments (5 Minute Max)
 - a. George Shelton Jr., 320 Bragg Road
- VIII. Unscheduled Public Comments (3 Minute Max)
- IX. Agenda Items
 - a. Chief Holt- Accreditation Dinner
 - b. Clinch Valley Community Action- Sandra Corell
 - c. Solar Ordinance
 - d. R-2 Amendments
 - e. R-3 Creation
 - f. Tourism Zone
 - g. Technology Zone
 - h. Enterprise Zone
 - i. Business Electric Demand Ordinance (2nd Reading)

- X. Monthly Financial Report
 - a. Budget Amendments
- XI. Attorney Report
- XII. Town Manager Report
 - a. Critterville Playground Closure
 - b. Storm Debrief
- XIII. Council Members Report
 - a. Laura Mollo
 - b. Jan White
 - c. Jordan Bales
 - d. Rick Wood
 - e. Gary Jackson
 - f. Seth White
- XIV. Mayor's Comments
- XV. Executive Closed Session
- XVI. Adjourn Meeting

Next Regular Meeting is November 12, 2024.



RICHLANDS POLICE DEPARTMENT

Ronald D. Holt II, Chief of Police

1851 Cranwell Dr. Richlands, VA 24641



To: Mayor Rod Cury and Honorable Council Members

From: Chief Ronald D Holt II

Date: 10/04/2024

RE: Accreditation Welcome Dinner

Mayor and Council Members,

It is my pleasure to invite you to attend a welcome dinner for our accreditation assessment team, that will take place on October 27th at 600PM. The dress for the dinner will be casual. We are limiting the attendance of the dinner to police department staff, town administration and council members due to the importance of occasion. We hope that you can come and help us to kick off what we anticipate will be a successful visit from our accreditation assessment team. These are truly exciting times for the department and our town!

Respectfully,

A handwritten signature in black ink that reads "Ronald Holt II". The signature is written in a cursive style with a large, looping initial "R".

Chief Ronald D Holt II

ORDINANCE NO.: O-2024-11-xx

TITLE IX: GENERAL REGULATIONS CHAPTER 96: SOLAR ENERGY SYSTEMS

SOLAR ENERGY SYSTEMS

Creation of New Ordinance Chapter 96.00 et seq.

BE IT ORDAINED by the Council of the Town of Richlands, Virginia, pursuant to §§2.4(3) and 3.4(7) of the Town Charter and Virginia Code §§15.2-2288.7, that the Council hereby **IMPLEMENTS** Chapter 96.00 et seq. of the Town Code regarding installation and continuous use of solar energy systems:

§96.01 PURPOSE AND INTENT

The Town hereby expresses its intent to facilitate the installation and construction of solar energy systems on residential and commercial properties in the Town of Richlands while protecting public health, safety, and welfare.

§96.02 DEFINITIONS

“Ground-Mounted Solar Energy System” means a solar energy system that is not mounted on a building and is instead installed on the ground.

“Roof-Mounted Solar Energy System” means a solar energy system mounted on the roof of a building or other structure.

“Solar Energy System” means a device or structural design feature that provides for the collection of solar energy for electricity generation, consumption, or transmission, or for thermal applications.

§96.03 PERMITTED USE

- A. Roof-Mounted Solar Energy Systems shall be permitted as an accessory use in all residential and commercial zoning districts, subject to the requirements set forth in this ordinance.
- B. Ground-Mounted Solar Energy Systems shall be permitted as an accessory use in residential and commercial zoning districts on lots of one acre or more, subject to the requirements set forth in this ordinance.

§96.04 GENERAL REQUIREMENTS

- A. Aesthetics: Solar Energy Systems shall be designed to blend into the architecture of the building to the extent reasonably possible without significantly increasing the cost or decreasing the efficiency of the system.
- B. Building Permit: A building permit shall be required for the installation of any Solar Energy System.

- C. Compliance: All Solar Energy Systems shall comply with all applicable building, electrical, and fire codes.
- D. Glare: Solar Energy Systems shall be placed and arranged such that reflected solar radiation or glare shall not be directed onto adjacent properties or public rights-of-way.

§96.05 SPECIFIC REQUIREMENTS FOR ROOF-MOUNTED SOLAR ENERGY SYSTEMS

- A. Height: Roof-Mounted Solar Energy Systems shall not exceed the maximum building height for the zoning district in which the property is located.
- B. Setbacks: Roof-Mounted Solar Energy Systems shall comply with all setback requirements for the principal structure.
- C. Coverage: Roof-Mounted Solar Energy Systems shall not cover more than 80% of the total roof area of the building on which they are mounted.

§96.06 SPECIFIC REQUIREMENTS FOR GROUND-MOUNTED SOLAR ENERGY SYSTEMS

- A. Location: Ground-Mounted Solar Energy Systems shall be located within side or rear yards only.
- B. Height: Ground-Mounted Solar Energy Systems shall not exceed twelve (12) feet in height.
- C. Setbacks: Ground-Mounted Solar Energy Systems shall comply with accessory structure setback requirements for the zoning district in which the property is located.
- D. Coverage: Ground-Mounted Solar Energy Systems shall not cover more than 15% of the lot area.

§96.07 PROHIBITION ON ENERGY SALES

- A. No citizen or property owner shall sell, attempt to sell, or enter into any agreement to sell energy generated by a Solar Energy System to the Town of Richlands or any other entity.
- B. All Solar Energy Systems installed under this ordinance shall be for on-site energy consumption only.
- C. Net metering or similar arrangements that involve crediting the property owner's utility bill for excess energy production are not considered sales for the purpose of this section and may be permitted if allowed by the local utility provider.

§96.08 ABANDONMENT AND REMOVAL

Any Solar Energy System that is not operated for a continuous period of twelve (12) months shall be considered abandoned and shall be removed by the property owner at their expense.

First Reading: _____

Second Reading: _____

On ____ day of _____, 2024 , A motion was made by _____, and
seconded by _____, for adoption of such ordinance as presented.

VOTE:	Bales	_____
	Jackson	_____
	Mollo	_____
	J. White	_____
	S. White	_____
	Wood	_____

Rodney D. Cury, Mayor

Amanda Beheler, Clerk

Effective Date (*30 days from passage, unless passed as emergency*):

ORDINANCE NO.: O-2024-11-01

Implementation of New Ordinance

TITLE XV: LAND USAGE

CHAPTER 154: ZONING

Town of Richlands Zoning Districts

BE IT ORDAINED by the Council of the Town of Richlands, Virginia, that pursuant to §5.7 of the Town Charter, §§154.015(A) and 154.205 of the Town of Richlands, Virginia Code of Ordinances, that it hereby enacts the following amendments to Chapter 154 of Title XV: Land Usage, of the Town Code of Ordinances, in order to amend the existing zoning district, “Residential, General, R-2,” and to amend the area regulations within the corporate limits of the Town.

§ 154.062 AREA REGULATIONS.

(A) For lots containing or intended to contain a single permitted use served by public water and sewage disposal, the minimum lot area shall be 4,000 ~~6,250~~ square feet.

(B) *This section remains unchanged.*

(C) *This section remains unchanged.*

(D) For lots containing or intended to contain more than a single permitted use served by public water and sewage disposal systems, the minimum lot area shall be:

2 units	12,000 square feet
3 2 units	14,000 square feet
For each additional unit above 3	1,000 square feet

(E) *This section remains unchanged.*

(F) *This section remains unchanged.*

(G) *This section remains unchanged.*

First Reading: _____

Second Reading: _____

On ____ day of _____, 2024 , A motion was made by _____, and seconded by _____, for adoption of such ordinance as presented.

VOTE:	Bales	_____
	Jackson	_____
	Mollo	_____
	J. White	_____
	S. White	_____
	Wood	_____

Rodney D. Cury, Mayor

Amanda Beheler, Clerk

Effective Date (*30 days from passage, unless passed as emergency*):

ORDINANCE NO.: O-2024-11-01

Implementation of New Ordinance

TITLE XV: LAND USAGE

CHAPTER 154: ZONING

Town of Richlands Zoning Districts

BE IT ORDAINED by the Council of the Town of Richlands, Virginia, that pursuant to §5.7 of the Town Charter, §§154.015(A) and 154.205 of the Town of Richlands, Virginia Code of Ordinances, that it hereby enacts the following amendments to Chapter 154 of Title XV: Land Usage, of the Town Code of Ordinances, in order to create a new zoning district, “Residential, Expanded, R-3,” and to establish the necessary criteria for the development of real property and the conducting of allowable uses in the newly created zone within the corporate limits of the Town.

DISTRICTS

§ 154.015 GENERALLY.

(A) For purpose of this chapter, the incorporated areas of the Town are hereby divided into the following districts:

- (1) Residential, Limited, R-1;
- (2) Residential, General, R-2;
- (3) **Residential, Expanded, R-3;**
- (4) Business, General, B-2;
- (5) Business, Expanded General, B-3;
- (6) Industrial, General, M-1
- (7) Agricultural, General, A-1; and
- (8) Conservation, Special, C-1.

(B) *This subsection remains unchanged by the amendments to this section.*

RESIDENTIAL, EXPANDED, DISTRICT R-3

§ 154.060 STATEMENT OF INTENT.

This district is composed of certain high concentration of residential uses, ordinarily located between residential and commercial areas, plus certain open areas where similar development appears likely to occur. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage, insofar as compatible with the intensity of land use, a suitable environment for family life, as well as travel life which is

composed of an adult population with some children, and to permit temporary uses of a character likely to develop general concentration of traffic, crowds of travelers and general outdoor advertising. To these ends, retail activity is limited and this district is protected against encroachment of general commercial or industrial uses. All residential types of structures for both permanent and transient occupancy and including institutions are permitted plus structures for commercial uses conforming to the pattern of the district. This residential district is not completely residential as it includes public and semipublic, institutional and other related uses. However, it is basically residential in character, and, as such, should not be spotted with commercial and industrial uses.

§ 154.061 USE REGULATIONS.

In Residential District, R-3, structures to be erected or land to be used, shall be for all uses designated as allowable in District R-2, or for one or more of the following uses:

- (A) Temporary use of RVs or travel trailers as defined in Virginia Code 46.2-1500 that are located upon the property no longer than a period of ninety (90) continuous days.

§ 154.062 AREA REGULATIONS.

(A) For lots containing or intended to contain a single permitted use served by public water and sewage disposal, the minimum lot area shall be 4,000 square feet.

(B) For lots containing or intended to contain a single permitted use served by public water systems, but having individual sewage disposal, the minimum lot area shall be 15,000 square feet.

(C) For lots containing or intended to contain a single permitted use served by individual water and sewage disposal systems, the minimum lot area shall be 20,000 square feet.

(D) For lots containing or intended to contain more than a single permitted use served by public water and sewage disposal systems, the minimum lot area shall be:

2 units	12,000 square feet
3 units	14,000 square feet
For each additional unit above 3	1,000 square feet

(E) For lots containing or intended to contain more than a single permitted use served by public water systems but having individual sewage disposal systems, the minimum lot area shall be:

2 units	16,000 square feet
3 units	18,000 square feet
For each additional unit above 3	1,000 square feet

(F) For lots containing or intended to contain more than a single permitted use served by individual water and sewage disposal systems, the minimum lot area shall be:

2 units	22,000 square feet
3 units	24,000 square feet
For each additional unit above 3	1,000 square feet

(G) For permitted uses utilizing individual sewage disposal systems, the required area for any such use shall be approved by the Health Official. The Administrator may require a greater area if considered necessary by the Health Official.

§ 154.063 SETBACK REGULATIONS.

Structures shall be located 20 feet or more from any street right-of-way which is 50 feet or greater in width, or 60 feet or more from the centerline of any street right-of-way less than 50 feet in width except that signs advertising sale or rent of property may be erected up to the property line. This shall be known as the setback line.

§ 154.064. FRONTAGE REGULATIONS.

For permitted uses the minimum lot width at the setback line shall be 50 feet, and for each additional permitted use there shall be at least ten feet of additional lot width at the setback line.

§ 154.065. YARD REGULATIONS.

(A) *Side.* The minimum side yard for each main structure shall be ten feet and the total width of the two required side yards shall be 20 feet or more.

(B) *Rear.* Each main structure shall have a rear yard of 25 feet or more.

§ 154.056 HEIGHT REGULATIONS.

Buildings may be erected up to 35 feet in height from grade except that:

(A) The height limit for dwellings may be increased up to ten feet and up to three stories provided there are two side yards for each permitted use, each of which is ten feet or more, plus one foot or more of side yard for each additional foot of building height over 35 feet;

(B) A public or semipublic building such as a school, church, library or hospital may be erected to a height of 60 feet from grade provided that required front, side and rear yards shall be increased one foot for each foot in height over 35 feet;

(C) Church spires, belfries, cupolas, monuments, water towers, chimneys, flues, flagpoles, television antennas and radio aerials are exempt. Parapet walls may be up to four feet above the height of the building on which the walls rest; and

(D) No accessory building which is within ten feet of any party lot line shall be more than one story high. All accessory buildings shall be less than the main building in height.

§ 154.057 SPECIAL PROVISIONS FOR CORNER LOTS.

(A) Of the two sides of a corner lot the front shall be deemed to be the shortest of the two sides fronting on streets.

(B) The side yard on the side facing the side street shall be 35 feet or more for both main and accessory building.

(C) For subdivisions platted after the enactment of this chapter, each corner lot shall have a minimum width at the setback line of 100 feet.

First Reading: _____

Second Reading: _____

On ____ day of _____, 2024, A motion was made by _____, and seconded by _____, for adoption of such ordinance as presented.

VOTE:	Bales	_____
	Jackson	_____
	Mollo	_____
	J. White	_____
	S. White	_____
	Wood	_____

Rodney D. Cury, Mayor

Amanda Beheler, Clerk

Effective Date (30 days from passage, unless passed as emergency):

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Enterprise Zone Adjustments		
Staff Contact(s):	Jason May		
Agenda Date:	October 8th, 2024	Item Number:	
Attachment(s):			
Reviewed By:	Keisha Cole		

SUMMARY:

The Town of Richlands established an Enterprise Zone in April of 2016 with an incentive package included (ordinance should be attached with incentive package). The Enterprise Zone for Tazewell County are being redrawn by the county. Staff is advocating for more areas to be included in downtown, the gateway area, and the industrial area across from the Hospital.

FINANCIAL IMPACT AND FUNDING SOURCE:

This agenda item has not financial impact and does not require a vote at this time.

RECOMMENDATION:

Staff recommends reviewing the materials and providing any feedback to staff before the end of the year.

ORDINANCE**O-2016-4-01****ORDINANCE TO ESTABLISH AN ENTERPRISE ZONE IN THE
TOWN OF RICHLANDS**

WHEREAS to further encourage the economic development of the Town the Council desires to establish an Enterprise Zone in Richlands, Virginia and participate in the Commonwealth of Virginia Enterprise Zone Program by establishing said zone and certain local incentives, as herein set forth;

NOW THEREFORE, BE IT ORDAINED by the Council of the Town of Richlands, Virginia that an enterprise zone is hereby enacted under Chapter 110: "LICENSES", Section 110.50 entitled "Enterprise Zone Incentives", as hereinafter set forth:

INCENTIVE: A portion of the business license fee collected by the Town of Richlands will be abated (or refunded if already paid) for a three year incentive period according to the following schedule: year 1 – 80% abatement; year 2 – 60% abatement; year 3 – 40% abatement. For a qualifying new business, the entire fee shall be subject to the above abatement schedule. For a qualifying existing business, only the fee levied on the increase in gross receipts calculated from the base year plus 5% (the base year is the year prior to the first incentive year) will be subject to the above abatement schedule.

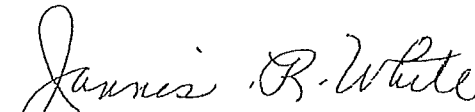
QUALIFICATION REQUIREMENTS FOR INCENTIVE: A qualifying business must be located within the VEZ in the Town of Richlands. A qualifying business must create at least 10 new FTE jobs. If an existing business, the business must also increase its gross receipts subject to the business license fee by at least 5%. A business must obtain a business license and not be delinquent in any tax or fee paid to the Town of Richlands. A qualifying business must sign a release permitting the Town Treasurer or, the County's Commissioner of the Revenue as the case may be, to disclose the amount of qualifying business license fees paid by the business

to Town officials administering the BLFA.

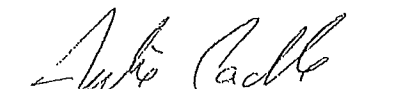
TIMEFRAME FOR QUALIFICATION: The BLFA abatement period begins in the first year in which a business license payment is due after certification by the Town that the business has qualified for the BLFA. A new business must apply for the BLFA within 12 months of creating the qualifying number of jobs. An existing business must apply for the BLFA within 24 months of the first qualifying event.

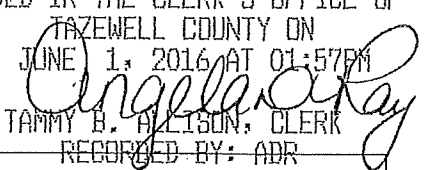
A motion was made by Larry Johnson and seconded by Mary A Strong that the second reading of this Ordinance be dispensed with. This motion passed by a 5/0 vote of the Council.

A motion was made by Larry Johnson and seconded by Mary A Strong that this Ordinance be adopted. The same was passed by a 5/0 vote of the Council of the Town of Richlands, at a regular meeting held on the 12th day of April, 2016, to become effective immediately.


Jannis R. White, Mayor

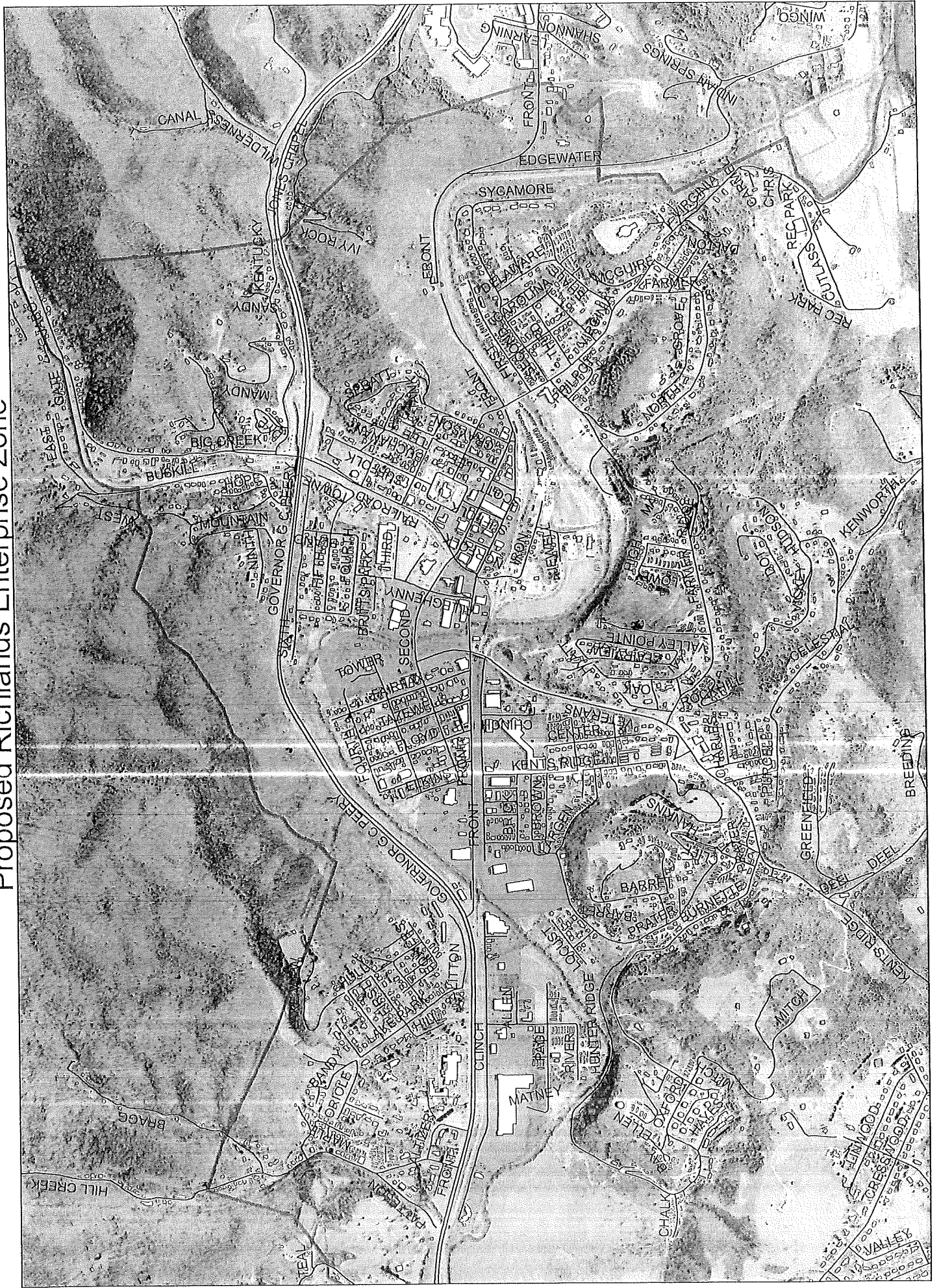
Attest:

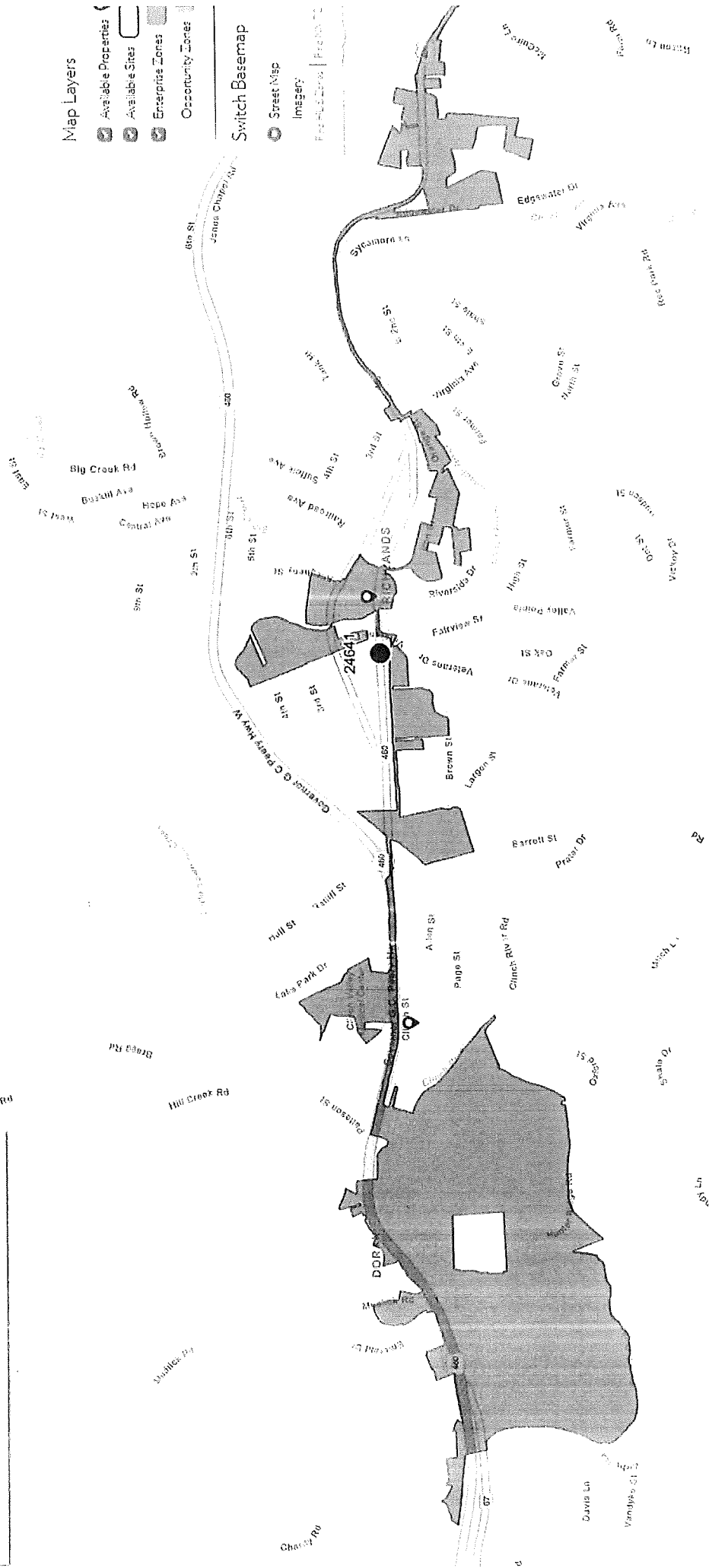

Town Clerk

INSTRUMENT #160001538
RECORDED IN THE CLERK'S OFFICE OF
TAEWELL COUNTY ON
JUNE 1, 2016 AT 01:57PM

ANGELA A. RAY, CLERK
RECORDED BY: ADR

Ayes:	5
Nays:	0
Absent:	1

Proposed Richlands Enterprise Zone





Enterprise Zone Town Map

taze well county business.com / vedp - opportunity - zones /

LYNN SPRING

DYE

SWORDS
CREEK

67

DAW

CLIFTON

BIRMINGHAM

97

RAVEN

Indian Creek Rd

POUNDIN
MILL

POOL

Wardell Rd

Map Layers

Available Properties 

Available Sites 

Enterprise Zones 

Opportunity Zones 

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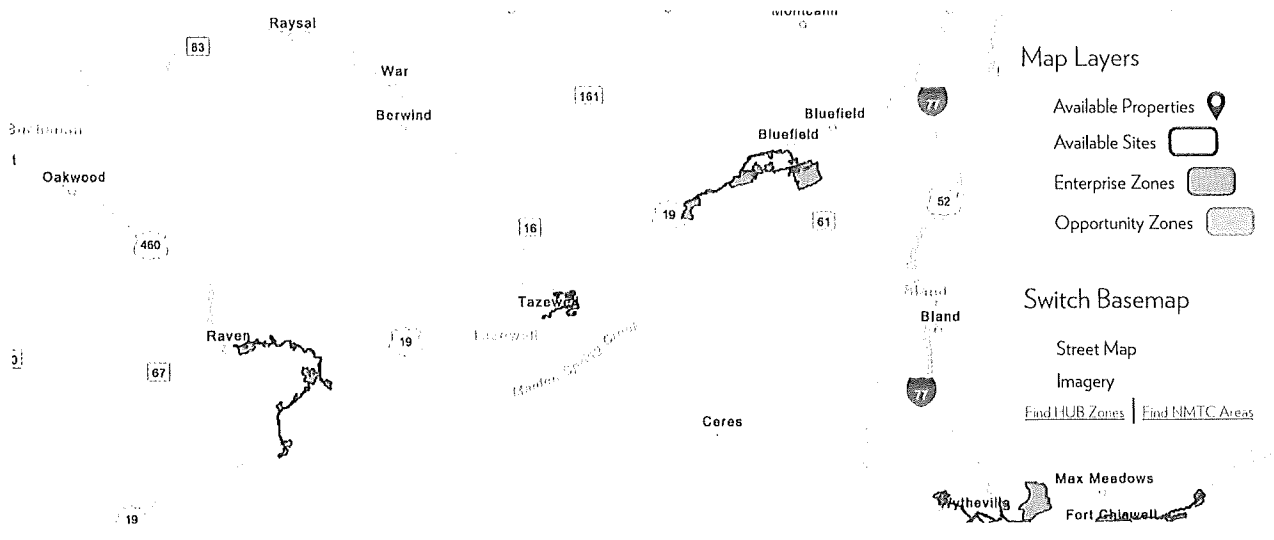
Switch Basemap

Street Map

Imagery

[Find HUB Zones](#) | [Find NMTC Areas](#)

Wardell Rd MAIDEN
SPRING



Map Layers

- Available Properties
- Available Sites
- Enterprise Zones
- Opportunity Zones

Switch Basemap

- Street Map
- Imagery
- [Find HUB Zones](#)
- [Find NMTC Areas](#)

Map navigation controls including zoom in (+), zoom out (-), home (house icon), and full screen (F) buttons. Below these are location markers for Dublin and Clayton Lake.

ORDINANCE NO.: O-2024-10-01

Amendment to Existing Ordinance

TITLE V: PUBLIC WORKS

CHAPTER 50: UTILITY SCHEDULES AND RIDERS

SCHEDULE M.G.S. MEDIUM GENERAL SERVICE CODE E07.

BE IT ORDAINED by the Council of the Town of Richlands, Virginia, that it hereby enacts the following change to the Code of the Town of Richlands, Virginia, pursuant to § 2.3(7) of the Richlands Charter and §50.07 of the Richlands Town Code, to amend the electric rates as follows:

- (A) *Availability of service.* Available for general service customers with electrical capacity requirements exceeding 35 25 kW per month for more than three ~~two~~ months during the past 12 months but less than 500 kW per month.
- (B) *This section remains unchanged.*
- (C) *This section remains unchanged.*
- (D) *This section remains unchanged.*
- (E) *This section remains unchanged.*
- (F) Measurement of energy determination of demand.
 - 1) *This section remains unchanged.*
 - 2) *This section remains unchanged.*
 - 3) For purposes of billing, including determination of minimum bill, the demand shall be the greater of the following:
 - a) Thirty-five ~~Twenty-five~~ kW;
 - b) *This section remains unchanged.*
 - c) *This section remains unchanged.*
 - 4) *This section remains unchanged.*
 - 5) *This section remains unchanged.*
- (G) *This section remains unchanged.*
- (H) *This section remains unchanged.*
- (I) *This section remains unchanged.*

First Reading: _____

Second Reading: _____

A motion was made by _____, and seconded by _____,

VOTE:	Bales	_____
	Jackson	_____
	Mollo	_____
	J. White	_____
	S. White	_____
	Wood	_____

Adopted this ____ day of _____, 2024.

Rodney D. Cury, Mayor

Amanda Beheler, Clerk

Effective Date (*30 days from passage, unless passed as emergency*):

		Town of Richlands		
		PAID CHECKS REPORT		
		9/11/2024 to 10/3/2024		
Check #	Paid To	Description	Check Date	Amount
16372	CINTAS CORP	WEEKLY INVOICE-ALL DEPTS-UNIFORMS	9/17/2024	\$1,870.27
16373	CORNER MART #2	CORNER MART-EL-TRUCK#970-32.702 GAL DIESEL	9/17/2024	\$112.14
16374	EARL COLE INC. DBA-THE VOICE	EARL COLE-DBA THE VOICE-RPD-ADVERTISEMENT ON AD 2 WEEKS	9/17/2024	\$147.00
16375	JONES ROAD & BRIDGE	ST-VDOT-ORIOLE ST BRIDGE LUMP SUM CONTRACT	9/17/2024	\$308,450.00
16376	JUANITA OSBORNE	Utility Refund for 11012423.00 96	9/17/2024	\$115.53
16377	LARRY HELTON	FIRE-INSTALL COMMAND BOX & LIGHTS ON UNIT 500-PO-F2236	9/17/2024	\$125.00
16378	LEONID ZAJCEVSKI JR	Utility Refund for 12012948.00 92	9/17/2024	\$248.34
16379	LEXISNEXIS RISK SOLUTIONS	LEXISNEXIS-DTF-AUGUST 2024 CONTACT FEE-PO-PS306659	9/17/2024	\$35.00
16380	MOTOROLA SOLUTIONS, INC.	RPD-20 PORTABLE VHF MHZ-20 5Y ESSENTIAL SVC-20 SOFTWARE P25 CON	9/17/2024	\$48,724.00
16381	MOUNTAIN STATE EQUIPMENT	MTN STATE EQ-EL-FURANCE SERVICE-PO-MS1065	9/17/2024	\$628.10
16382	NOAH EDWARD BROWN	Utility Refund for 9010186.00 91	9/17/2024	\$39.20
16383	PACE ANALYTICAL SERVICES, LLC	WWTP-AMMONIA TESTING-AUG 2024-PO-VWW6037	9/17/2024	\$149.30
16384	POSTMASTER	SEPT 2024-DEL/RE BUDGET OCT 2024	9/17/2024	\$450.29
16385	PRIORITY MEDICAL CLAIMS, INC.	PMC-RES-RESCUE COLLECTIONS	9/17/2024	\$4,637.45
16386	RICOH USA INC.	RICOH-RPD-SQ ROOM/DISPATCH-COPIER LEASE PYT-PO-PS306658	9/17/2024	\$83.54
16387	SCOTTY LAMBERT	SCOTTY LAMBERT-FALL DECORATIONS-HAY BALES	9/17/2024	\$300.00
16388	SOUTHWEST SANITATION CO, INC.	SW SHREDDING-FIN-ONSITE SHREDDING RECYCLING	9/17/2024	\$248.00
16389	SPECTRUM BUSINESS	SPECTRUM-COMM ACCESS CHANNEL-PO-PS306660	9/17/2024	\$34.19
16390	SUB-AQUATICS, INC	SUB-AQUATICS-FIRE-AIR TEST SEMI ANNUAL-POF2237	9/17/2024	\$240.00
16391	TIMOTHY ALLEN LAWLESS	Utility Refund for 605650.00 90	9/17/2024	\$5.14
16392	TINA LANKFORD	Utility Refund for 504924.00 97	9/17/2024	\$188.35
16393	TRANSUNION	TRANSUNION-RPD-CONTRACT FOR AUGUST 2024-PO-PS306648	9/17/2024	\$18.00
16394	TRI-CITY BUSINESS MACHINES CO	TRI-CITY BUS-PD-COPIER-B/W,COLOR COPIES-PO-PS306661	9/17/2024	\$138.32
16395	UPS	UPS-WATER METERS-SHIPPED TO BADGER METER	9/17/2024	\$19.26
16396	VERIZON	VERIZON-WTP/FIRE/RESCUE/FIN/FAX	9/17/2024	\$481.58
16397	A T & T MOBILITY	AT&T-DTF-CELL PHONE SVC-PO-PS306670	9/20/2024	\$271.24
16398	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGR	COV-COOLING REFUND-LESTER,JAMIE/LANKFORD,TINA	9/20/2024	\$582.34
16399	DEPARTMENT OF ENVIRONMENTAL QUALITY	DEQ-WWTP-VPDS MUN MAJOR-TOXIC MANAG. PRG-PO-VWW646	9/20/2024	\$10,886.00
16400	MADDIE WHITE	M WHITE SECTION HOUSE-CHILI TASTING SUPPLIES	9/20/2024	\$133.36

16401	MOTOROLA SOLUTIONS, INC.	RPD-IMPRES TEMPLE TRANSDUCER-PO-PS306588	9/20/2024	\$1,668.48
16402	POINT BROADBAND	POINT BROADBAND-DTF-INTERNET SVC PO-PS306668	9/20/2024	\$69.95
16403	RICOH USA, INC.	RICOH-FIN OFFICE-COPIER LEASE, B/W, COLOR COPIES	9/20/2024	\$193.17
16404	SAFE LIFE DEFENSE	SAFE LIFE DEF-RPD-TACTICAL HYPER LVL III/TACTICAL PTCH PK-ADD ON-F	9/20/2024	\$1,188.30
16405	SANTANA NIPPER	REFUND FR CUSTOMER DEP/SPEC DUE TO COOLING ASSISTANCE	9/20/2024	\$71.98
16406	SEGRA	SEGRA-PHONE SVC-ALL DEPTS	9/20/2024	\$2,438.70
16407	SUSAN WHITT	2 TRIPS TAZ TO TAKE DOC COURTHOUSE TO RECORD-LOAN DOC \$6M LOC	9/20/2024	\$51.86
16408	THE FURNACE MAN, INC	RPD-50% DOWN PYMT FOR HEAT PUMP-POLICE DEPT	9/20/2024	\$5,710.00
16409	VALLEY ANIMAL CLINIC	RPD-STRAY DOG, OSHA COMP/BIO HAZ, SICK EXAM, SKIN SCRAPE	9/20/2024	\$361.80
16410	VERIZON	VERIZON-DTF/WTP-2052-2937-2938	9/20/2024	\$212.10
16411	VERIZON WIRELESS	VERIZON-CELL PHONES-DTF/PD/RES/WWTP/ST/FIN	9/20/2024	\$836.64
16412	VIRGINIA UTILITY PROTECTION SERVICE, INC.	VUPS/MISS UTILITY-EL-LINES-AUG 2024	9/20/2024	\$21.85
16412	AMAZON CAPITAL SERVICES, INC.	ST-OFFICE SUPPLIES/PD-PATCHES, FIN-PRINTER INK, CASH DRAWERS, CLEANING SUPPLIES, RESCUE MED SUPPLIES	9/24/2024	\$4,890.13
16414	AIRGAS USA, LLC	AIRGAS-ALL DEPTS-LEASE CYL IND SMALL 10-1-24 TO 9-30-24	10/3/2024	\$365.00
16415	APPALACHIAN AGGREGATES, LLC	APPALACHIAN AGGREGATES/ST/9.34TON STONE	10/3/2024	\$107.73
16416	APPALACHIAN POWER	LINES/ST/FIRE/RESCUE	10/3/2024	\$1,337.37
16417	BLAKE BAILEY	WWTP-12 GAL FUEL STORM GENERATOR RAVEN-PO-WW6049	10/3/2024	\$34.80
16418	BLAKEN SHULER	BLAKEN SHULER-RPD-COURT COST-BYRD, THOMAS-PO-PS306687	10/3/2024	\$120.00
16419	BROADWELL, GILLESPIE & NIMMO P.C.	BROADWELL, GILLESPIE-RPD-COURT COST-JUSTICE, DEREK-PO-PS306686	10/3/2024	\$145.52
16420	CAMRYN HORN	CAMRYN HORN-PER DIEM-TRK#625 PICKED UP WORLD-PO-MS1087	10/3/2024	\$15.00
16421	CHASE VANDYKE	CHASE VANYKE-PER DIEM-TRK #625-PICK UP TRK FRM WORLDWIDE EQ-PC	10/3/2024	\$15.00
16422	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	CLERK-CCTC-LIEN-TURLEY, GALDSTONE EDWARD	10/3/2024	\$7.00
16423	COOKE, SHORT, BROWN & FALETTI, PLLC	COOKE-SHORT-BROWN-RPD-COURT COST-STREET, JOSEPH-PO-PS30668	10/3/2024	\$120.00
16424	CORNER MART #2	CORNER MART-EL-TRK 960-19.205 GAL DIESEL	10/3/2024	\$126.59
16425	ERNEST NEWBERRY	ERNEST NEWBERRY-STORM-FOOD CITY/DIESEL FOR TRK#630-COULD ONL	10/3/2024	\$90.00
16426	GALLS LLC	GALLS-FIRE-2 ONE LINE BRASS NAMEPLATE-PO-F22200	10/3/2024	\$32.99
16427	HI-TECH SOLUTIONS, INC.	HI-TECH-WTP/WWTP/ELSUB/ALARM TEXTING/OVERAGES/SEPT 2024	10/3/2024	\$68.37
16428	JEFF LESTER	JEFF LESTER-PER DIEM-TRK#625 PICKED UP WORLD-PO-MS1087	10/3/2024	\$15.00
16429	LEAF	LEAF-RPD-MONTHLY LEASE PYMT 10.12.2024/PO/PS306684	10/3/2024	\$123.63
16430	MATTHEW SHORT	MATTHEW SHORT/ST/STORM/PLATES/POP/BOWLS FOR EMPLOYEES WORK	10/3/2024	\$87.00
16431	MOTOROLA SOLUTIONS, INC.	MOTOROLA-ALL DEPTS-UPAHEAD YEAR 1-PO-PS306600	10/3/2024	\$8,487.00
16432	RICOH USA INC.	RICOH-RPD-SQ RM/DISPATCH RM-BLCK COPIES/COLOR COPIES	10/3/2024	\$250.52

16433	RONNIE CAMPBELL	RONNIE CAMPBELL-SALEM-BLUE RIDGE POWER AGENCY-MILEAGE	10/3/2024	\$67.27
16434	SPECTRUM ENTERPRISE	SPECTRUM-WWTP-395 SCOTCH RD	10/3/2024	\$20.29
16435	TOWN OF RICHLANDS	TOR-WWTP-REIMBURSEMENT TO POP MONEY FOR GAS FOR SILVERADO PI	10/3/2024	\$40.00
16436	TREASURER TAZEWELL COUNTY	TREAS,TAZ CO-AUGUST 2024-CONSUMER UT TAX	10/3/2024	\$79.10
16437	UPS	UPS/LINES/FEE	10/3/2024	\$1.54
16438	USABLUEBOOK	WWTP/MECH CONVECTION OVEN, BIORESEARCH AUTOCLAVE	10/3/2024	\$11,483.82
16439	VERIZON	VERIZON-FIRE-2098-2099	10/3/2024	\$223.20
16440	VERIZON BUSINESS	VERZION BUSINESS-RPD-LONG DISTANCE	10/3/2024	\$60.40
		Total Checks:		\$420,600.04
		GRAND TOTAL		\$420,600.04



Richlands Fire Rescue

Monthly Report

September 2024

59 Total Calls

17-Town

41-County

14- MVC

0- Brush Fires

12- Smoke Alarms

3- Reports of Smoke

1- Structure Fires

9- Trees Down in Roadway

1- Road Hazards

7- Electrical Poles/ Power Lines

3- EMS Bake Ups

0- Oil Spill

0- Propane Call

1- Traffic Control

Smoke Alarms Installed (4)

Co Alarms Installed (1)

Smoke Alarms given out (2)

CO Alarms Given Out (0)

9/27/2024 Calls Only (not included in monthly totals)

20- Town

21- County

30-Trees Down

12-Power lines/ Electrical

1- Vehicle Fire

2- MVC

1- Brush Fire

1- Gas Leak

1- Structure collapse (Awing @ Roses)



RESCUE DIVISION

Richlands Fire-Rescue

1800 Third St. / 200 Washington Sq.

Richlands Va. 24641

Rescue Division Station #2

Station #2 Ph. # 276-329-6065

Fax# 276-963-3569

From The Desk Of:

EMS Director - Rescue Captain Matt Whited

Monthly Council Report For: Rescue Division

Month: Sept. 2024 EMS Calls Total: 267

Year to Date EMS Calls Total: 2,155

Sept. 1-30, 2024

<u>Assist, Public</u>	1	0.4
<u>Cancelled</u>	5	1.9
<u>Cancelled Enroute</u>	1	0.4
<u>Cancelled on scene</u>	1	0.4
<u>Dead at Scene - Resuscitation NOT Attempted - No Transport</u>	1	0.4
<u>No Patient Contact (Canceled on Scene)</u>	1	0.4
<u>No Patient Found</u>	21	7.9
<u>No Treatment Required</u>	5	1.9
<u>Patient Dead at Scene-No Resuscitation Attempted (With Transport)</u>	1	0.4
<u>Patient Refused Care</u>	65	24.3
<u>Standby</u>	5	1.9
<u>Standby-No Services or Support Provided</u>	1	0.4
<u>Treated and Released</u>	2	0.7
<u>Treated, Transported by EMS</u>	157	58.8

Total: 267

Rescue Division Updates / News / Info: We did hear back on a Community Foundation of Virginia's Grant for a New Lucas CPR device to replace one of our older ones from 2016 we were funded \$10,000 towards a new one we will have some match money around 9K to pull from the budget lines to use. Very busy month for Public Safety during the recent storms.

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Monthly Financial Reports		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	October 8, 2024	Item Number:	
Attachment(s):	1.	Income Statement Summary	
	2.	Income Statement Detail	
	3.	Reserve Analysis	
	4.	Bank Balances by Fund	
Reviewed By:	Jason May		

SUMMARY:

The attachments include the financial results for August 2024. The reports include summary and detailed income statements and actual and projected cash balances. The detailed income statements include line item expenditures and revenues compared to budget for current and year to date. The projected unreserved cash balances are based on the financial policies adopted in October 2019.

FINANCIAL IMPACT AND FUNDING SOURCE:

This data and monthly review will assist in timely monitoring of budget versus actual expenditures and revenues and required reserves. The monthly net income provides an excellent picture of future cash settlement through receipts and payments.

RECOMMENDATION:

Given the importance of balancing rate stability and maintaining reliable services, Staff recommends The Town Council work closely with Finance on the review of monthly financial results. Please let us know whether you have additional reporting needs and would like to schedule time to review activity in more detail.

Town of Richlands
Income Statement Summary: 2024 - 2025
For the Period Ending 8/31/2024

<u>Fund</u>	<u>Current Month</u> <u>Net Income (Loss)</u>	<u>Year To Date</u> <u>Net Income (Loss)</u>	<u>Drivers</u>	<u>Variance</u> <u>Permanent or Timing</u>
General	(\$704,364)	(\$1,145,384)	YTD net loss variance primarily results from lower revenues in all categories hurt (8.6% of budget or \$7.2M) , offset by a help (23.1% of budget or \$6.1M) from lower expenses in all departments and capital purchases.	- Revenues - Timing; - Expenses - Timing; - Capital - Timing
Water	(29,326)	(20,487)	YTD net loss variance primarily results from lower revenues hurt (14.4% of budget or \$1.6M) , offset by lower expenses and capital purchases help (19.4% or \$1.2M) .	- Revenues - Timing; - Expenses - Timing; - Capital - Timing
Sewer	39,446	28,509	YTD net income variance primarily results from lower revenues hurt (16.9% of budget or \$1.5M) , offset by lower expenses help (18.1% of budget or \$1.3M) .	- Revenues - Timing; - Expenses - Timing; - Capital - Timing
Water/Sewer Line Maintenance	(74,456)	(84,335)	YTD net loss variance results from lower expenses help (16.9% of budget or \$539.6K) and higher revenues help (0.0% of budget or \$25.2K) from Cumberland Plateau Planning funds for sewer evaluation.	- Revenues - Permanent - Expenses - Timing
Electric	(132,288)	(2,351,934)	YTD net loss variance primarily results from lower revenues hurt (15.1% of budget or \$6.2M) and, offset by lower expenses and capital purchases net help (47.5% of budget or \$3.8M) . The capital purchases represent the down payment on the natural gas generator to be reimbursed and offset by the line of credit in September.	- Revenues - Timing; - Expenses - Timing; - Capital - Timing
Total All Funds	(\$900,988)	(\$3,573,631)		

Town of Richlands
Income Statement: 2024 - 2025
For the Period Ending 8/31/2024

General Fund						Unappropriated Help.	
Revenues						(Hurt)	
Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received		
10-3700-410000	REAL ESTATE TAXES	\$535,000.00	\$0.00	\$0.00	0.00%	(\$535,000.00)	
10-3700-410050	R E TAX BUDGET	\$20,000.00	\$4,327.48	\$8,841.92	44.21%	(\$11,158.08)	
10-3700-410100	R.E. TAXES PRO RATA	\$1,000.00	\$0.88	\$134.65	13.47%	(\$865.35)	
10-3700-410200	DELINQUENT TAXES	\$20,000.00	\$11,977.33	\$13,456.21	67.28%	(\$6,543.79)	
10-3700-410300	PENALTIES ON TAXES	\$2,000.00	\$604.97	\$683.16	34.16%	(\$1,316.84)	
10-3700-410350	INTEREST ON TAXES	\$5,000.00	\$1,271.23	\$1,441.38	28.83%	(\$3,558.62)	
10-3700-410400	PUBLIC SERVICE TAXES	\$48,000.00	\$0.00	\$0.00	0.00%	(\$48,000.00)	
Total Dept.3700	REVENUE	\$629,000.00	\$18,181.89	\$24,557.32	3.90%	(\$604,442.68)	
10-3701-411000	BANK STOCK TAXES	\$225,000.00	\$0.00	\$0.00	0.00%	(\$225,000.00)	
10-3701-411100	RESTAURANT FOOD TAX	\$1,050,000.00	\$89,149.10	\$179,736.35	17.12%	(\$870,263.65)	
10-3701-411200	BUSINESS LICENSES	\$575,000.00	\$792.28	\$1,016.18	0.18%	(\$573,983.82)	
10-3701-411300	MOTOR VEHICLE LICENSES	\$35,000.00	\$105.36	\$355.36	1.02%	(\$34,644.64)	
10-3701-411400	MOBILE HOME LICENSE	\$8,000.00	\$0.00	\$40.00	0.50%	(\$7,960.00)	
10-3701-411500	CIGARETTE TAX	\$200,000.00	\$15,000.00	\$15,000.00	7.50%	(\$185,000.00)	
10-3701-411550	DELINQUENT PER PROPERTY TAXES	\$1,000.00	\$175.04	\$218.33	21.83%	(\$781.67)	
10-3701-411650	PENALTIES ON PER PROPERTY TAXES	\$0.00	\$10.18	\$12.33	0.00%	\$12.33	
10-3701-411750	INTEREST ON PERSONAL PROPERTY TAXES	\$0.00	\$20.33	\$24.29	0.00%	\$24.29	
10-3701-412000	ZONING PERMITS	\$1,000.00	\$30.00	\$90.00	9.00%	(\$910.00)	
10-3701-413000	COURT FINES & FOREFEITURE	\$30,000.00	\$1,831.24	\$4,424.15	14.75%	(\$25,575.85)	
10-3701-413050	E-CITATION COLLECTIONS	\$0.00	\$236.25	\$420.81	0.00%	\$420.81	
10-3701-413100	PARKING VIOLATIONS	\$800.00	\$0.00	\$100.00	16.67%	(\$500.00)	
10-3701-413300	INTEREST INCOME	\$5,000.00	\$239.72	\$480.61	9.61%	(\$4,519.39)	
10-3701-413400	CONTRACT WORK-STREET	\$5,000.00	\$507.90	\$676.05	13.52%	(\$4,323.95)	
10-3701-413900	SALE OF SALVAGE & SURPLUS	\$10,000.00	\$275.00	\$275.00	2.75%	(\$9,725.00)	
10-3701-414100	FIRE/RESCUE CONTRACTS	\$270,000.00	\$0.00	\$75,000.00	27.78%	(\$195,000.00)	
10-3701-414125	RESCUE SQUAD BILLING REVENUE	\$800,000.00	\$47,344.26	\$58,990.32	7.37%	(\$741,009.68)	
10-3701-414130	RESCUE BAD DEBT COLLECTIONS	\$5,000.00	\$0.00	\$1,095.02	18.25%	(\$4,904.98)	
10-3701-414150	SWIMMING POOL FEES	\$15,000.00	\$4,268.00	\$10,182.00	67.88%	(\$4,818.00)	
10-3701-414200	CONCESSION COLL	\$25,000.00	\$1,149.94	\$5,024.51	20.10%	(\$19,975.49)	
10-3701-414250	BASKETBALL FEES	\$20,000.00	\$294.00	\$642.00	3.21%	(\$19,358.00)	
10-3701-414350	OUTDOOR TENNIS FEES	\$100.00	\$0.00	\$0.00	0.00%	(\$100.00)	
10-3701-414400	MEMBERSHIP FEES	\$10,000.00	\$15.00	\$280.00	2.80%	(\$9,720.00)	
10-3701-414425	WEIGHT ROOM FEES	\$1,000.00	\$150.00	\$252.00	25.20%	(\$748.00)	
10-3701-414450	ROOM RENTAL UPSTAIRS	\$4,000.00	\$400.00	\$540.00	13.50%	(\$3,460.00)	
10-3701-414475	SHELTER RENTAL FEES	\$800.00	\$175.00	\$350.00	43.75%	(\$450.00)	
10-3701-414500	MISC RECREATION REVENUE	\$2,500.00	\$132.00	\$381.00	15.24%	(\$2,119.00)	

10-3701-414525	REC TOURNAMENTS/EVENTS	\$1,000.00	\$0.00	\$0.00	0.00%	(\$1,000.00)
10-3701-414550	VOLLEYBALL FEES	\$10,000.00	\$0.00	\$0.00	0.00%	(\$10,000.00)
10-3701-420150	GARBAGE COLLECTIONS	\$655,000.00	\$50,244.85	\$100,095.54	15.28%	(\$554,904.36)
10-3701-420175	Bulk/Brush Fees	\$0.00	\$3,107.00	\$6,177.00	0.00%	\$6,177.00
10-3701-420200	PENALTIES	\$8,000.00	\$1,065.38	\$1,910.61	23.88%	(\$6,089.39)
10-3701-420420	STATE-LOCAL TAX	\$18,000.00	\$1,479.98	\$3,015.72	16.75%	(\$14,984.28)
10-3701-420550	CONSUMER/CONSUMPTION UTILITY TAX	\$230,000.00	\$19,071.66	\$38,115.14	16.57%	(\$191,884.86)
10-3701-420900	CONVENIENCE FEE	\$5,000.00	\$81.00	\$147.00	2.94%	(\$4,853.00)
10-3701-430000	MISCELLANEOUS REVENUE	\$13,000.00	\$827.48	\$1,731.48	13.32%	(\$11,268.52)
10-3701-430300	RETURN CHECK FEES	\$500.00	\$180.00	\$300.00	60.00%	(\$200.00)
10-3701-430400	DNTN & COMM DEVELOP REVENUE	\$0.00	\$200.00	\$2,700.00	0.00%	\$2,700.00
10-3701-430900	DONATIONS & MISC-FIRE	\$10,000.00	\$5,409.05	\$5,409.05	54.09%	(\$4,590.95)
10-3701-430950	GIFTS & DONATIONS-REC	\$10,000.00	\$50.00	\$50.00	0.50%	(\$9,950.00)
10-3701-431000	GIFTS & DONATIONS-POLICE	\$10,000.00	\$1,000.00	\$1,275.00	12.75%	(\$8,725.00)
10-3701-431050	DONATIONS & MISC-RESCUE	\$3,000.00	\$0.00	\$400.00	13.33%	(\$2,600.00)
10-3701-431100	MISCELLANEOUS REVENUE-POLICE	\$4,000.00	\$201.00	\$25,492.15	637.30%	\$21,492.15
Total Dept.3701	REVENUE	\$4,277,500.00	\$245,218.00	\$542,425.10	12.68%	(\$3,735,074.90)
10-3702-433100	SALES TAX PROCEEDS	\$565,000.00	\$45,237.36	\$89,606.05	15.86%	(\$475,393.95)
10-3702-433200	MOTOR VEHICLE CARRIER TAX	\$5,000.00	\$349.20	\$635.39	12.71%	(\$4,364.61)
10-3702-433300	MOBILE HOME TITLING TAX	\$2,000.00	\$0.00	\$0.00	0.00%	(\$2,000.00)
10-3702-434000	COMM OF VA LAW ENFORCEMNT	\$150,000.00	\$0.00	\$0.00	0.00%	(\$150,000.00)
10-3702-434100	STREET & HWGY MAINT.	\$1,354,717.00	\$0.00	\$0.00	0.00%	(\$1,354,717.00)
10-3702-434200	LITTER CONTROL	\$3,000.00	\$0.00	\$0.00	0.00%	(\$3,000.00)
10-3702-435000	BLOCK GRANT-LLEB/POLICE	\$0.00	\$249.00	\$249.00	0.00%	\$249.00
10-3702-435200	POLICE GRANTS-OTHER	\$0.00	\$0.00	\$711.48	0.00%	\$711.48
10-3702-435310	PL-ST ASSET FORF REVENUE	\$34,500.00	\$0.00	\$0.00	0.00%	(\$34,500.00)
10-3702-435400	DRUG ENFORCEMENT & PROSEC	\$76,087.00	\$0.00	\$0.00	0.00%	(\$76,087.00)
10-3702-435425	HIDTA FED GRANT	\$19,000.00	\$713.72	\$1,753.23	9.23%	(\$17,246.77)
10-3702-435450	RESTITUTION-NTF BUY MONEY	\$0.00	\$1,310.26	\$2,520.55	0.00%	\$2,520.55
10-3702-435550	FIRE GRANTS	\$25,000.00	\$0.00	\$0.00	0.00%	(\$25,000.00)
10-3702-460000	OTHER STATE/FED REVENUE	\$14,500.00	\$6.71	\$11,458.12	79.02%	(\$3,041.88)
Total Dept.3702	REVENUE	\$2,248,804.00	\$47,866.25	\$106,933.82	4.76%	(\$2,141,870.18)
10-3703-470000	TRANSFER IN FROM UT-ADM COST	\$660,000.00	\$0.00	\$0.00	0.00%	(\$660,000.00)
10-3703-471000	TRANSFER IN FROM UT-IT COST	\$69,200.00	\$0.00	\$0.00	0.00%	(\$69,200.00)
Total Dept.3703	REVENUE	\$729,200.00	\$0.00	\$0.00	0.00%	(\$729,200.00)
Total Fund	General Fund	\$7,894,504.00	\$311,266.14	\$673,916.24	8.55%	(\$7,210,587.76)
General Fund Expenditures						
Account Number Department 4000	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help
10-4000-500100	LEGAL TOWN ATTORNEY	\$65,000.00	\$0.00	\$0.00	0.00%	\$65,000.00

10-4000-511100	SUPPLIES & MATERIALS	\$1,000.00	\$0.00	0.00%	\$1,000.00
10-4000-519000	MISCELLANEOUS	\$1,000.00	\$0.00	0.00%	\$1,000.00
Total Dept.4000	LEGAL	\$67,000.00	\$0.00	0.00%	\$67,000.00
Department 4010	COUNCIL				
10-4010-500000	SALARIES AND WAGES	\$10,500.00	\$875.00	16.67%	\$8,750.00
10-4010-500100	TOWN ATTORNEY	\$0.00	\$3,511.65	0.00%	(\$6,068.36)
10-4010-500150	CLERK SALARY	\$9,000.00	\$1,000.00	22.22%	\$7,000.00
10-4010-501000	INS SOCIAL SECURITY	\$1,720.00	\$0.00	8.34%	\$1,576.58
10-4010-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	0.00%	\$25.00
10-4010-519000	MISCELLANEOUS	\$2,000.00	\$91.67	4.58%	\$1,908.33
10-4010-525150	TOWN EVENTS	\$5,000.00	\$4,148.19	86.33%	\$683.72
Total Dept.4010	COUNCIL	\$28,245.00	\$9,626.51	50.88%	\$13,875.27
Department 4020	TOWN MANAGER				
10-4020-500050	TOWN MANAGER SALARY	\$150,000.00	\$17,807.69	19.90%	\$120,153.85
10-4020-501000	INS SOCIAL SECURITY	\$12,750.00	\$908.17	10.53%	\$11,406.87
10-4020-501100	INS HEALTH	\$20,400.00	\$1,721.00	16.87%	\$16,958.00
10-4020-501150	INS.-LIFE	\$288.00	\$23.98	8.33%	\$284.02
10-4020-501200	INS.-RETIREMENT PLAN	\$4,000.00	\$4,978.75	313.94%	(\$8,557.50)
10-4020-501225	VRS-VLDP	\$500.00	\$92.50	58.25%	\$208.75
10-4020-501250	INS WORKMENS COMPENSATION	\$150.00	\$0.00	0.00%	\$150.00
10-4020-510250	DUES & MEMBERSHIP	\$2,000.00	\$39.99	2.00%	\$1,960.01
10-4020-510350	OFFICE SUPPLIES	\$1,500.00	\$1,521.28	131.14%	(\$467.09)
10-4020-510550	TRAINING EXPENSE	\$7,000.00	\$0.00	0.00%	\$7,000.00
10-4020-511100	SUPPLIES & MATERIALS	\$1,000.00	\$23.11	8.85%	\$911.49
10-4020-519000	MISCELLANEOUS	\$1,000.00	\$15,124.28	2012.43%	(\$19,124.28)
Total Dept.4020	TOWN MANAGER	\$200,588.00	\$42,240.75	34.76%	\$130,864.12
Department 4030	HUMAN RESOURCES				
10-4030-500000	SALARIES AND WAGES	\$92,750.00	\$17,249.14	18.60%	\$75,500.86
10-4030-501000	INS SOCIAL SECURITY	\$7,100.00	\$517.39	10.85%	\$6,329.61
10-4030-501100	INS HEALTH	\$16,000.00	\$1,274.00	15.93%	\$13,452.00
10-4030-501150	INS.-LIFE	\$579.00	\$39.96	6.90%	\$539.04
10-4030-501200	INS.-RETIREMENT PLAN	\$19,500.00	\$3,000.66	30.38%	\$13,575.96
10-4030-501225	VRS-VLDP	\$0.00	\$57.18	0.00%	(\$114.36)
10-4030-501250	INS WORKMENS COMPENSATION	\$3,000.00	\$0.00	0.00%	\$3,000.00
10-4030-510250	DUES & MEMBERSHIP	\$750.00	\$0.00	0.00%	\$750.00
10-4030-510350	OFFICE SUPPLIES	\$500.00	\$71.99	14.40%	\$428.01
10-4030-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	0.00%	\$1,500.00
10-4030-511100	SUPPLIES & MATERIALS	\$500.00	\$55.00	11.00%	\$445.00
10-4030-519000	MISCELLANEOUS	\$500.00	\$0.00	0.00%	\$500.00
Total Dept.4030	HUMAN RESOURCES	\$142,679.00	\$15,267.66	18.76%	\$115,906.12
Department 4040	FINANCE OFFICE				
10-4040-500000	SALARIES AND WAGES	\$394,150.00	\$59,694.39	25.28%	\$294,520.42

10-4040-501000	INS SOCIAL SECURITY	\$30,155.00	\$2,916.76	\$6,621.19	21.96%	\$23,533.81
10-4040-501100	INS HEALTH	\$97,224.00	\$9,640.00	\$19,280.00	19.83%	\$77,944.00
10-4040-501150	INS.-LIFE	\$1,900.00	\$137.29	\$322.54	16.98%	\$1,577.46
10-4040-501200	INS.-RETIREMENT PLAN	\$143,080.00	\$13,549.59	\$23,954.11	16.74%	\$119,125.89
10-4040-501225	VRS-VLDP	\$3,400.00	\$163.17	\$265.03	7.80%	\$3,134.97
10-4040-501250	INS WORKMENS COMPENSATION	\$600.00	\$0.00	\$0.00	0.00%	\$600.00
10-4040-501300	INS GEN LIABILITY/BLDG	\$8,835.00	\$0.00	\$0.00	0.00%	\$8,835.00
10-4040-501350	INS AUTO	\$300.00	\$0.00	\$0.00	0.00%	\$300.00
10-4040-510000	CASH OVER & SHORT	\$50.00	\$100.00	\$100.00	200.00%	(\$50.00)
10-4040-510100	AUDITING & LEGAL	\$10,834.00	\$2,500.00	\$2,500.00	23.08%	\$8,334.00
10-4040-510125	CIGARETTE STAMPS	\$5,600.00	\$0.00	\$0.00	0.00%	\$5,600.00
10-4040-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
10-4040-510200	TAX FORMS	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
10-4040-510250	DUES & MEMBERSHIP	\$9,000.00	\$414.98	\$434.97	4.83%	\$8,565.03
10-4040-510300	ADVERTISING	\$2,500.00	(\$31.00)	(\$3.34)	-0.13%	\$2,503.34
10-4040-510350	OFFICE SUPPLIES	\$5,000.00	\$1,130.62	\$1,594.32	31.89%	\$3,405.68
10-4040-510400	POSTAGE	\$6,500.00	\$216.83	\$318.46	4.90%	\$6,181.54
10-4040-510425	CARD PROCESSING CHGS/ACH FEES/BANK ANALYSIS	\$16,000.00	\$1,594.05	\$2,853.83	17.84%	\$13,146.17
10-4040-510450	TELEPHONE/INTERNET/COMM	\$6,000.00	\$577.51	\$642.09	10.70%	\$5,357.91
10-4040-510500	UNIFORMS	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4040-510550	TRAINING EXPENSE	\$1,000.00	\$58.96	\$617.40	61.74%	\$382.60
10-4040-510600	EQUIPMENT MAINTENANCE	\$6,000.00	\$0.00	\$1,025.46	17.09%	\$4,974.54
10-4040-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4040-510750	VEHICLE MAINT-OUTSIDE	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
10-4040-510800	MOTOR FUEL & LUBRICATION	\$1,000.00	\$153.00	\$209.50	20.95%	\$790.50
10-4040-510900	EQUIPMENT	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
10-4040-511000	BUILDING REPAIRS/ADDITION	\$6,000.00	\$332.96	\$332.96	5.55%	\$5,667.04
10-4040-511050	GROUPS & FACILITIES	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
10-4040-511100	SUPPLIES & MATERIALS	\$4,000.00	\$629.80	\$1,588.92	39.72%	\$2,411.08
10-4040-511150	CLEANING SUPPLIES	\$6,000.00	\$787.72	\$902.22	15.04%	\$5,097.78
10-4040-519000	MISCELLANEOUS	\$6,000.00	\$675.93	\$2,590.93	43.18%	\$3,409.07
10-4040-525100	BUS TRANSIT	\$7,200.00	\$600.00	\$1,200.00	16.67%	\$6,000.00
10-4040-531150	CUSTODIAN SERVICE	\$10,000.00	\$0.00	\$140.05	1.40%	\$9,859.95
Total Dept.4040	FINANCE OFFICE	\$801,328.00	\$95,842.56	\$167,120.22	20.86%	\$634,207.78
Department 4050	NON-DEPARTMENTAL					
10-4050-500250	EMPLOYEE APPRECIATION	\$3,000.00	\$666.44	\$666.44	22.21%	\$2,333.56
10-4050-501100	INS HEALTH	\$0.00	\$254.38	\$254.38	0.00%	(\$254.38)
10-4050-501150	INS.-LIFE	\$10.00	\$91.95	\$190.05	1900.50%	(\$180.05)
10-4050-501250	INS WORKMENS COMPENSATION	\$0.00	\$0.00	\$73,582.00	0.00%	(\$73,582.00)
10-4050-511200	ELECTRICITY	\$121,500.00	\$8,555.26	\$15,156.14	12.47%	\$106,343.86
10-4050-511250	WATER	\$7,450.00	\$1,282.53	\$2,418.49	32.46%	\$5,031.51
10-4050-511300	SEWER	\$6,200.00	\$1,249.94	\$2,494.40	40.23%	\$3,705.60
10-4050-511350	GARBAGE	\$5,525.00	\$576.85	\$1,125.50	20.37%	\$4,399.50
10-4050-525155	LIBRARY	\$725.00	\$0.00	\$0.00	0.00%	\$725.00
10-4050-525160	COAL MINERS MEM	\$500.00	\$0.00	\$0.00	0.00%	\$500.00

10-4050-525170	Chamber/Cart Bldg.	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
10-4050-525175	FARMERS MARKET	\$750.00	\$0.00	\$0.00	0.00%	\$750.00
10-4050-525180	GREENWAY	\$0.00	\$110.31	\$110.31	0.00%	(\$110.31)
10-4050-525250	DONATIONS	\$10,200.00	\$0.00	\$0.00	0.00%	\$10,200.00
10-4050-525300	VET/CENT/HIST	\$500.00	\$0.00	\$187.30	37.46%	\$312.70
10-4050-525325	SECTION HOUSE	\$5,000.00	\$0.00	\$0.00	0.00%	\$5,000.00
10-4050-525350	TEEN CENTER	\$1,600.00	\$0.00	\$0.00	0.00%	\$1,600.00
Total Dept.4050	NON-DEPARTMENTAL	\$165,460.00	\$12,787.66	\$96,185.01	58.13%	\$69,274.99
Department 4060	IT DEPARTMENT					
10-4060-500000	SALARIES AND WAGES	\$20,000.00	\$2,247.96	\$4,989.79	24.95%	\$15,010.21
10-4060-501000	INS SOCIAL SECURITY	\$1,150.00	\$171.97	\$381.72	33.19%	\$768.28
10-4060-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	\$0.00	0.00%	\$25.00
10-4060-510625	IT SERVICE/MAINTENANCE	\$70,000.00	\$10,163.46	\$19,165.75	27.38%	\$50,834.25
10-4060-510900	EQUIPMENT	\$7,500.00	\$62.54	\$62.54	0.83%	\$7,437.46
10-4060-519000	MISCELLANEOUS	\$500.00	\$19,659.57	\$19,659.57	3931.91%	(\$19,159.57)
10-4060-550300	CONTRACT LABOR	\$18,000.00	\$2,000.00	\$4,250.00	23.61%	\$13,750.00
Total Dept.4060	IT DEPARTMENT	\$117,175.00	\$34,305.50	\$48,509.37	41.40%	\$68,665.63
Department 4070	COMMUNITY DEVELOPMENT					
10-4070-500000	SALARIES AND WAGES	\$35,500.00	\$6,692.31	\$8,922.71	25.13%	\$26,577.29
10-4070-501000	INS SOCIAL SECURITY	\$3,250.00	\$336.58	\$502.46	15.46%	\$2,747.54
10-4070-501100	INS HEALTH	\$20,400.00	\$0.00	\$0.00	0.00%	\$20,400.00
10-4070-501150	INS LIFE	\$200.00	\$0.00	\$0.00	0.00%	\$200.00
10-4070-501200	INS.-RETIREMENT PLAN	\$5,000.00	\$1,828.45	\$1,828.45	36.57%	\$3,171.55
10-4070-501225	VRS-VLDP	\$600.00	\$35.77	\$35.77	5.96%	\$564.23
10-4070-501250	INS WORKMENS COMPENSATION	\$35.00	\$0.00	\$0.00	0.00%	\$35.00
10-4070-510800	FUEL	\$200.00	\$0.00	\$0.00	0.00%	\$200.00
10-4070-511100	SUPPLIES & MATERIALS	\$1,000.00	\$2,227.21	\$2,227.21	222.72%	(\$1,227.21)
10-4070-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$1,140.00	114.00%	(\$140.00)
10-4070-525150	DOWNTOWN ACTIVITY	\$13,500.00	\$3,295.60	\$3,350.54	24.82%	\$10,149.46
Total Dept.4070	COMMUNITY DEVELOPMENT	\$80,685.00	\$14,415.92	\$18,007.14	22.32%	\$62,677.86
Department 4110	POLICE GRANTS					
10-4110-524200	DMV	\$0.00	\$0.00	\$4,751.08	0.00%	(\$4,751.08)
10-4110-524250	OTHER GRANTS	\$64,054.00	\$2,758.44	\$3,035.42	4.74%	\$61,018.58
10-4110-524300	PSB PROGRAM GRANT	\$0.00	\$1,427.90	\$1,427.90	0.00%	(\$1,427.90)
Total Dept.4110	POLICE GRANTS	\$64,054.00	\$4,186.34	\$9,214.40	14.39%	\$54,839.60
Department 4120	FED/STATE ASSET FORF					
10-4120-535330	NITF-FED ASSET FORF EXPENSE	\$0.00	\$8,974.33	\$8,974.33	0.00%	(\$8,974.33)
Total Dept.4120	FED/STATE ASSET FORF	\$0.00	\$8,974.33	\$8,974.33	0.00%	(\$8,974.33)
Department 4130	TZ CO NARCOTICS TASK FORCE					
10-4130-501050	INS.-FRINGE BENEFITS	\$13,839.00	\$632.00	\$1,264.00	9.13%	\$12,575.00
10-4130-510125	PROFESSIONAL SERVICES	\$425.00	\$35.00	\$35.00	8.24%	\$390.00

10-4130-510350	OFFICE SUPPLIES	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
10-4130-510450	TELEPHONE/INTERNET/COMM	\$7,100.00	\$679.34	\$1,312.97	18.49%	\$5,787.03
10-4130-510750	VEHICLE MAINT-OUTSIDE	\$9,000.00	\$1,096.04	\$1,096.04	12.18%	\$7,903.96
10-4130-510900	EQUIPMENT	\$6,000.00	\$1,130.67	\$1,130.67	18.84%	\$4,869.33
10-4130-519000	MISCELLANEOUS	\$36,766.00	\$118.60	\$760.36	2.07%	\$36,005.64
10-4130-530075	HIDTA GRANT PURCHASES	\$19,000.00	\$2,680.37	\$3,540.09	18.63%	\$15,459.91
Total Dept.4130	TZ CO NARCOTICS TASK FORCE	\$94,630.00	\$6,372.02	\$9,139.13	9.66%	\$85,490.87
Department 4140	POLICE DEPARTMENT					
10-4140-500000	SALARIES AND WAGES	\$1,069,333.00	\$118,148.51	\$199,971.99	18.70%	\$869,361.01
10-4140-500150	OVERTIME	\$77,000.00	\$10,199.96	\$14,332.69	18.61%	\$62,667.31
10-4140-501000	INS SOCIAL SECURITY	\$78,300.00	\$6,369.06	\$13,165.12	16.81%	\$65,134.88
10-4140-501100	INS HEALTH	\$210,000.00	\$15,831.00	\$28,220.00	13.44%	\$181,780.00
10-4140-501150	INS-LIFE	\$4,000.00	\$324.85	\$665.68	16.64%	\$3,334.32
10-4140-501200	INS-RETIREMENT PLAN	\$295,000.00	\$29,602.82	\$59,201.42	20.07%	\$235,798.58
10-4140-501225	VRS-VLDP	\$1,000.00	\$52.36	\$104.72	10.47%	\$895.28
10-4140-501250	INS WORKMENS COMPENSATION	\$38,000.00	\$0.00	\$0.00	0.00%	\$38,000.00
10-4140-501300	INS GEN LIABILITY/BLDG	\$3,500.00	\$0.00	\$0.00	0.00%	\$3,500.00
10-4140-501350	INS AUTO	\$9,200.00	\$0.00	\$0.00	0.00%	\$9,200.00
10-4140-510150	PRINTING & BINDING	\$3,000.00	\$30.00	\$30.00	1.00%	\$2,970.00
10-4140-510250	DUES & MERBERSHIP	\$12,000.00	\$0.00	\$0.00	0.00%	\$12,000.00
10-4140-510350	OFFICE SUPPLIES	\$4,500.00	\$63.18	\$173.06	3.85%	\$4,326.94
10-4140-510400	POSTAGE	\$700.00	\$15.80	\$18.15	2.59%	\$681.85
10-4140-510450	TELEPHONE/INTERNET/COMM	\$13,800.00	\$881.53	\$1,170.83	8.48%	\$12,629.17
10-4140-510500	UNIFORMS	\$19,000.00	\$584.68	\$2,183.62	11.49%	\$16,816.38
10-4140-510550	TRAINING EXPENSE	\$24,327.00	\$2,701.06	\$3,616.32	14.87%	\$20,710.68
10-4140-510600	EQUIPMENT MAINTENANCE	\$32,000.00	\$1,746.69	\$1,967.31	6.15%	\$30,032.69
10-4140-510650	TWO-WAY RADIO MAINTENANCE	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4140-510700	VEHICLE MAINT-INSIDE	\$0.00	\$530.95	\$556.64	0.00%	(\$556.64)
10-4140-510750	VEHICLE MAINT-OUTSIDE	\$25,000.00	\$4,963.77	\$9,959.34	39.84%	\$15,040.66
10-4140-510800	MOTOR FUEL & LUBRICATION	\$60,000.00	\$6,527.34	\$11,165.70	18.61%	\$48,834.30
10-4140-510850	OFFICE FURN & FIXTURES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4140-510900	EQUIPMENT	\$84,700.00	\$38,365.85	\$48,272.07	56.99%	\$36,427.93
10-4140-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	(\$4,189.74)	\$21,013.84	420.28%	(\$16,013.84)
10-4140-511100	SUPPLIES & MATERIALS	\$5,500.00	\$2,126.50	\$2,336.18	42.48%	\$3,163.82
10-4140-511150	CLEANING SUPPLIES	\$1,500.00	\$86.35	\$86.35	5.76%	\$1,413.65
10-4140-519000	MISCELLANEOUS	\$5,000.00	\$317.07	\$317.07	6.34%	\$4,682.93
10-4140-531000	INSURANCE-LAW ENFORCEMENT	\$8,000.00	\$0.00	\$0.00	0.00%	\$8,000.00
10-4140-531025	LINE OF DUTY PAYMENTS	\$14,800.00	\$20,445.00	\$20,445.00	138.14%	(\$5,645.00)
10-4140-531050	COURT COST	\$5,000.00	\$120.00	\$120.00	2.40%	\$4,880.00
10-4140-531100	EXTRADITION & TRAVEL	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4140-531300	REGIONAL JAIL	\$300.00	\$0.00	\$0.00	0.00%	\$300.00
10-4140-531350	SPECIAL PROJECTS	\$15,000.00	\$973.39	\$985.28	6.57%	\$14,014.72
Total Dept. 4140	POLICE DEPARTMENT	\$2,127,460.00	\$256,817.98	\$440,078.38	20.69%	\$1,687,381.62
Department 4150	FIRE DEPARTMENT					

10-4150-500000	SALARIES AND WAGES	\$84,000.00	\$5,691.65	\$11,540.24	13.74%	\$72,459.76
10-4150-501000	INS SOCIAL SECURITY	\$5,125.00	\$0.00	\$447.42	8.73%	\$4,677.58
10-4150-501100	INS HEALTH	\$10,200.00	\$0.00	\$0.00	0.00%	\$10,200.00
10-4150-501150	INS.- LIFE	\$150.00	\$0.00	\$0.00	0.00%	\$150.00
10-4150-501200	INS.-RETIREMENT PLAN	\$4,000.00	\$0.00	\$0.00	0.00%	\$4,000.00
10-4150-501250	INS WORKMENS COMPENSATION	\$3,700.00	\$0.00	\$0.00	0.00%	\$3,700.00
10-4150-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$0.00	\$0.00	0.00%	\$2,100.00
10-4150-501350	INS AUTO	\$5,500.00	\$0.00	\$0.00	0.00%	\$5,500.00
10-4150-510450	TELEPHONE/INTERNET/COMM	\$5,500.00	\$656.72	\$721.29	13.11%	\$4,778.71
10-4150-510500	UNIFORMS	\$1,000.00	\$688.90	\$688.90	68.89%	\$311.10
10-4150-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
10-4150-510600	EQUIPMENT MAINTENANCE	\$1,000.00	\$0.00	\$1,300.00	130.00%	(\$300.00)
10-4150-510650	TWO-WAY RADIO MAINTENANCE	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
10-4150-510700	VEHICLE MAINT-INSIDE	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
10-4150-510750	VEHICLE MAINT-OUTSIDE	\$10,000.00	\$0.00	\$265.94	2.66%	\$9,734.06
10-4150-510800	MOTOR FUEL & LUBRICATION	\$5,500.00	\$567.58	\$1,035.11	18.82%	\$4,464.89
10-4150-510825	RETIREMENT OF DEBT	\$65,000.00	\$0.00	\$0.00	0.00%	\$65,000.00
10-4150-510900	EQUIPMENT	\$8,000.00	\$995.00	\$995.00	12.44%	\$7,005.00
10-4150-510925	RADIO EQUIPMENT	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
10-4150-511000	BUILDING REPAIRS/ADDITION	\$800.00	\$0.00	\$235.41	29.43%	\$564.59
10-4150-511100	SUPPLIES & MATERIALS	\$5,000.00	\$1,553.72	\$3,077.61	61.55%	\$1,922.39
10-4150-511200	ELECTRICITY	\$0.00	\$153.61	\$233.21	0.00%	(\$233.21)
10-4150-519000	MISCELLANEOUS	\$1,000.00	\$1,512.00	\$1,512.00	151.20%	(\$512.00)
10-4150-531025	LINE OF DUTY PAYMENTS	\$11,000.00	\$14,604.00	\$14,604.00	132.76%	(\$3,604.00)
10-4150-531350	SPECIAL PROJECTS	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
10-4150-532000	INSURANCE-FIRE CALLS	\$2,311.00	\$0.00	\$4,938.00	213.67%	(\$2,627.00)
10-4150-532025	FIRE PREV/SAFETY PRG	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
10-4150-532050	REGULATORY REQUIREMENTS	\$10,000.00	\$0.00	\$0.00	0.00%	\$10,000.00
10-4150-580800	INTEREST EXPENSE	\$15,508.00	\$0.00	\$0.00	0.00%	\$15,508.00
Total Dept.4150	FIRE DEPARTMENT	\$267,394.00	\$26,423.18	\$41,594.13	15.56%	\$225,799.87
Department 4160	RESCUE DEPARTMENT					
10-4160-500000	SALARIES AND WAGES	\$533,657.00	\$58,822.63	\$100,469.47	18.83%	\$433,187.53
10-4160-501000	INS SOCIAL SECURITY	\$40,825.00	\$2,459.58	\$5,495.88	13.46%	\$35,329.12
10-4160-501100	INS HEALTH	\$98,000.00	\$8,096.00	\$16,192.00	16.52%	\$81,808.00
10-4160-501150	INS.-LIFE	\$1,500.00	\$98.28	\$196.56	13.10%	\$1,303.44
10-4160-501200	INS.-RETIREMENT PLAN	\$65,000.00	\$7,580.99	\$15,159.70	23.32%	\$49,840.30
10-4160-501225	VRS-VLDP	\$1,246.00	\$18.86	\$37.72	3.03%	\$1,208.28
10-4160-501250	INS WORKMENS COMPENSATION	\$21,000.00	\$0.00	\$0.00	0.00%	\$21,000.00
10-4160-501300	INS GEN LIABILITY/BLDG	\$1,100.00	\$0.00	\$0.00	0.00%	\$1,100.00
10-4160-501350	INS AUTO	\$3,200.00	\$0.00	\$0.00	0.00%	\$3,200.00
10-4160-510250	DUES/MEMBERSHIP/SUBSCRIPTIONS	\$6,500.00	\$0.00	\$325.63	5.01%	\$6,174.37
10-4160-510350	OFFICE SUPPLIES	\$2,500.00	\$149.47	\$186.35	7.45%	\$2,313.65
10-4160-510450	TELEPHONE/INTERNET/COMM	\$3,000.00	\$256.92	\$561.58	18.72%	\$2,438.42
10-4160-510500	UNIFORMS	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
10-4160-510550	TRAINING EXPENSE	\$3,000.00	\$0.00	\$223.24	7.44%	\$2,776.76

10-4160-510600	EQUIPMENT MAINTENANCE	\$6,500.00	\$0.00		0.00%	\$6,500.00
10-4160-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$99.71		3.32%	\$2,900.29
10-4160-510750	VEHICLE MAINT-OUTSIDE	\$17,000.00	\$4,205.51		35.06%	\$11,038.98
10-4160-510800	MOTOR FUEL & LUBRICATION	\$23,000.00	\$1,858.39		14.71%	\$19,615.82
10-4160-510900	EQUIPMENT	\$20,000.00	\$0.00		0.00%	\$20,000.00
10-4160-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$177.95		17.80%	\$822.05
10-4160-511100	SUPPLIES & MATERIALS	\$5,000.00	\$1,319.64		66.35%	\$1,682.57
10-4160-511150	CLEANING SUPPLIES	\$1,000.00	\$180.58		18.06%	\$819.42
10-4160-511175	MEDICAL SUPPLIES	\$35,000.00	\$3,478.88		10.23%	\$31,421.12
10-4160-511200	ELECTRICITY	\$0.00	\$153.62		0.00%	(\$233.21)
10-4160-519000	MISCELLANEOUS	\$1,000.00	\$9.48		0.95%	\$990.52
10-4160-531025	LINE OF DUTY PAYMENTS	\$13,500.00	\$12,656.00		93.75%	\$844.00
10-4160-531350	SPECIAL PROJECTS	\$1,000.00	\$652.81		77.39%	\$226.13
10-4160-532100	BILLING SERVICES/COLLECTIONS	\$45,000.00	\$3,816.84		8.48%	\$41,183.16
10-4160-532125	BAD DEBT COLLECTION FEE	\$1,500.00	\$0.00		12.28%	\$1,315.87
10-4160-561000	HEATING OIL/FUEL	\$2,500.00	\$675.30		27.01%	\$1,824.70
Total Dept-4160	RESCUE DEPARTMENT	\$959,528.00	\$106,767.44		18.12%	\$785,631.29
Department 4210	STREET DEPARTMENT					
10-4210-500000	SALARIES AND WAGES	\$612,906.00	\$82,878.08		21.70%	\$479,915.20
10-4210-501000	INS SOCIAL SECURITY	\$46,900.00	\$3,847.15		16.00%	\$39,396.84
10-4210-501100	INS HEALTH	\$210,000.00	\$14,686.00		13.99%	\$180,628.00
10-4210-501150	INS-LIFE	\$2,200.00	\$161.28		14.66%	\$1,877.44
10-4210-501200	INS--RETIREMENT PLAN	\$145,000.00	\$15,666.90		20.86%	\$114,754.35
10-4210-501225	VRS-VLDP	\$2,000.00	\$162.91		15.22%	\$1,695.66
10-4210-501250	INS WORKMENS COMPENSATION	\$24,000.00	\$0.00		0.00%	\$24,000.00
10-4210-501300	INS GEN LIABILITY/BLDG	\$3,800.00	\$0.00		0.00%	\$3,800.00
10-4210-501350	INS AUTO	\$5,800.00	\$0.00		0.00%	\$5,800.00
10-4210-510250	DUES/MEMBERSHIP/SOFTWARE LICENSE FEES	\$500.00	\$0.00		0.00%	\$500.00
10-4210-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$121.67		10.00%	\$1,430.87
10-4210-510500	UNIFORMS	\$5,000.00	\$1,683.78		4.61%	\$1,430.87
10-4210-510550	TRAINING EXPENSE	\$4,000.00	\$1,800.00		33.68%	\$3,316.22
10-4210-510700	VEHICLE MAINT-INSIDE	\$20,000.00	\$902.36		45.00%	\$2,200.00
10-4210-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$1,662.04		5.15%	\$18,969.23
10-4210-510800	MOTOR FUEL & LUBRICATION	\$30,000.00	\$5,465.26		21.35%	\$9,438.46
10-4210-510900	EQUIPMENT	\$2,787.00	\$1,926.65		27.03%	\$21,890.83
10-4210-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$0.00		126.16%	(\$729.12)
10-4210-511100	SUPPLIES & MATERIALS	\$19,213.00	\$3,956.76		0.00%	\$1,000.00
10-4210-511200	ELECTRICITY	\$15,000.00	\$780.50		23.38%	\$14,720.56
10-4210-511250	WATER	\$500.00	\$33.28		9.96%	\$13,505.99
10-4210-511300	SEWER	\$750.00	\$56.04		13.32%	\$433.38
10-4210-511350	GARBAGE	\$300.00	\$29.49		15.84%	\$631.18
10-4210-511400	ENGINEERING	\$10,000.00	\$0.00		19.66%	\$241.02
10-4210-511450	LEASE PROP & RIGHT OF WAY	\$1,000.00	\$0.00		0.00%	\$10,000.00
10-4210-511500	TRAFFIC SAFETY	\$65,000.00	\$13,306.00		0.00%	\$1,000.00
10-4210-519000	MISCELLANEOUS	\$2,000.00	\$82.92		20.47%	\$51,684.00
					60.28%	\$794.47

10-4210-540000	STORM DRAINAGE	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
10-4210-540050	ST, BRIDGES, SIDEWALK MAINT	\$125,000.00	\$26,535.44	\$26,321.56	21.06%	\$98,678.44
10-4210-540100	SNOW & ICE REMOVAL	\$25,000.00	\$0.00	\$0.00	0.00%	\$25,000.00
10-4210-540250	VDOT REIMBURSED EXPENSES	\$0.00	\$9,990.00	\$9,990.00	0.00%	(\$9,990.00)
10-4210-570250	HAND TOOLS & EQUIPMENT	\$3,500.00	\$946.21	\$1,112.15	31.78%	\$2,387.85
Total Dept.4210	STREET DEPARTMENT	\$1,402,656.00	\$186,680.72	\$277,725.13	19.80%	\$1,124,930.87
Department 4240	SANITATION DEPARTMENT					
10-4240-500000	SALARIES AND WAGES	\$255,063.00	\$25,187.82	\$41,825.88	16.40%	\$213,237.12
10-4240-501000	INS SOCIAL SECURITY	\$15,365.00	\$1,202.39	\$2,404.72	15.65%	\$12,960.28
10-4240-501100	INS HEALTH	\$60,000.00	\$4,144.00	\$8,288.00	13.81%	\$51,712.00
10-4240-501150	INS.-LIFE	\$1,300.00	\$75.71	\$151.42	11.65%	\$1,148.58
10-4240-501200	INS.-RETIREMENT PLAN	\$53,000.00	\$6,752.33	\$13,493.32	25.46%	\$39,506.68
10-4240-501225	VRS-VLDP	\$1,200.00	\$101.19	\$202.38	16.87%	\$997.62
10-4240-501250	INS WORKMENS COMPENSATION	\$15,539.00	\$0.00	\$0.00	0.00%	\$15,539.00
10-4240-501350	INS AUTO	\$2,600.00	\$0.00	\$0.00	0.00%	\$2,600.00
10-4240-510500	UNIFORMS	\$2,000.00	\$230.40	\$230.40	11.52%	\$1,769.60
10-4240-510650	TRAINING EXPENSE	\$0.00	\$600.00	\$600.00	0.00%	(\$600.00)
10-4240-510700	VEHICLE MAINT-INSIDE	\$25,000.00	\$7,753.27	\$7,838.49	31.35%	\$17,161.51
10-4240-510750	VEHICLE MAINT-OUTSIDE	\$25,000.00	\$8,600.00	\$8,600.00	34.40%	\$16,400.00
10-4240-510800	MOTOR FUEL & LUBRICATION	\$35,000.00	\$348.88	(\$205.51)	-0.59%	\$35,205.51
10-4240-510825	RETIREMENT OF DEBT	\$50,000.00	\$0.00	\$0.00	0.00%	\$50,000.00
10-4240-510900	EQUIPMENT	\$0.00	\$0.00	\$812.13	0.00%	(\$812.13)
10-4240-511100	SUPPLIES & MATERIALS	\$10,000.00	\$2,698.09	\$2,506.78	25.07%	\$7,493.22
10-4240-519000	MISCELLANEOUS	\$5,000.00	\$956.72	\$956.72	19.13%	\$4,043.28
10-4240-541000	GARBAGE CONTAINERS	\$22,000.00	\$5,000.00	\$22,172.00	100.78%	(\$172.00)
Total Dept.4240	SANITATION DEPARTMENT	\$578,067.00	\$63,650.80	\$109,876.73	19.01%	\$468,190.27
Department 4290	RECREATION DEPARTMENT					
10-4290-500000	SALARIES AND WAGES	\$167,619.00	\$19,248.32	\$32,725.39	19.52%	\$134,893.61
10-4290-501000	INS SOCIAL SECURITY	\$12,822.00	\$962.47	\$1,985.56	15.49%	\$10,836.44
10-4290-501100	INS HEALTH	\$8,400.00	\$637.00	\$1,274.00	15.17%	\$7,126.00
10-4290-501150	INS.-LIFE	\$300.00	\$22.56	\$45.12	15.04%	\$254.88
10-4290-501200	INS.-RETIREMENT PLAN	\$7,500.00	\$1,630.86	\$3,259.72	43.46%	\$4,240.28
10-4290-501225	VRS-VLDP	\$0.00	\$31.08	\$62.16	0.00%	(\$62.16)
10-4290-501250	INS WORKMENS COMPENSATION	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
10-4290-501300	INS GEN LIABILITY/BLDG	\$4,000.00	\$0.00	\$0.00	0.00%	\$4,000.00
10-4290-510350	OFFICE SUPPLIES	\$150.00	\$0.00	\$0.00	0.00%	\$150.00
10-4290-510450	TELEPHONE/INTERNET/COMM	\$2,000.00	\$474.72	\$664.69	33.23%	\$1,335.31
10-4290-510600	EQUIPMENT MAINTENANCE	\$0.00	\$0.00	\$279.75	0.00%	(\$279.75)
10-4290-510825	RETIREMENT OF DEBT	\$40,000.00	\$0.00	\$0.00	0.00%	\$40,000.00
10-4290-510900	EQUIPMENT	\$1,000.00	\$0.00	\$817.42	81.74%	\$182.58
10-4290-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$515.00	\$825.00	33.00%	\$1,675.00
10-4290-511100	SUPPLIES & MATERIALS	\$10,000.00	\$400.86	\$498.95	4.99%	\$9,501.05
10-4290-519000	MISCELLANEOUS	\$1,000.00	\$1,513.61	\$1,697.36	169.74%	(\$697.36)
10-4290-550025	VOLLEYBALL EXPENSES	\$750.00	\$0.00	\$0.00	0.00%	\$750.00

10-4290-550050	SWIMMING POOL SUPPLIES	\$3,200.00	\$1,129.98	\$1,129.98	35.31%	\$2,070.02
10-4290-550100	WM'S PARK MAINTENANCE	\$15,000.00	\$510.72	\$623.64	4.16%	\$14,376.36
10-4290-550200	CONCESSION STAND EXP	\$15,000.00	\$835.76	\$2,067.09	13.78%	\$12,932.91
Total Dept.4290	RECREATION DEPARTMENT	\$293,241.00	\$27,912.94	\$47,955.83	16.35%	\$245,285.17
Department 4300	COMMUNITY & CIVIC FACILITIES					
10-4300-525300	VET/CENT/HIST	\$0.00	\$0.00	\$153.93	0.00%	(\$153.93)
Total Dept.4300	COMMUNITY & CIVIC FACILITIES	\$0.00	\$0.00	\$153.93	0.00%	(\$153.93)
Department 5414	CAPITAL-POLICE					
10-5414-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$24,035.00	\$24,035.00	0.00%	(\$24,035.00)
Total Dept.5414	CAPITAL-POLICE	\$0.00	\$24,035.00	\$24,035.00	0.00%	(\$24,035.00)
Department 5415	CAPITAL-FIRE					
10-5415-630000	MACHINERY AND EQUIPMENT	\$0.00	\$6,970.00	\$6,970.00	0.00%	(\$6,970.00)
Total Dept.5415	CAPITAL-FIRE	\$0.00	\$6,970.00	\$6,970.00	0.00%	(\$6,970.00)
Department 5421	CAPITAL-STREET					
10-5421-630000	MACHINERY AND EQUIPMENT	\$0.00	\$36,300.00	\$36,300.00	0.00%	(\$36,300.00)
10-5421-640000	VEHICLES, BOATS, ETC.	\$144,314.00	\$35,000.00	\$186,547.00	129.26%	(\$42,233.00)
10-5421-650000	INFRASTRUCTURE, DEPR.	\$350,000.00	\$0.00	\$0.00	0.00%	\$350,000.00
Total Dept.5421	CAPITAL-STREET	\$494,314.00	\$71,300.00	\$222,847.00	45.08%	\$271,467.00
Department 5429	CAPITAL-RECREATION					
10-5429-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$0.00	\$5,078.50	0.00%	(\$5,078.50)
Total Dept.5429	CAPITAL-RECREATION	\$0.00	\$0.00	\$5,078.50	0.00%	(\$5,078.50)
Department 5430	CAPITAL-COMM & CIVIC FACILITIES					
10-5430-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$1,053.00	\$1,072.97	0.00%	(\$1,072.97)
Total Dept.5430	CAPITAL-COMM & CIVIC FACILITIES	\$0.00	\$1,053.00	\$1,072.97	0.00%	(\$1,072.97)
Total Fund	General Fund	\$7,884,504.00	\$1,015,630.31	\$1,819,300.40	23.07%	\$6,065,203.60
Water Fund						
Revenues						
Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help (Hurt)
20-3701-413300	INTEREST INCOME	\$750.00	\$799.77	\$886.24	118.17%	\$136.24
20-3701-413900	SALE OF SALVAGE & SURPLUS	\$0.00	\$31.00	\$31.00	0.00%	\$31.00
20-3701-420050	WATER COLLECTIONS	\$1,100,000.00	\$77,644.13	\$153,647.13	13.97%	(\$946,352.87)

20-3701-420200	PENALTIES	\$12,000.00	\$1,352.51	\$2,403.35	20.03%	(\$9,596.65)
20-3701-420250	SERVICE CHARGES	\$5,500.00	\$453.00	\$528.00	9.60%	(\$4,972.00)
20-3701-420300	WATER TAPS	\$3,000.00	\$3,200.00	\$3,200.00	106.67%	\$200.00
Total Dept.3701	REVENUE	\$1,121,250.00	\$83,480.41	\$160,695.72	14.33%	(\$960,854.28)
20-3702-413310	INTEREST INCOME-WAT DEBT	\$1,000.00	\$117.40	\$234.80	23.48%	(\$765.20)
20-3702-440000	CEDAR BLUFF WATER COLL	\$75,000.00	\$7,055.00	\$14,110.00	18.81%	(\$60,890.00)
20-3702-440100	TAZ. PSA WATER COLL	\$615,396.00	\$42,459.00	\$86,214.50	14.01%	(\$529,181.50)
20-3702-440200	CEDAR BLUFF-Wat Debt	\$1,500.00	\$83.00	\$166.00	11.07%	(\$1,334.00)
20-3702-440300	TZ CO PSA-KENTS RIDGE	\$3,000.00	\$216.50	\$433.00	14.43%	(\$2,567.00)
Total Dept.3702	REVENUE	\$695,896.00	\$49,830.90	\$101,158.30	14.54%	(\$594,737.70)
Total Fund	Water Fund	\$1,817,146.00	\$133,411.31	\$261,854.02	14.41%	(\$1,555,291.98)

Water Fund
Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help (Hurt)
Department 4340	WATER TREATMENT PLANT					
20-4340-500000	SALARIES AND WAGES	\$405,945.00	\$45,631.41	\$73,948.24	18.22%	\$331,996.76
20-4340-501000	INS SOCIAL SECURITY	\$31,100.00	\$2,218.26	\$4,284.41	13.78%	\$26,815.59
20-4340-501100	INS HEALTH	\$120,000.00	\$8,025.00	\$16,050.00	13.38%	\$103,950.00
20-4340-501150	INS- LIFE	\$1,800.00	\$138.23	\$276.46	15.36%	\$1,523.54
20-4340-501200	INS-.RETIREMENT PLAN	\$84,267.00	\$11,089.43	\$22,193.80	26.34%	\$62,073.20
20-4340-501225	VRS-VLDP	\$1,500.00	\$100.49	\$200.98	13.40%	\$1,299.02
20-4340-501250	INS WORKMENS COMPENSATION	\$13,500.00	\$0.00	\$0.00	0.00%	\$13,500.00
20-4340-501300	INS GEN LIABILITY/BLDG	\$7,250.00	\$0.00	\$0.00	0.00%	\$7,250.00
20-4340-501350	INS AUTO	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
20-4340-510100	AUDITING & LEGAL	\$10,833.00	\$2,500.00	\$2,500.00	23.08%	\$8,333.00
20-4340-510150	PRINTING & BINDING	\$0.00	\$702.95	\$1,362.19	0.00%	(\$1,362.19)
20-4340-510250	DUES & MEMBERSHIP	\$2,700.00	\$1,457.00	\$1,957.00	72.48%	\$743.00
20-4340-510400	POSTAGE	\$7,650.00	\$111.66	\$220.46	2.88%	\$7,429.54
20-4340-510450	TELEPHONE/INTERNET/COMM	\$3,500.00	\$205.48	\$324.80	9.28%	\$3,175.20
20-4340-510500	UNIFORMS	\$500.00	\$650.34	\$650.34	130.07%	(\$150.34)
20-4340-510550	TRAINING EXPENSE	\$2,500.00	\$0.00	\$254.32	10.17%	\$2,245.68
20-4340-510600	EQUIPMENT MAINTENANCE	\$5,000.00	\$0.00	\$0.00	0.00%	\$5,000.00
20-4340-510625	IT SERVICE/EQ	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
20-4340-510700	VEHICLE MAINT-INSIDE	\$250.00	\$0.00	\$8.72	3.49%	\$241.28
20-4340-510750	VEHICLE MAINT-OUTSIDE	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
20-4340-510800	MOTOR FUEL & LUBRICATION	\$4,000.00	\$411.19	\$654.81	16.37%	\$3,345.19
20-4340-510825	RETIREMENT OF DEBT	\$104,916.00	\$0.00	\$0.00	0.00%	\$104,916.00
20-4340-510900	EQUIPMENT	\$3,500.00	\$0.00	\$812.14	23.20%	\$2,687.86
20-4340-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$1,402.96	\$1,402.96	56.12%	\$1,097.04
20-4340-511050	GROUPS & FACILITIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
20-4340-511100	SUPPLIES & MATERIALS	\$8,000.00	\$1,123.50	\$1,847.44	23.09%	\$6,152.56
20-4340-511200	ELECTRICITY	\$135,000.00	\$9,447.27	\$17,862.47	13.23%	\$117,137.53

20-4340-511250	WATER	\$2,200.00	\$163.61	\$314.14	14.28%	\$1,885.86
20-4340-511300	SEWER	\$70,000.00	\$0.00	\$0.00	0.00%	\$70,000.00
20-4340-511350	GARBAGE	\$200.00	\$43.26	\$84.17	42.09%	\$115.83
20-4340-511400	ENGINEERING	\$1,200.00	\$0.00	\$0.00	0.00%	\$1,200.00
20-4340-519000	MISCELLANEOUS	\$1,200.00	\$639.00	\$639.00	53.25%	\$561.00
20-4340-560000	CHEMICALS-TREATMENT	\$136,000.00	\$13,130.43	\$23,371.84	17.19%	\$112,628.16
20-4340-560050	INSTRUMENT CALIBRATION	\$1,200.00	\$0.00	\$0.00	0.00%	\$1,200.00
20-4340-560100	HEALTH DEPT ASSESSMENT	\$7,830.00	\$7,830.00	\$7,830.00	100.00%	\$0.00
20-4340-560150	WATER QUALITY TESTING	\$16,000.00	\$0.00	\$0.00	0.00%	\$16,000.00
20-4340-562000	PLANT PARTS	\$10,000.00	\$5,263.70	\$5,263.70	52.64%	\$4,736.30
20-4340-562050	CHEMICALS / SUPPLIES-LAB	\$8,000.00	\$1,405.89	\$1,405.89	17.57%	\$6,594.11
20-4340-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$175,000.00	\$0.00	\$0.00	0.00%	\$175,000.00
20-4340-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,200.00	\$0.00	\$0.00	0.00%	\$17,200.00
Total Dept.4340	WATER TREATMENT PLANT	\$1,405,841.00	\$113,691.06	\$185,720.28	13.21%	\$1,220,120.72

Department 5434	CAPITAL-WTP					
20-5434-640000	VEHICLES, BOATS, ETC.	\$46,535.00	\$0.00	\$47,575.00	102.23%	(\$1,040.00)
20-5434-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$48,723.00	\$48,723.00	0.00%	(\$48,723.00)
20-5434-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$323.00	\$323.00	0.00%	(\$323.00)
Total Dept.5434	CAPITAL-WTP	\$46,535.00	\$49,046.00	\$96,621.00	207.63%	(\$50,086.00)

Total Fund	Water Fund	\$1,452,376.00	\$162,737.06	\$282,341.28	19.44%	\$1,170,034.72
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Fund Balance	\$6,121,760.46
Total Revenues	\$261,854.02
Less Total Expenditures	\$282,341.28
Net Income	(\$20,487.26)
New Fund Balance	\$6,101,273.20

Sewer Fund	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help
Revenues							(Hurt)
30-3701-413300	INTEREST INCOME		\$500.00	\$760.79	\$802.46	160.49%	\$302.46
30-3701-413800	WWTP-LAB TEST/SEPTIC TRET		\$5,000.00	\$120.00	\$120.00	2.40%	(\$4,880.00)
30-3701-420100	SEWER COLLECTIONS		\$1,435,000.00	\$124,969.82	\$247,253.35	17.23%	(\$1,187,746.65)
30-3701-420200	PENALTIES		\$13,500.00	\$2,215.92	\$4,220.81	31.27%	(\$9,279.19)
30-3701-420250	SERVICE CHARGES		\$4,000.00	\$42.50	\$87.50	2.19%	(\$3,912.50)
Total Dept.3701	REVENUE		\$1,458,000.00	\$128,109.03	\$252,484.12	17.32%	(\$1,205,515.88)
30-3702-413320	INTEREST INCOME-VRA		\$350.00	\$386.17	\$772.02	220.58%	\$422.02
30-3702-440400	CEDAR BLUFF SEWER COLL		\$100,000.00	\$7,541.00	\$15,082.00	15.08%	(\$84,918.00)
30-3702-440500	TZ CO PSA SEWER COLL		\$275,000.00	\$20,029.00	\$41,106.00	14.95%	(\$233,894.00)
Total Dept.3702	REVENUE		\$375,350.00	\$27,956.17	\$56,960.02	15.18%	(\$318,389.98)
Total Fund	Sewer Fund		\$1,833,350.00	\$156,065.20	\$309,444.14	16.88%	(\$1,523,905.86)

Sewer Fund Expenditures		Unappropriated Help- (Hurt)			
Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used
Department 4380	WASTEWATER TREATMENT PLANT				
30-4380-500000	SALARIES AND WAGES	\$407,500.00	\$48,522.26	\$79,463.09	19.50%
30-4380-501000	INS SOCIAL SECURITY	\$37,200.00	\$2,362.80	\$4,607.34	12.39%
30-4380-501100	INS HEALTH	\$104,000.00	\$8,656.00	\$17,312.00	16.65%
30-4380-501150	INS-LIFE	\$2,000.00	\$140.83	\$289.88	14.49%
30-4380-501200	INS-RETIREMENT PLAN	\$80,000.00	\$11,777.22	\$23,568.04	29.46%
30-4380-501225	VRS-VLDP	\$1,662.00	\$81.89	\$163.78	9.85%
30-4380-501250	INS WORKMENS COMPENSATION	\$4,500.00	\$0.00	\$0.00	0.00%
30-4380-501300	INS GEN LIABILITY/BLDG	\$15,600.00	\$0.00	\$0.00	0.00%
30-4380-501350	INS AUTO	\$1,350.00	\$0.00	\$0.00	0.00%
30-4380-510100	AUDITING & LEGAL	\$10,833.00	\$2,500.00	\$2,500.00	23.08%
30-4380-510150	PRINTING & BINDING	\$2,000.00	\$702.95	\$1,362.19	68.11%
30-4380-510250	DUES & MERBERSHIP	\$2,000.00	\$0.00	\$0.00	0.00%
30-4380-510350	OFFICE SUPPLIES	\$200.00	\$0.00	\$0.00	0.00%
30-4380-510400	POSTAGE	\$7,000.00	\$111.68	\$220.48	3.15%
30-4380-510450	TELEPHONE/INTERNET/COMM	\$2,400.00	\$315.11	\$426.64	17.78%
30-4380-510500	UNIFORMS	\$2,000.00	\$695.63	\$695.63	34.78%
30-4380-510550	TRAINING EXPENSE	\$25,000.00	\$0.00	\$126.00	6.30%
30-4380-510600	EQUIPMENT MAINTENANCE	\$3,000.00	\$0.00	\$0.00	0.00%
30-4380-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$774.18	\$876.28	29.21%
30-4380-510750	VEHICLE MAINT-OUTSIDE	\$11,000.00	\$530.00	\$558.99	55.90%
30-4380-510800	MOTOR FUEL & LUBRICATION	\$295,579.00	\$359.64	\$597.40	5.43%
30-4380-510825	RETIREMENT OF DEBT	\$500.00	\$0.00	\$0.00	0.00%
30-4380-510850	OFFICE FURN & FIXTURES	\$5,000.00	\$0.00	\$0.00	0.00%
30-4380-510900	EQUIPMENT	\$5,000.00	\$1,926.66	\$2,738.80	54.78%
30-4380-511000	BUILDING REPAIRS/ADDITION	\$5,000.00	\$1,388.05	\$1,668.84	33.38%
30-4380-511050	FOUNDATIONS & FACILITIES	\$12,000.00	\$0.00	\$0.00	0.00%
30-4380-511100	SUPPLIES & MATERIALS	\$12,000.00	\$1,133.93	\$2,556.07	21.30%
30-4380-511150	CLEANING SUPPLIES	\$1,200.00	\$924.60	\$924.60	77.05%
30-4380-511200	ELECTRICITY	\$172,000.00	\$12,741.22	\$23,182.18	13.48%
30-4380-511250	WATER	\$6,000.00	\$342.61	\$684.43	11.41%
30-4380-511300	SEWER	\$6,000.00	\$422.25	\$843.54	14.06%
30-4380-511350	GARBAGE	\$800.00	\$68.46	\$134.57	16.82%
30-4380-511400	ENGINEERING	\$1,000.00	\$0.00	\$0.00	0.00%
30-4380-519000	MISCELLANEOUS	\$2,000.00	\$194.95	\$194.95	9.75%
30-4380-561000	HEATING OIL/FUEL	\$60,000.00	\$4,165.41	\$4,165.41	6.94%
30-4380-561100	PERMIT FEES	\$13,500.00	\$0.00	\$0.00	0.00%
30-4380-561150	WATER-LIFT STATION	\$1,200.00	\$92.19	\$92.19	7.68%
30-4380-561200	ELECTRICITY-LIFT STATION	\$15,000.00	\$3,149.24	\$4,513.02	30.09%
30-4380-561250	OUTSIDE LAB TESTING	\$8,000.00	\$2,132.70	\$2,132.70	26.66%
30-4380-561300	PLANT METERING & INSTRU.	\$4,000.00	\$0.00	\$0.00	0.00%

30-4380-561350	OUTSIDE SLUDGE HAULING	\$22,000.00	\$1,334.40	\$1,334.40	6.07%	\$20,665.60
30-4380-562000	PLANT PARTS	\$30,000.00	\$3,210.00	\$3,210.00	10.70%	\$26,790.00
30-4380-562050	CHEMICALS / SUPPLIES-LAB	\$38,000.00	\$5,862.69	\$5,862.69	15.43%	\$32,137.31
30-4380-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$110,000.00	\$0.00	\$0.00	0.00%	\$110,000.00
30-4380-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,000.00	\$0.00	\$0.00	0.00%	\$17,000.00
Total Dept.4380	WASTEWATER TREATMENT PLANT	\$1,549,024.00	\$116,619.55	\$187,006.13	12.07%	\$1,362,017.87

Department 5438	CAPITAL-WWTP					
30-5438-640000	VEHICLES, BOATS, ETC.	\$0.00	\$0.00	\$93,929.00	0.00%	(\$93,929.00)
Total Dept.5438	CAPITAL-WWTP	\$0.00	\$0.00	\$93,929.00	0.00%	(\$93,929.00)

Total Fund	Sewer Fund	\$1,549,024.00	\$116,619.55	\$280,935.13	18.14%	\$1,268,088.87
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Fund Balance				\$7,326,983.44		
Total Revenues		\$156,065.20		\$309,444.14		
Less Total Expenditures		\$116,619.55		\$280,935.13		
Net Income		\$39,445.65		\$28,509.01		
New Fund Balance				\$7,355,492.45		

Water/Sewer Line Maintenance Fund
Revenues

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help. (Hurt)
40-3701-413600	CONTRACT WORK-SEW/WAT LIN	\$0.00	\$152.90	\$152.90	0.00%	\$152.90
40-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
Total Dept.3701	REVENUE	\$0.00	\$152.90	\$25,152.90	0.00%	\$25,152.90
Total Fund	Water/Sewer Line Maintenance Fund	\$0.00	\$152.90	\$25,152.90	0.00%	\$25,152.90

Water/Sewer Line Maintenance Fund
Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help. (Hurt)
Department 4360	WATER/SEWER LINE MAINT					
40-4360-500000	SALARIES AND WAGES	\$197,614.00	\$32,027.38	\$49,653.50	25.13%	\$147,960.50
40-4360-501000	INS SOCIAL SECURITY	\$15,150.00	\$1,384.30	\$2,671.65	17.63%	\$12,478.35
40-4360-501100	INS HEALTH	\$55,500.00	\$4,697.00	\$9,394.00	16.93%	\$46,106.00
40-4360-501150	INS.-LIFE	\$1,157.00	\$78.52	\$157.04	13.57%	\$999.96
40-4360-501200	INS.-RETIREMENT PLAN	\$39,000.00	\$6,823.14	\$13,644.90	34.99%	\$25,355.10
40-4360-501225	VRS-VLDP	\$0.00	\$21.55	\$43.10	0.00%	(\$43.10)
40-4360-501250	INS WORKMENS COMPENSATION	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
40-4360-501300	INS GEN LIABILITY/BLDG	\$1,700.00	\$0.00	\$0.00	0.00%	\$1,700.00
40-4360-501350	INS AUTO	\$2,100.00	\$0.00	\$0.00	0.00%	\$2,100.00
40-4360-510450	TELEPHONE/INTERNET/COMM	\$700.00	\$17.15	\$17.15	2.45%	\$682.85
40-4360-510500	UNIFORMS	\$1,500.00	\$348.60	\$348.60	23.24%	\$1,151.40
40-4360-510700	VEHICLE MAINT-INSIDE	\$12,000.00	\$1,945.81	\$2,000.87	16.67%	\$9,999.13

40-4360-510750	VEHICLE MAINT-OUTSIDE	\$8,000.00	\$756.41	\$756.41	9.46%	\$7,243.59
40-4360-510800	MOTOR FUEL & LUBRICATION	\$10,000.00	\$1,571.38	\$2,568.46	25.68%	\$7,431.54
40-4360-510900	EQUIPMENT	\$4,500.00	\$310.90	\$1,123.04	24.96%	\$3,376.96
40-4360-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$46.53	\$46.53	9.31%	\$453.47
40-4360-511100	SUPPLIES & MATERIALS	\$8,000.00	\$7,165.08	\$9,334.26	116.68%	(\$1,334.26)
40-4360-511200	ELECTRICITY	\$4,000.00	\$202.64	\$397.15	9.93%	\$3,602.85
40-4360-511250	WATER	\$100.00	\$7.29	\$14.61	14.61%	\$85.39
40-4360-511300	SEWER	\$150.00	\$12.24	\$24.53	16.35%	\$125.47
40-4360-511350	GARBAGE	\$225.00	\$24.49	\$48.98	21.77%	\$176.02
40-4360-511400	ENGINEERING	\$25,000.00	\$0.00	\$0.00	0.00%	\$25,000.00
40-4360-511450	LEASE PROP & RIGHT OF WAY	\$13,000.00	\$0.00	\$0.00	0.00%	\$13,000.00
40-4360-511550	METERS & RELATED EQ	\$30,000.00	\$11,456.97	\$11,456.97	38.19%	\$18,543.03
40-4360-511600	MISS UTILITY SERVICE FEES	\$200.00	\$17.63	\$17.63	8.82%	\$182.37
40-4360-519000	MISCELLANEOUS	\$1,500.00	\$1,741.45	\$1,783.56	118.90%	(\$283.56)
40-4360-560000	CHEMICALS-TREATMENT	\$4,000.00	\$0.00	\$0.00	0.00%	\$4,000.00
40-4360-563000	NEW MANHOLES & SEWER LINE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
40-4360-563050	CORR OF I/I SEWER LINE	\$5,000.00	\$0.00	\$0.00	0.00%	\$5,000.00
40-4360-563100	NEW MAINS, LINES & VALVES	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
40-4360-563125	MAINS, LINES & VALVE MAINT	\$12,000.00	\$3,393.30	\$3,393.30	28.28%	\$8,606.70
40-4360-563150	GRAVEL/STONE	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
40-4360-563175	FIRE HYD/LINES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
40-4360-563225	BIRMINGHAM LIFT STATION	\$500.00	\$66.61	\$99.09	19.82%	\$400.91
40-4360-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$492.18	\$492.18	16.41%	\$2,507.82
40-4360-595200	TRANSFER OUT-IT EXPENSE (GF)	\$50,000.00	\$0.00	\$0.00	0.00%	\$50,000.00
Total Dept.4360	WATER/SEWER LINE MAINT	\$524,096.00	\$74,608.55	\$109,487.51	20.89%	\$414,608.49

Department 5436	CAPITAL-W/S LINES	\$125,000.00	\$0.00	\$0.00	0.00%	\$125,000.00
40-5436-630000	MACHINERY AND EQUIPMENT	\$125,000.00	\$0.00	\$0.00	0.00%	\$125,000.00
Total Dept.5436	CAPITAL-W/S LINES	\$649,096.00	\$74,608.55	\$109,487.51	16.87%	\$539,608.49

Fund Balance						
Total Revenues		\$152.90				(\$2,988,817.27)
Less Total Expenditures		\$74,608.55				\$25,152.90
Net Income		(\$74,455.65)				\$109,487.51
New Fund Balance						(\$84,334.61)
						(\$3,073,151.88)

Electric Fund						
Revenues						
Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help (Hurt)
50-3701-412100	UTILITY POLE PERMITS	\$14,000.00	\$125.00	\$250.00	1.79%	(\$13,750.00)
50-3701-413300	INTEREST INCOME	\$3,000.00	\$4,118.34	\$5,486.98	182.90%	\$2,486.98
50-3701-413700	CONTRACT WORK-ELECTRIC	\$10,000.00	\$0.00	\$893.91	8.94%	(\$9,106.09)
50-3701-420000	ELECTRICAL COLLECTIONS	\$6,800,000.00	\$526,211.77	\$1,076,662.88	15.83%	(\$5,723,337.12)

50-3701-420200	PENALTIES	\$80,000.00	\$6,492.97	\$11,611.71	14.51%	(\$68,388.29)
50-3701-420250	SERVICE CHARGES	\$7,000.00	\$195.00	\$315.00	4.50%	(\$6,685.00)
50-3701-420600	POWER COST ADJUSTMENT	\$350,000.00	\$948.00	\$1,892.00	0.54%	(\$348,108.00)
Total Dept.3701	REVENUE	\$7,264,000.00	\$538,091.08	\$1,097,112.48	15.10%	(\$6,166,887.52)
Total Fund	Electric Fund	\$7,264,000.00	\$538,091.08	\$1,097,112.48	15.10%	(\$6,166,887.52)

Electric Fund
Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help (Hurt)
Department 4400	ELECTRICAL DEPARTMENT					
50-4400-500000	SALARIES AND WAGES	\$285,000.00	\$30,957.51	\$51,093.62	17.93%	\$233,906.38
50-4400-501000	INS SOCIAL SECURITY	\$21,800.00	\$1,465.94	\$2,897.07	13.29%	\$18,902.93
50-4400-501100	INS HEALTH	\$66,416.00	\$5,215.00	\$10,430.00	15.70%	\$65,986.00
50-4400-501150	INS.-LIFE	\$1,400.00	\$93.57	\$187.14	13.37%	\$1,212.86
50-4400-501200	INS.-RETIREMENT PLAN	\$42,500.00	\$7,969.71	\$15,971.18	37.58%	\$26,528.82
50-4400-501225	VRS-VLDP	\$1,000.00	\$40.10	\$80.20	8.02%	\$919.80
50-4400-501250	INS WORKMENS COMPENSATION	\$4,050.00	\$0.00	\$0.00	0.00%	\$4,050.00
50-4400-501300	INS GEN LIABILITY/BLDG	\$5,500.00	\$0.00	\$0.00	0.00%	\$5,500.00
50-4400-501350	INS AUTO	\$4,800.00	\$0.00	\$0.00	0.00%	\$4,800.00
50-4400-50100	AUDITING & LEGAL	\$14,000.00	\$2,696.82	\$2,758.07	19.70%	\$11,241.93
50-4400-501050	PRINTING & BINDING	\$2,000.00	\$702.92	\$1,362.14	68.11%	\$637.86
50-4400-5010250	DUES & MEMBERSHIP	\$18,000.00	\$9,230.43	\$9,253.11	51.41%	\$8,746.89
50-4400-5010350	OFFICE SUPPLIES	\$500.00	\$0.00	\$257.88	51.58%	\$242.12
50-4400-5010400	POSTAGE	\$7,500.00	\$193.14	\$303.70	4.05%	\$7,196.30
50-4400-5010450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$30.07	\$43.41	2.89%	\$1,456.59
50-4400-5010500	UNIFORMS	\$8,000.00	\$588.79	\$588.79	7.36%	\$7,411.21
50-4400-5010550	TRAINING EXPENSE	\$2,000.00	\$0.00	\$297.00	14.85%	\$1,703.00
50-4400-5010600	EQUIPMENT MAINTENANCE	\$3,000.00	\$628.10	\$628.10	20.94%	\$2,371.90
50-4400-5010625	IT SERVICE/EQ	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00
50-4400-5010700	VEHICLE MAINT-INSIDE	\$10,000.00	\$740.95	\$1,054.34	10.54%	\$8,945.66
50-4400-5010750	VEHICLE MAINT-OUTSIDE	\$15,000.00	\$122.49	\$122.49	0.82%	\$14,877.51
50-4400-5010800	MOTOR FUEL & LUBRICATION	\$15,000.00	\$2,004.82	\$3,205.72	21.37%	\$11,794.28
50-4400-5010900	EQUIPMENT	\$4,500.00	\$96.84	\$1,408.73	31.31%	\$3,091.27
50-4400-5011000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$9.59	1.92%	\$490.41
50-4400-5011100	SUPPLIES & MATERIALS	\$12,000.00	\$17,481.34	\$17,597.05	146.64%	(\$5,597.05)
50-4400-5011150	CLEANING SUPPLIES	\$500.00	\$33.33	\$33.33	6.67%	\$466.67
50-4400-5011200	ELECTRICITY	\$13,000.00	\$771.58	\$1,372.99	10.56%	\$11,627.01
50-4400-5011250	WATER	\$200.00	\$7.38	\$11.33	5.67%	\$188.67
50-4400-5011300	SEWER	\$200.00	\$12.40	\$21.68	10.84%	\$178.32
50-4400-5011350	GARBAGE	\$300.00	\$24.48	\$46.61	15.54%	\$253.39
50-4400-5011400	ENGINEERING	\$60,534.00	\$2,417.01	\$4,933.68	8.15%	\$55,600.32
50-4400-5011450	LEASE PROP & RIGHT OF WAY	\$9,000.00	\$120.00	\$120.00	1.33%	\$8,880.00
50-4400-5011500	TRAFFIC SAFETY	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
50-4400-5011550	METERS & RELATED EQ	\$15,000.00	\$5,426.06	\$5,426.06	36.17%	\$9,573.94

50-4400-511500	MISS UTILITY SERVICE FEES	\$300.00	\$8.82	\$8.82	2.94%	\$291.18
50-4400-519000	MISCELLANEOUS	\$5,000.00	\$51.60	\$51.60	1.03%	\$4,948.40
50-4400-570000	POWER PURCHASED	\$6,150,000.00	\$529,586.96	\$1,080,275.56	17.57%	\$5,069,724.44
50-4400-570100	TRANSFORMERS & EQUIP	\$15,000.00	\$0.00	\$0.00	0.00%	\$15,000.00
50-4400-570150	SAFETY EQ & SUPPLIES	\$2,000.00	\$0.00	\$0.00	0.00%	\$2,000.00
50-4400-570200	HAND TOOLS & EQUIPMENT	\$2,000.00	\$427.65	\$823.82	41.19%	\$1,176.18
50-4400-570250	STREET LIGHTING	\$15,000.00	\$0.00	\$0.00	0.00%	\$15,000.00
50-4400-570300	UTILITY POLES	\$5,000.00	\$0.00	\$0.00	0.00%	\$5,000.00
50-4400-570350	LOW VOLTAGE DISTRIBUTION	\$10,000.00	\$0.00	\$0.00	0.00%	\$10,000.00
50-4400-570400	HIGH VOLTAGE DISTRIBUTION	\$15,000.00	\$0.00	\$0.00	0.00%	\$15,000.00
50-4400-570450	SUBSTATION EQ.	\$0.00	\$38.94	\$1,793.36	0.00%	(\$1,793.36)
50-4400-570500	SUBSTATION MAINTENANCE	\$5,000.00	\$6.88	\$6.88	0.14%	\$4,993.12
50-4400-570550	FIBER OPTIC EQUIP/SUPPLY	\$12,000.00	\$132.33	\$4,550.27	37.92%	\$7,449.73
50-4400-570600	GLOVE/BLANKET TESTING	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
50-4400-570625	GENERATOR O&M	\$16,000.00	\$1,055.21	\$1,055.21	6.60%	\$14,944.79
50-4400-570650	VEHICLE TESTING-OUTSIDE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
50-4400-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$325,000.00	\$0.00	\$0.00	0.00%	\$325,000.00
50-4400-595200	TRANSFER OUT-IT EXPENSE (GF)	\$35,000.00	\$0.00	\$0.00	0.00%	\$35,000.00
Total Dept.4400	ELECTRICAL DEPARTMENT	\$7,264,000.00	\$620,379.17	\$1,220,080.53	16.80%	\$6,043,919.47
Department 5440	CAPITAL-ELECTRIC	\$0.00	\$50,000.00	\$2,228,966.00	0.00%	(\$2,228,966.00)
50-5440-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$50,000.00	\$2,228,966.00	0.00%	(\$2,228,966.00)
Total Dept.5440	CAPITAL-ELECTRIC					
Total Fund	Electric Fund	\$7,264,000.00	\$670,379.17	\$3,449,046.53	47.48%	\$3,814,953.47
	Fund Balance			\$3,290,787.46		
	Total Revenues		\$538,091.08	\$1,097,112.48		
	Less Total Expenditures		\$670,379.17	\$3,449,046.53		
	Net Income		(\$132,288.09)	(\$2,351,934.05)		
	New Fund Balance			\$938,853.41		

Town of Richlands
Reserve Analysis: 2024 -2025
General Fund
As of August 31, 2024

		<u>Comments</u>
<u>Actual</u>		
Reserved Cash Balance	\$2,565,089	
Unreserved Cash Balance	2,267,411	\$391K decrease from July
Less: Adjustments	0	
Total Cash Balance	<u><u>\$4,832,500</u></u>	
 <u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$2,267,411	Based on lowest point during September 2023 through August 2024
Less: Adjustments	0	
Less: Projected Operating Revenues	(788,450)	Budgeted revenue of \$7,884,504*10%
Surplus (Shortage)	<u><u>\$1,478,961</u></u>	\$391K decrease from July

Town of Richlands
Reserve Analysis: 2024 -2025
Water Department
As of August 31, 2024

<u>Actual</u>	<u>Comments</u>
Reserved Cash Balance	\$1,079,619
Unreserved Cash Balance	893,642 \$42K decrease from July
Total Cash Balance	<u>\$1,973,261</u>
<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	\$893,642 Based on lowest point during September 2023 through August 2024
Less: Projected Expenses	(484,125) Budgeted expense of \$1,452,376*4 months/12months
Less: Projected Debt Service Payments	(29,065) Budgeted payments of \$87,195*4 months/12months
Surplus (Shortage)	<u>\$380,452 \$42K decrease from July</u>

Town of Richlands
Reserve Analysis: 2024 -2025
Sewer Department
As of August 31, 2024

		<u>Comments</u>
<u>Actual</u>		
Reserved Cash Balance	\$489,447	
Unreserved Cash Balance	(448,579)	\$11K decrease from July
Less: Adjustments	0	
Total Cash Balance	<u>\$40,868</u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	(448,579)	Based on lowest point during September 2023 through August 2024
Less: Adjustments	0	
Less: Projected Expenses	(516,341)	Budgeted expense of \$1,549,024*4 months/12months
Less: Projected Debt Service Payments	(14,948)	Budgeted payments of \$44,844*4 months/12months
Surplus (Shortage)	<u>(979,868)</u>	\$30K decrease from July

Town of Richlands
Reserve Analysis: 2024 -2025
Electric Department
As of August 31, 2024

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$1,792,313	
Unreserved Cash Balance	516,680	\$134K decrease from July
Total Cash Balance	<u>\$2,308,993</u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$516,680	Based on lowest point during September 2023 through August 2024
Less: Projected Expenses	(2,421,333)	Budgeted expense of \$7,264,000*4 months/12months
Less: Projected Debt Service Payments	0	Budgeted payments of \$0*4 months/12months
Surplus (Shortage)	<u>(\$1,904,653)</u>	\$134K decrease from July

2024-2025	ACCOUNT	JULY	AUGUST
BANK			
GENERAL FUND:			
CASH ON HAND		(\$11,055.18)	(\$11,055.18)
TRUIST/BB&T	FIRE PGR.	\$84,411.32	\$84,412.03
	UT DEPOSIT 32111838	\$0.00	\$0.00
TRUPOINT	ASSET-RLDS PD	\$7,625.45	\$7,625.45
CLINCH VALLEY BK	C.D. - UTILITY		
FIRST COMMUNITY	INTEREST CK	(\$1,214,214.36)	(\$1,048,652.04)
	INTEREST SAV	\$3,694,466.40	\$3,137,875.05
	PAYROLL	\$0.00	\$0.00
1ST SENT.	CK-GENERAL	\$0.00	\$0.00
	SAV-GENERAL	\$68,312.26	\$68,452.80
	SAV-GENERAL(DTF)	\$280,256.84	\$276,565.19
	PAYROLL	\$0.00	\$0.00
	FIRE DEPT.	\$37,703.71	\$43,116.16
	RESCUE DEPT.	\$682.76	\$854.80
	PS BLDG FUND 8898	\$10,689.03	\$10,689.03
	BIG CREEK REIMB	\$62,479.65	\$62,484.96
	STATE ASSET-DTF	\$19,081.09	\$19,082.71
	FED ASSET-RLDS PD	\$2,887.42	\$2,887.66
	FED FORF-DTF	\$8,974.33	\$0.00
	C.D. -8000002/1300943	\$120,714.58	\$120,790.65
	EMPLOYEE FLOWER	\$275.65	\$150.65
	CENTENNIAL SAV	\$9,845.08	\$9,845.92
	SECTION HOUSE	\$6,393.60	\$6,393.60
	COAL MINERS MEM	\$24,801.86	\$24,804.38
	MCNB-WHITE CHRISTMAS	\$15,769.71	\$16,769.71
	FC-POP UP RICHLANDS	\$27,402.04	\$27,402.04
VDOT HIGHWAY MAINT FUNDS		\$1,972,003.99	\$1,972,003.99
TOTAL GENERAL FUND		\$5,229,507.23	\$4,832,499.56
UNDESIGNATED / UNRESERVED - Governmental		\$2,658,223.70	\$2,267,411.28

2024-2025					
BANK	ACCOUNT	JULY	AUGUST		
WATER DEPARTMENT:					
	CASH ON HAND	(\$27,393.99)	(\$27,393.99)		
LEGACY/CLINCH VALLEY	C.D. -WATER 67815	\$107,766.58	\$107,818.40		
TRUPOINT	WATER DEBT	\$921,597.90	\$921,715.30		
FIRST COMMUNITY	INTEREST CK	(\$1,760,039.08)	(\$1,751,036.02)		
1ST SENT.	INTEREST SAV	\$2,361,878.42	\$2,310,338.03		
	PAYROLL				
	SAV-GENERAL	\$38,536.36	\$38,536.36		
	CK-GENERAL	\$0.00	\$0.00		
	PAYROLL	\$0.00	\$0.00		
	KENTS RIDGE PROJ	\$16,303.94	\$16,305.32		
	WATER O & M #9087	\$323,170.48	\$323,197.93		
	C.D. UT 1 - #6014724	\$33,060.10	\$33,779.22		
TOTAL WATER DEPARTMENT		\$2,014,880.71	\$1,973,260.55		
UNDESIGNATED / UNRESERVED-Water		\$936,152.19	\$893,642.31		
SEWER DEPARTMENT:					
	CASH ON HAND	\$4,917.19	\$4,917.19		
TRUPOINT	VRA BOND	\$454,689.20	\$455,075.37		
FIRST COMMUNITY	INTEREST CK	(\$1,442,054.63)	(\$1,425,728.40)		
1ST SENT.	INTEREST SAV	\$518,714.66	\$513,684.57		
	PAYROLL	\$0.00	\$0.00		
	SAV-GENERAL	(\$32,224.50)	(\$32,224.50)		
	CK-GENERAL	\$0.00	\$0.00		
	PAYROLL	\$0.00	\$0.00		

2024-2025					
BANK	ACCOUNT		JULY	AUGUST	
	BIRM SEW 013018872				
	WWTP O & M #9090		\$490,730.09	\$490,771.77	
	C.D. UT 1 - #6014724		\$33,652.97	\$34,372.08	
TOTAL SEWER DEPARTMENT			\$28,424.98	\$40,868.08	
UNDESIGNATED / UNRESERVED-Sewer			(\$459,917.19)	(\$448,579.37)	
<u>ELECTRIC DEPARTMENT:</u>					
	CASH ON HAND		\$33,731.98	\$33,731.98	
TRUIST/BB&T	UT DEPOSIT		\$3,522.17	\$3,522.20	
FIRST COMMUNITY	INTEREST CK		\$3,420,138.27	\$3,463,351.39	
	INTEREST SAV		(\$2,806,178.24)	(\$2,984,035.60)	
	PAYROLL		\$0.00		
1ST SENT.	SAV-GENERAL		\$109.90	\$109.90	
	CK-GENERAL		\$0.00	\$0.00	
	PAYROLL		\$0.00	\$0.00	
	C.D. UT #4724/4732/4740		\$271,285.92	\$273,984.30	
MINIMUM CASH RESERVE	SAV/CK-GENERAL		1,518,329.00	1,518,329.00	
TOTAL ELECTRIC DEPARTMENT			\$2,440,939.00	\$2,308,993.17	
UNDESIGNATED / UNRESERVED - Electric			\$651,324.08	\$516,679.87	
GRAND TOTAL			\$9,713,751.92	\$9,155,621.36	
TOTAL UNDESIGNATED / UNRESERVED CASH			\$3,785,782.78	\$3,229,154.09	

Town of Richlands, VA

Town Council Meeting

Staff Summary

Action Item

Agenda Title:	Budget Amendments		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	October 8, 2024	Item Number:	
Attachment(s):			
Reviewed By:	Jason May		

SUMMARY:

As The Town of Richlands starts its new fiscal year additional budget amendments have been identified for the purchase and replacement of equipment and to recognize donations received. These amendments include Alamo mower attachments for the Public Works Department, radios for the Police Department and donations for the Fire Department.

FINANCIAL IMPACT AND FUNDING SOURCE:

The financial impact and funding source includes the use and receipt of Fund Balance Allocation revenue account (unrestricted fund balances).

RECOMMENDATION:

Staff recommends Town Council review and approve the budget amendments to allow continued services, operating efficiencies and a safe working environment.

To: Jason May

Date Submitted: 10/2/2024

SUBJECT: Budget Amendment

Date of Council Action: 10/8/2024

I hereby request that the budget and related appropriation for the General Fund, Public Works Street Department be amended, as set forth below, as permitted and authorized by the General Statutes of Virginia.

The purpose of the amendment is to transfer funds to the Public Works Street Department Machinery & Equipment capital account from the Fund Balance Allocation revenue account (Unrestricted Fund Balance) in the amount of \$36,300 for the purchase of Alamo mower attachments.

	Account No.	Title	Department	Amount
Capital Account:	10-5421-630000	Machinery & Equipment	Public Works Street	<u>\$36,300</u>
				<u>\$36,300</u>
	Account No.	Title	Department	Amount
Revenue Account:	10-3704-480000	Fund Balance Allocation	3704 Revenue	-\$36,300
				<u>-\$36,300</u>

Department Head _____

Department Head _____

This request has been checked for proper account numbers and verified that the amendment is balanced. If the request is to record a grants' acceptance or amendment, the Finance Department has received a copy thereof and it appears to be in order.

Remarks: _____

Yes X No

Finance Officer: Ronnie Campbell

ACTION OF TOWN MANAGER

_____ - Approved for Council Action

_____ - Disapproved

ACTION OF COUNCIL

_____ - Approved

_____ - Disapproved

Rodney D. Cury, Mayor: _____

To: Jason May

Date Submitted: 10/2/2024

SUBJECT: Budget Amendment

Date of Council Action: 10/8/2024

I hereby request that the budget and related appropriation for the General Fund Donations & MISC - Fire revenues be amended, as set forth below, as permitted and authorized by the General Statutes of Virginia.

The purpose of the amendment is to increase Donations & MISC - Fire revenues from the gun raffle in the amount of \$5,500.

	Account No.	Title	Department	Amount
Revenue Account:	10-3701-430900	Donations & Misc - Fire	3701 Revenue	<u>-\$5,500</u>
				<u>-\$5,500</u>

	Account No.	Title	Department	Amount
Revenue Account:	10-3704-480000	Fund Balance Allocation	3704 Revenue	<u>\$5,500</u>
				<u>\$5,500</u>

Department Head _____

Department Head _____

This request has been checked for proper account numbers and verified that the amendment is balanced. If the request is to record a grants' acceptance or amendment, the Finance Department has received a copy thereof and it appears to be in order.

Remarks: _____

Yes ☒ No ☐

Finance Officer: Ronnie Campbell

ACTION OF TOWN MANAGER

_____ - Approved for Council Action

_____ - Disapproved

ACTION OF COUNCIL

_____ - Approved

_____ - Disapproved

Rodney D. Cury, Mayor: _____

To: Jason May

Date Submitted: 10/1/2024

SUBJECT: Budget Amendment

Date of Council Action: 10/8/2024

I hereby request that the budget and related appropriation for the General Fund, Police Department be amended, as set forth below, as permitted and authorized by the General Statutes of Virginia.

The purpose of the amendment is to transfer funds to the Police Department Equipment expense account from the Fund Balance Allocation revenue account (Unrestricted Fund Balance) in the amount of \$13,634 for the purchase of radios.

Account No.	Title	Department	Amount
Expenditure Account: 10-4140-510900	Equipment	Police	<u>\$13,634</u>
			<u>\$13,634</u>
Account No.	Title	Department	Amount
Revenue Account: 10-3704-480000	Fund Balance Allocation	3704 Revenue	-\$13,634
			<u>-\$13,634</u>

Department Head _____

Department Head _____

This request has been checked for proper account numbers and verified that the amendment is balanced. If the request is to record a grants' acceptance or amendment, the Finance Department has received a copy thereof and it appears to be in order.

Remarks: _____

Yes ☒ No ☐

Finance Officer: Ronnie Campbell

ACTION OF TOWN MANAGER

_____ - Approved for Council Action

_____ - Disapproved

ACTION OF COUNCIL

_____ - Approved

_____ - Disapproved

Rodney D. Cury, Mayor: _____

