



## **AGENDA**

### **TOWN COUNCIL MEETING**

At Richlands Town Hall

June 10, 2025  
6:00 P.M.

- I. Call meeting to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Additions/Deletions to Agenda
- V. Authorization to Pay Bills (May)
- VI. Minutes-
  - May 13, 2025, Public Hearing
  - May 13, 2025, Regular Scheduled Meeting
- VII. Scheduled Public Comments (5 Minute Max)
  - a. Johnny Lester, 129 Bragg Rd- Road Conditions
- VIII. Unscheduled Public Comments (3 Minute Max)
- IX. Agenda Items
  - Stop the Bleed
  - Virginia Clean Cities, EV Charging Stations- Tarah Taylor
  - Quantum Power- Update
  - Electrical Committee Appointment
  - I/EDA Appointments
  - FEMA Updates- Susan Whitt
  - Enterprise Zone- Susan Whitt
- X. Finance Manager Report

- a. Budget Amendments
- b. Update on Tobacco & AMLR Grants/Loans
- c. Monthly Financial Report
- XI. Attorney Report
  - a. ADA Compliance
- XII. Town Manager Report
  - a. Golf Cart Ordinance
  - b. Detour Update
  - c. Davenport Meeting
  - d. Bulk Brush Schedule
  - e. Website Development
  - f. New Connect/Disconnect Form
  - g. VRSA Renewal-Financial Impact
  - h. Customer Service Training
- XIII. Council Members Report
  - a. Laura Mollo
  - b. Jan White
  - c. Jordan Bales
  - d. Rick Wood
  - e. Gary Jackson
  - f. Seth White
- XIV. Mayor's Comments
- XV. Executive Closed Session
  - VA Code Section 2.2-3711(A)(3): Property Acquisition
    - McCall Property
    - Maple Lane
  - VA Code Section 2.2-3711(A)(8): Consultation with Legal Counsel
    - Teen Venture
    - Meals Tax Collection- Legal Action
    - VDEM-EMA
    - Contract with Tazewell Co PSA/Water and Sewer
- XVI. Adjourn Meeting

**Next Regular Meeting is July 8, 2025.**

Paid To	Amount	Description	DATE
AMAZON	\$12,994.11	AMAZON--ALL DEPTS-OFFICE SUPPLIES-CLEANING SUPPLIES-(RPD-GYM EQ-INDOOR RM DIVIDERS)	4/11/2025
LEAF	\$123.63	LEAF-MONTHLY LEASE PYMT-4.12.2025	4/12/2025
AEP	\$13.25	AEP-INDIAN CREEK RD	4/15/2025
AEP	\$11.51	AEP-CRESSWOOD DR	4/16/2025
AEP	\$138.18	AEP-300 SLEEPY HOLLOW LN	4/16/2025
AEP	\$1,876.24	AEP-SIMMONS TOWN RD	4/16/2025
AEP	\$33.04	AEP-1285 PURCELL RD	4/17/2025
LOWES	\$3,953.50	LOWES-ALL DEPTS-SUPPLIES & MATERIALS-CLEANING SUPPLIES	4/22/2025
AT&T MOBILITY	\$271.39	AT&T MOBILITY-DTF-CELL PHONE SVC	4/23/2025
FIRST COMMUNITY BANK	\$9,929.73	FCB-ALL DEPTS-SUPPLIES/MATERIALS/SUBSCRIPTIONS	4/28/2025
VA STATE POLICE	\$9.20	VIRGINIA STATE POLICE -SAFETY STICKERS	4/28/2025
CREATIVE TIME SOLUTIONS	\$170.00	CREATIVE TIME SOLUTIONS 5.1.2025	5/2/2025
SPECTRUM	\$225.00	REC SPECTRUM	5/4/2025
CATERPILLAR FIN SVC CORP	\$2,500.00	CATERPILLAR FIN SVC CORP-STREET-WHEEL LOADER PYMT	5/6/2025
	\$32,248.78		





Town of Richlands			
PAID CHECKS REPORT			
Check#	Paid To	Description	Check Date
17391	BRADLEY D. HESS	\$992.00 BRADLEY HESS-RESCUE SQ-REPAIR GARAGE DOOR AT RES SQ-PO-RS4146	5/14/2025
17392	BRADLEY EVAN FERRELL	\$159.95 Utility Refund for 12013190.00 96	5/14/2025
17393	Delores Shortridge	\$58.89 Utility Refund for 808700.00 97	5/14/2025
17394	FRANK BLANKENSHIP PROP. LLC	\$0.96 Utility Refund for 12012844.00 97	5/14/2025
17395	GLENN BOOGS	\$131.03 Utility Refund for 404660.00 95	5/14/2025
17396	KRISTI NICOLE SHELTON	\$29.34 Utility Refund for 706854.00 97	5/14/2025
17397	L.R. LIMOUSINE	\$165.49 Utility Refund for 1403627.00 98	5/14/2025
17398	LEXISNEXIS RISK SOLUTIONS	\$183.10 LEXISNEXIS-TOWN MANAGER-LEGISLATIVE SESSION SUMMARY	5/14/2025
17399	LOONEY PROPERTY HOLDINGS LLC	\$175.13 Utility Refund for 404230.00 93	5/14/2025
17400	MCCLOURE	\$147.56 Utility Refund for 1404445.00 98	5/14/2025
17401	MCCLOURE	\$796.48 Utility Refund for 1404446.00 98	5/14/2025
17402	NICK ANDREW BOZEK	\$149.10 Utility Refund for 504920.00 93	5/14/2025
17403	SRG, INC.	\$8,650.00 SRG,INC-FIRE-MONITOR SYSTEM FOR BURN BUILDING-VDFF GRANT-PO-F2269	5/14/2025
17404	T-MOBILE USA INC.	\$14.70 Utility Refund for 1403212.00 97	5/16/2025
17414	FENEX INDUSTRIES, INC.	\$667.45 RPD-(4)T3(BLUE)-(2)Q3&T3 SINGLE L-BRACKET-(4)SURFCE MNT-FUSION 400 STICK-(2)SINGLE L-BRACKET-LIGHT WINDOW BRACKET-STORM 100W SIREN-PO-PS306799	5/16/2025
17415	REDACTED	\$238.00 DTF-HIDTA TRAINING CONFERENCE-PO-PS307048 (REDACTED)	5/16/2025
17416	MOBILE COMMUNICATIONS AMERICA, INC.	\$68.50 MCA-RPD-TUNING FORKS-CALIBRATED-PO-PS307029	5/16/2025
17417	RICOH USA INC.	\$102.24 RICOH-DTF-RPD-DISPATCH RM-SQUAD RM-INVESTIGATIONS-BLK&WHITE/COLOR COPIES-PO-PS307039	5/16/2025
17418	ROY WHITT	\$48.47 ROY WHITT-GIOVANNIS-LUNCH FOR DETAINEES	5/16/2025
17419	SEGRA	\$2,441.07 SEGRA-PHONE SERVICE	5/16/2025
17420	SPECTRUM BUSINESS	\$98.63 SPECTRUM-WWTP-580 INDIAN CREEK	5/16/2025
17421	VERIZON	\$807.21 VERIZON-WTP/SCHOOL TANK VAULT 4.30.2025	5/16/2025
17422	VERIZON WIRELESS	\$538.67 VERIZON-CELL PHONES-PD/RES/WWTP/ST/FIN	5/19/2025
17423	POSTMASTER	\$458.56 POSTMASTER-MAY 2025 DEL-RE BUDGET JUNE 2025	5/21/2025
17424	BARGAIN FINDERS	\$48.00 BARGAIN FINDERS-CHANGE DATES ON BANNERS BACK IN OCTOBER 2024	5/21/2025
17425	MOBILE COMMUNICATIONS AMERICA, INC.	\$45.00 MCA-RPD-BT-WARRANTY-WARRANTY REPAIR PROCESSING-PO-PS306839	5/21/2025
17426	POSTMASTER	\$1,888.92 POSTMASTER-JUNE 2025 COMM/RES UT BILLS	5/21/2025
17427	RICOH USA, INC.	\$96.87 RICOH-FIN-UT CLERK PRINTER RENT/MAINT	5/21/2025
17428	VERIZON	\$97.47 VERIZON-FIRE/RESCUE/FAX TOWN HALL 2189	5/29/2025
17429	BUCHANAN GENERAL HOSPITAL	\$25.00 BUCH GEN HOSP-RPD-KADEN DUPREE-CPR CARD-PO-PS307063	5/29/2025
17430	CURY, ROD	\$85.00 CURY,ROD-LICENSE FOR SPECIAL BANQUET@ SECTION HOUSE	5/29/2025
17431	ELEANOR ARMES	\$64.88 ELEANOR ARMES-FOOD CITY-REIMBURSEMENT-DRINKS-SECTION HOUSE	5/29/2025
17432	KADEN DUPREE	\$125.00 KADEN DUPREE-RPD-ACADEMY PER DIEM-PO-PS307059	5/29/2025
17433	Kimberly's Greenhouse	\$235.00 KIMBERLY GREENHOUSE-65 BEGONIAS/SOIL FOR SECTION HOUSE	5/29/2025
17434	RICOH USA INC.	\$183.06 RICOH-DTF-RPD-SQ RM-DISPATCH RM-INVESTIGATIONS-COPIER LEASE 6/1/2025-6/30/2025-PO-PS307065	5/29/2025
17435	SCHWARTZ & ASSOCIATES, INC.	\$7,920.00 SCHWARTZ & ASSOC-BRIDGE INSPECTION DEC 2024	5/29/2025
17436	TAZEWELL CO PUBLIC SVC AUTHORITY	\$44.18 TAZ CO PSA-WWTP/LIFT STATION	5/29/2025
17437	TREASURER OF TAZEWELL COUNTY	\$1,689.83 TREAS TAZ CO-CHARTER CMUNICATION RE TAXES FOR TAZ CO DUE JUNE 5TH	5/29/2025
17438	TREASURER OF VA-NOTARY CLERK	\$45.00 TREAS OF VA-NOTARY DIVISION-AMANDA BEHELER NOTARY FEE	5/29/2025
17439	CORNER MART #2	\$48.09 CORNER MART-STRK#663 TRACTOR-14.576GALS DIESEL	6/4/2025
17440	CRAB ORCHARD VETERINARY SVCS, INC.	\$65.00 CRAB ORCHARD VET-RPD-EUTHANASIA-PO-PS307075	6/4/2025
17441	KADEN DUPREE	\$725.00 KADEN DUPREE-RPD-ACADEMY PER DIEM-PO-PS307059	6/4/2025
17442	NANCY VANCE	\$75.00 NANCY VANCE-REFUND CUSTOMER FOR GRAVEL SPREAD FEE-CUSTOMER PAID FOR TWO-STREET DEPT ABLE TO SPREAD AT ONE TIME	6/4/2025
17443	SPECTRUM BUSINESS	\$139.87 SPECTRUM-WWTP-580 INDIAN CREEK	6/4/2025
17444	TREASURER TAZEWELL COUNTY	\$102.16 TREAS.TAZ CO-APRIL 2025-CONSUMER UT TAX	6/4/2025
		Total Checks:	\$30,270.86



Town of Richlands  
PAID CHECKS REPORT

Check#	Paid To	6/10/2025	Amount	Description
17445	A & A ENTERPRISES, INC.		\$3,185.00	A&A ENT-RPD-4 JOB SHIRTS NAVY-38 PANTS NAVY-3 TACTICAL PANTS-PRO DUTY L/S SHIRT-PRO DUTY S/S SHIRT-PO-PS306973
17446	A & S SANITATION, INC.		\$325.00	A&S SANITATION-CARNIVAL 2025-2 PORTA POTTY FOR CARIVAL 2025 5.6.2025 TO 5.10.2025
17447	AMAZON WEB SERVICES, INC.		\$3,117.89	AMAZON WEB SVC-IT-MAY 2025
17448	APPALACHIAN AGENCY FOR SENIOR CITIZENS		\$600.00	AASC-JUNE 2025 PUBLIC TRANSIT
17449	APPALACHIAN AGGREGATES, LLC		\$4,911.17	APPALACHIAN AGGREGATES-ST-VDOT-26'S CRUSHER RUN 67.61/102.97/101.48-PO-ST155221
17450	APPLIED INDUSTRIAL TECHNOLOGIES-DIXIE		\$151.72	APPLIED IND-MECH-SHOP-EVEREADY BATTERY-PO-MS1072
17451	ARRINGTON'S INC.		\$550.00	ARRINGTONS-STREET-SAN TRK#628-WRECKER SVC-TOW FRM TAZ MALL TO RICHLANDS-PO-MS1202
17452	ATLANTIC EMERGENCY SOLUTIONS		\$1,197.00	ATLANTIC EMERG-FIRE-FLOW 21 SCOTT SCBA'S-REG REQ-PO-F2276
17453	B & S MECHANICAL, LLC		\$150.00	B&S MECH-COUNCIL-NO AC CHKED UNIT BLOWER MOTOR IN AIR HANDLER WORKING-FOUND BAD BLOWER RELAY-REPLACED
17454	BKT UNIFORMS		\$393.96	BKT UNIFORMS-RPD-RICHLANDS BADGE GOLD W/RANK DEPUTY CHIEF-PO-PS307006
17455	BLUE RIDGE POWER AGENCY		\$4,729.37	BLUE RIDGE POWER AGENCY-EL-GDS-ENG-SVCS-APRIL 2025
17456	BOUND TREE MEDICAL, LLC		\$1,443.41	BOUND TREE MED-RES-MEDICAL SUPPLIES-PO-RS4156
17457	BWB ENTERPRISE		\$322.86	BWB ENT-WWTP-5CAGES MULTIFOLD TOWELS-ANTIBACTERIAL SOAP-PO-WWTP#2514
17458	CARTER MACHINERY COMPANY, INC.		\$8,312.82	CARTER MACH-ST-END EDGE-PO-MS1172
17459	CHADERICK GRIFFEY		\$255.50	CHADERICK GRIFFEY-MECH SHOP TOOLS-12IN ADJ WRNCH-PO-MS1204
17460	CHATTACHEM		\$932.64	CHATTACHEM-ST/SAN-TOWELS-SUPER SHINE-SHINE-CITRA CLEAN-TIRE&SURFACE RESTORER-ASPHALY RELEASE-JERSEY GLOVES-PO-ST15508
17461	CINTAS CORP		\$3,251.35	MONTHLY INVOICES-ALL DEPTS-UNIFORMS
17462	CITGO WATER		\$2,799.00	CITGO WATER-WTP-2000 PD CYLINDER CHLORINE-FUEL SURCHARGE-PO-WTP#356
17463	CLINCH VALLEY MEDICAL CENTER		\$126.00	CVMC-STREET-HORN, CAMRYN-DRUG TEST
17464	CLINCH VALLEY REPAIR, INC.		\$534.00	CLINCH VALLEY REPAIR-WWTP-7FIRE EST INSPECTIONS-20LB EXT EXCHANGE-TRP CHRGE-PO-WW82519
17465	CMC SUPPLY, INC.		\$1,169.70	CMC SUPPLY-LINES-12 3/4X3 FULL CIR CLAMPS-1"X3&2"X3"12PATCH REPAIR CLAMPS-12 2"X3" SEAL REPAIR CLAMPS-3 FULL CIRCLE REPAIR CLUMPS-PO-LB3805
17466	COLE ELECTRIC, INC.		\$120.00	COLE ELECTRIC-WWTP-3 SATART CAPACITORS-PO-WW82515
17467	COLE TRUCK PARTS, INC.		\$2,100.00	COLE TRUCK-FIRE TRK#515-REBUILT RADIATOR-PO-F2275
17468	CONSOLIDATED STEEL, INC.		\$90.00	CONSOLIDATED STEEL-LINES TRK#808-ANGEL ASTM-PO-MS1216
17469	CONTRACTOR'S MACHINERY TR-CITIES, INC.		\$538.30	CONTRACTORS MACH-LINES-CASE BACKHOE-CORE-COPPER SEAL LINE-HOSE-PO-MS1149
17470	D & T ENTERPRISES		\$41.16	D&T ENT-WWTP-4HEX CAP SCREW-4HEX NUT GRADE-12 5/8FLATWASHER GRADE-4SOCKET HEAD CAP SCREWS-4 LOCK WASHER-4HEX NUTS-PO-WW82509
17471	DESIGN DIGITAL PRINTING		\$326.04	DDP-WTP-2500 PLAIN ENVELOPES FOR CCR REPORT TO BE MAILED-PO-FIN6395
17472	DIVERSIFIED INTEGRATION, INC.		\$2,100.00	DIVERSIFIED-WWTP-10HR SVC RPZ'S & CALIBRATING 8METERS-PO-WW82517
17473	DOMINION PEST CONTROL, INC.		\$275.00	DOMINION PEST CONTROL-RES-WTP/RPD/REC-MONTHLY PEST CON
17474	ECONO SIGNS LLC		\$77.03	ECONO SIGNS-ST-4 18"X6"ALL WAY SIGNS-PO-ST15518
17475	ELITE LAWN SERVICE		\$400.00	ELITE LAWN SVC-REC PARK-SURFACE CLEANING POOL DECK-PO-RP3194
17476	GALLS LLC		\$2,679.42	GALLS-RESQ-EMS UNIFORM POLO S,BDU PANTS, EMS BADGES-PO-RS4039
17477	GILLESPIE, HART, PYOTT, THOMAS & HUNTER, P.C.		\$5,239.45	GILLESPIE, HART, PYOTT, THOMAS & HUNTER-MAY 2025
17478	HOME NURSING CARE, INC.		\$374.00	HOME NURSING SVC-RPD UNIT#55-TOW BILL FROM CVMC TO KIDD TIRE-PO-PS307035
17479	INDIAN TOWING SERVICE, LLC		\$125.00	INDIAN TOWING SVC-REC PARK-14 LIFE GUARD TSHIRTS/10 STAFF TSHIRT-PO-RP3200
17480	J & W SCREEN PRINTING, INC.		\$240.00	J&W SCREEN-REC PARK-1/2 TON WEB STRAP HOIST 25-A-PO-EL4358
17481	J HARLEN CO, INC.		\$464.67	J HARLEN-EL TRK#960-1/2 TON WEB STRAP HOIST 25-A-PO-EL4358
17482	JAMES RIVER EQUIPMENT-TAZEWELL		\$2,600.00	JAMES RIVER EQ-1 WK RENT FOR 135 EXCAVATORS-PO-ST15528
17483	JIM TERRY SHORTT, II, ESQ, PC		\$343.00	JIM TERRY SHORTT-RPD-COURT APPOINTED ATTORNEYS FEES & COURT RELATED COSTS-(REDACTED) CASE#GT2300705700-PO-PS307050
17484	JIM'S PRECISION BODY WORKS INC.		\$1,600.47	JIMS PRECISION-RES-AMB#552 INS CLAIM FRM DEER WRECK CLAIM OUR DEDUCTABLE 100.00-FRNT BUMPER REPLCEMNT-PO-RS4152
17485	KIDD TIRE AUTO PARTS		\$2,180.85	KIDD TIRE-RPD UNIT#37-FIRE-EL-LINES-ST-RES-REPAIRS AND INSPECTIONS-PO-PS307045
17486	KIMBALL MIDWEST		\$106.75	KIMBALL-MECH SHOP-DIGITAL TIRE INFLATOR-PO-MS1212
17487	LAWSON PRODUCTS, INC.		\$314.28	LAWSON-ST/SAN/LINES/RPD/EL/WWTP-NUTS,BOLTS,WASHERS,CABLE TIES-PO-MS1157
17488	LIGHTHOUSE ENGINEERING CONSULTANTS, LLC		\$1,980.00	LIGHTHOUSE ENG-FIRE-2024 YRLY INSPECT @ BURN BUILDING-PO-F2251
17489	LUSK DISPOSAL SERVICE, INC.		\$3,938.29	LUSK-WWTP-HAUL SVC-FUEL SURCHARGES-PO-WW82518
17490	MARK E. ISON		\$2,050.00	MARK E. ISON-ALL DEPTS-IT SUPPORT
17491	MCGILL ASSOCIATES PA		\$1,200.00	MCGILL ASSOCIATES-WTP-WWTP-2.50 PERCENT COMPLETE-WTP-WWTP ASSESSMENT STUDY
17492	MIKE'S TIRE SALES		\$4,924.77	MIKE'S TRK#630-2 WHEELS-315-677 CAP-WWTP-4 MASTERCRAFT TIRES-PO-MS1209
17493	MINEQUEST, INC.		\$1,106.18	MINEQUEST-ST/SAN-SHOP HYD FITTINGS-PO-MS1189
17494	MSE COMPANIES		\$8,320.18	MSE-SAN 625&630-REPAIRS FOR BOTH TRASH TRUCKS-FREIGHT-PO-MS1136
17495	NORTHERN SAFETY CO., INC.		\$742.16	NORTHERN SAFETY-ST-20 VIKING PANTS/MAH PANTS LIME-3 RAIN JACKETS-PO-ST15525
17496	OLD DOMINION SLUSH PUPPIE		\$614.00	OLD DOMINION SLUSH-REC PARK-CONCESSION SUPPLIES-6 1/2GAL FLAVORINGS-[4] LIDS QUA 4000-8BOXES OF STRAWS-2 POPCORN CASES-PO-RP3187
17497	OUTDOOR COUNTRY		\$1,036.67	OUTDOOR CO-ST-TRIMMERS-TRIMMER LINE-WWTP-WEEDEATER HEAD-PO-WW82505
17498	PAGE ANALYTICAL SERVICES, LLC		\$227.70	PAGE ANALYTICAL SVC-SAMMONIA SAMPLES-PICK-UP-FEE-ENV-ADISPOSAL FEES-PO-WW82522
17499	PENGUIN MANAGEMENT, INC.		\$786.00	PENGUIN MGMT-FIRE-RESCUE-5 MOS SUB. E DISPATCH FOR FIRE&RESCUE/PO-RS4142

17500	PERFORMANCE DRIVES INC.	\$454.80	PERFORMANCE DR-WWTP-2 1/2" SQ PALMETTO PACKING-PO-WW82516
17501	RAVEN SUPER MARKET	\$90.78	RAVEN SUPER MKET-WWTP-BLUE WOLF BATHRM CLEANER-SIMPLE GREEN-PO-WW82506
17502	RED OAK TRADING COMPANY	\$174.65	RED OAK TRADING-ST-35 BAGS CONCRETE-PO-ST15530
17503	SAFELITE FULFILLMENT, INC.	\$408.31	SAFELITE FULFILLMNT-ST TRK#605-ELECTROCHROMIC MIRROR-PO-MS1199
17504	SD MYERS, LLC	\$1,863.00	SD MYERS-EL-SUBSTATION TRANSFORMER OIL TESTING-2025 MARCH ANNUALS-PO-EL4307
17505	SILVER SPUR SUPPLY, INC.	\$47.59	SILVER SPUR-WWTP-OREGON 14" 3/8 .050 CHAIN-PO-WW82513
17506	SOUTHEASTERN SPECIALITY VEHICLES, INC.	\$2,434.53	SOUTHEASTERN SPECIALITY VEH-RES AMB#552-REAR LIQ SPRING LOAD SYS & PUMP-PO-RS4153
17507	SOUTHWEST SHREDDING	\$68.00	SOUTHWEST SHREDDING-FIRE-ON SITE SHREDDING RECYCLING
17508	SPEEDY LUBE, INC.	\$57.84	SPEEDY LUBE-DTF-(REDACTED)-WIPER BLADE REMOVE/REPLACE-RAIN-X22 WIPE BLADES-WASHER FLUID-PO-PS307069
17509	STATE ELECTRIC SUPPLY COMPANY	\$1,722.75	STATE ELECTRIC-EL-LIGHTNING ASSESTERS-PO-EL93728
17510	T. SHEA COOK, P.C.	\$120.00	T. SHEA COOK-RPD-COURT APPOINTED ATTORNEY FEES&COURT COST FOR (REDACTED)-PO-PS307044
17511	TAZEWELL FARM BUREAU, INC.	\$1,362.89	TAZ FARM-WWTP-2 PALLETS OF HYD LIME-PO-WW82507
17512	TRACTOR SUPPLY COMPANY	\$145.97	TRACTOR SUPPLY-ST-BOW CLEVIS-3/8HOOK-3/8 20FT CHAIN-POST15522
17513	TRUCKPRO, LLC	\$1,932.55	TRUCKPRO-SAN TRK#630-2 SPRING-2 THRD ROD-4 DEEPNUT-4 WASHER-10 FLANGED-PO-MS1210
17514	ULTRA PETROLEUM	\$2,600.89	ULTRA PET-WWTP-932GALS DIESEL OFF RD-PO-WW82512
17515	USABLUETOOL	\$1,287.44	USABLUETOOL-WTP-HACH DPD-SAMPLE VIALS W/CAPS-HACH MANVER-IRON FERROVER-HACH ACID/ALK CYANIDE/PAN INDICATOR SOL/EDTA SOL/PROCAL PRIM STNDRD KIT-PO-WTP351
17516	VIRGINIA UTILITY PROTECTION SERVICE, INC.	\$13.80	VUPS-MISS UTILITY MAY 2025
17517	W-L CONSTRUCTION & PAVING, INC.	\$1,019.24	W-L CONSTRUCTION-STREET-6.68 ASPHALT
17518	WORLDWIDE EQUIPMENT INC.	\$3,058.70	WORLDWIDE EQ-SAN TRK#630-TURBO ACT CORE-SOFTWARE UPDATE ON TRASH TRK-INJECTOR-SPRING-SUSPENSION-MS1210
	Total Checks:	\$106,573.29	
	AMP (April'25)	\$524,700.20	
	Transalta (April'25)	\$7,705.15	UNRESERVED CASH BALANCE
	Anthem BC/BS (April '25)	\$101,536.00	ELECTRIC NET INCOME
	VRS (March '25)	\$146,017.46	EL EXPENSE \$574,865.61
		\$886,532.10	WATER \$734,913.00
			SEWER (\$361,718.-)
			TOTAL REVENUES \$562,627.87
			NET INCOME W/O GENERATOR (\$12,237.74) (1,010,5353.60)

**TOWN OF RICHLANDS**  
**PUBLIC HEARING**

The Richlands Town Council held a “Public Hearing” on Tuesday, May 13, 2025, at 5:45pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury  
Town Manager: Ron Holt  
Town Attorney: Mike Thomas  
Finance Manager: Ronnie Campbell  
Project Manager: Susan Whitt  
Town Clerk: Absent  
Council Members: Seth White, Gary Jackson, Jordan Bales, Jan White, and Laura Mollo

The Town Meeting was called to order at 5:45pm and opened with the invocation and the Pledge of Allegiance led by Mayor Cury.

**IN RE: \$4,000,000 Loan/ Line of Credit Note (the “Note”)**

Mayor Cury read the Public Hearing Notice.

Mayor Cury opened the meeting to receive public comment and to consider the adoption of a proposed resolution authorizing the issuance by the Town of an aggregate not to exceed \$4,000,000 loan/ line of credit note (the “Note”). The Town would use the proceeds of the Note, together with other funds lawfully available to the Town, to (a) acquire, construct, rehabilitate, and equip various capital improvements in the Town, including but not limited to a natural gas generator for the Town’s electric department, and (b) pay costs in connection with issuing the Note (the “Project”).

There were no Public Comments.

**IN RE: Adjournment**

Meeting adjourned.

\_\_\_\_\_  
Rodney D. Cury, Mayor

\_\_\_\_\_  
Amanda Beheler, Town Clerk



## **TOWN OF RICHLANDS**

### **REGULAR MONTHLY MEETING**

The Richlands Town Council held a “Regular Monthly Meeting” on Tuesday, May 13, 2025, at 6:00 pm in the Richlands Council Chambers with the following present:

Mayor: Rod. D. Cury  
Town Manager: Ron Holt  
Project Manager: Susan  
Town Clerk: Absent  
Town Attorney: Mike Thomas  
Finance Manager: Ronnie Campbell  
Council Members: Seth White, Gary Jackson, Rick Wood, Jordan Bales, Jan White, and Laura Mollo.

The Town Meeting was called to order at 6:00pm by Mayor Cury.

#### **IN RE: Additions, Deletions, or Corrections to the Agenda**

Mayor Cury stated the following changes were requested by Mr. Holt.

- Remove “Bulk & Brush Schedule”
- Town Manager’s Report- (f) I/EDA Updates- Dr. Buskill has resigned and Dillon Smith will serve his term through June, at which time both positions will be vacant.
- Remove (h) Paving Update under Town Manager’s Report
- Add (k) Project Pipeline Discussion.
- Add (h) REC Park Conversation- Alternate Shelter.
- Add Executive Session- “Fire Contract” under Legal Consultation.
- Add Executive Session 2.2-3711 A (7): Potential Litigation- Accident on Kents Ridge
- Add Ernest Edgell to Unscheduled Public Comment
- Add Sheriff Brian Heatt to Unscheduled Public Comment
- Add Lynna Mitchell to Unscheduled Public Comment

Upon a motion by Rick Wood, seconded by Laura Mollo and the unanimous roll call vote of all members present, the Council voted 6-0 to approve the agenda as amended.

#### **IN RE: Authorization to Pay Bills (April)**

There were no questions regarding the Bills for April.

Upon a motion by Laura Mollo, seconded by Gary Jackson, and the unanimous roll call vote of all members present, the Council voted 6-0 to approve paying the bills for April.

#### **IN RE: Minutes**

Upon a motion by Jan White, seconded by Laura Mollo, and the unanimous roll call vote of all members present, the Council voted 6-0 to approve the following Minutes.

- April 8, 2025, Regular Meeting Minutes
- April 16, 2025, PH Meeting Minutes
- April 30, 2025, SC Meeting Minutes
- May 6, 2025, PH Meeting Minutes (Budget)

**IN RE: Scheduled Public Comments**

There were no Scheduled Public Comments.

**IN RE: Unscheduled Public Comments**

**Ernest Edgell, 206 Terry Drive-**

- Gave Council Members letter regarding the Teen Center.
- Asked if there was an Ordinance for leaving garbage cans out all the time, Mr. Holt advised there is. Mr. Edgell stated that residents in Hidden Valley and on Cresswood Drive and are leaving theirs out and advised there were vehicles parked halfway in the streets also.
- Asked if the Town is working on the derelict buildings in Town. Mr. Holt advised the Town was slated to receive around \$500k in funds from the state that they were going to use for the abatement of those properties, but unfortunately it did not survive the last revision from the Governor and that the Council and Staff were going to need to have conversations on how to address this in the future.
- Asked if Virginia has a provision that properties can be sold if they don't pay their taxes. Mr. Holt advised yes and that staff had just sent out the first round of legal notices regarding back taxes and there is a list in this weeks newspaper.

**Sheriff Brian Hieatt, TCSO-**

- Advised the Council that it was National Police Week and that Thursday is National Peace Officers Memorial Day.
- Stated that two weeks prior they had received a 911 Hang-up call and when the deputy arrived on scene, there was a man sitting on his porch with two guns. When the deputy started talking with him, the man started firing at him. Sheriff Hieatt advised that when he and his Chief Deputy arrived on scene it was good to see Chief Holt and two of his officers already there to help as well.
- Thanked the Council for everything they have done and for the positive changes they have seen in the police department under Chief Holts' leadership.
- Stated that every officer in the Police Department was hard working and dedicated and appreciates that they are willing to back his deputies up in a moment's notice.

Mayor Cury declared a moment of silence and prayers for the officers.



Chief Holt thanked Sheriff Hieatt and advised this goes both ways; the Sheriff's Office has always lent their deputies and resources when the Town has been in need and stated they have a very good working relationship.

Lynna Mitchell, 406 Buchanan Street-

- Thanked the Town for promptly posting the Proposed Budget on the Towns website, for better accessibility by the citizens.

**IN RE: Tazewell County Public Library Update**

Regina Roberts advised the Council of the following updates on the library renovations.

- There was a setback on the elevator by the manufacturer that has caused a delay, it is now supposed to be delivered sometime by the end of the week.
- The contractor advised her that everything for Phase 2A will be complete by May 22.
- Will be scheduling a Grand Opening once the elevator is completed.
- Advised that while working on installing the elevator, contractors discovered there was no main shut-off in the library, in case of an electrical emergency. Mrs. Roberts stated when Phase 2B begins they would like to work with the Towns Electrical Department on this issue. Will bring back a formal presentation to the council on this at a later date.

Mrs. White asked if the elevator issue added to the cost, Mrs. Roberts advised it was around \$48k more than originally planned.

**IN RE: Conditional Use Permit Request for 1472 Raven Road**

Billy Shelton spoke briefly about this property and advised this is the property that Council had requested pictures of during last months meeting.

Mr. Shelton provided the Council with pictures of this property and advised that the owner is requesting to rezone this property from Business to Residential.

Mr. Thomas inquired if this was just for the zoning map change. Mr. Shelton advised it was and that the owner of the property will need to submit the Conditional Use Permit after it is rezoned.

The Council thanked Mr. Shelton for the pictures and advised it was very helpful.

Mr. White asked Mr. Thomas what the next steps for this should be.

Mr. Thomas asked if the Planning Commission had a suggestion or a request regarding this, Mr. Jackson advised they supported the rezoning of this property.

Mr. Thomas advised he typically does an Ordinance for Zoning Map Changes, and he does not have that ready at this time.

**IN RE: Bristol VA Fire Department Resolution (R-2025-05-01)**

Mr. Holt read Resolution R-2025-05-01 recognizing the Bristol Virginia Fire Department.

Upon a motion by Laura Mollo, seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to adopt Resolution R-2025-05-01.

**IN RE: Virginia Beach Fire Department Resolution (R-2025-05-02)**

Mr. Holt read Resolution R-2025-05-02 recognizing the Virginia Beach Fire Department.

Upon a motion by Rick Wood, seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council voted to adopt Resolution R-2025-05-02.

Mrs. White asked if the Town done anything for the Town of Abingdon and Mr. Holt advised they sent a Letter of Appreciation to the Town of Abingdon and also the Army National Guard for their help as well.

**IN RE: National Federation of Music Clubs**

Mayor Cury advised that he was asked by the Tazewell Music Club to ask the Town of Richlands to adopt a Proclamation declaring National Music Week.

Mayor Cury advised they could not formally adopt this, due to it being past the time frame, but it was suggested that the Council give consensus.

Mayor Cury read the National Music Week Mayors Proclamation to the Council.

The Council came to a consensus to adopt this Proclamation.

**IN RE: First Bank & Trust Note R-2025-05-05**

Mr. Campbell gave a brief overview of this "Note" to Council and stated that it was to bridge the gap on the financing for the natural gas generator.

Upon a motion by Seth White, seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to waive the reading of Resolution R-2025-05-05.

Mrs. Mollo stated the only reason they were waiving the reading of this Resolution is due to the size of the document and that citizens are welcome to read this public document.

Mr. White advised the purpose of this loan was to get the Town to their long-term financing until the grants begin to come in.

Mr. Bales stated that on Page 17 there was a blank space in Section B and asked if there was supposed to be a dollar amount listed in that space. Mr. Campbell was inaudible.

Upon a motion by Seth White, seconded by Rick Wood and the roll call vote of all members present, the Council voted 5-1 with Jordan Bales voting no, to adopt Resolution R-2025-05-05.

**IN RE: Five Year Rate Structure Plan for Water/Wastewater  
Resolution (R-2025-05-04)**

Mr. Campbell advised these rates are a 5-year plan and that it is a requirement to enter into VRA Loans for both the Wastewater and Water Treatment Plant upgrades.

Mr. Holt advised these rates are cheaper than initially proposed due to the contributions of the PSA and Cedar Bluff having not been factored into the initial rates.

Upon a motion by Rick Wood, seconded by Seth White and the unanimous roll call vote of all members present, the Council voted to dispense the reading of Resolution R-2025-05-04.

Upon a motion by Rick Wood, seconded by Seth White and the unanimous roll call vote of all members present, the Council voted to adopt Resolution R-2025-05-04.

Mrs. White asked if there was a possibility that these rates could change. Mr. Holt advised they could potentially change; however, this is confirmation to VRA that in good faith the Town intends on sticking with the rate schedule. Mr. Holt advised they understand that things do change though.

**IN RE: Amendment to 50.12 Water & Sewer Rates- O-2025-05-01**

Mr. Thomas advised there had been an amendment to the advertised rate on this Ordinance. The rates are now lower than advertised. The In Town Water Rate per 1,000 gallons decreased from \$8.19 to \$7.50 and Out of Town Water Rates decreased from \$9.38 to \$8.60. The In Town Sewer rates decreased from \$9.05 to \$8.00 and Out of Town Sewer rates decreased from \$11.49 to \$10.44.

Mr. Holt advised the lower rates are reflected in the Proposed Budget in terms of revenue.

Upon a motion by Rick Wood, seconded by Seth White and the unanimous roll call vote of all members present, the Council voted 6-0 to dispense the reading of Ordinance O-2025-05-01.

Upon a motion by Rick Wood, seconded by Seth White and the unanimous roll call vote of all members present, the Council voted 6-0 to adopt amended Ordinance O-2025-05-01 as amended.

**IN RE: Amendment to 50.03 Electric Rates (Residential)- O-2025-05-03**

Upon a motion by Seth White, seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted 6-0 to dispense the reading of Ordinance O-2025-05-03, O-2025-05-04, O-2025-05-05, O-2025-05-06, O-2025-05-07, and R-2025-05-03 .

Mr. White advised that the rate is \$0.14580 per kWH instead of \$0.16755 per kWH.

Mr. Bales asked how it was reduced to this rate. Mr. Holt advised during the Budget Meeting it was Councils desire to not exceed current AEP rates.

Upon a motion by Seth White, seconded by Rick Wood and the roll call vote of all members present, the Council voted 4-2, with Jordan Bales and Laura Mollo voting no, to adopt amended Ordinance O-2025-05-03.

Mr. White advised the Town should not exceed AEP rates and that staff have done a good job at keeping it below that. Mr. White stated if everything goes well with the generator and they can hold this line; they will be having a different conversation this time next year.

Mrs. Mollo stated this was a hard vote for her, but she agrees with Mr. White.

Mr. Wood advised it is mostly transmission fees.

Mr. Bales asked if they would still be in a deficit with this rate increase, Mr. Holt advised they were, and staff were following the will of the Council to keep Town rates below AEP rates.

Mr. Bales advised he was concerned with the exponential growth, and voted no to this rate because he cannot in good faith run a deficit. Mr. Bales stated he does think the generator will help.

**IN RE: Amendment to 50.04 Electric Rates (Worship)- O-2025-05-04**

Mr. White advised the advertised rate decreased from \$0.17834 to \$0.15659 to be in line with AEP's rate.

The council dispensed of the Second Reading of O-2025-05-04 with a 6/0 vote.

Upon a motion by Rick Wood, seconded by Seth White and the roll call vote of all members present, the Council voted 4-2, with Jordan Bales and Laura Mollo voting no, to adopt amended Ordinance O-2025-05-04.

**IN RE: Amendment to 50.05 Electric Rates (Small General) - O-2025-05-05**

Mr. White advised the advertised kWh rate decreased from \$0.16410 to \$0.14235.

The council dispensed of the Second Reading of O-2025-05-05 with a 6/0 vote.

Upon a motion by Rick Wood, seconded by Jan White and the roll call vote of all members present, the Council voted 4-2, with Jordan Bales and Laura Mollo voting no, to adopt Ordinance O-2025-05-05.

**IN RE: Amendment to 50.06 Electric Rates (Large General)- O-2025-05-06**

Mr. White advised there were two changes to this Ordinance.

The rate changes from \$16.09344 to \$16.07169 for All kWH of demand and the rate changes from \$0.11438 to \$0.09263 for All kWH.

The council dispensed of the Second Reading of O-2025-05-06 with a 6/0 vote.

Upon a motion by Seth White, seconded by Rick Wood and the roll call vote of all members present, the Council voted 4-2, with Jordan Bales and Laura Mollo voting no, to adopt amended Ordinance O-2025-05-06.

**IN RE: Amendment to 50.07 Electric Rates (Medium General)- O-2025-05-07**

Mr. White advised there were two changes to this Ordinance.

The rate for All of demand kWH changed from \$4.79344 to \$4.77169 and All kWH changed \$0.14724 to \$0.12549.

The council dispensed of the Second Reading of O-2025-05-07 with a 6/0 vote.

Upon a motion by Jan White, seconded by Rick Wood and the roll call vote of all members present, the Council voted 4-2, with Jordan Bales and Laura Mollo voting no, to adopt amended Ordinance O-2025-05-07.

**IN RE: 2025/2026 Budget Resolution (R-2025-05-03)**

Upon a motion by Laura Mollo, seconded by Jan White and the roll call vote of all members present, the Council voted 5-1 with Jordan Bales voting no, to adopt Resolution R-2025-05-03.

Mayor Cury declared a ten-minute recess.

**IN RE: Monthly Financial Report**

Mr. Campbell advised he included a list of Loan Balances in the Monthly Reports.

Mr. Campbell gave a brief overview of the Monthly Financial Report for March as follows:

- General Fund- Year to Date Net Income Loss is -\$904,763
- Water- Year to Date Net Income Loss is \$2,854
- Sewer- Year to Date Net Income Loss is \$254,632
- Water and Sewer Line Maintenance Year to Date Net Income Loss -\$483,119
- Electric w/o Generator Year to Date Net Income Loss -\$999,091
- Electric w/Generator Year to Date Net Income Loss -\$7,535,564
- General Fund- Reserved Cash Balance \$2,377,626
- General Fund- Unreserved Cash Balance \$2,265,329
- Water Department Reserved Cash Balance \$1,082,180
- Water Department Unreserved Cash Balance \$649,016

- Sewer Department Reserved Cash Balance \$493,432
- Sewer Department Unreserved Cash Balance- (\$491,006)
- Electric Department Reserved Cash Balance \$1,797,809
- Electric Department Unreserved Cash Balance -\$695,210. This significant decrease is primarily the result of the seventh milestone payment of \$441k for the natural gas generator and costs associated with purchased power from restricted funds.

Mrs. Mollo inquired about Building Repairs and Additions in the Electrical Department; it was budgeted for \$500 but \$8,000 was spent during this period. Mr. Campbell advised it was for the garage door that was damaged. Mr. Holt advised the Town may receive some of those funds back from insurance.

There were no other questions regarding the Monthly Financial Report.

**IN RE: Budget Amendment**

Mr. Campbell advised the purpose of this amendment is to appropriate funds to the Fire Department Salaries Expense Account from the Police Department Salaries Expense Account and the Fire Department Health Insurance Expense Account in the amount of \$16,000 for additional staffing.

Mr. Wood asked what the all in cost of the position was, Mr. Holt advised around \$60k-\$65k.

Upon a motion by Laura Mollo, seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to approve this Budget Amendment.

**IN RE: Attorney Report**

Mr. Thomas advised there are certain requirements under the ADA that the Town must fulfill when providing a livestream of their meetings, such as closed captioning and/or an interpreter. Mr. Thomas advised the decision has been made to temporarily stop providing the livestream until he can fully research the issue.

Mr. Bales suggested the Town also look at their website. Mr. Thomas advised they have until 2027 to have the website in compliance.

Mr. Holt advised the cost per month for the storage was nominal. Mr. Dorton advised for a 50gb meeting it would cost .18 cents.

Mrs. Mollo stated that no one wants to stop providing the service to the citizens, however they must be complaint with the law.

Mayor Cury also stated he did not want to stop the service and inquired about the subtitles. Mr. Thomas advised someone would need to make sure it was converted correctly.

Mayor Cury stated the Town is trying to do the right thing.

Mrs. Mollo advised that citizens are not held to the same ADA standards that the Town is and are welcome to attend the meeting and livestream.

**IN RE: Town Manager Report**

Chief Holt gave the following updates to Council:

**W & L Paving** (Paving at night)-

Mr. Holt advised the Town is in close talks with W & L daily and anticipate seeing their equipment on the ground to begin paving within the next 2-3 weeks. Mr. Holt requested consent from the Council to pave at night in the area of the detour, and the Council agreed.

**Proposed Location for EV Charging Station-**

Mr. Holt advised that Mrs. Whitt has been working closely with Virginia Clean Cities regarding a grant program that would provide two fully grant funded EV Charging Stations. Mr. Holt stated that their matched portion of the grant would be the labor used to install the charging stations, the only issue is not having wireless internet for the payment. The cost of the wireless internet connection would be around \$2k-\$3k. This would be the only charging station located between Bristol VA and Pikeville KY and would increase business to local shops and restaurants.

Mr. Holt advised he would like Councils blessing to move forward with this.

Mrs. Mollo asked what the drawbacks of the EV Charging Stations were, and Mr. Holt advised there were relatively none, other than there have been occasions where there was a short and caused them to burn. Mrs. Mollo also asked if the Fire Department was trained to handle these types of fires and Mr. Holt advised he would check.

Mrs. White asked how would they base the charge and if it would be by kilowatt. Mr. Holt advised he was unsure if it would be more beneficial to charge a flat fee or charge by usage and would be reaching out to other locations to bring different options to the table.

Mrs. Mollo asked if would impact the electrical usage in Town as far as peak hours. Mr. Holt advised unless they were using the chargers during the times they are trying to peak shave he couldn't see a negative impact. Mr. Holt advised he would speak with Allen Compton regarding this. Mrs. Whitt advised the lady she spoke with advised it was the same usage as a dryer would use.

Mrs. Mollo asked if they could get this information before they vote or if the assessment comes back bad if they could pull out of it, Mr. Holt advised the application deadline is May 15 and they could.

Upon a motion by Jordan Bales, seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to move forward with the EV Charging Station Grant to place two chargers at Greenway Park.

**Utility Billing Change- PMSI Issues**

Mr. Holt spoke to the Council about the billing issues staff has had over the past several months and advised Council they have communicated to PMSI that they were no longer going to use their services, and billing would be done in house.

Mr. Holt advised the only thing that will change is the citizens won't be able to view a PDF version of their bill online.

Mr. Jackson asked how much the Town was paying PMSI for the service, Mrs. Whitt advised it was around \$2k for the postage and \$500 for the service.

#### **Appalachian Detention Center (Alternative Community Corrections)-**

Mr. Holt expressed his appreciation for the low-level offenders that have been helping the Town by trimming the shrubs, turning mulch, etc.

Mr. Holt advised they have offered to do some weed eating for the Town; however, Mr. Bales has brought to light some legitimate concerns regarding the workers being around the REC Park Pool area and advised they will work around that issue by scaling back the pool hours during this time.

#### **Business Spotlight-**

Mrs. Whitt advised that the Town has heard from some of the businesses owners on Front Street and they were stating that their business has slowed down due to the new detour.

Mrs. Whitt advised that Mr. Holt came up with the idea for the Town to spotlight each business on Facebook that is affected by the detour, to remind the public what they have, their hours of operation, etc. to try and help encourage them to visit the businesses.

#### **IEDA Updates**

Mr. Holt advised there are two open positions, Mr. Buskill has resigned and Dillion Smiths position.

Mr. White advised the Council was not ready to make the appointment at this time.

Mayor Cury asked the Council how they would like to proceed.

Mrs. Mollo stated she loves Letters of Interest, and it is important to her that every citizen has an equal opportunity.

Mayor Cury advised they would accept Letters of Interest and suggestions from Council Members, will make the appointments at the June meeting.

#### **East 2<sup>nd</sup> Street Update**

Mr. Holt advised Town employees have been hard at work building a retaining wall on East 2<sup>nd</sup> Street. Mr. Holt stated the street was scheduled to be paved and the original retaining wall was failing, so he wanted it to be replaced before the road was paved to prevent damage to the new pavement.



Mrs. Mollo asked how the Town would hold property owners accountable going forward, Mr. Holt advised the Town could not bring a criminal charge or Ordinance violation unless it fell into the road, and that is a very small fine.

Mr. Wood stated that whoever permitted the property owner to build the wall adjoining the right-of-way was responsible.

Mr. Holt stated he was unfamiliar with the process of permits for retaining walls but would look into it.

#### **Detour Update-**

Mr. Holt advised he had sent an email out to the Council the previous week requesting guidance on the detour and did not receive enough responses to be able to advise VDOT on how the Town would like to proceed with the detour.

Mr. Holt stated the Town was granted the ability to change the current detour that uses 460 and Farmers Street. The change would allow two-way traffic between Fairfax and Allegany.

Mr. Holt advised that Mr. Compton could reprogram the current light to make a 3-way approach, and this would lower the cost of the detour change to around \$20k. Mr. Holt advised they would be able to use VDOT Maintenance Funds for this.

Mrs. Mollo stated there was no winning on this issue and her vote would be based on the cost.

The Council had a brief discussion on both detour options.

Upon a motion by Seth White, seconded by Rick Wood and the roll call vote of all members present, the Council voted 4-2 with Gary Jackson and Laura Mollo voting no, to authorize the Town Manager to proceed with the new detour, to work with VDOT for final approval, and to order the materials needed for it.

#### **2024 Virginia Building & Code Officials Association (VBCOA) Region of the Year Award-Gary Jackson**

Mr. Holt advised that Gary Jackson accepted the 2024 Virginia Building & Code Officials Association Region of the Year Award on behalf of Region 1.

#### **Project Pipeline “Road Diet”-**

Mr. Holt advised that VDOT is asking for the Town's blessing to continue their partnership with the Town to continue the “Road Diet” study. Mr. Holt also advised there was no cost for this, and projects would be brought back to the Council for final approval.

Upon a motion by Rick Wood, seconded by Seth White and the unanimous roll call vote of all members present, the Council voted to move forward with the “Road Diet” study with VDOT.

#### **REC PARK- Alternate Shelter**

Mr. Holt advised that the Police Department was affected by the last flood and was not able to be used as a shelter during that time and stated that REC Park would be a good alternative shelter option.

Mr. Holt also advised there was grant money potentially available through Appalachian Voices for solar and battery back ups at shelters.

Mr. Bales asked where the solar panels would be located, Mr. Holt stated possibly on the hillside and that the site study would give them more information.

Upon a motion by Jordan Bales, seconded by Seth White and the unanimous roll call vote of all members present, the Council voted to move forward with the site study for the alternate shelter site at the REC Park.

**IN RE: Council Member Reports**

Laura Mollo-

- Thanked everyone for their help with the Carnival.
- National Peace Officers Day- a day to honor Police Officers who have died in the line of duty. Mrs. Mollo advised that her great grandfather was Loranzie Floyd McGlothlin, who passed away due to gunfire on Jan 13, 1934, while working for the Tazewell County Sheriff's Office.
- Stated that she never thought she would see the Richlands Police Department functioning like it is and advised that she is grateful and constantly getting compliments on the department.

Jan White-

- Advised the Freedom Fest would be held on June 28<sup>th</sup>.

Jordan Bales-

- Advised the Spring Soccer League at the REC Park was a success, the field looked amazing, and it was awesome to see so many kids involved.
- Thanked the staff for getting Critterville patched, has received many compliments.
- Tiny Tots was a success also this year, they had almost 30 kids this year.
- Thanked staff for removing a tree at his neighbor's home that was ready to fall. Mr. Holt advised the tree would've had a direct impact on public safety if it had fallen.
- Has received compliments on the trash crew, citizens were saying how nice and respectful they were.

Rick Wood-

- Asked if they had gotten the old Brush Truck back, Mr. Holt advised they had, and it would be used as a backup.
- Asked if the Maple Lane Bridge had been inspected lately, and advised it needs to be fixed as soon as possible. Mr. Holt advised they will be talking about property acquisition and advised are potential grant funds on the horizon to help with this.

Gary Jackson-

- Advised that AEP will be taking down a couple of trees at the end of Fairfax at no cost to the Town.
- Thanked Mr. Holt and staff for all their hard work.

Seth White-

- Stated that when he passed the trash truck earlier, he noticed the workers had on their high visibility rain suits and it looked good. Advised that staff is making a conscious effort to act professional, look professional, and to do a good job, and it is making a difference and he appreciates it.

Mayor Cury declared a ten-minute recess.

**IN RE:** **Mayor Comments**

Mayor Cury thanked everyone for their hard work.

**IN RE:** **Executive Session**

Mayor Cury advised the Council would be going into Executive Session pursuant to:

- VA Code Section: 2.2-3711(A)(1) - Personnel - Journeyman Electric Lineman
- VA Code Section: 2.2-3711(A)(3) - Property Acquisition
  - Maple Lane
  - Mountain Road
  - McCall Property
- VA Code Section: 2.2-3711(A)(8) - Consultation with Legal Counsel
  - Teen Center
  - Meals Tax
  - V&V
  - Business Property near Front Street Bridge
  - Flooding Tax Abatement

Upon a motion by Laura Mollo, seconded by Rick Wood and the unanimous roll call vote of all members present, the Council voted to go into Executive Session.

Upon a motion by Rick Wood, seconded by Gary Jackson and the unanimous roll call vote of all members present, the Council voted to return to Open Session.

Upon a motion by Rick Wood, seconded by Jordan Bales and the unanimous roll call vote of all members present, the Council certified that only the following VA Code Sections were discussed during the Executive Session.

- VA Code Section: 2.2-3711(A)(1) - Personnel - Journeyman Electric Lineman
- VA Code Section: 2.2-3711(A)(3) - Property Acquisition
  - Maple Lane
  - Mountain Road
  - McCall Property
- VA Code Section: 2.2-3711(A)(8) - Consultation with Legal Counsel
  - Teen Center
  - Meals Tax
  - V&V
  - Business Property near Front Street Bridge
  - Flooding Tax Abatement

**IN RE: Tax Abatement**

A motion was made by Rick Wood and seconded by Jordan Bales to give a one-year real estate tax abatement to the four property owners who signed easements for the Front Street Bridge reconstruction.

Mrs. Mollo stated this is unfair, says that it is not equitable to the four owners.

Mr. Wood withdrew the motion.

**IN RE: Fire Contract**

Upon a motion by Laura Mollo, seconded by Seth White, and the unanimous roll call vote of all members present, the Council voted to approve the amended fire contract presented by the county.

**IN RE: Adjournment**

Upon a motion by Laura Mollo, seconded by Jordan Bales and the unanimous roll call vote of all members present, the meeting was adjourned.

\_\_\_\_\_  
Rodney D. Cury, Mayor

\_\_\_\_\_  
Amanda Beheler, Town Clerk

**Graham F. Johnson**

267 Terry Drive

Richlands, VA 24641

[grjohnson813@gmail.com](mailto:grjohnson813@gmail.com)

276-202-8413

May 27, 2025

**Ron Holt, Town Manager**

Town of Richlands

200 Washington Square

Richlands, VA 24641

Dear Mr. Holt,

I am writing to express my sincere interest in serving on the Town of Richlands Industrial/Economic Development Authority (I/EDA). As a dedicated resident and active community member with a strong background in education, nonprofit work, and public service, I believe I can make a meaningful contribution to the Authority's mission of promoting sustainable economic growth and development in our region.

Through my roles in education including as a special education aide and future special education teacher, I have developed a deep understanding of the importance of community infrastructure, inclusive employment opportunities, and long-term economic planning that supports all citizens. I have experience collaborating with various stakeholders, including schools, local government, and community organizations, to advocate for services that improve the quality of life in our area.

Additionally, my work with Teen Venture and my leadership roles such as serving as chairperson of the Committee on Budget & Finance and sitting on the Hiring Committee for the Teen Venture Center, demonstrate my commitment to organizational growth, youth development, and strategic decision-making.

My combined experience in education, nonprofit leadership, and community engagement has equipped me with the skills necessary to support economic and industrial development efforts that are equitable, future-focused, and responsive to community needs.

I would be honored to bring my perspective, work ethic, and passion for community development to the I/EDA. Thank you for considering my application. I welcome the opportunity to discuss how I can contribute to the continued success of Richlands.

Sincerely,

Graham F. Johnson



Mike Bales  
215 Lee Street  
Richlands, VA 24641  
[msbalesjr@gmail.co](mailto:msbalesjr@gmail.com)  
m (276) 596-4577

May 29, 2025

Town of Richlands  
Ron Holt, Town Manager  
200 Washington Square  
Richlands, VA 24641

Dear Members of the Town of Richlands Industrial/Economic Development Authority,

I am writing to express my keen interest in serving on the Richlands Industrial/Economic Development Authority. I have been following the I/EDA's work for some time and am impressed by its dedication to fostering economic growth and job creation in our community.

With my background in business administration and finance for over forty years, I believe I can contribute valuable insights and expertise to the IDA's efforts. My experience in higher education and health and human services budgeting coupled with capital projects management has equipped me with a strong understanding of the challenges and opportunities facing local businesses.

I am particularly interested in exploring new strategies for attracting investment and supporting the growth of existing businesses. I am confident that I can contribute to the IDA's mission by promoting job growth and sustainability.

I am committed to dedicating my time and energy to this role and believe I can make a positive impact on our community's economic future.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Bales", with a stylized flourish at the end.

Mike Bales







Outlook

updated map showing proposed Enterprise Zone changes

From Susan Whitt <[swhitt@richlands-va.gov](mailto:swhitt@richlands-va.gov)>

Date Mon 6/2/2025 5:09 PM

To Ron Holt <[rholt@richlands-va.gov](mailto:rholt@richlands-va.gov)>

<https://www.google.com/maps/d/edit?mid=1-NdIydCDFFxS6rm0JCM5UhSTLaLaEcw&usp=sharing>

Blue is existing Enterprise zone  
Red is proposed to be removed  
Green is proposed to be added

*Susan Whitt*

Executive Assistant  
Town of Richlands  
276-964-2567




















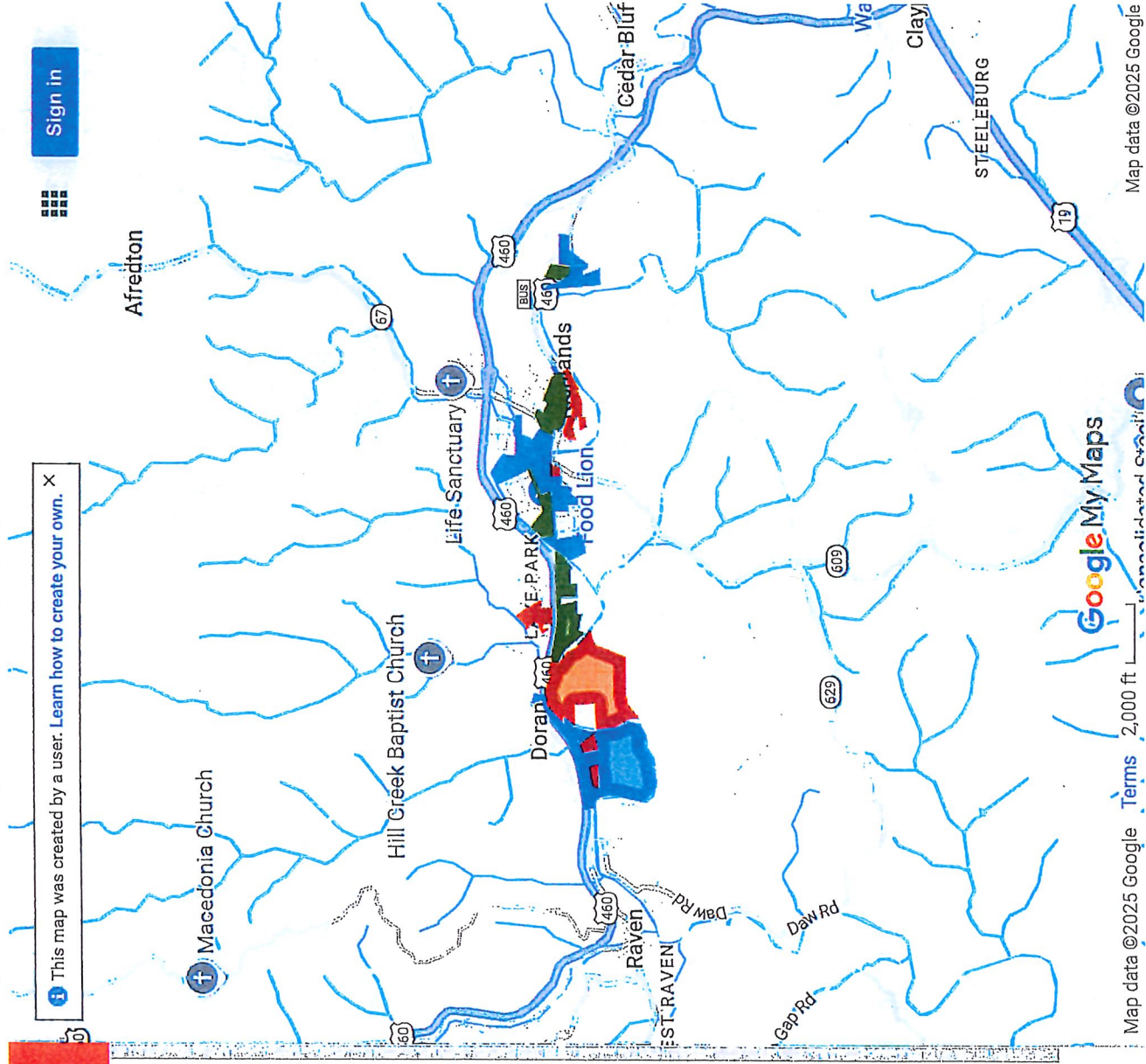
# Proposed Richlands E...

Randy Mullins



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-  **Untitled layer**
-  Polygon 1
  -  Polygon 2
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  -  Polygon 8
  -  Polygon 9
  -  Polygon 10
  -  Polygon 11
  -  Polygon 12
  -  Polygon 13
  -  Polygon 14



# ENTERPRISE ZONE CHANGES

Remove the Tax Map Numbers below from Enterprise Zone

104A6A 0004

104A 0055

104A306 0001,0012-0013,0012B

104A306,0001A

104A30602 0001-0011

104A30605 0001-00013

105A3A 0021

105A311 0011-0014

105A311 0021

105A311 0004-0006

105A311 0022-0024

105A3A 0047

105A311 0031;105A03-(A)-0046

105A311 0033-0034

105A311 000C

105A311 000A,0030

105A902 0068

105A902 000A

105A902 000B,0069-0070

105A902 0071-0073

105A902 0076

105A902 0074-0075  
105A902 0074C,0075B  
105A9A 0022  
105A901 0001-0021  
105A902 0001-0057  
105A9A 0020A  
105A9A 0020BB.O.  
105A9A 0020  
105A9A 0019  
105A4A 0024

# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

Agenda Title:	Budget Amendment		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	June 10, 2025	Item Number:	
Attachment(s):			
Reviewed By:	Ron Holt		

#### SUMMARY:

As The Town of Richlands continues to progress through FY 2025 an additional budget amendment has been identified for additional staffing during the pool season at the REC Department.

#### FINANCIAL IMPACT AND FUNDING SOURCE:

The financial impact and funding source includes the transfer of REC Department debt to salaries and wages. There is a \$12K transfer between expense line items and \$0 overall General Fund impact.

#### RECOMMENDATION:

Staff recommends Town Council review and approve the budget amendment to allow continued services, operating efficiencies and a safe environment for the staff and citizens.



To: Ron Holt, Town Manager  
SUBJECT: Budget Amendment

Date Submitted: 6/05/2025  
Date of Council Action: 6/10/2025

I hereby request that the budget and related appropriation for the General Fund, REC Department be amended, as set forth below, as permitted and authorized by the General Statutes of Virginia.

The purpose of the amendment is to appropriate funds to the REC Department Salaries & Wages Expense account from the Retirement of Debt Expense account in the amount of \$12,000 for additional salaries expected to be incurred during the pool season.

	Account No.	Title	Department	Amount
Expense Account:	10-4290-510825	Retirement of Debt	REC	-\$12,000
				<u>-\$12,000</u>

	Account No.	Title	Department	Amount
Expense Account:	10-4290-500000	Salaries and Wages	REC	\$12,000
				<u>\$12,000</u>

Department Head \_\_\_\_\_

Department Head \_\_\_\_\_

This request has been checked for proper account numbers and verified that the amendment is balanced. If the request is to record a grants's acceptance or amendment, the Finance Department has received a copy thereof and it appears to be in order.

Remarks: \_\_\_\_\_

Yes   X   No \_\_\_\_\_

Finance Officer: Ronnie Campbell

**ACTION OF TOWN MANAGER**

      X       - Approved for Council Action

                     - Disapproved

**ACTION OF COUNCIL**

                     - Approved

                     - Disapproved

Rodney D. Cury, Mayor: \_\_\_\_\_





# Town of Richlands, VA

## Town Council Meeting

### Staff Summary

#### Action Item

Agenda Title:	Monthly Financial Reports		
Staff Contact(s):	Ronnie Campbell		
Agenda Date:	June 10, 2025	Item Number:	
Attachment(s):	1.	Income Statement Summary	
	2.	Income Statement Detail	
	3.	Budget Amendment Reserve Summary	
	4.	Reserve Analysis	
	5.	Bank Balances by Fund	
	6.	Loan Balances	
Reviewed By:	Susan Whitt		

#### **SUMMARY:**

The attachments include the financial results for April 2025. The reports include summary and detailed income statements, actual and projected cash balances and loan balances. The detailed income statements include line item expenditures and revenues compared to budget for current and year to date. The projected unreserved cash balances are based on the financial policies adopted in October 2019.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

This data and monthly review will assist in timely monitoring of budget versus actual expenditures and revenues, required reserves, budget amendment tracking and loan balances. The monthly net income provides an excellent picture of future cash settlement through receipts and payments.

#### **RECOMMENDATION:**

Given the importance of balancing rate stability and maintaining reliable services, Staff recommends The Town Council work closely with Finance on the review of monthly financial results. Please let us know whether you have additional reporting needs and would like to schedule time to review activity in more detail.



**Town of Richlands**  
**Income Statement Summary: 2024 - 2025**  
**For the Period Ending 4/30/2025**

<u>Fund</u>	<u>Current Month Net Income (Loss)</u>	<u>Year To Date Net Income (Loss)</u>	<u>Drivers</u>	<u>Variance Permanent or Timing</u>
General	(\$338,707)	(\$1,246,641)	YTD net loss variance primarily results from lower revenues in real estate taxes, garbage collections, cigarette taxes and sales taxes hurt (72.4% of budget or \$2.4M), offset by a help (86.6% of budget or \$1.2M) from overall lower expenses in all departments and net capital purchases, except Town Manager, Fire (offset by grant funds to be received) and IT (servers, switches and cameras).	- Revenues - Timing/Permanent; - Expenses - Timing/Permanent (Salaries and Insurance - Retirement); - Capital - Timing/Permanent
Water	23,781	27,428	YTD net income variance primarily results from lower revenues hurt (69.1% of budget or \$561K), offset by lower expenses and capital purchases net help (84.6% or \$223K).	- Revenues - Permanent; - Expenses - Timing/Permanent (Insurance - Retirement); - Capital - Permanent
Sewer	61,640	317,065	YTD net income variance primarily results from lower revenues hurt (81.7% of budget or \$336K), offset by lower expenses help (76.2% of budget or \$368K).	- Revenues - Permanent; - Expenses - Timing/Permanent (Insurance - Retirement)
Water/Sewer Line Maintenance	(42,350)	(524,676)	YTD net loss variance results from lower expenses and capital purchases help (84.8% of budget or \$99K) and higher revenues help (0.0% of budget or \$26K) from Cumberland Plateau Planning funds for sewer evaluation.	- Revenues - Permanent; - Expenses - Timing/Permanent (Salaries and Insurance - Retirement); - Capital - Permanent
Electric w/o Generator	(12,238)	(1,010,536)	YTD net loss variance primarily results from lower revenues hurt (87.0% of budget or \$942K) and higher expenses hurt (101.0% of budget or \$69K).	- Revenues - Permanent; - Expenses - Timing/Permanent (Insurance - Retirement)
Subtotal All Funds	(\$307,873)	(\$2,437,360)		
Electric Generator	(1,149,500)	(8,685,064)	The capital purchases of \$8.7M represent the deposit, milestone and progress payments on the natural gas generator. \$5.7M was funded from the note payable, \$2.3M was funded from unrestricted funds and \$700K was funded from the General Fund.	- Capital - Permanent
Total All Funds	(\$1,457,373)	(\$11,122,424)		



Town of Richlands  
Income Statement: 2024 - 2025  
For the Period Ending 4/30/2025

General Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help (Hurt)	Comments
	10-3700-410000	REAL ESTATE TAXES	\$555,000.00	\$8,918.14	\$537,576.77	96.86%	(\$17,423.23)	
	10-3700-410050	R E TAX BUDGET	\$20,000.00	\$5,337.92	(\$8,672.44)	-43.36%	(\$28,672.44)	
	10-3700-410100	R.E. TAXES PRO RATA	\$1,000.00	\$179.68	(\$286.12)	-28.61%	(\$1,286.12)	
	10-3700-410200	DELINQUENT TAXES	\$20,000.00	\$1,126.71	\$29,691.06	148.46%	\$9,691.06	
	10-3700-410300	PENALTIES ON TAXES	\$2,000.00	\$437.71	\$3,203.94	160.20%	\$1,203.94	
	10-3700-410350	INTEREST ON TAXES	\$5,000.00	\$181.43	\$4,382.00	87.64%	(\$618.00)	
	10-3700-410400	PUBLIC SERVICE TAXES	\$46,000.00	\$0.00	\$46,362.39	100.79%	\$362.39	
	Total Dept.3700	REVENUE	\$649,000.00	\$16,181.59	\$612,257.60	94.34%	(\$36,742.40)	
	10-3701-411000	BANK STOCK TAXES	\$225,000.00	\$0.00	\$0.00	0.00%	(\$225,000.00)	
	10-3701-411100	RESTAURANT FOOD TAX	\$1,050,000.00	\$114,931.93	\$926,298.08	88.22%	(\$123,701.92)	
	10-3701-411200	BUSINESS LICENSES	\$575,000.00	\$23,085.73	\$515,521.49	89.66%	(\$59,478.51)	
	10-3701-411300	MOTOR VEHICLE LICENSES	\$35,000.00	\$130.00	\$1,300.40	3.72%	(\$33,699.60)	
	10-3701-411400	MOBILE HOME LICENSE	\$8,000.00	\$110.00	\$6,559.51	81.99%	(\$1,440.49)	
	10-3701-411450	PERSONAL PROPERTY TAX	\$0.00	\$330.00	\$26,340.00	0.00%	\$26,340.00	
	10-3701-411500	CIGARETTE TAX	\$200,000.00	\$15,000.00	\$131,250.00	65.63%	(\$68,750.00)	
	10-3701-411550	DELINQUENT PER PROPERTY TAXES	\$1,000.00	\$3.64	\$1,326.47	132.65%	\$326.47	
	10-3701-411650	PENALTIES ON PER PROPERTY TAXES	\$0.00	\$0.18	\$67.72	0.00%	\$67.72	
	10-3701-411750	INTEREST ON PERSONAL PROPERTY TAXES	\$0.00	\$0.52	\$163.04	0.00%	\$163.04	
	10-3701-412000	ZONING PERMITS	\$1,000.00	\$150.00	\$1,060.00	106.00%	\$60.00	
	10-3701-413000	COURT FINES & FOREFEITURE	\$30,000.00	\$3,418.18	\$21,551.50	71.84%	(\$8,448.50)	
	10-3701-413050	E-CITATION COLLECTIONS	\$0.00	\$171.38	\$1,855.32	0.00%	\$1,855.32	
	10-3701-413100	PARKING VIOLATIONS	\$600.00	\$0.00	\$100.00	16.67%	(\$500.00)	
	10-3701-413300	INTEREST INCOME	\$5,000.00	\$77.33	\$1,693.88	33.88%	(\$3,306.12)	
	10-3701-413400	CONTRACT WORK-STREET	\$5,000.00	\$357.78	\$2,897.67	57.95%	(\$2,102.33)	
	10-3701-413900	SALE OF SALVAGE & SURPLUS	\$10,000.00	\$0.00	\$2,012.35	20.12%	(\$7,987.65)	
	10-3701-414100	FIRE/RESCUE CONTRACTS	\$270,000.00	\$0.00	\$150,000.00	55.56%	(\$120,000.00)	
	10-3701-414125	RESCUE SQUAD BILLING REVENUE	\$800,000.00	\$33,587.16	\$597,389.34	74.67%	(\$202,610.66)	
	10-3701-414130	RESCUE BAD DEBT COLLECTIONS	\$6,000.00	\$0.00	\$1,095.02	18.25%	(\$4,904.98)	
	10-3701-414150	SWIMMING POOL FEES	\$15,000.00	\$0.00	\$10,440.00	69.60%	(\$4,560.00)	
	10-3701-414200	CONCESSION COLL	\$25,000.00	\$620.90	\$29,124.39	116.50%	\$4,124.39	
	10-3701-414250	BASKETBALL FEES	\$20,000.00	\$446.00	\$17,489.00	87.45%	(\$2,511.00)	
	10-3701-414350	OUTDOOR TENNIS FEES	\$100.00	\$0.00	\$0.00	0.00%	(\$100.00)	
	10-3701-414400	MEMBERSHIP FEES	\$10,000.00	\$40.00	\$1,145.00	11.45%	(\$8,855.00)	
	10-3701-414425	WEIGHT ROOM FEES	\$1,000.00	\$176.00	\$1,420.00	142.00%	\$420.00	
	10-3701-414450	ROOM RENTAL UPSTAIRS	\$4,000.00	\$980.00	\$4,075.00	101.88%	\$75.00	
	10-3701-414475	SHELTER RENTAL FEES	\$800.00	\$140.00	\$630.00	78.75%	(\$170.00)	
	10-3701-414500	MISC RECREATION REVENUE	\$2,500.00	\$1,125.00	\$3,704.00	148.16%	\$1,204.00	
	10-3701-414525	REC TOURNAMENTS/EVENTS	\$1,000.00	\$0.00	\$0.00	0.00%	(\$1,000.00)	



10-3701-414550	VOLLEYBALL FEES	\$10,000.00	\$0.00	\$11,519.00	115.19%	\$1,519.00
10-3701-420150	GARBAGE COLLECTIONS	\$655,000.00	\$49,434.52	\$500,513.77	76.41%	(\$154,486.23)
10-3701-420175	Bulk/Brush Fees	\$0.00	\$2,818.00	\$28,007.00	0.00%	\$28,007.00
10-3701-420200	PENALTIES	\$8,000.00	(\$11.51)	\$8,568.44	107.11%	\$668.44
10-3701-420420	STATE-LOCAL TAX	\$18,000.00	\$1,525.07	\$17,711.15	98.40%	(\$288.85)
10-3701-420550	CONSUMER/CONSUMPTION UTILITY TAX	\$230,000.00	\$18,965.13	\$192,706.23	83.79%	(\$37,293.77)
10-3701-420900	CONVENIENCE FEE	\$5,000.00	\$180.00	\$1,347.00	26.94%	(\$3,653.00)
10-3701-430000	MISCELLANEOUS REVENUE	\$13,000.00	\$745.00	\$13,715.94	105.51%	\$715.94
10-3701-430100	GIFTS & DONATIONS-PVT	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
10-3701-430250	COMM DEVELOP SPONSORSHIP	\$0.00	\$0.00	\$17,500.00	0.00%	\$17,500.00
10-3701-430300	RETURN CHECK FEES	\$500.00	\$90.00	\$1,440.00	288.00%	\$940.00
10-3701-430400	DNTN & COMM DEVELOP REVENUE	\$0.00	\$75.00	\$16,147.58	0.00%	\$16,147.58
10-3701-430600	COMM & CIVIC PROG REVENUE	\$0.00	\$0.00	\$6,125.00	0.00%	\$6,125.00
10-3701-430900	DONATIONS & MISC-FIRE	\$15,500.00	\$0.00	\$22,384.64	144.42%	\$6,884.64
10-3701-430950	GIFTS & DONATIONS-REC	\$10,000.00	\$0.00	\$50.00	0.50%	(\$9,950.00)
10-3701-431000	DONATIONS & MISC-RESCUE	\$10,000.00	\$0.00	\$14,370.00	143.70%	\$4,370.00
10-3701-431050	MISCELLANEOUS REVENUE-POLICE	\$3,000.00	\$1,600.47	\$4,423.19	147.44%	\$1,423.19
10-3701-431100	RESTITUTION	\$4,000.00	\$20.00	\$41,602.69	1040.07%	\$37,602.69
10-3701-431200	REVENUE	\$0.00	\$0.00	\$365.70	0.00%	\$365.70
Total Dept.3701		\$4,283,000.00	\$270,323.41	\$3,356,006.51	78.36%	(\$926,993.49)
10-3702-433100	SALES TAX PROCEEDS	\$565,000.00	\$39,800.03	\$442,954.06	78.40%	(\$122,045.94)
10-3702-433200	MOTOR VEHICLE CARRIER TAX	\$5,000.00	\$203.88	\$2,990.54	59.81%	(\$2,009.46)
10-3702-433300	MOBILE HOME TITLING TAX	\$2,000.00	\$0.00	\$225.00	11.25%	(\$1,775.00)
10-3702-434000	COMM OF VA LAW ENFORCEMENT	\$150,000.00	\$0.00	\$133,575.00	89.05%	(\$16,425.00)
10-3702-434100	STREET & HWGY MAINT.	\$1,354,717.00	\$0.00	\$974,154.27	71.91%	(\$380,562.73)
10-3702-434200	LITTER CONTROL	\$3,000.00	\$0.00	\$5,212.00	173.73%	\$2,212.00
10-3702-435000	BLOCK GRANT-LLEB/POLICE	\$0.00	\$0.00	\$249.00	0.00%	\$249.00
10-3702-435200	POLICE GRANTS-OTHER	\$90,976.00	\$10,612.31	\$99,879.81	109.79%	\$8,903.81
10-3702-435310	PL-ST ASSET FORF REVENUE	\$34,500.00	\$0.00	\$0.00	0.00%	(\$34,500.00)
10-3702-435350	PL-FED ASSET FORF-TRS. REVENUE	\$0.00	\$0.00	\$4,554.64	0.00%	\$4,554.64
10-3702-435400	DRUG ENFORCEMENT & PROSEC	\$76,087.00	\$0.00	\$0.00	0.00%	(\$76,087.00)
10-3702-435425	HIDTA FED GRANT	\$19,000.00	\$251.91	\$8,260.81	43.48%	(\$10,739.19)
10-3702-435450	RESTITUTION-NTF BUY MONEY	\$0.00	\$516.84	\$9,287.25	0.00%	\$9,287.25
10-3702-435500	EMS GRANTS	\$0.00	\$0.00	\$25,750.00	0.00%	\$25,750.00
10-3702-435550	FIRE GRANTS	\$25,000.00	\$0.00	\$32,038.26	128.15%	\$7,038.26
10-3702-460000	OTHER STATE/FED REVENUE	\$14,500.00	\$145.00	\$16,244.47	112.03%	\$1,744.47
Total Dept.3702		\$2,339,780.00	\$51,529.97	\$1,755,375.11	75.02%	(\$584,404.89)
10-3703-470000	TRANSFER IN FROM UT-ADM COST	\$660,000.00	\$0.00	\$635,060.00	96.22%	(\$24,940.00)
10-3703-471000	TRANSFER IN FROM UT-IT COST	\$69,200.00	\$0.00	\$37,205.40	53.77%	(\$31,994.60)
Total Dept.3703	REVENUE	\$729,200.00	\$0.00	\$672,265.40	92.19%	(\$56,934.60)

This account represents the net impact to budget from amendments. A positive amount in the first column is a decrease to the reserves and a negative amount is an increase to reserves. \$707K was restricted and \$122K was unrestricted. See GL summary on last page.

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help (Hurt)
10-3704-480000	FUND BALANCE ALLOCATION	\$828,851.00	\$0.00	\$0.00	0.00%	(\$828,851.00)
Total Dept.3704		\$828,851.00	\$0.00	\$0.00	0.00%	(\$828,851.00)
Total Fund		\$8,829,831.00	\$338,034.97	\$6,395,904.62	72.44%	(\$2,433,926.38)
General Fund Expenditures						
Department 4000						
10-4000-500100	LEGAL	\$65,000.00	\$8,262.65	\$44,632.08	68.66%	\$20,367.92
10-4000-501100	TOWN ATTORNEY	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4000-511100	SUPPLIES & MATERIALS	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4000-519000	MISCELLANEOUS	\$67,000.00	\$8,262.65	\$44,632.08	66.62%	\$22,367.92
Total Dept.4000						
Department 4010						
10-4010-500000	COUNCIL	\$10,500.00	\$875.00	\$8,750.00	83.33%	\$1,750.00
10-4010-500150	SALARIES AND WAGES	\$9,000.00	\$1,000.00	\$9,940.00	110.44%	(\$940.00)
10-4010-501100	CLERK SALARY	\$1,720.00	\$286.84	\$1,434.20	83.38%	\$285.80
10-4010-501000	INS SOCIAL SECURITY	\$25.00	\$0.00	\$9.15	36.60%	\$15.85
10-4010-501250	INS WORKMENS COMPENSATION	\$2,000.00	\$599.98	\$2,355.13	117.76%	(\$355.13)
10-4010-519000	MISCELLANEOUS	\$5,000.00	\$3,663.69	\$9,889.85	197.80%	(\$4,889.85)
10-4010-525150	TOWN EVENTS	\$28,245.00	\$6,425.51	\$32,378.33	114.63%	(\$4,133.33)
Total Dept.4010						
Department 4020						
10-4020-500050	TOWN MANAGER	\$150,000.00	\$0.00	\$103,807.88	69.21%	\$46,192.12
10-4020-501000	TOWN MANAGER SALARY	\$12,750.00	\$0.00	\$7,223.54	56.66%	\$5,526.46
10-4020-501100	INS SOCIAL SECURITY	\$20,400.00	\$0.00	\$12,047.00	59.05%	\$8,353.00
10-4020-501150	INS HEALTH	\$288.00	\$0.00	\$143.88	49.96%	\$144.12
10-4020-501200	INS -LIFE	\$4,000.00	\$0.00	\$33,608.88	840.22%	(\$29,608.88)
10-4020-501225	INS -RETIREMENT PLAN	\$500.00	\$0.00	\$763.75	150.75%	(\$253.75)
10-4020-501250	VRS-VLDP	\$150.00	\$0.00	\$48.03	32.02%	\$101.97
10-4020-510050	INS WORKMENS COMPENSATION	\$0.00	\$710.00	\$8,485.70	0.00%	(\$8,485.70)
10-4020-510250	CONTRACT CONSULTANT	\$2,000.00	\$0.00	\$342.25	17.11%	\$1,657.75
10-4020-510350	DUES & MEMBERSHIP	\$1,500.00	\$0.00	\$1,967.09	131.14%	(\$467.09)
10-4020-510450	OFFICE SUPPLIES	\$0.00	\$0.00	\$60.00	0.00%	(\$60.00)
10-4020-510525	TELEPHONE/INTERNET/COMM	\$0.00	\$0.00	\$500.00	0.00%	(\$500.00)
10-4020-510550	EMPLOYEE VEHICLE	\$7,000.00	\$0.00	\$854.19	12.20%	\$6,145.81
10-4020-511100	TRAINING EXPENSE	\$1,000.00	\$0.00	\$146.22	14.62%	\$853.78
10-4020-511100	SUPPLIES & MATERIALS					

10-4020-519000 MISCELLANEOUS \$1,000.00 \$10,647.82 \$103,588.79 10358.88% (\$102,588.79) Primarily includes storm expenses to be reimbursed by FEMA and Merchant support. The MM expenses are paid from FY 2024 surplus up to \$60K.

Total Dept. 4020 TOWN MANAGER \$200,588.00 \$11,357.82 \$273,577.20 136.39% (\$72,989.20)

Department 4030									
HUMAN RESOURCES									
10-4030-500000	SALARIES AND WAGES	\$92,750.00	\$7,179.24	\$89,544.50	96.54%	\$3,205.50			
10-4030-501000	INS SOCIAL SECURITY	\$7,100.00	\$802.20	\$6,403.83	90.19%	\$686.17			
10-4030-501100	INS HEALTH	\$16,000.00	\$1,274.00	\$12,740.00	79.63%	\$3,260.00			
10-4030-501150	INS.-LIFE	\$579.00	\$41.37	\$373.74	64.55%	\$205.26			
10-4030-501200	INS.-RETIREMENT PLAN	\$19,500.00	\$77.28	\$24,008.35	123.12%	(\$4,508.35)			
10-4030-501225	VRS-VLDP	\$0.00	\$0.00	\$514.63	0.00%	(\$514.63)			
10-4030-501250	INS WORKMENS COMPENSATION	\$3,000.00	\$0.00	\$46.52	1.55%	\$2,953.48			
10-4030-510250	DUES & MEMBERSHIP	\$750.00	\$19.99	\$159.92	21.32%	\$590.08			
10-4030-510350	OFFICE SUPPLIES	\$500.00	\$0.00	\$71.99	14.40%	\$428.01			
10-4030-510450	TELEPHONE/INTERNET/COMM	\$0.00	\$0.00	\$60.00	0.00%	(\$60.00)			
10-4030-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00			
10-4030-511100	SUPPLIES & MATERIALS	\$500.00	\$0.00	\$246.00	49.20%	\$254.00			
10-4030-519000	MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0.00%	\$500.00			
Total Dept. 4030	HUMAN RESOURCES	\$142,679.00	\$9,394.08	\$134,169.48	94.04%	\$8,509.52			

Department 4040									
FINANCE OFFICE									
10-4040-500000	SALARIES AND WAGES	\$394,150.00	\$39,173.13	\$442,133.36	112.17%	(\$47,983.36)			
10-4040-501000	INS SOCIAL SECURITY	\$30,155.00	\$4,324.27	\$33,460.54	110.96%	(\$3,305.54)			
10-4040-501100	INS HEALTH	\$97,224.00	\$7,696.00	\$78,566.00	80.81%	\$18,669.00			
10-4040-501150	INS.-LIFE	\$1,900.00	\$180.05	\$1,795.84	94.52%	\$104.16			
10-4040-501200	INS.-RETIREMENT PLAN	\$143,080.00	\$530.25	\$110,461.04	77.20%	\$32,618.96			
10-4040-501225	VRS-VLDP	\$3,400.00	\$0.00	\$1,479.44	43.51%	\$1,920.56			
10-4040-501250	INS WORKMENS COMPENSATION	\$600.00	\$0.00	\$639.85	106.64%	(\$39.85)			
10-4040-501300	INS GEN LIABILITY/BLDG	\$8,835.00	\$0.00	\$10,745.37	121.62%	(\$1,910.37)			
10-4040-501350	INS AUTO	\$300.00	\$0.00	\$0.00	0.00%	\$300.00			
10-4040-510000	CASH OVER & SHORT	\$50.00	(\$79.98)	\$95.68	191.36%	(\$45.68)			
10-4040-510100	AUDITING & LEGAL	\$10,834.00	\$8,000.00	\$13,750.00	126.92%	(\$2,916.00)			
10-4040-510125	CIGARETTE STAMPS	\$5,600.00	\$0.00	\$5,346.00	95.46%	\$254.00			
10-4040-510150	PRINTING & BINDING	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00			
10-4040-510200	TAX FORMS	\$3,000.00	\$0.00	\$0.00	0.00%	\$3,000.00			
10-4040-510250	DUES & MEMBERSHIP	\$9,000.00	\$19.99	\$4,307.29	47.86%	\$4,692.71			
10-4040-510300	ADVERTISING	\$2,500.00	\$0.00	\$177.25	7.09%	\$2,322.75			
10-4040-510350	OFFICE SUPPLIES	\$5,000.00	\$712.19	\$5,701.88	114.04%	(\$701.88)			
10-4040-510400	POSTAGE	\$6,500.00	\$646.78	\$7,973.20	122.66%	(\$1,473.20)			
CARD PROCESSING CHGS/ACH FEES/BANK ANALYSIS									
10-4040-510425	TELEPHONE/INTERNET/COMM	\$16,000.00	\$1,078.35	\$12,452.62	77.83%	\$3,547.38			
10-4040-510450	UNIFORMS	\$6,000.00	\$393.88	\$4,806.29	80.10%	\$1,193.71			
10-4040-510500	TRAINING EXPENSE	\$1,000.00	\$108.09	\$1,178.19	117.82%	(\$178.19)			
10-4040-510550		\$1,000.00	\$0.00	\$1,925.95	192.60%	(\$925.95)			



10-4040-510600	EQUIPMENT MAINTENANCE	\$6,000.00	\$85.36	\$4,065.13	67.75%	\$1,934.87
10-4040-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$4,100.00	0.00%	(\$4,100.00)
10-4040-510700	VEHICLE MAINT-INSIDE	\$1,000.00	\$0.00	\$49.95	5.00%	\$950.05
10-4040-510750	VEHICLE MAINT-OUTSIDE	\$500.00	\$0.00	\$1,055.90	211.18%	(\$555.90)
10-4040-510800	MOTOR FUEL & LUBRICATION	\$1,000.00	\$144.01	\$1,451.20	145.12%	(\$451.20)
10-4040-510900	EQUIPMENT	\$2,500.00	\$0.00	\$957.42	38.30%	\$1,542.58
10-4040-511000	BUILDING REPAIRS/ADDITION	\$6,000.00	\$61.86	\$19,606.16	326.77%	(\$13,606.16)
10-4040-511050	FOUNDATIONS & FACILITIES	\$2,000.00	\$353.71	\$353.71	17.69%	\$1,646.29
10-4040-511100	SUPPLIES & MATERIALS	\$4,000.00	\$106.35	\$3,550.79	88.77%	\$449.21
10-4040-511150	CLEANING SUPPLIES	\$6,000.00	\$364.90	\$4,022.23	67.04%	\$1,977.77
10-4040-519000	MISCELLANEOUS	\$6,000.00	\$396.28	\$9,035.32	150.59%	(\$3,035.32)
10-4040-525100	BUS TRANSIT	\$7,200.00	\$600.00	\$6,000.00	83.33%	\$1,200.00
10-4040-531150	CUSTODIAN SERVICE	\$10,000.00	\$0.00	\$140.05	1.40%	\$9,859.95
Total Dept.4040	FINANCE OFFICE	\$801,328.00	\$64,895.47	\$791,382.65	98.76%	\$9,945.35

Department 4050	NON-DEPARTMENTAL					
10-4050-500250	EMPLOYEE APPRECIATION	\$3,000.00	\$0.00	\$1,696.10	56.54%	\$1,303.90
10-4050-501100	INS HEALTH	\$0.00	\$0.00	\$254.38	0.00%	(\$254.38)
10-4050-501150	INS- LIFE	\$10.00	\$93.70	\$939.65	9396.50%	(\$929.65)
10-4050-501250	INS WORKMENS COMPENSATION	\$0.00	\$73,581.75	\$5,024.56	0.00%	(\$5,024.56)
10-4050-511200	ELECTRICITY	\$121,500.00	\$10,606.82	\$102,751.55	84.57%	\$18,748.45
10-4050-511250	WATER	\$7,450.00	\$483.61	\$6,718.05	90.18%	\$731.95
10-4050-511300	SEWER	\$6,200.00	\$570.95	\$7,366.49	118.81%	(\$1,166.49)
10-4050-511350	GARBAGE	\$5,525.00	\$530.69	\$5,303.22	95.99%	\$221.78
10-4050-525155	LIBRARY	\$725.00	\$0.00	\$755.88	104.26%	(\$30.88)
10-4050-525160	COAL MINERS MEM	\$500.00	\$7.89	\$402.81	80.56%	\$97.19
10-4050-525170	Chamber/Cart Bldg.	\$2,500.00	\$0.00	\$94.47	3.78%	\$2,405.53
10-4050-525175	FARMERS MARKET	\$750.00	\$33.30	\$137.34	18.31%	\$612.66
10-4050-525180	GREENWAY	\$0.00	\$0.00	\$3,509.43	0.00%	(\$3,509.43)
10-4050-525250	DONATIONS	\$10,200.00	\$0.00	\$10,000.00	98.04%	\$200.00
10-4050-525300	VET/CENT/HIST	\$500.00	\$0.00	\$1,082.45	216.49%	(\$582.45)
10-4050-525325	SECTION HOUSE	\$5,000.00	\$0.00	\$5,897.84	117.96%	(\$897.84)
10-4050-525350	TEEN CENTER	\$1,600.00	\$0.00	\$2,123.04	132.69%	(\$523.04)
Total Dept.4050	NON-DEPARTMENTAL	\$165,460.00	\$85,908.71	\$154,057.26	93.11%	\$11,402.74

Department 4060	IT DEPARTMENT					
10-4060-500000	SALARIES AND WAGES	\$20,000.00	\$2,196.87	\$21,153.14	105.77%	(\$1,153.14)
10-4060-501000	INS SOCIAL SECURITY	\$1,150.00	\$168.06	\$1,612.87	140.25%	(\$462.87)
10-4060-501250	INS WORKMENS COMPENSATION	\$25.00	\$0.00	\$8.98	35.92%	\$16.02
10-4060-510625	IT SERVICE/MAINTENANCE	\$70,000.00	\$38,975.17	\$85,534.45	122.19%	(\$15,534.45)
10-4060-510900	EQUIPMENT	\$7,500.00	\$438.30	\$1,027.52	13.70%	\$6,472.48
10-4060-519000	MISCELLANEOUS	\$500.00	\$0.00	\$330.00	66.00%	\$170.00
10-4060-550300	CONTRACT LABOR	\$18,000.00	\$1,750.00	\$18,800.00	104.44%	(\$800.00)
Total Dept.4060	IT DEPARTMENT	\$117,175.00	\$43,528.40	\$128,466.96	109.64%	(\$11,291.96)

Department 4070	COMMUNITY DEVELOPMENT					
10-4070-500000	SALARIES AND WAGES	\$35,500.00	\$6,333.72	\$48,979.13	137.97%	(\$13,479.13)
10-4070-501000	INS SOCIAL SECURITY	\$3,250.00	\$612.24	\$3,627.28	111.61%	(\$377.28)

10-4070-501100	INS HEALTH	\$20,400.00	\$1,487.00	\$6,583.00	32.27%	\$13,817.00	
10-4070-501150	INS LIFE	\$200.00	\$23.50	\$211.50	105.75%	(\$11.50)	
10-4070-501200	INS-RETIREMENT PLAN	\$5,000.00	\$48.88	\$13,356.96	267.14%	(\$8,356.96)	
10-4070-501225	VRS-VLDP	\$600.00	\$0.00	\$286.96	47.83%	\$313.04	
10-4070-501250	INS WORKMENS COMPENSATION	\$35.00	\$0.00	\$22.26	63.60%	\$12.74	
10-4070-510500	UNIFORMS	\$0.00	\$0.00	\$162.00	0.00%	(\$162.00)	
							Includes expenses for Warm Springs, VA conference for two people and non-refundable portion of Ornni Hotel in Richmond.
10-4070-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$2,153.76	0.00%	(\$2,153.76)	
10-4070-510800	FUEL	\$200.00	\$0.00	\$0.00	0.00%	\$200.00	
							Primarily includes new hire computer and associated equipment.
10-4070-511100	SUPPLIES & MATERIALS	\$1,000.00	\$0.00	\$2,938.12	293.81%	(\$1,938.12)	Primarily includes new hire drug screening and background check.
10-4070-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$1,586.44	158.64%	(\$586.44)	
10-4070-525150	DOWNTOWN ACTIVITY	\$13,500.00	\$0.00	\$11,679.75	86.52%	\$1,820.25	
Total Dept.4070	COMMUNITY DEVELOPMENT	\$80,685.00	\$8,505.34	\$91,587.16	113.51%	(\$10,902.16)	
Department 4090	MISC ELECTION						
10-4090-525200	MISC ELECTION EXP	\$0.00	\$0.00	\$1,150.00	0.00%	(\$1,150.00)	
Total Dept.4090	MISC ELECTION	\$0.00	\$0.00	\$1,150.00	0.00%	(\$1,150.00)	
Department 4110	POLICE GRANTS						
10-4110-524200	DMV	\$11,542.00	\$3,725.11	\$28,084.64	243.33%	(\$16,542.64)	
10-4110-524250	OTHER GRANTS	\$89,054.00	\$4,609.59	\$46,892.03	52.66%	\$42,161.97	
10-4110-524300	PSB PROGRAM GRANT	\$0.00	\$1,439.20	\$13,530.91	0.00%	(\$13,530.91)	
Total Dept.4110	POLICE GRANTS	\$100,596.00	\$9,773.90	\$88,507.58	87.98%	\$12,088.42	
Department 4120	FED/STATE ASSET FORF						
10-4120-535320	NTF-STATE ASSET FORF EXPENSE	\$0.00	\$8,772.98	\$8,772.98	0.00%	(\$8,772.98)	
10-4120-535330	NTF-FED ASSET FORF EXPENSE	\$0.00	\$0.00	\$8,974.33	0.00%	(\$8,974.33)	
Total Dept.4120	FED/STATE ASSET FORF	\$0.00	\$8,772.98	\$17,747.31	0.00%	(\$17,747.31)	
Department 4130	TZ CO NARCOTICS TASK FORCE						
10-4130-501050	INS-FRINGE BENEFITS	\$13,839.00	\$632.00	\$6,320.00	45.67%	\$7,519.00	
10-4130-510125	PROFESSIONAL SERVICES	\$425.00	\$0.00	\$245.00	57.65%	\$180.00	
10-4130-510350	OFFICE SUPPLIES	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00	
10-4130-510450	TELEPHONE/INTERNET/COMM	\$7,100.00	\$520.52	\$5,465.87	76.98%	\$1,634.13	
10-4130-510750	VEHICLE MAINT-OUTSIDE	\$9,000.00	\$595.25	\$3,309.79	36.78%	\$5,690.21	
10-4130-510900	EQUIPMENT	\$6,000.00	\$1,021.99	\$58,393.99	973.23%	(\$52,393.99)	
10-4130-519000	MISCELLANEOUS	\$36,766.00	\$278.26	\$21,638.28	58.85%	\$15,127.72	
10-4130-530075	HIDTA GRANT PURCHASES	\$19,000.00	\$311.78	\$7,515.17	39.55%	\$11,484.83	
10-4130-531150	CUSTODIAN SERVICE	\$0.00	\$484.25	\$910.74	0.00%	(\$910.74)	
Total Dept.4130	TZ CO NARCOTICS TASK FORCE	\$94,630.00	\$3,844.05	\$103,798.84	109.69%	(\$9,168.84)	
Department 4140	POLICE DEPARTMENT						

10-4140-500000	SALARIES AND WAGES	\$1,069,333.00	\$76,662.02	\$861,833.50	80.60%	\$207,499.50
10-4140-500150	OVERTIME	\$52,000.00	\$3,093.06	\$65,033.75	125.06%	(\$13,033.75)
10-4140-501000	INS SOCIAL SECURITY	\$78,300.00	\$9,462.97	\$72,031.76	91.99%	\$6,268.24
10-4140-501100	INS HEALTH	\$210,000.00	\$13,473.00	\$140,530.00	66.92%	\$69,470.00
10-4140-501150	INS.-LIFE	\$4,000.00	\$368.10	\$3,673.00	91.83%	\$327.00
10-4140-501200	INS.-RETIREMENT PLAN	\$295,000.00	\$93.72	\$356,188.74	120.74%	(\$61,188.74)
10-4140-501225	VRS-VLDP	\$1,000.00	\$0.00	\$482.89	48.29%	\$517.11
10-4140-501250	INS WORKMENS COMPENSATION	\$38,000.00	\$0.00	\$37,898.90	99.73%	\$101.10
10-4140-501300	INS GEN LIABILITY/BLDG	\$3,500.00	\$0.00	\$2,935.44	83.87%	\$564.56
10-4140-501350	INS AUTO	\$9,200.00	\$0.00	\$8,699.25	94.56%	\$500.75
10-4140-510150	PRINTING & BINDING	\$3,000.00	\$267.95	\$2,331.59	77.72%	\$668.41
10-4140-510250	DUES & MEMBERSHIP	\$12,000.00	\$250.86	\$736.39	6.14%	\$11,263.61
10-4140-510350	OFFICE SUPPLIES	\$4,500.00	\$0.00	\$1,226.57	27.26%	\$3,273.43
10-4140-510400	POSTAGE	\$700.00	\$14.09	\$342.64	48.95%	\$357.36
10-4140-510450	TELEPHONE/INTERNET/COMM	\$13,800.00	\$800.00	\$9,008.90	65.28%	\$4,791.10
10-4140-510500	UNIFORMS	\$19,000.00	\$321.00	\$9,866.36	51.93%	\$9,133.64
10-4140-510550	TRAINING EXPENSE	\$34,327.00	\$2,535.00	\$28,366.91	82.64%	\$5,960.09
10-4140-510600	EQUIPMENT MAINTENANCE	\$29,000.00	\$481.38	\$8,098.36	27.93%	\$20,901.64
10-4140-510650	TWO-WAY RADIO MAINTENANCE	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4140-510700	VEHICLE MAINT-INSIDE	\$0.00	\$192.07	\$2,259.80	0.00%	(\$2,259.80)
10-4140-510750	VEHICLE MAINT-OUTSIDE	\$25,000.00	\$279.00	\$30,596.64	122.39%	(\$5,596.64)
10-4140-510800	MOTOR FUEL & LUBRICATION	\$60,000.00	\$3,855.34	\$48,781.94	81.30%	\$11,218.06
10-4140-510850	OFFICE FURN & FIXTURES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4140-510900	EQUIPMENT	\$150,236.00	\$80.96	\$110,394.48	73.48%	\$39,841.52
10-4140-511000	BUILDING REPAIRS/ADDITON	\$5,000.00	\$1,852.14	\$7,030.59	140.61%	(\$2,030.59)
10-4140-511100	SUPPLIES & MATERIALS	\$5,500.00	\$381.63	\$6,915.98	125.75%	(\$1,415.98)
10-4140-511150	CLEANING SUPPLIES	\$1,500.00	\$0.00	\$566.85	37.79%	\$933.15
10-4140-519000	MISCELLANEOUS	\$5,000.00	\$503.42	\$5,387.22	107.74%	(\$387.22)
10-4140-531000	INSURANCE-LAW ENFORCEMENT	\$8,000.00	\$0.00	\$9,163.50	114.54%	(\$1,163.50)
10-4140-531025	LINE OF DUTY PAYMENTS	\$14,800.00	\$0.00	\$20,445.00	138.14%	(\$5,645.00)
10-4140-531050	COURT COST	\$5,000.00	\$624.59	\$1,370.11	27.40%	\$3,629.89
10-4140-531100	EXTRADITION & TRAVEL	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
10-4140-531300	REGIONAL JAIL	\$300.00	\$0.00	\$0.00	0.00%	\$300.00
10-4140-531350	SPECIAL PROJECTS	\$15,000.00	\$0.00	\$8,156.56	54.38%	\$6,843.44
Total Dept. 4140	POLICE DEPARTMENT	\$2,174,996.00	\$115,592.30	\$1,860,353.62	85.53%	\$314,642.38
Department 4150	FIRE DEPARTMENT					
10-4150-500000	SALARIES AND WAGES	\$84,000.00	\$11,791.78	\$82,567.89	98.30%	\$1,432.11
10-4150-501000	INS SOCIAL SECURITY	\$5,125.00	\$1,490.94	\$6,215.85	121.28%	(\$1,090.85)
10-4150-501100	INS HEALTH	\$10,200.00	\$0.00	\$0.00	0.00%	\$10,200.00
10-4150-501150	INS.-LIFE	\$150.00	\$0.00	\$0.00	0.00%	\$150.00
10-4150-501200	INS.-RETIREMENT PLAN	\$4,000.00	\$0.00	\$0.00	0.00%	\$4,000.00
10-4150-501250	INS WORKMENS COMPENSATION	\$3,700.00	\$0.00	\$3,512.73	94.94%	\$187.27
10-4150-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$0.00	\$1,603.77	76.37%	\$496.23
10-4150-501350	INS AUTO	\$5,500.00	\$0.00	\$3,863.64	70.25%	\$1,636.36
10-4150-510100	AUDITING & LEGAL	\$0.00	\$0.00	\$1,972.16	0.00%	(\$1,972.16)
10-4150-510450	TELEPHONE/INTERNET/COMM	\$5,500.00	\$428.90	\$4,951.61	90.03%	\$548.39
10-4150-510500	UNIFORMS	\$1,000.00	\$0.00	\$9,754.43	975.44%	(\$8,754.43)



10-4150-510550	TRAINING EXPENSE	\$1,500.00	\$0.00	\$434.00	28.93%	\$1,066.00
10-4150-510600	EQUIPMENT MAINTENANCE	\$1,000.00	\$0.00	\$1,300.00	130.00%	(\$300.00)
10-4150-510650	TWO-WAY RADIO MAINTENANCE	\$1,500.00	\$0.00	\$0.00	0.00%	\$1,500.00
10-4150-510700	VEHICLE MAINT-INSIDE	\$2,000.00	\$67.40	\$1,197.73	59.89%	\$802.27
10-4150-510750	VEHICLE MAINT-OUTSIDE	\$10,000.00	\$0.00	\$956.32	9.56%	\$9,043.68
10-4150-510800	MOTOR FUEL & LUBRICATION	\$5,500.00	\$587.83	\$6,560.50	119.28%	(\$1,060.50)
10-4150-510825	RETIREMENT OF DEBT EQUIPMENT	\$65,000.00	\$0.00	\$67,365.00	103.64%	(\$2,365.00)
10-4150-510900	RADIO EQUIPMENT	\$8,000.00	\$51,207.40	\$184,130.82	2301.64%	(\$176,130.82)
10-4150-510925	BUILDING REPAIRS/ADDITION	\$1,500.00	\$0.00	\$125.00	8.33%	\$1,375.00
10-4150-511000	SUPPLIES & MATERIALS	\$800.00	\$859.53	\$1,412.65	176.58%	(\$612.65)
10-4150-511100	ELECTRICITY	\$5,000.00	\$0.00	\$7,305.62	146.11%	(\$2,305.62)
10-4150-511200	MISCELLANEOUS	\$0.00	\$69.09	\$795.85	0.00%	(\$795.85)
10-4150-519000	LINE OF DUTY PAYMENTS	\$1,000.00	\$0.00	\$35,599.33	3559.93%	(\$34,599.33)
10-4150-531025	SPECIAL PROJECTS	\$11,000.00	\$0.00	\$14,604.00	132.76%	(\$3,604.00)
10-4150-531350	INSURANCE-FIRE CALLS	\$1,500.00	\$0.00	\$4,184.89	278.99%	(\$2,684.89)
10-4150-532000	FIRE PREV/SAFETY PRG	\$2,311.00	\$0.00	\$4,938.00	213.67%	(\$2,627.00)
10-4150-532025	REGULATORY REQUIREMENTS	\$3,000.00	\$2,777.00	\$2,838.68	94.62%	\$161.32
10-4150-532050	INTEREST EXPENSE	\$10,000.00	\$0.00	\$5,754.12	57.54%	\$4,245.88
10-4150-580800	FIRE DEPARTMENT	\$15,508.00	\$0.00	\$12,345.78	79.61%	\$3,162.22
Total Dept. 4150		\$267,394.00	\$69,279.87	\$466,290.37	174.38%	(\$198,896.37)

Department 4160	RESCUE DEPARTMENT					
10-4160-500000	SALARIES AND WAGES	\$533,657.00	\$36,764.45	\$443,382.09	83.08%	\$90,274.91
10-4160-501000	INS SOCIAL SECURITY	\$40,825.00	\$3,998.81	\$31,875.62	78.08%	\$8,949.38
10-4160-501100	INS HEALTH	\$98,000.00	\$10,140.00	\$90,169.00	92.01%	\$7,831.00
10-4160-501150	INS -LIFE	\$1,500.00	\$111.91	\$1,153.90	76.93%	\$346.10
10-4160-501200	INS -RETIREMENT PLAN	\$65,000.00	\$84.40	\$59,353.64	91.31%	\$5,646.36
10-4160-501225	VRS-VLDP	\$1,246.00	\$0.00	\$213.36	17.12%	\$1,032.64
10-4160-501250	INS WORKMENS COMPENSATION	\$21,000.00	\$0.00	\$14,286.01	68.03%	\$6,713.99
10-4160-501300	INS GEN LIABILITY/BLDG	\$1,100.00	\$0.00	\$994.38	90.40%	\$105.62
10-4160-501350	INS AUTO	\$3,200.00	\$0.00	\$2,580.39	80.64%	\$619.61
10-4160-510100	AUDITING & LEGAL	\$0.00	\$0.00	\$1,972.16	0.00%	(\$1,972.16)
10-4160-510250	DUES/MEMBERSHIP/SUBSCRIPTIONS	\$6,500.00	\$130.98	\$3,600.98	55.40%	\$2,899.02
10-4160-510350	OFFICE SUPPLIES	\$2,500.00	\$323.88	\$1,422.88	56.92%	\$1,077.12
10-4160-510450	TELEPHONE/INTERNET/COMM	\$3,000.00	\$289.41	\$3,906.48	130.22%	(\$906.48)
10-4160-510500	UNIFORMS	\$2,000.00	\$0.00	\$1,915.52	95.78%	\$84.48
10-4160-510550	TRAINING EXPENSE	\$2,000.00	\$50.00	\$1,524.53	76.23%	\$475.47
10-4160-510600	EQUIPMENT MAINTENANCE	\$6,500.00	\$0.00	\$2,270.00	34.92%	\$4,230.00
10-4160-510650	TWO-WAY RADIO MAINTENANCE	\$0.00	\$0.00	\$530.84	0.00%	(\$530.84)
10-4160-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$216.59	\$1,213.62	40.45%	\$1,786.38
10-4160-510750	VEHICLE MAINT-OUTSIDE	\$17,000.00	\$98.00	\$42,372.69	249.25%	(\$25,372.69)
10-4160-510800	MOTOR FUEL & LUBRICATION	\$23,000.00	\$1,342.96	\$17,176.40	74.68%	\$5,823.60
10-4160-510825	EQUIPMENT	\$26,000.00	\$0.00	\$21,494.40	82.67%	\$4,505.60
10-4160-510900	BUILDING REPAIRS/ADDITION	\$1,000.00	\$0.00	\$1,154.79	115.48%	(\$154.79)
10-4160-511000	SUPPLIES & MATERIALS	\$5,000.00	\$31.09	\$4,390.70	87.81%	\$609.30
10-4160-511150	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$517.33	51.73%	\$482.67
10-4160-511175	MEDICAL SUPPLIES	\$25,000.00	\$1,946.85	\$25,907.00	103.63%	(\$907.00)
10-4160-511180	MEDICAL SUPPLIES PHARMACEUTICAL	\$6,000.00	\$603.39	\$2,736.26	45.60%	\$3,263.74

10-4160-511200	ELECTRICITY	\$0.00	\$69.09	\$795.84	0.00%	(\$795.84)
10-4160-519000	MISCELLANEOUS	\$1,000.00	\$50.00	\$37,982.79	3798.28%	(\$36,982.79)
10-4160-531025	LINE OF DUTY PAYMENTS	\$13,500.00	\$0.00	\$12,656.00	93.75%	\$844.00
10-4160-531350	SPECIAL PROJECTS	\$1,000.00	\$3,368.33	\$8,393.89	839.39%	(\$7,393.89)
10-4160-532100	BILLING SERVICES/COLLECTIONS	\$45,000.00	\$4,756.81	\$39,137.52	86.97%	\$5,862.48
10-4160-532125	BAD DEBT COLLECTION FEE	\$1,500.00	\$0.00	\$184.13	12.28%	\$1,315.87
10-4160-561000	HEATING OIL/FUEL	\$2,500.00	\$311.85	\$1,867.86	74.71%	\$632.14
Total Dept.4160	RESCUE DEPARTMENT	\$959,528.00	\$64,688.80	\$879,133.00	91.62%	\$80,395.00
Department 4210	STREET DEPARTMENT					
10-4210-500000	SALARIES AND WAGES	\$612,906.00	\$44,034.77	\$604,010.95	98.55%	\$8,895.05
10-4210-501000	INS SOCIAL SECURITY	\$46,900.00	\$4,742.83	\$44,648.79	95.20%	\$2,251.21
10-4210-501100	INS HEALTH	\$210,000.00	\$16,887.00	\$152,482.00	72.61%	\$57,518.00
10-4210-501150	INS-LIFE	\$2,200.00	\$303.23	\$3,125.30	142.06%	(\$925.30)
10-4210-501200	INS--RETIREMENT PLAN	\$145,000.00	\$478.86	\$125,304.12	86.42%	\$19,695.88
10-4210-501225	VRS-VLDP	\$2,000.00	\$0.00	\$2,002.57	100.13%	(\$2.57)
10-4210-501250	INS WORKMENS COMPENSATION	\$24,000.00	\$0.00	\$22,249.43	92.71%	\$1,750.57
10-4210-501300	INS GEN LIABILITY/BLDG	\$3,800.00	\$0.00	\$3,913.11	102.98%	(\$113.11)
10-4210-501350	INS AUTO	\$5,800.00	\$0.00	\$6,456.24	111.31%	(\$656.24)
10-4210-501450	MISCELLANEOUS-OTHER	\$0.00	(\$57.37)	(\$57.37)	0.00%	\$57.37
10-4210-510250	DUES/MEMBERSHIP/SOFTWARE LICENSE FEES	\$500.00	\$0.00	\$578.00	115.60%	(\$78.00)
10-4210-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$77.62	\$2,546.82	169.79%	(\$1,046.82)
10-4210-510500	UNIFORMS	\$5,000.00	\$742.65	\$15,652.67	313.05%	(\$10,652.67)
10-4210-510550	TRAINING EXPENSE	\$4,000.00	\$0.00	\$6,300.00	157.50%	(\$2,300.00)
10-4210-510600	EQUIPMENT MAINTENANCE	\$2,000.00	\$79.81	\$292.85	14.64%	\$1,707.15
10-4210-510700	VEHICLE MAINT-INSIDE	\$20,000.00	\$2,042.49	\$17,813.53	89.07%	\$2,186.47
10-4210-510750	VEHICLE MAINT-OUTSIDE	\$12,000.00	\$140.17	\$4,849.65	40.41%	\$7,150.35
10-4210-510800	MOTOR FUEL & LUBRICATION	\$30,000.00	\$2,611.88	\$37,779.47	125.93%	(\$7,779.47)
10-4210-510900	EQUIPMENT	\$7,287.00	\$0.00	\$4,420.62	60.66%	\$2,866.38
10-4210-511000	BUILDING REPAIRS/ADDITION	\$1,000.00	\$14.98	\$203.88	20.39%	\$796.12
10-4210-511100	SUPPLIES & MATERIALS	\$19,213.00	\$2,491.82	\$16,312.29	84.90%	\$2,900.71
10-4210-511200	ELECTRICITY	\$15,000.00	\$1,102.65	\$12,924.64	86.16%	\$2,075.36
10-4210-511250	WATER	\$500.00	\$51.90	\$438.51	87.70%	\$61.49
10-4210-511300	SEWER	\$750.00	\$87.99	\$748.42	99.79%	\$1.58
10-4210-511350	GARBAGE	\$300.00	\$22.15	\$243.18	81.06%	\$56.82
10-4210-511400	ENGINEERING	\$5,500.00	\$0.00	\$0.00	0.00%	\$5,500.00
10-4210-511450	LEASE PROP & RIGHT OF WAY	\$1,000.00	\$0.00	\$3,499.32	349.93%	(\$2,499.32)
10-4210-511500	TRAFFIC SAFETY	\$65,000.00	\$2,375.40	\$28,810.70	44.32%	\$36,189.30
10-4210-519000	MISCELLANEOUS	\$2,000.00	\$0.00	\$3,379.25	168.96%	(\$1,379.25)
10-4210-540000	STORM DRAINAGE	\$6,000.00	\$0.00	\$0.00	0.00%	\$6,000.00
10-4210-540050	ST, BRIDGES, SIDEWALK MAINT	\$100,000.00	\$4,180.86	\$15,593.47	15.59%	\$84,406.53
10-4210-540100	SNOW & ICE REMOVAL	\$25,000.00	\$8,625.50	\$13,619.37	54.48%	\$11,380.63
10-4210-540125	MOWING	\$25,000.00	\$0.00	\$0.00	0.00%	\$25,000.00
10-4210-540250	VDOT REIMBURSED EXPENSES	\$707,508.00	\$18,211.66	\$380,802.27	53.82%	\$326,705.73
10-4210-570250	HAND TOOLS & EQUIPMENT	\$3,500.00	\$699.63	\$6,458.07	184.52%	(\$2,958.07)
Total Dept.4210	STREET DEPARTMENT	\$2,112,164.00	\$109,948.48	\$1,537,402.12	72.79%	\$574,761.88
Department 4240	SANITATION DEPARTMENT					



10-4240-500000	SALARIES AND WAGES	\$255,063.00	\$17,248.06	\$204,105.66	80.02%	\$50,957.34
10-4240-501000	INS SOCIAL SECURITY	\$15,365.00	\$1,875.74	\$14,951.77	97.31%	\$413.23
10-4240-501100	INS HEALTH	\$60,000.00	\$2,975.00	\$37,702.00	62.84%	\$22,298.00
10-4240-501150	INS - LIFE	\$1,300.00	\$71.94	\$1,011.81	77.83%	\$288.19
10-4240-501200	INS - RETIREMENT PLAN	\$53,000.00	\$138.20	\$61,193.57	153.20%	(\$28,193.57)
10-4240-501225	VRS-VLDP	\$1,200.00	\$0.00	\$943.01	78.58%	\$256.99
10-4240-501250	INS WORKMENS COMPENSATION	\$15,539.00	\$0.00	\$14,638.96	94.21%	\$900.04
10-4240-501350	INS AUTO	\$2,600.00	\$0.00	\$2,874.00	110.54%	(\$274.00)
10-4240-510500	UNIFORMS	\$2,000.00	\$412.26	\$4,177.50	208.88%	(\$2,177.50)
10-4240-510550	TRAINING EXPENSE	\$0.00	\$0.00	\$600.00	0.00%	(\$600.00)
10-4240-510700	VEHICLE MAINT-INSIDE	\$25,000.00	\$3,355.27	\$20,363.82	81.46%	\$4,636.18
10-4240-510750	VEHICLE MAINT-OUTSIDE	\$25,000.00	\$0.00	\$37,030.69	148.12%	(\$12,030.69)
10-4240-510800	MOTOR FUEL & LUBRICATION	\$35,000.00	\$2,456.16	\$8,816.50	25.19%	\$26,183.50
10-4240-510825	RETIREMENT OF DEBT	\$50,000.00	\$0.00	\$0.00	0.00%	\$50,000.00
10-4240-510900	EQUIPMENT	\$0.00	\$0.00	\$812.13	0.00%	(\$812.13)
10-4240-511100	SUPPLIES & MATERIALS	\$10,000.00	\$2,865.13	\$4,883.38	48.83%	\$5,116.62
10-4240-519000	MISCELLANEOUS	\$5,000.00	\$0.00	\$3,171.22	63.42%	\$1,828.78
10-4240-541000	GARBAGE CONTAINERS	\$22,000.00	\$0.00	\$19,193.43	87.24%	\$2,806.57
Total Dept.4240	SANITATION DEPARTMENT	\$578,067.00	\$31,397.76	\$456,469.45	78.96%	\$121,597.55

Department 4290	RECREATION DEPARTMENT					
10-4290-500000	SALARIES AND WAGES	\$167,619.00	\$11,220.57	\$121,504.16	72.49%	\$46,114.84
10-4290-501000	INS SOCIAL SECURITY	\$12,822.00	\$1,253.77	\$9,133.27	71.23%	\$3,688.73
10-4290-501100	INS HEALTH	\$8,400.00	\$1,274.00	\$11,466.00	136.50%	(\$3,066.00)
10-4290-501150	INS - LIFE	\$300.00	\$42.30	\$366.60	122.20%	(\$66.60)
10-4290-501200	INS - RETIREMENT PLAN	\$7,500.00	\$94.00	\$22,603.68	301.38%	(\$15,103.68)
10-4290-501225	VRS-VLDP	\$0.00	\$0.00	\$318.20	0.00%	(\$318.20)
10-4290-501250	INS WORKMENS COMPENSATION	\$2,000.00	\$0.00	\$1,894.74	94.74%	\$105.26
10-4290-501300	INS GEN LIABILITY/BLDG	\$4,000.00	\$0.00	\$3,688.86	92.22%	\$311.14
10-4290-510100	AUDITING & LEGAL	\$0.00	\$0.00	\$1,314.76	0.00%	(\$1,314.76)
10-4290-510350	OFFICE SUPPLIES	\$150.00	\$0.00	\$69.90	46.60%	\$80.10
10-4290-510450	TELEPHONE/INTERNET/COMM	\$2,000.00	\$225.00	\$3,361.68	168.08%	(\$1,361.68)
10-4290-510600	EQUIPMENT MAINTENANCE	\$0.00	\$0.00	\$5,556.75	0.00%	(\$5,556.75)
10-4290-510825	RETIREMENT OF DEBT	\$40,000.00	\$0.00	\$0.00	0.00%	\$40,000.00
10-4290-510900	EQUIPMENT	\$1,000.00	\$0.00	\$817.42	81.74%	\$182.58
10-4290-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$1,722.97	\$5,174.58	206.98%	(\$2,674.58)
10-4290-511100	SUPPLIES & MATERIALS	\$10,000.00	\$85.06	\$7,176.46	71.76%	\$2,823.54
10-4290-519000	MISCELLANEOUS	\$1,000.00	\$0.00	\$9,413.42	941.34%	(\$8,413.42)
10-4290-550025	VOLLEYBALL EXPENSES	\$750.00	\$0.00	\$431.71	57.56%	\$318.29
10-4290-550050	SWIMMING POOL SUPPLIES	\$3,200.00	\$0.00	\$4,230.16	132.19%	(\$1,030.16)
10-4290-550100	WM'S PARK MAINTENANCE	\$15,000.00	\$3,470.06	\$6,382.87	42.55%	\$8,617.13
10-4290-550200	CONCESSION STAND EXP	\$15,000.00	\$782.86	\$12,261.37	81.74%	\$2,738.63
10-4290-550250	SALES TAX-CONCESSION STAN	\$0.00	(\$5.09)	(\$10.59)	0.00%	\$10.59
Total Dept.4290	RECREATION DEPARTMENT	\$293,241.00	\$20,165.50	\$227,156.00	77.46%	\$66,085.00

Department 5414	CAPITAL-POLICE					
10-5414-660000	BUILDING & BLDG. IMPROVEMENTS	\$71,941.00	\$0.00	\$72,317.86	100.52%	(\$376.86)
Total Dept.5414	CAPITAL-POLICE	\$71,941.00	\$0.00	\$72,317.86	100.52%	(\$376.86)



Total Dept.3702	REVENUE	\$695,896.00	\$49,927.24	\$500,583.37	71.93%	(\$195,312.63)
Total Fund	Water Fund	\$1,817,146.00	\$120,613.30	\$1,256,597.54	69.15%	(\$560,548.46)
Water Fund Expenditures						
Account Number	Account Description	AppropAmount	Activity this Period	Expenditure YTD	%Used	Unappropriated Help (Hurt)
Department 4340	WATER TREATMENT PLANT					
20-4340-500000	SALARIES AND WAGES	\$405,945.00	\$30,274.56	\$348,087.37	85.75%	\$57,857.63
20-4340-501000	INS SOCIAL SECURITY	\$31,100.00	\$3,333.40	\$25,808.76	82.99%	\$5,291.24
20-4340-501100	INS HEALTH	\$120,000.00	\$10,468.00	\$92,125.00	76.77%	\$27,875.00
20-4340-501150	INS.-LIFE	\$1,800.00	\$165.03	\$1,605.16	89.18%	\$194.84
20-4340-501200	INS.-RETIREMENT PLAN	\$84,267.00	\$310.12	\$97,708.96	115.95%	(\$13,441.96)
20-4340-501225	VRS-VLDP	\$1,500.00	\$0.00	\$1,094.90	72.99%	\$405.10
20-4340-501250	INS WORKMENS COMPENSATION	\$13,500.00	\$0.00	\$8,878.38	65.77%	\$4,621.62
20-4340-501300	INS GEN LIABILITY/BLDG	\$7,250.00	\$0.00	\$7,069.44	97.51%	\$180.56
20-4340-501350	INS AUTO	\$500.00	\$0.00	\$1,010.00	202.00%	(\$510.00)
20-4340-510100	AUDITING & LEGAL	\$10,833.00	\$8,000.00	\$13,750.00	126.93%	(\$2,917.00)
20-4340-510150	PRINTING & BINDING	\$0.00	\$0.00	\$4,625.81	0.00%	(\$4,625.81)
20-4340-510250	DUES & MEMBERSHIP	\$2,700.00	\$0.00	\$1,957.00	72.48%	\$743.00
20-4340-510350	OFFICE SUPPLIES	\$0.00	\$0.00	\$119.30	0.00%	(\$119.30)
20-4340-510400	POSTAGE	\$7,650.00	\$662.90	\$3,236.17	42.30%	\$4,413.83
20-4340-510450	TELEPHONE/INTERNET/COMM	\$3,500.00	\$193.01	\$3,080.31	88.01%	\$419.69
20-4340-510500	UNIFORMS	\$500.00	\$273.78	\$4,779.52	955.90%	(\$4,279.52)
20-4340-510600	TRAINING EXPENSE	\$2,500.00	\$126.00	\$2,136.32	85.45%	\$363.68
20-4340-510650	EQUIPMENT MAINTENANCE	\$5,000.00	\$156.89	\$12,094.22	241.88%	(\$7,094.22)
20-4340-510625	IT SERVICE/EQ	\$2,500.00	\$0.00	\$3,350.00	134.00%	(\$850.00)
20-4340-510700	VEHICLE MAINT-INSIDE	\$250.00	\$67.40	\$263.42	105.37%	(\$13.42)
20-4340-510750	VEHICLE MAINT-OUTSIDE	\$250.00	\$0.00	\$0.00	0.00%	\$250.00
20-4340-510800	MOTOR FUEL & LUBRICATION	\$4,000.00	\$294.74	\$3,354.73	83.87%	\$645.27
20-4340-510825	RETIREMENT OF DEBT	\$104,916.00	\$0.00	\$0.00	0.00%	\$104,916.00
20-4340-510900	EQUIPMENT	\$3,500.00	\$0.00	\$812.14	23.20%	\$2,687.86
20-4340-511000	BUILDING REPAIRS/ADDITION	\$2,500.00	\$60.00	\$1,702.96	68.12%	\$797.04
20-4340-511050	GROUNDS & FACILITIES	\$350.00	\$0.00	\$0.00	0.00%	\$350.00
20-4340-511100	SUPPLIES & MATERIALS	\$8,000.00	\$174.91	\$4,312.56	53.91%	\$3,687.44
20-4340-511200	ELECTRICITY	\$135,000.00	\$12,726.73	\$111,146.89	82.33%	\$23,853.11
20-4340-511250	WATER	\$2,200.00	\$141.64	\$1,574.93	71.59%	\$625.07
20-4340-511300	SEWER	\$70,000.00	\$5,304.59	\$11,120.34	15.89%	\$58,879.66
20-4340-511350	GARBAGE	\$200.00	\$34.26	\$367.25	183.63%	(\$167.25)
20-4340-511400	ENGINEERING	\$1,200.00	\$0.00	\$0.00	0.00%	\$1,200.00
20-4340-519000	MISCELLANEOUS	\$1,200.00	\$0.00	\$1,065.46	88.79%	\$134.54
20-4340-560000	CHEMICALS-TREATMENT	\$136,000.00	\$10,284.21	\$109,579.95	80.57%	\$26,420.05
20-4340-560050	INSTRUMENT CALIBRATION	\$1,200.00	\$0.00	\$343.00	28.58%	\$857.00
20-4340-560100	HEALTH DEPT ASSESSMENT	\$7,830.00	\$0.00	\$7,830.00	100.00%	\$0.00
20-4340-560150	WATER QUALITY TESTING	\$16,000.00	\$11,485.89	\$14,909.49	93.18%	\$1,090.51
20-4340-562000	PLANT PARTS	\$10,000.00	\$578.79	\$6,372.15	63.72%	\$3,627.85
20-4340-562050	CHEMICALS / SUPPLIES-LAB	\$8,000.00	\$1,596.32	\$4,244.11	53.05%	\$3,755.89



20-4340-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$175,000.00	\$0.00	\$192,442.00	109.97%	(\$17,442.00)
20-4340-595200	TRANSFER OUT-IT EXPENSE (GF)	\$17,200.00	\$0.00	\$9,261.35	53.85%	\$7,938.65
Total Dept.4340	WATER TREATMENT PLANT	\$1,405,841.00	\$96,832.47	\$1,113,219.35	79.19%	\$292,621.65
Department 5434	CAPITAL-WTP					
20-5434-640000	VEHICLES, BOATS, ETC.	\$46,535.00	\$0.00	\$47,575.00	102.23%	(\$1,040.00)
20-5434-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$0.00	\$68,052.57	0.00%	(\$68,052.57)
20-5434-660000	BUILDING & BLDG. IMPROVEMENTS	\$0.00	\$0.00	\$323.00	0.00%	(\$323.00)
Total Dept.5434	CAPITAL-WTP	\$46,535.00	\$0.00	\$115,950.57	249.17%	(\$69,415.57)
Total Fund	Water Fund	\$1,452,376.00	\$96,832.47	\$1,229,169.92	84.63%	\$223,206.08
	Fund Balance			\$6,121,760.46		
	Total Revenues		\$120,613.30	\$1,256,597.54		
	Less Total Expenditure		\$96,832.47	\$1,229,169.92		
	Net Income		\$23,780.83	\$27,427.62		
	New Fund Balance			\$6,149,188.08		

Sewer Fund Revenues	Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help (Hurt)
	30-3701-413300	INTEREST INCOME	\$500.00	\$40.36	\$2,462.98	492.60%	\$1,962.98
	30-3701-413800	WWTP-LAB TEST/SEPTIC TRET	\$5,000.00	\$0.00	\$3,414.00	68.28%	(\$1,586.00)
	30-3701-413900	SALE OF SALVAGE & SURPLUS	\$0.00	\$0.00	\$124.00	0.00%	\$124.00
	30-3701-420100	SEWER COLLECTIONS	\$1,435,000.00	\$115,613.18	\$1,192,952.82	83.13%	(\$242,047.18)
	30-3701-420200	PENALTIES	\$13,500.00	(\$2.20)	\$17,434.04	129.14%	\$3,934.04
	30-3701-420250	SERVICE CHARGES	\$4,000.00	\$97.50	\$822.50	20.56%	(\$3,177.50)
Total Dept.3701	REVENUE		\$1,458,000.00	\$115,748.84	\$1,217,210.34	83.48%	(\$240,789.66)
	30-3702-413320	INTEREST INCOME-VRA	\$350.00	\$376.21	\$3,798.00	1085.14%	\$3,448.00
	30-3702-440400	CEDAR BLUFF SEWER COLL	\$100,000.00	\$7,541.00	\$75,410.00	75.41%	(\$24,590.00)
	30-3702-440500	TZ CO PSA SEWER COLL	\$275,000.00	\$20,029.00	\$201,338.00	73.21%	(\$73,662.00)
Total Dept.3702	REVENUE		\$375,350.00	\$27,946.21	\$280,546.00	74.74%	(\$94,804.00)
Total Fund	Sewer Fund		\$1,833,350.00	\$143,695.05	\$1,497,756.34	81.70%	(\$335,593.66)

Sewer Fund Expenditures	Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help (Hurt)
	Department 4380	WASTEWATER TREATMENT PLANT					
	30-4380-500000	SALARIES AND WAGES	\$407,500.00	\$30,614.29	\$358,909.98	88.08%	\$48,590.02
	30-4380-501000	INS SOCIAL SECURITY	\$37,200.00	\$3,335.40	\$26,260.53	70.59%	\$10,939.47
	30-4380-501100	INS HEALTH	\$104,000.00	\$8,656.00	\$86,560.00	83.23%	\$17,440.00
	30-4380-501150	INS.-LIFE	\$2,000.00	\$159.16	\$1,549.06	77.45%	\$450.94
	30-4380-501200	INS.-RETIREMENT PLAN	\$80,000.00	\$337.32	\$98,205.11	122.76%	(\$18,205.11)
	30-4380-501225	VRS-VLDP	\$1,662.00	\$0.00	\$782.47	47.08%	\$879.53

30-4380-501250	INS WORKMENS COMPENSATION	\$4,500.00	\$0.00	\$4,009.88	89.11%	\$490.12
30-4380-501300	INS GEN'L BLDG	\$15,600.00	\$0.00	\$13,126.93	84.15%	\$2,473.07
30-4380-501350	INS AUTO	\$1,350.00	\$0.00	\$2,139.50	158.48%	(\$789.50)
30-4380-510100	AUDITING & LEGAL	\$10,833.00	\$8,000.00	\$13,750.00	126.93%	(\$2,917.00)
30-4380-510150	PRINTING & BINDING	\$2,000.00	\$0.00	\$4,625.83	231.29%	(\$2,625.83)
30-4380-510250	DUES & MEMBERSHIP	\$2,000.00	\$0.00	\$528.00	26.40%	\$1,472.00
30-4380-510350	OFFICE SUPPLIES	\$200.00	\$119.30	\$119.30	59.65%	\$80.70
30-4380-510400	POSTAGE	\$7,000.00	\$643.26	\$3,157.06	45.10%	\$3,842.94
30-4380-510450	TELEPHONE/INTERNET/COM	\$2,400.00	\$163.37	\$2,827.20	117.80%	(\$427.20)
30-4380-510500	UNIFORMS	\$2,000.00	\$245.40	\$4,512.64	225.63%	(\$2,512.64)
30-4380-510550	TRAINING EXPENSE	\$2,000.00	\$737.50	\$1,673.97	83.70%	\$326.03
30-4380-510600	EQUIPMENT MAINTENANCE	\$25,000.00	\$1,150.00	\$10,715.25	42.86%	\$14,284.75
30-4380-510625	IT SERVICE/EQ	\$0.00	\$0.00	\$3,350.00	0.00%	(\$3,350.00)
30-4380-510700	VEHICLE MAINT-INSIDE	\$3,000.00	\$172.47	\$1,924.43	64.15%	\$1,075.57
30-4380-510750	VEHICLE MAINT-OUTSIDE	\$1,000.00	\$0.00	\$558.99	55.90%	\$441.01
30-4380-510800	MOTOR FUEL & LUBRICATION	\$11,000.00	\$502.29	\$4,082.17	37.11%	\$6,917.83
30-4380-510825	RETIREMENT OF DEBT	\$201,650.00	\$0.00	\$0.00	0.00%	\$201,650.00
30-4380-510850	OFFICE FURN & FIXTURES	\$500.00	\$0.00	\$419.91	83.98%	\$80.09
30-4380-511000	EQUIPMENT	\$5,000.00	\$0.00	\$3,351.56	67.03%	\$1,648.44
30-4380-511050	BUILDING REPAIRS/ADDITON	\$5,000.00	\$21.26	\$3,182.81	63.66%	\$1,817.19
30-4380-511100	GROUPS & FACILITIES	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00
30-4380-511150	SUPPLIES & MATERIALS	\$12,000.00	\$809.15	\$7,171.61	59.76%	\$4,828.39
30-4380-511200	CLEANING SUPPLIES	\$1,200.00	\$0.00	\$1,777.88	148.16%	(\$577.88)
30-4380-511250	ELECTRICITY	\$172,000.00	\$15,039.96	\$141,068.68	82.02%	\$30,931.32
30-4380-511300	WATER	\$6,000.00	\$450.13	\$4,030.53	67.18%	\$1,969.47
30-4380-511350	SEWER	\$6,000.00	\$554.61	\$4,966.60	82.78%	\$1,033.40
30-4380-519000	ENGINEERING	\$1,000.00	\$66.46	\$668.25	83.53%	\$131.75
30-4380-561000	MISCELLANEOUS	\$2,000.00	\$0.00	\$213.50	10.68%	\$1,786.50
30-4380-561100	HEATING OIL/FUEL	\$60,000.00	\$3,220.11	\$30,213.91	50.36%	\$29,786.09
30-4380-561150	PERMIT FEES	\$13,500.00	\$0.00	\$10,886.00	80.64%	\$2,614.00
30-4380-561200	WATER-LIFT STATION	\$1,200.00	\$44.18	\$405.39	33.78%	\$794.61
30-4380-561250	ELECTRICITY-LIFT STATION	\$15,000.00	\$1,876.24	\$17,447.69	116.32%	(\$2,447.69)
30-4380-561300	OUTSIDE LAB TESTING	\$8,000.00	\$1,292.60	\$5,637.50	70.47%	\$2,362.50
30-4380-561350	PLANT MEIERING & INSTRU.	\$4,000.00	\$0.00	\$1,366.00	34.13%	\$2,635.00
30-4380-562000	OUTSIDE SLUDGE HAULING	\$22,000.00	\$1,368.24	\$11,553.12	52.51%	\$10,446.88
30-4380-562050	PLANT PARTS	\$30,000.00	\$1,754.63	\$19,549.11	65.16%	\$10,450.89
30-4380-565100	CHEMICALS / SUPPLIES-LAB	\$38,000.00	\$721.30	\$40,403.54	106.33%	(\$2,403.54)
30-4380-565200	TRANSFER OUT-ADM EXPENSE (GF)	\$110,000.00	\$0.00	\$129,899.00	118.09%	(\$19,899.00)
30-4380-565200	TRANSFER OUT-IT EXPENSE (GF)	\$17,000.00	\$0.00	\$9,182.35	54.01%	\$7,817.65
Total Dept.4380	WASTEWATER TREATMENT PLANT	\$1,455,095.00	\$82,054.63	\$1,086,762.24	74.69%	\$368,332.76
Department 5438	CAPITAL-VWTP					
30-5438-640000	VEHICLES, BOATS, ETC.	\$93,929.00	\$0.00	\$93,929.00	100.00%	\$0.00
Total Dept.5438	CAPITAL-VWTP	\$93,929.00	\$0.00	\$93,929.00	100.00%	\$0.00
Total Fund	Sewer Fund	\$1,549,024.00	\$82,054.63	\$1,180,691.24	76.22%	\$368,332.76

Water/Sewer Line Maintenance Fund				
Revenues				
Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD
40-3701-413600	CONTRACT WORK-SEW/WAT LIN	\$0.00	\$0.00	\$691.08
40-3701-413900	SALE OF SALVAGE & SURPLUS	\$0.00	\$0.00	\$108.15
40-3701-430000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$25,000.00
Total Dept.3701	REVENUE	\$0.00	\$0.00	\$25,799.23
Total Fund	Water/Sewer Line Maintenance Fund	\$0.00	\$0.00	\$25,799.23
Unappropriated Help (Hurt)				
		% Received		
		0.00%		\$691.08
		0.00%		\$108.15
		0.00%		\$25,000.00
		0.00%		\$25,799.23

Water/Sewer Line Maintenance Fund				
Expenditures				
Account Number	Account Description	Approp.Amount	Activity this Period	Expenditure YTD
Department 4360	WATER/SEWER LINE MAINT	\$197,614.00	\$22,638.09	\$267,486.17
40-4360-500000	SALARIES AND WAGES	\$15,150.00	\$2,562.99	\$19,850.67
40-4360-501000	INS SOCIAL SECURITY	\$55,500.00	\$8,329.00	\$66,728.00
40-4360-501100	INS HEALTH	\$1,157.00	\$125.07	\$1,063.08
40-4360-501150	INS.-LIFE	\$39,000.00	\$88.38	\$67,916.96
40-4360-501200	INS.-RETIREMENT PLAN	\$0.00	\$0.00	\$435.64
40-4360-501225	VRS-VLDP	\$6,000.00	\$0.00	\$7,807.39
40-4360-501250	INS WORKMENS COMPENSATION	\$1,700.00	\$0.00	\$1,251.51
40-4360-501300	INS GEN LIABILITY/BLDG	\$2,100.00	\$0.00	\$1,527.95
40-4360-501350	INS AUTO	\$700.00	\$17.15	\$1,543.05
40-4360-510450	TELEPHONE/INTERNET/COMM	\$1,500.00	\$233.49	\$4,224.77
40-4360-510500	UNIFORMS	\$0.00	\$0.00	\$2,750.00
40-4360-510625	IT SERVICE/MAINTENANCE	\$12,000.00	\$3,611.15	\$17,613.43
40-4360-510700	VEHICLE MAINT-INSIDE	\$8,000.00	\$335.40	\$2,479.73
40-4360-510750	VEHICLE MAINT-OUTSIDE	\$10,000.00	\$481.83	\$10,000.73
40-4360-510800	MOTOR FUEL & LUBRICATION	\$4,500.00	\$0.00	\$1,420.04
40-4360-510900	EQUIPMENT	\$500.00	\$0.00	\$574.53
40-4360-511000	BUILDING REPAIRS/ADDITION	\$8,000.00	\$513.37	\$14,728.87
40-4360-511100	SUPPLIES & MATERIALS	\$4,000.00	\$360.47	\$3,149.14
40-4360-511200	ELECTRICITY	\$100.00	\$7.08	\$76.19
40-4360-511250	WATER	\$150.00	\$11.88	\$128.07
40-4360-511300	SEWER	\$225.00	\$22.15	\$228.18
40-4360-511350	GARBAGE	\$25,000.00	\$0.00	\$0.00
40-4360-511400	ENGINEERING	\$13,000.00	\$0.00	\$13,538.99
40-4360-511450	LEASE PROP & RIGHT OF WAY	\$30,000.00	\$2,645.03	\$20,549.06
40-4360-511550	METERS & RELATED EQ	\$200.00	\$3.07	\$73.93
40-4360-511600	MISS UTILITY SERVICE FEES			
Unappropriated Help (Hurt)				
		% Used		
		135.36%		(\$69,872.17)
		131.03%		(\$4,700.67)
		120.23%		(\$11,228.00)
		91.88%		\$93.92
		174.15%		(\$28,916.96)
		0.00%		(\$435.64)
		130.12%		(\$1,807.39)
		73.62%		\$448.49
		72.76%		\$572.05
		220.44%		(\$843.05)
		281.65%		(\$2,724.77)
		0.00%		(\$2,750.00)
		146.78%		(\$5,613.43)
		31.00%		\$5,520.27
		100.01%		(\$0.73)
		31.56%		\$3,079.96
		114.91%		(\$74.53)
		184.11%		(\$6,728.87)
		78.73%		\$850.86
		76.19%		\$23.81
		85.38%		\$21.93
		101.41%		(\$3.18)
		0.00%		\$25,000.00
		104.15%		(\$538.99)
		68.50%		\$9,450.94
		36.97%		\$126.07



40-4360-519000	MISCELLANEOUS	\$1,500.00	\$186.60	\$3,625.30	241.69%	(\$2,125.30)
40-4360-560000	CHEMICALS-TREATMENT	\$4,000.00	\$61.80	\$1,615.96	40.40%	\$2,384.04
40-4360-563000	NEW MANHOLES & SEWER LINE	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
40-4360-563050	CORR OF I/ SEWER LINE	\$5,000.00	\$0.00	\$627.61	12.55%	\$4,372.39
40-4360-563100	NEW MAINS, LINES & VALVES	\$2,500.00	\$0.00	\$0.00	0.00%	\$2,500.00
40-4360-563125	MAINS, LINES & VALVE MAINT	\$12,000.00	\$0.00	\$9,813.53	81.78%	\$2,186.47
40-4360-563150	GRAVEL/STONE	\$6,000.00	\$0.00	\$2,618.05	43.63%	\$3,381.95
40-4360-563175	FIRE HYD/LINES	\$1,000.00	\$0.00	\$1,068.54	106.85%	(\$68.54)
40-4360-563225	BIRMINGHAM LIFT STATION	\$500.00	\$33.04	\$365.12	73.02%	\$134.88
40-4360-570200	HAND TOOLS & EQUIPMENT	\$3,000.00	\$83.01	\$1,134.93	37.83%	\$1,865.07
40-4360-595200	TRANSFER OUT-IT EXPENSE (GF)	\$50,000.00	\$0.00	\$2,460.35	4.92%	\$47,539.65
Total Dept.4360	WATER/SEWER LINE MAINT	\$524,096.00	\$42,350.05	\$550,475.47	105.03%	(\$26,379.47)

Department 5436	CAPITAL-W/S LINES					
40-5436-630000	MACHINERY AND EQUIPMENT	\$125,000.00	\$0.00	\$0.00	0.00%	\$125,000.00
Total Dept.5436	CAPITAL-W/S LINES	\$125,000.00	\$0.00	\$0.00	0.00%	\$125,000.00

Total Fund	Water/Sewer Line Maintenance Fund	\$649,096.00	\$42,350.05	\$550,475.47	84.81%	\$98,620.53
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Fund Balance		
Total Revenues	\$0.00	(\$2,988,817.27)
Less Total Expenditure	\$42,350.05	\$550,475.47
Net Income	(\$42,350.05)	(\$524,676.24)
New Fund Balance		(\$3,513,493.51)

Electric Fund  
Revenues

Account Number	Account Description	Estimated Revenue	Activity this Period	Revenue YTD	% Received	Unappropriated Help (Hurt)
50-3701-412100	UTILITY POLE PERMITS	\$14,000.00	\$125.00	\$7,590.00	54.21%	(\$6,410.00)
50-3701-413300	INTEREST INCOME	\$3,000.00	\$1,196.31	\$21,025.66	700.86%	\$18,025.66
50-3701-413700	CONTRACT WORK-ELECTRIC	\$10,000.00	\$0.00	\$6,529.73	65.30%	(\$3,470.27)
50-3701-413900	SALE OF SALVAGE & SURPLUS	\$0.00	\$0.00	\$110.00	0.00%	\$110.00
50-3701-420000	ELECTRICAL COLLECTIONS	\$6,800,000.00	\$528,784.23	\$6,179,865.09	90.88%	(\$620,134.91)
50-3701-420200	PENALTIES	\$80,000.00	(\$61.45)	\$64,754.93	80.94%	(\$15,245.07)
50-3701-420250	SERVICE CHARGES	\$7,000.00	\$275.00	\$1,955.00	27.93%	(\$5,045.00)
50-3701-420600	POWER COST ADJUSTMENT	\$350,000.00	\$32,308.78	\$40,569.78	11.59%	(\$309,430.22)
Total Dept.3701	REVENUE	\$7,264,000.00	\$562,627.87	\$6,322,400.19	87.04%	(\$941,599.81)

Total Fund	Electric Fund	\$7,264,000.00	\$562,627.87	\$6,322,400.19	87.04%	(\$941,599.81)
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Electric Fund  
Expenditures

Account Number	Account Description	Approp Amount	Activity this Period	Expenditure YTD	% Used	Unappropriated Help (Hurt)
Department 4400	ELECTRICAL DEPARTMENT					
50-4400-500000	SALARIES AND WAGES	\$285,000.00	\$19,961.73	\$237,977.94	83.50%	\$47,022.06
50-4400-501000	INS SOCIAL SECURITY	\$21,800.00	\$2,137.47	\$17,346.66	79.57%	\$4,453.34

50-4400-501100	INS HEALTH	\$66,416.00	\$5,215.00	\$52,150.00	78.52%	\$14,266.00
50-4400-501150	INS--LIFE	\$1,400.00	\$95.45	\$954.50	68.18%	\$445.50
50-4400-501200	INS--RETIREMENT PLAN	\$42,500.00	\$121.90	\$63,809.49	150.14%	(\$21,309.49)
50-4400-501225	VRS-VLDP	\$1,000.00	\$0.00	\$360.90	36.09%	\$639.10
50-4400-501250	INS WORKMENS COMPENSATION	\$4,050.00	\$0.00	\$2,064.71	50.98%	\$1,985.29
50-4400-501300	INS GEN LIABILITY/BLDG	\$5,500.00	\$0.00	\$6,157.95	111.96%	(\$657.95)
50-4400-501350	INS AUTO	\$4,800.00	\$0.00	\$3,738.00	77.88%	\$1,062.00
50-4400-501400	AUDITING & LEGAL	\$14,000.00	\$8,234.29	\$23,505.81	167.90%	(\$9,505.81)
50-4400-501500	PRINTING & BINDING	\$2,000.00	\$0.00	\$4,625.78	231.29%	(\$2,625.78)
50-4400-510150	DUES & MEMBERSHIP	\$18,000.00	\$0.00	\$18,359.72	102.00%	(\$359.72)
50-4400-510250	OFFICE SUPPLIES	\$500.00	\$119.29	\$591.34	118.27%	(\$91.34)
50-4400-510350	POSTAGE	\$7,500.00	\$643.25	\$3,240.22	43.20%	\$4,259.78
50-4400-510400	TELEPHONE/INTERNET/COMM	\$1,500.00	\$16.74	\$1,727.03	115.14%	(\$227.03)
50-4400-510450	UNIFORMS	\$8,000.00	\$245.91	\$3,792.09	47.40%	\$4,207.91
50-4400-510500	TRAINING EXPENSE	\$2,000.00	\$0.00	\$297.00	14.85%	\$1,703.00
50-4400-510550	EQUIPMENT MAINTENANCE	\$3,000.00	\$0.00	\$5,839.94	194.66%	(\$2,839.94)
50-4400-510625	IT SERVICE/EQ	\$3,000.00	\$0.00	\$3,350.00	111.67%	(\$350.00)
50-4400-510700	VEHICLE MAINT-INSIDE	\$10,000.00	\$220.92	\$2,113.84	21.14%	\$7,886.16
50-4400-510750	VEHICLE MAINT-OUTSIDE	\$15,000.00	\$3,988.25	\$5,286.91	35.25%	\$9,713.09
50-4400-510800	MOTOR FUEL & LUBRICATION	\$15,000.00	\$781.90	\$11,478.05	76.52%	\$3,521.95
50-4400-510900	EQUIPMENT	\$4,500.00	\$0.00	\$2,114.73	46.99%	\$2,385.27
50-4400-511000	BUILDING REPAIRS/ADDITION	\$500.00	\$0.00	\$7,939.81	1587.96%	(\$7,439.81)
50-4400-511100	SUPPLIES & MATERIALS	\$12,000.00	\$1,393.38	\$22,846.47	190.39%	(\$10,846.47)
50-4400-511150	CLEANING SUPPLIES	\$500.00	\$0.00	\$342.49	68.50%	\$157.51
50-4400-511200	ELECTRICITY	\$13,000.00	\$1,522.23	\$11,037.21	84.90%	\$1,962.79
50-4400-511250	WATER	\$200.00	\$9.98	\$73.55	36.78%	\$126.45
50-4400-511300	SEWER	\$200.00	\$16.87	\$126.32	63.16%	\$73.68
50-4400-511350	GARBAGE	\$300.00	\$22.16	\$226.89	75.63%	\$73.11
50-4400-511400	ENGINEERING	\$60,534.00	\$3,078.09	\$28,654.90	47.34%	\$31,879.10
50-4400-511450	LEASE PROP & RIGHT OF WAY	\$9,000.00	\$0.00	\$9,347.63	103.86%	(\$347.63)
50-4400-511500	TRAFFIC SAFETY	\$500.00	\$0.00	\$0.00	0.00%	\$500.00
50-4400-511550	METERS & RELATED EQ	\$15,000.00	\$0.00	\$13,264.06	88.43%	\$1,735.94
50-4400-511600	MISS UTILITY SERVICE FEES	\$300.00	\$6.13	\$73.27	24.42%	\$226.73
50-4400-519000	MISCELLANEOUS	\$5,000.00	\$0.00	\$2,145.95	42.92%	\$2,854.05
50-4400-570000	POWER PURCHASED	\$6,150,000.00	\$517,221.80	\$6,275,385.75	102.04%	(\$125,385.75)
50-4400-570100	TRANSFORMERS & EQUIP	\$15,000.00	\$3,699.00	\$6,073.16	40.49%	\$8,926.84
50-4400-570150	SAFETY EQ & SUPPLIES	\$2,000.00	\$0.00	\$966.74	48.34%	\$1,033.26
50-4400-570200	HAND TOOLS & EQUIPMENT	\$2,000.00	\$57.96	\$1,127.72	56.39%	\$872.28
50-4400-570250	STREET LIGHTING	\$15,000.00	\$0.00	\$7,078.28	47.19%	\$7,921.72
50-4400-570300	UTILITY POLES	\$5,000.00	\$0.00	\$71.23	1.42%	\$4,928.77
50-4400-570350	LOW VOLTAGE DISTRIBUTION	\$10,000.00	\$565.34	\$1,021.51	10.22%	\$8,978.49
50-4400-570400	HIGH VOLTAGE DISTRIBUTION	\$15,000.00	\$2,054.79	\$3,173.42	21.16%	\$11,826.58
50-4400-570450	SUBSTATION EQ.	\$0.00	\$0.00	\$2,072.10	0.00%	(\$2,072.10)
50-4400-570500	SUBSTATION MAINTENANCE	\$5,000.00	\$0.00	\$5,431.76	108.64%	(\$431.76)
50-4400-570550	FIBER OPTIC EQUIP/SUPPLY	\$12,000.00	\$0.00	\$4,550.27	37.92%	\$7,449.73
50-4400-570600	GLOVE/BLANKET TESTING	\$1,000.00	\$204.00	\$2,827.09	282.71%	(\$1,827.09)
50-4400-570625	GENERATOR O&M	\$16,000.00	\$998.78	\$5,618.76	35.12%	\$10,381.24
50-4400-570650	VEHICLE TESTING-OUTSIDE	\$2,500.00	\$2,233.00	\$2,233.00	89.32%	\$267.00

50-4400-580800	INTEREST EXPENSE	\$0.00	\$0.00	\$119,323.49	0.00%	(\$119,323.49)
50-4400-595100	TRANSFER OUT-ADM EXPENSE (GF)	\$325,000.00	\$0.00	\$312,719.00	96.22%	\$12,281.00
50-4400-595200	TRANSFER OUT-IT EXPENSE (GF)	\$35,000.00	\$0.00	\$16,301.35	46.58%	\$18,698.65
Total Dept.4400	ELECTRICAL DEPARTMENT	\$7,264,000.00	\$574,865.61	\$7,332,935.79	100.95%	(\$68,935.79)
Department 5440	CAPITAL-ELECTRIC					
50-5440-650000	INFRASTRUCTURE, DEPR.	\$0.00	\$0.00	\$50,000.00	0.00%	(\$50,000.00)
50-5440-680000	NATURAL GAS GENERATION PROJECT	\$0.00	\$1,149,500.00	\$8,635,064.00	0.00%	(\$8,635,064.00)
Total Dept.5440	CAPITAL-ELECTRIC	\$0.00	\$1,149,500.00	\$8,685,064.00	0.00%	(\$8,685,064.00)
Total Fund	Electric Fund	\$7,264,000.00	\$1,724,365.61	\$16,017,999.79	220.51%	(\$8,753,999.79)

Fund Balance	\$3,290,787.46
Total Revenues	\$562,627.87
Less Total Expenditure	\$1,724,365.61
Net Income	\$18,017,999.79
Net Income w/Generator	(\$9,695,599.60)
New Fund Balance	(\$6,404,812.14)
Net Income w/o Generator	(\$12,237.74)
	(\$1,010,535.60)

Town of Richlands  
Reserve Analysis: 2024 -2025  
General Fund  
As of April 30, 2025

		<u>Comments</u>
<u>Actual</u>		
Reserved Cash Balance	\$2,377,633	
Unreserved Cash Balance	1,231,241	\$1.2M decrease from March, this primarily results from \$700K funding of the generator project and timing of general fund activity.
Less: Adjustments	0	
Total Cash Balance	<u>\$3,608,874</u>	
 <u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$1,231,241	Based on lowest point during May 2024 through April 2025
Less: Adjustments	0	
Less: Projected Operating Revenues	(788,450)	Budgeted revenue of \$7,884,504*10%
Surplus (Shortage)	<u>\$442,791</u>	\$207K decrease from March

**Town of Richlands**  
**Reserve Analysis: 2024 -2025**  
**Water Department**  
**As of April 30, 2025**

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$1,075,053	
Unreserved Cash Balance	734,913	\$86K increase from March
Total Cash Balance	<u>\$1,809,966</u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	\$649,016	Based on lowest point during May 2024 through April 2025
Less: Projected Expenses	(484,125)	Budgeted expense of \$1,452,376*4 months/12months
Less: Projected Debt Service Payments	(29,065)	Budgeted payments of \$87,195*4 months/12months
Surplus (Shortage)	<u>\$135,826</u>	No Change from March



Town of Richlands  
 Reserve Analysis: 2024 -2025  
 Sewer Department  
 As of April 30, 2025

<u>Actual</u>		<u>Comments</u>
Reserved Cash Balance	\$493,808	
Unreserved Cash Balance	(361,718)	\$129K increase from March
Less: Adjustments	0	
Total Cash Balance	<u>\$132,090</u>	
<u>Projected</u>		
Unreserved Cash Balance Rolling 12 Month Low	(\$491,006)	Based on lowest point during May 2024 through April 2025
Less: Adjustments	0	
Less: Projected Expenses	(516,341)	Budgeted expense of \$1,549,024*4 months/12months
Less: Projected Debt Service Payments	(14,948)	Budgeted payments of \$44,844*4 months/12months
Surplus (Shortage)	<u>(\$1,022,295)</u>	No Change from March

**Town of Richlands**  
**Reserve Analysis: 2024 -2025**  
**Electric Department**  
**As of April 30, 2025**

<u>Actual</u>	<u>Comments</u>
Reserved Cash Balance	\$1,797,809
Unreserved Cash Balance	\$1M increase from March; this primarily results from no electric fund milestone payments for natural gas generator and timing of costs 348,389 associated with purchased power.
Total Cash Balance	<u>\$2,146,198</u>
<u>Projected</u>	
Unreserved Cash Balance Rolling 12 Month Low	(\$695,210) Based on lowest point during May 2024 through April 2025
Less: Projected Expenses	(2,421,333) Budgeted expense of \$7,264,000*4 months/12months
Less: Projected Debt Service Payments	0 Budgeted payments of \$0*4 months/12months
Add: Milestone Payment for Natural Gas Generator	
Surplus (Shortage)	<u>(\$3,116,543) No Change from March</u>



Town of Richlands  
General Ledger Detail Transaction Report  
Fiscal Year 2024 - 2025

Account Number	Account Description	AM	Journal Date	Type/Num	Reference	Budget Amount	Debit	Credit	Enc/Liq	Act Exp
10-3704-480000	FUND BALANCE ALLOCATION									
YEAR FORWARD BALANCE										
To Appropriate Funds for AC Replacement and Repairs	3		9/30/2024	BE121705		(\$13,600.00)	\$0.00	\$0.00	\$0.00	\$0.00
To Appropriate Funds for the Overtime Grant	3		9/30/2024	BE121706		\$25,000.00	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Purchase of Leaf Vacuum Truck	3		9/30/2024	BE121707		(\$35,000.00)	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for AC Replacement and Repairs	3		9/30/2024	BE121708		(\$8,500.00)	\$0.00	\$0.00	\$0.00	
					Mth 3	Total	\$0.00	\$0.00	\$0.00	\$0.00
To Appropriate Funds for the Police Department Radios	4		10/31/2024	BE122112		(\$13,634.00)	\$0.00	\$0.00	\$0.00	
To Appropriate Funds Received from the Fire Department Gun Raffle	4		10/31/2024	BE122261		\$5,500.00	\$0.00	\$0.00	\$0.00	
To Appropriate Funds to be Received from TACS for Real Estate Tax Collections	4		10/31/2024	BE122263		\$20,000.00	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Purchase of Alamo Mower Attachments	4		10/31/2024	BE122264		(\$36,300.00)	\$0.00	\$0.00	\$0.00	
					Mth 4	Total	\$0.00	\$0.00	\$0.00	\$0.00
To Appropriate Funds for Flooring Removal & Refurbishment	6		12/31/2024	BE122927		(\$24,434.00)	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Oriole Street Bridge	6		12/31/2024	BE122928		(\$58,341.00)	\$0.00	\$0.00	\$0.00	
					Mth 6	Total	\$0.00	\$0.00	\$0.00	\$0.00
To Appropriate Funds for the Purchase of Police Department Radar Units	7		1/31/2025	BE123231		(\$308,450.00)	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Purchase of Police Department Radar Units	7		1/31/2025	BE123231		(\$366,791.00)	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Police Department Equipment and Training	7		1/31/2025	BE123234		\$11,440.00	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Police Department Justice Assistance Grant	7		1/31/2025	BE123235		(\$11,542.00)	\$0.00	\$0.00	\$0.00	
					Mth 7	Total	\$0.00	\$0.00	\$0.00	\$0.00
To Appropriate Funds for the Police Department from receipt of the JAG Equipment Grant	8		2/28/2025	BE123892		\$13,634.00	\$0.00	\$0.00	\$0.00	
To Appropriate Funds for the Police Department from receipt of the JAG Equipment Grant	8		2/28/2025	BE123892		(\$6,468.00)	\$0.00	\$0.00	\$0.00	
					Mth 8	Total	\$0.00	\$0.00	\$0.00	\$0.00





Town of Richlands  
General Ledger Detail Transaction Report  
Fiscal Year 2024 - 2025

Account Number	Account Description	Journal Date	Type/Num	Reference	Budget Amount	Debit	Credit	Enc/Liq	Act Exp
AM 10	To Appropriate Funds to the VDOT Reimbursement Expense from the Fund Balance Allocation Restricted Funds	4/30/2025	BE124463		(\$399,058.00)	\$0.00	\$0.00	\$0.00	
				Mth 10	(\$399,058.00)	\$0.00	\$0.00	\$0.00	\$0.00
				Total	(\$828,851.00)	\$0.00	\$0.00	\$0.00	\$0.00
	YTD Total for 10-3704-480000		FUND BALANCE ALLOCATION						
					(\$828,851.00)	\$0.00	\$0.00	\$0.00	\$0.00
	Total for Fund 10				(\$828,851.00)	\$0.00	\$0.00	\$0.00	\$0.00
	Grand Total								









2024-2025		JULY	AUGUST	SEPT	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
BANK	ACCOUNT										
	CASH ON HAND	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19	\$4,917.19
TRUPPOINT	VRA BOND	\$454,689.20	\$455,075.37	\$455,449.41	\$455,836.23	\$456,210.89	\$456,598.36	\$456,986.15	\$457,336.72	\$457,725.14	\$458,101.35
FIRST COMMUNITY	INTEREST CK	(\$1,442,054.63)	(\$1,425,728.40)	(\$1,432,839.09)	(\$1,441,995.12)	(\$1,434,397.52)	(\$1,456,431.57)	(\$1,461,494.96)	(\$1,479,325.75)	(\$1,499,060.62)	(\$1,597,591.13)
	INTEREST SAV	\$518,714.66	\$513,664.57	\$504,610.59	\$526,167.94	\$551,822.90	\$541,775.39	\$504,649.82	\$509,046.45	\$512,080.77	\$539,858.21
	PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1ST SENT.	SAV-GENERAL	(\$32,224.50)	(\$32,224.50)	(\$32,224.50)	(\$32,224.50)	(\$32,224.50)	(\$32,224.50)	\$0.00	\$0.00	\$0.00	\$0.00
	CK-GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	BIRM SEW 013018872										
	WWTP O & M #9090	\$490,730.09	\$490,771.77	\$490,812.11	\$490,853.79	\$490,894.14	\$490,935.83	\$490,980.22	\$491,017.88	\$491,056.89	\$491,097.25
	C.D. UT 1 - #6014724	\$33,662.97	\$34,372.08	\$34,372.08	\$34,372.08	\$35,019.32	\$35,019.32	\$35,052.54	\$35,707.12	\$35,707.12	\$35,707.12
TOTAL SEWER DEPARTMENT		\$28,424.98	\$40,668.08	\$25,097.79	\$27,927.61	\$72,242.42	\$72,614.52	\$11,090.94	\$16,699.61	\$2,426.49	\$132,089.99
UNDESIGNATED / UNRESERVED-Sewer		(\$459,917.19)	(\$448,579.37)	(\$464,723.70)	(\$452,280.70)	(\$418,987.79)	(\$418,803.16)	(\$480,947.75)	(\$474,344.23)	(\$491,005.77)	(\$561,718.48)
ELECTRIC DEPARTMENT:											
TRUST/BB&T	CASH ON HAND	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98	\$33,731.98
	UT DEPOSIT	\$3,522.17	\$3,522.20	\$3,522.23	\$3,522.26	\$3,522.29	\$3,522.32	\$3,522.35	\$3,522.38	\$3,522.41	\$3,522.44
FIRST COMMUNITY	INTEREST CK	\$3,420,138.27	\$3,463,351.39	\$3,470,411.42	\$2,985,765.70	\$2,579,265.35	\$3,049,550.54	\$3,094,810.95	\$3,147,496.55	\$3,782,584.64	\$4,746,832.44
	INTEREST SAV	(\$2,806,178.24)	(\$2,984,035.60)	(\$1,049,466.96)	(\$4,266,714.31)	(\$1,387,357.46)	(\$2,511,825.21)	(\$3,112,780.30)	(\$3,061,940.85)	(\$4,515,046.94)	(\$4,435,697.81)
	PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1ST SENT.	SAV-GENERAL	\$109.90	\$109.90	\$109.90	\$109.90	\$109.90	\$109.90	\$109.90	\$109.90	\$109.90	\$109.90
	CK-GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	C.D. UT #4724/4732/4740	\$271,285.92	\$273,984.30	273,984.30	273,984.30	275,277.77	275,277.77	\$276,863.36	\$279,479.66	\$279,479.66	\$279,479.66
MINIMUM CASH RESERVE SAV/CK-GENERAL		1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00	1,518,329.00
TOTAL ELECTRIC DEPARTMENT		\$2,440,939.00	\$2,308,993.17	\$4,250,619.87	\$548,728.83	\$3,022,878.83	\$2,368,586.80	\$1,814,477.34	\$1,920,618.72	\$1,102,598.75	\$2,146,197.71
UNDESIGNATED / UNRESERVED - Electric		\$651,324.08	\$516,679.87	\$2,458,306.57	-\$1,243,584.47	\$1,229,272.06	\$574,980.03	\$19,284.98	\$122,810.06	-\$695,209.91	\$348,389.05
GRAND TOTAL		\$9,713,751.92	\$9,155,621.36	\$10,745,676.88	\$6,844,345.75	\$9,167,620.87	\$8,878,312.04	\$8,077,116.11	\$7,864,028.07	\$7,600,118.99	\$7,697,127.85
TOTAL UNDESIGNATED / UNRESERVED CASH		\$3,785,782.78	\$3,257,254.15	\$4,922,493.38	\$746,332.70	\$3,099,729.88	\$2,865,886.48	\$2,238,419.98	\$1,885,866.54	\$1,849,072.72	\$1,952,825.18



**Town of Richlands**  
**Loan Balances and Maturity Dates**  
**As of April 30, 2025**

<u>Description</u>	<u>G/L Account</u>	<u>Lender</u>	<u>Principal</u>	<u>Balance</u>	<u>Payment - Principal &amp; Interest</u>	<u>Frequency</u>	<u>Interest Rate</u>	<u>Maturity</u>
Fire Truck	10-0000-280600	First Community Bank	\$700,000	\$372,205	\$79,711	Annual	2.40%	3/13/2030
Kents Ridge Water 1	20-0000-280100	VRA	\$2,002,799	\$801,120	\$33,380	Semi-Annual	0.00%	1/1/2037
Kents Ridge Water 2	20-0000-280150	VRA	\$438,037	\$175,215	\$7,301	Semi-Annual	0.00%	4/1/2037
Birmingham Water	20-0000-280000	VRA	\$110,833	\$35,000	\$2,917	Semi-Annual	0.00%	8/1/2031
Birmingham Sewer	30-0000-280050	VRA	\$874,451	\$291,484	\$22,422	Semi-Annual	0.00%	8/1/2031
Electric Generator	50-0000-280700	First Bank & Trust	\$6,000,000	\$5,679,019	\$119,323	Semi-Annual	Variable - Current 4.6%	9/24/2026
Caterpillar Loader - Capital Lease		Caterpillar Financial Services	\$213,743	\$207,743	\$2,500 - 36 Mo; \$4,674 - 24 Mo; \$54,562 - 1 Mo	Monthly	4.00%	1/14/2030
Mack Grapple Truck Capital Lease		NCL Government Capital	\$227,955	\$197,955	\$47,619	Annual	6.49%	2/28/2030
Total Outstanding				<u>\$7,759,741</u>				



Date Checked on

Fixed Y/N

Notice to be fixed

Vol.

Address

Date

April 28, 2025	1103 & 1105 Front St	Trash/Garbage	May 13, 2025	Yes Picked up	5/12/2025
April 28, 2025	128, 144, 175, 155 Target Court	Trash/Garbage Weeds/Grass	May 13, 2025	Yes Picked up	5/13/2025
April 28, 2025	202 Vicky Dr	Trash/Garbage	May 13, 2025	Mowed by Town crew	May 23, 2025
April 28, 2025	209 Vicky Dr	Weeds/Grass Trash/Garbage	May 13, 2025	Yes cleaned up	May 29, 2025
April 29, 2025	1315 Fourth St	Trash/Garbage	May 14, 2025	Yes picked up	5/12/2025
April 29, 2025	309 Sufflok Ave	Grass/Weeds	May 14, 2025	Yes Mowed	5/12/2025
April 30, 2025	334 & 330 Rockbridge Ave	Trash/Garbage Grass/Weeds	May 15, 2025	Mowed Town Crew	May 23, 2025
May 1, 2025	1407 Farmer Street	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025
May 1, 2025	1518 Farmer Street	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025
May 1, 2025	514 Crawford Avenue	Grass/Weeds	May 9, 2025	Yes Mowed	5/12/2025
May 1, 2025	504 Crawford Avenue	Grass/Weeds	May 9, 2025	Yes Mowed	5/12/2025
May 5, 2025	301 Washington Square	Grass/Weeds	May 11, 2025	Yes Mowed	5/12/2025
May 5, 2025	1619 Sixth Street	Grass/Weeds	May 11, 2025	Yes Mowed	5/12/2025
May 6, 2025	514 Bland Street	Grass/Weeds	May 14, 2025	Yes Mowed	5/12/2025
May 6, 2025	1808 Sixth Street	Grass/Weeds	May 14, 2025	Yes Mowed	5/12/2025



May 6, 2025	1812 Sixth Street	Grass/Weeds	May 14, 2025	Yes Mowed	5/12/2025
May 6, 2025	820 Big Creek Road	Grass/Weeds	May 14, 2025	Yes Mowed	5/12/2025
May 6, 2025	807 Big Creek Road	Grass/Weeds	May 14, 2025	Yes Mowed	5/15/2025
May 6, 2025	801 Big Creek Road	Grass/Weeds	May 14, 2025	Yes Mowed	5/16/2025
May 6, 2025	521 Kents Ridge Road	Grass/Weeds	May 14, 2025	Yes Mowed	5/12/2025
May 9, 2025	306 RockBridge Ave	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025
May 9, 2025	213 Rockbridge Ave	Grass/Weeds	May 16, 2025	Yes Mowed	5/16/2025
May 9, 2025	2611 Third St	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025
May 9, 2025	909 Big Creek Road	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025
May 9, 2025	905 Bigcreek Road	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025
May 9, 2025	113 Shadow Ln	Grass /Weeds Trash	May 24, 2025	Yes Mowed	5/22/2025
May 9, 2025	232 Fairfax Ave	Trash	May 24, 2025	Yes Trash	
May 9, 2025	702 East Second Street	Grass/Weeds	May 16, 2025	Yes Mowed	5/16/2025
May 9, 2025	109 Rockhill Drive	Grass/Weeds	May 16, 2025	Yes Mowed	5/22/2025
May 9, 2025	316 Allegheny	Grass/Weeds	May 16, 2025	Yes Mowed	5/12/2025



May 9, 2025	High Meadows mobile park	Grass/Weeds	May 24, 2025	Yes Mowed	5/27/2025
May 13, 2025	1333 Farmer St	Grass/Weeds	May 21, 2025	Yes Mowed	5/19/2025
May 19, 2025	135, 121, 117 Rythem Court and Moblie home park	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	808 Kents Ridge Rd	Grass/Weeds	May 27, 2025	Yes by town Crew	5/30/2025
May 19, 2025	706 Buskill Ave	Grass/Weeds	May 27, 2025	Yes by town Crew	5/30/2025
May 19, 2025	1912 Sixth Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/22/2025
May 19, 2025	227 Dickenson Place	Grass/Weeds	May 27, 2025	Yes Mowed	5/22/2025
May 19, 2025	1225 Sunset Drive	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	308 South Center Street	Grass/Weeds	May 27, 2025	Gave ext.	
May 19, 2025	514 South Center Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	515 South Center Street	Grass/Weeds	May 27, 2025	Yes by town Crew	5/30/2025
May 19, 2025	891 Big Creek Road	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	109 Purcell Road	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	2420 Charles Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	509 Barrett Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/27/2025
May 19, 2025	600 Prater Drive	Grass/Weeds	May 27, 2025	Yes Mowed	5/20/2025



May 19, 2025	646 Burnette Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/20/2025
May 19, 2025	226 Burnette Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/20/2025
May 19, 2025	216 Lee Street	Grass/Weeds	May 27, 2025	Yes Mowed	5/20/2025
May 19, 2025	1218 Sunset Drive	Grass/Weeds	May 27, 2025	Yes Mowed	5/20/2025
May 20, 2025	407 Hill Creek Rd	Grass/Weeds	May 29, 2025	Yes by town Crew	5/30/2025
May 20, 2025	3150 Clinch St	Grass/Weeds	May 29, 2025	Yes Mowed	5/23/2025
May 20, 2025	390 Patton St	Grass/Weeds	May 29, 2025	Yes Mowed	5/21/2025
May 20, 2025	2630 Brown St	Grass/Weed	May 29, 2025	Yes by town Crew	5/30/2025
May 20, 2025	121 Franklin	Grass/Weeds	May 29, 2025	Yes Mowed	5/21/2025
May 20, 2025	2648 South Front St	Grass/Weeds	May 29, 2025	Yes Mowed	5/28/2025
May 20, 2025	1130 Orange St	Grass/Weeds	May 29, 2025	Yes by Town	5/30/2025
May 21, 2025	1012 East First Street	Grass/Weeds	May 30, 2025	Yes Mowed	5/28/2025
May 21, 2025	807 East First Street	Grass/Weeds	May 30, 2025	Yes Mowed	5/27/2025
May 21, 2025	700 East First Street	Grass/Weeds	May 30, 2025	Yes Mowed	5/22/2025
May 21, 2025	804 East First Street	Grass/Weeds	May 30, 2025	Yes Mowed	6/1/2025
May 21, 2025	325 Virginia Avenue	Grass/Weeds	May 30, 2025		

May 21, 2025	103 Canary Court	Grass/Weeds	May 30, 2025	Yes Mowed	5/22/2025
May 21, 2025	129 Kingfisher Court	Grass/Weeds	May 30, 2025	Yes Mowed	5/27/2025
May 21, 2025	103 Owl Court	Grass/Weeds	May 30, 2025	Yes Mowed	5/22/2025
May 21, 2025	316 North Street	Grass/Weeds	May 30, 2025	Yes Mowed	5/28/2025
May 21, 2025	324 North and 319 Grove St	Grass/Weeds	May 30, 2025	Yes Mowed	5/28/2025
May 21, 2025	111 Royal Street	Grass/Weeds	May 30, 2025	Requested Extension due to being out of Town	
May 21, 2025	110 Fairview Street	Grass/Weeds	May 30, 2025	Yes Mowed	5/27/2025
May 21, 2025	1092 Kents Ridge Road	Grass/Weeds	May 30, 2025		
May 21, 2025	2800 Page Street	Grass/Weeds	May 30, 2025	Yes Mowed	6/2/2025
May 21, 2025	524 Locust Street	Grass/Weeds	May 30, 2025	Yes by town crew	5/30/2025
May 22, 2025	119 Lowe St	Grass/Weeds	May 31, 2025	Yes Mowed	5/27/2025
May 22, 2025	121 Lowe St	Grass/Weeds	May 31, 2025	Yes Mowed	5/27/2025
May 22, 2025	123 Lowe St	Grass/Weeds	May 31, 2025	Yes Mowed	5/27/2025
May 22, 2025	110 Valley Point	Grass/Weeds	May 31, 2025	Yes Mowed	5/28/2025
May 22, 2025	102 Valley Point	Grass/Weeds	May 31, 2025	Yes Mowed	5/29/2025
May 29, 2025	115 Birmingham Rd	Grass/Weeds	June 5, 2025	Requested Extension, Said paid to mow but not done	



May 29, 2025	112 Birmingham Rd	Grass/Weeds	June 5, 2025	
June 3, 2025	420 Purcell Rd	Grass/Weeds	June 10, 2025	
June 3, 2025	124 Celestial Ln	Grass/Weeds	June 10, 2025	Requested Extension due to bulk trash needing p
June 3, 2025	521 Barrett St	Grass/Weeds	June 10, 2025	
June 3, 2025	515 Barrett St	Grass/Weeds	June 10, 2025	Yes Mowed 6/4/2025
June 3, 2025	Melody & Rhythm Court	Grass/Weeds	June 10, 2025	
June 3, 2025	123 Prater Drive	Grass/Weeds	June 10, 2025	



PART II - CODE OF ORDINANCES

Chapter 54 TRAFFIC AND VEHICLES

**State Law reference**— Similar provisions, Code of Virginia, 46.2-1214.

**Secs. 54-204—54-300. Reserved.**

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FOOTNOTE(S):

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**State Law reference**— Removal and disposition of unattended abandoned, immobile vehicles, Code of Virginia, § 46.2-1213. ([Back](#))

**ARTICLE VI. GOLF CARTS AND UTILITY VEHICLES**

Sec. 54-301. Definitions.

Sec. 54-302. Operation of golf carts and utility vehicles.

Sec. 54-303. Designated streets for golf cart use.

Sec. 54-304. Violations.

**Sec. 54-301. Definitions.**

Driver's license means any license, including a commercial driver's license issued under the laws of any state, authorizing the operation of a motor vehicle but does not include a learner's permit.

Golf cart means a self-propelled vehicle which cannot exceed a speed of 25 mph that is designated to transport persons playing golf and their equipment on a golf course.

Utility vehicles means a motor vehicle that is designed for off road use, powered by an engine of no more than 25 horsepower and is used for general maintenance, security, agriculture or horticultural purposes. Utility vehicles do not include all-terrain vehicles.

(Ord. of 9-10-2013)

**Sec. 54-302. Operation of golf carts and utility vehicles.**

Golf carts and utility vehicles may be operated upon the streets of the town subject to the following limitations:

- (1) No person shall operate a golf cart or utility vehicle on any street unless he has in his possession a valid driver's license.
- (2) Golf carts or utility vehicles shall be operated on designated streets only between sunrise and sunset.

## PART II - CODE OF ORDINANCES

### Chapter 54 TRAFFIC AND VEHICLES

- (3) Every golf cart or utility vehicle whenever operated on a designated street shall display a slow-moving vehicle emblem, and a town registration sticker affixed to the front of the vehicle, passenger side, shall have adequate brakes and such other safety equipment as required by the Code of Virginia.
- (4) The number of persons riding in a golf cart or utility vehicle shall be equal to the number of seats in the golf cart.
- (5) Persons utilizing golf carts or utility vehicles on designated streets are subject to the traffic and criminal laws of the town and the Commonwealth of Virginia. Any infraction may be cited and enforced by law enforcement.
- (6) Golf carts and utility vehicles shall be registered with the town. At the time of such registration an approved registration sticker shall be purchased from the town.

(Ord. of 9-10-2013)

#### **Sec. 54-303. Designated streets for golf cart use.**

The following streets in the town are designated for use by golf carts and utility vehicles.

- (1) All streets within the town that have a posted speed limit of 25 mph or less and are not marked for two specific lanes with a center line for two-way traffic. Golf carts and utility vehicles may cross a street with a speed limit of up to 35 mph or a street marked with a center line at any street intersection.
- (2) Golf carts and utility vehicles are specifically prohibited on the following streets:
  - a. High Street;
  - b. Montrose Street;
  - c. Neel Street;
  - d. Stockton Street;
  - e. Laurel Street;
  - f. Woody Lane;
  - g. Mill Street;
  - h. Depot Street.

(Ord. of 9-10-2013)

#### **Sec. 54-304. Violations.**

Any violation of the article shall be punishable as a Class 4 misdemeanor, unless otherwise chargeable as a traffic or similar infraction.

(Ord. of 9-10-2013)

## § 46.2-916.3. Limitations on golf cart and utility vehicle operations on designated public highways.

A. Golf cart and utility vehicle operations on designated public highways shall be in accordance with the following limitations:

1. A golf cart or utility vehicle may be operated only on designated public highways where the posted speed limit is 25 miles per hour or less. However, a golf cart or utility vehicle may cross a highway at an intersection controlled by a traffic light if the highway has a posted speed limit of no more than 35 miles per hour and in the Town of Colonial Beach may cross any highway at an intersection marked as a golf cart crossing by signs posted by the Virginia Department of Transportation;
2. In towns with a population of 2,000 or less, a golf cart or utility vehicle may cross a highway at an intersection conspicuously marked as a golf cart crossing by signs posted by the Virginia Department of Transportation if the highway has a posted speed limit of no more than 35 miles per hour and the crossing is required as the only means to provide golf cart access from one part of the town to another part of the town;
3. No person shall operate any golf cart or utility vehicle on any public highway unless he has in his possession a valid driver's license;
4. Every golf cart or utility vehicle, whenever operated on a public highway, shall display a slow-moving vehicle emblem in conformity with § [46.2-1081](#); and
5. Golf carts and utility vehicles shall be operated upon the public highways only between sunrise and sunset, unless equipped with such lights as are required in Article 3 (§ [46.2-1010](#) et seq.) of Chapter 10 for different classes of vehicles.

B. The limitations of subdivision A 1 shall not apply to golf carts and utility vehicles being operated as follows:

1. To cross a highway from one portion of a golf course to another portion thereof or to another adjacent golf course or to travel between a person's home and golf course if (i) the trip would not be longer than one-half mile in either direction and (ii) the speed limit on the road is no more than 35 miles per hour;
2. To the extent necessary for local government employees, operating only upon highways located within the locality, to fulfill a governmental purpose, provided the golf cart or utility vehicle is being operated on highways with speed limits of 35 miles per hour or less;
3. As necessary by employees of public or private two-year or four-year institutions of higher education if operating on highways within the property limits of such institutions, provided the golf cart or utility vehicle is being operated on highways with speed limits of 35 miles per hour or less;
4. On a secondary highway system component that has a posted speed limit of no more than 35 miles per hour and is within three miles of a motor speedway with a seating capacity of at least 25,000 but less than 90,000 on the same day as any race or race-related event conducted on that speedway;

5. To the extent necessary for employees of the Department of Conservation and Recreation, operating only on highways located within Department of Conservation and Recreation property or upon Virginia Department of Transportation-maintained highways that are adjacent to Department of Conservation and Recreation property, to fulfill a governmental purpose, provided that the golf cart or utility vehicle is being operated on highways with speed limits of no more than 35 miles per hour; and

6. To cross a one-lane or two-lane highway from one portion of a venue hosting an equine event to another portion thereof if (i) the crossing occurs on the same day as such equine event, (ii) a temporary traffic control zone is established at such crossing with speed limits of no more than 35 miles per hour, and (iii) the crossing and highway vehicular traffic are being monitored and controlled by a uniformed law-enforcement officer.

C. The governing body of any county, city, or town may by ordinance impose additional restrictions or limitations on operations of golf carts, utility vehicles, or both, on public highways within its boundaries, provided that the restrictions or limitations imposed by any such ordinance are no less stringent than the restrictions and limitations contained in this article. In the event that any provision of any such ordinance conflicts with any provision of this section other than subdivision B 5, the provision of the ordinance shall be controlling.

2004, c. [746](#); 2008, c. [456](#); 2009, cc. [743](#), [835](#); 2010, c. [112](#); 2011, cc. [68](#), [140](#), [469](#); 2018, c. [112](#).





**MAY 2025  
MONTHLY TRAFFIC SUMMARY**

Defective Speedometer	1	No Seatbelt	4
Improper Registration	3	Fail to Stop at Stop Sign	1
Fail to Maintain Control of Vehicle	1	Speeding	3
Fail to Obey Highway Signs	2	UTV on Roadway	1
Cell Phone in Hand While Driving	2	Driving While Suspended	3
Driving Without a License	1	Fail to Drive on Proper Side of Road	1
No Proof of Insurance	3	Expired Inspection	2
Windshield Obstructed	1	Defective Exhaust	2
No Registration	2		
WARNING- Speeding	6	WARNING- Drive Wrong Way, One Way	1

**TOTAL NUMBER TRAFFIC SUMMONS ISSUED: 33**

**ANIMAL CONTROL / ORDINANCE VIOLATIONS SUMMARY**

Dog at Large/ Transported to Shelter	4	Inoperable Vehicle	1
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**TOTAL NUMBER ANIMAL CONTROL / ORDINANCE VIOLATIONS ACTIONS: 5**

## COUNCIL REPORT

June 2, 2025

TOTAL CALLS FOR SERVICE THROUGH MAY 31, 2025	3,161
TOTAL CALLS THROUGH MAY 31, 2024	3,171

DECREASE OF	10
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TOTAL CALLS FOR THE MONTH OF MAY 2025	635
TOTAL CALLS FOR THE MONTH OF MAY 2024	688

DECREASE OF	53
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Town of Richlands EMS

1800 Third St. / 200 Washington Sq.

Richlands Va. 24641

Rescue Division Station #2

Station #2 Ph. # 276-329-6065

Fax# 276-963-3569

*From The Desk Of:*

*EMS Director - Chief Matt Whited*

**Monthly Council Report For Council: Rescue Division**

**Month: May 2025 EMS Calls Total:241**

**Year To Date EMS Calls Total: 1,043**

**Group**

**COUNT PCT**

<b>Cancelled</b>	<b>4</b>	<b>1.7</b>
<b>Cancelled Enroute</b>	<b>5</b>	<b>2.1</b>
<b>Cancelled on Scene</b>	<b>7</b>	<b>2.9</b>
<b>Dead at Scene -Resuscitation Not Attempted (With Transport)</b>	<b>1</b>	<b>0.4</b>
<b>No Patient Found</b>	<b>9</b>	<b>3.7</b>
<b>No Treatment Required</b>	<b>5</b>	<b>2.1</b>
<b>Patient Dead at Scene -No Resuscitation Attempted (With Transport)</b>	<b>2</b>	<b>0.8</b>
<b>Patient Refused Care</b>	<b>43</b>	<b>17.8</b>
<b>Standby</b>	<b>1</b>	<b>0.4</b>
<b>Treated and Released</b>	<b>1</b>	<b>0.4</b>
<b>Treated, Refused Transport</b>	<b>1</b>	<b>0.4</b>
<b>Treated,Transferred Care</b>	<b>1</b>	<b>0.4</b>
<b>Treated, Transported by EMS</b>	<b>160</b>	<b>66.4</b>
<b>Treated,Transported by Other EMS</b>	<b>1</b>	<b>0.4</b>
<b>TOTAL</b>	<b>241</b>	<b>100</b>

**Rescue Division Updates / News / Info: We also received update on our new grant ambulance that was ordered back July 2022 still on track to deliver August-Sept 2025, We also done a Free Community Stop the Bleed Class Thurs May 22 had decent turn-out people, I have written a 100% Grant thru Community Foundations of the Virginias to replace Base Radio Rescue Station about \$5,274.15 Project hope to receive that in August.**





## Richlands Fire Rescue

### Monthly Report

May 2025

**45- Total Calls**

**15-Town**

**30-County**

**13-MVC**

**2-Brush Fires**

**6-Smoke Alarms/CO Alarms**

**3-Reports of Smoke**

**0-Structure Fires**

**0-Vehicle Fires**

**13-Trees Down in Roadway**

**2-Road Hazards**

**0-Electrical Poles/ Power Lines**

**5-EMS Bake Ups**

**0-Oil Spill**

**1-Propane Call**

**0-Flooding Town and County**

**Smoke Alarms Installed (2)**

**Co Alarms Installed (1)**

**Smoke Alarms given out (0)**

**CO Alarms Given Out (0)**

