

# TOWN OF RICHLANDS



## **Job Description**

Department: Public Works Department  
Job Title: Heavy Equipment/Diesel Mechanic  
Reports to: Public Works Director  
Classification: Full-Time Non-Exempt  
Application Due By: Open until filled (first review 8/15/24)

## **Work Objectives:**

The Town of Richlands is accepting applications for a Heavy Equipment/Diesel Mechanic position. The Heavy Equipment/Diesel Mechanic is responsible for maintaining, repairing, and servicing the town's fleet of heavy equipment and diesel-powered vehicles. This position requires a skilled professional who can diagnose, troubleshoot, and repair a wide range of mechanical issues. The ideal candidate will be a problem-solver with strong technical skills and the ability to work independently as well as part of a team.

## **Major Responsibilities:**

- Perform preventive maintenance, repairs, and overhauls on heavy equipment and diesel-powered vehicles including trucks, bulldozers, backhoes, excavators, and other machinery.
- Diagnose mechanical, electrical, and hydraulic system problems using diagnostic equipment and troubleshooting techniques.
- Repair or replace faulty parts, components, or systems.

- Perform routine maintenance tasks such as oil changes, lubrication, and filter replacements.
- Maintain accurate records of repairs, maintenance activities, and parts inventory.
- Ensure compliance with safety regulations and procedures.
- Operate various hand, power, and shop tools required for repairs.
- Respond to emergency repair calls as needed.
- Assist in the procurement of parts and supplies.
- Provide technical advice and guidance to other staff members as needed.
- Keep work areas clean, organized, and safe.

#### **JOB KNOWLEDGE AND SKILLS:**

This position requires extensive knowledge of diesel engines, heavy equipment systems, and repair techniques. The ideal candidate will have strong diagnostic skills, familiarity with electronic control systems, and the ability to read and interpret technical manuals and schematics. Experience with welding and fabrication is beneficial.

#### **WORK STANDARDS:**

The primary work location will be the Town of Richlands Public Works facility. This position may require working in various weather conditions and may involve callouts for emergency repairs. Safety standards must be strictly adhered to at all times. Ongoing training will be provided to keep up with evolving technologies and repair techniques.

#### **WAGES:**

Compensation is based on qualifications and experience. This is an hourly position eligible for overtime pay.