

# Richlands Planning Commission

June 27, 2023

## Members Present

Barry Alley  
Michelle Elswick  
Greg Horn  
Randy Smith

## Staff and Town Officials

**Present**  
Gary Jackson  
Clarence Monday

## Guests

- I. The meeting was called to order by Chairman Barry Alley at 6:00 pm.
- II. Randy gave the invocation.
- III. Barry led the Pledge of Allegiance.
- IV. Addition to the Agenda
  1. Discuss Letters of Application for Open seat of Planning Commission
- V. Minutes from April Planning Commission and May Joint Council and Planning Commission meetings were presented. Greg made the motion to approve the April minutes. Randy seconded. Randy made the motion to approve the May minutes. Greg seconded. All aye. Minutes are approved.
- VI. Business:
  1. Dr. Titha was not in attendance. His matter will be discussed at a later date.
  2. The Planning Commission received four letters from citizens interested in filling the empty seat on the Planning Commission.
    1. Jacob Ball
    2. Glayde Brown
    3. Elaine Holmes
    4. Jerome Vandyke
  - ii. Barry asked Clarence the appropriate action to take. Clarence advised Planning Commissions will typically narrow down the selections to two to recommend to council or pick one specific candidate to recommend.
  - iii. Randy thinks we should recommend two candidates.
  - iv. After a review of the candidates' letters, the Planning Commission would like to recommend Glayde Brown and Elaine Holmes for consideration.
  - v. Randy made the motion to send to Council our top two candidates, Glayde Brown and Elaine Holmes, for consideration to fulfill the remaining term of the vacant seat on Planning Commission ending 6/30/2024. Greg seconded the motion. All aye. Motion passes.
- VII. Miscellaneous and/or Member Concerns:
  1. Barry was contacted by a citizen concerning an ally in town. Barry recommended they contact Nathan to get started with their concern.
  2. Greg updated the Planning Commission on a Revitalization Grant Meeting he attended. He advised us they will be speaking to us concerning the B2 zoning and the current rule of not allowing living space on the first floor.
- VIII. With no other business, Greg made the motion to adjourn; it was seconded by Randy and all members voted "aye". Meeting was adjourned.
- IX. The next meeting for the Planning Commission is scheduled for Tuesday, August 1, 2023 at 6:00 pm.

Submitted by: Michelle Elswick, Secretary