

The Richlands Recreation Commission held a special meeting at the Richlands Recreation Park on August 26th, 2019 at 7:30PM with the following present:

Recreation Department: Jessica Reynolds

Other Attendees:

Richlands Town Council Members: Mary Ann Strong

Recreation Commission Members Present: Craig Earls, LaRhonda Lindsey, Jeff Hurst, Joe McCall, Frances Meadows, Tony Cordle, Joel Horn, and Corey Whited

Recreation Commission Members Not Present: Mike Webb

Craig Earls opened the Richlands Recreation Commission meeting and welcomed everyone to the special August Meeting. We did not have a quorum for the regular meeting on August 19th, 2019.

Old Business:

April Meeting Minutes Approval

Craig Earls: We did not have a quorum in May, June, July or August for our regular scheduled meetings. For old business, we need to approve the April meeting minutes. Does anyone have any corrections, additions, or deletions to the April meeting minutes? Tony made a motion to approve the March minutes. Joe McCall seconded the motion. No further comments, motion carries 7/0.

New Business:

President Appointment (Craig Earls)

Craig Earls: During the April meeting Ronnie Cordle (REC Commission President) resigned effective immediately. I was appointed the interim President since that period. I would like to nominate Jeff Hurst to replace Ronnie Cordle as REC Commission President. I appreciate the Commission allowing me to serve and the confidence in me to take the position going forward, but I can continue the secretary position and assist Jeff as required. Tony Cordle will also remain as Vice President. Do we have any other nominations on the floor? No other nominations were made. Craig Earls made a motion to approve, and appoint, Jeff Hurst as the Rec Commission President. LaRhonda Lindsey seconded the motion. No further comments, motion carries 7/0.

Recreation Commission Meeting Time (Group)

Jeff Hurst: I know Mary Ann wanted to discuss if we need to adjust our times to make sure that we all can attend. We had a couple of suggestions of either going early (7AM), or possibly 12PM. What do you guys think?

Frances Meadows: I think mornings would work.

Tony Cordle: The only issue is that we may not have the public be able to come during those times.

Jeff Hurst: Yes, that is a concern. We want to make sure the meetings are accessible to the public.

LaRhonda Lindsey: I can do either, but I agree.

No Action Taken on schedule.

Appointment of Corey Whited to the Recreation Commission (Group)

Jeff Hurst: During the August Town Council Meeting Mary Ann had an affirmative motion that Cory Whited be appointed to the Recreation Commission. As a formality, we need to go ahead and approve

this as well. LaRhonda Lindsey made a motion to appoint Corey Whited to the Recreation Commission. Joe McCall seconded the motion. No further comments, motion carries 7/0.

Field Usage Agreement (Tony Cordle)

Tony Cordle: We need to figure out what is going on with the Critterville fields so that if Little League is not using them for all-stars then the town can schedule them.

Craig Earls: I checked back in the minutes and we did discuss allowing Fred/Jessica to schedule them if Little League is finished. However, it was not officially voted on or discussed with Little League at our meetings.

Jeff Hurst: We can look into it and I think we need an agreement on file. We know an agreement exists, but we are having an issue tracking it down.

Craig Earls: I have seen the existing agreement, so I do know we have it in place. It would be a good idea to refresh the agreement to make it current just to make sure everyone is on the same page.

Jeff Hurst: I will discuss with Mark Gillespie and request that he put together a proposed agreement for all the fields so that we can work through the details and get it done. I will also ask him to attend the next meeting so that we can review his proposal.

Craig Earls: Jessica, did you have a lot of issues with scheduling the fields for the softball teams?

Jessica Reynolds: In July we had some issues with it, but do not schedule it during July (it is still under Little League control until August). So, we have a lot that wanted to use it. After August, almost no one asked to be formally put on the schedule, but they are using it. I assume they worked it out amongst themselves, but it would be good for us to schedule earlier if no one is using it.

Jeff Hurst: A lot of northern Virginia towns also require that for someone to use the field with more than 7-9 people that they have to register with the recreation. This holds the groups accountable to make sure they take care of the property etc. I think we need to discuss this type of arrangement at our next meeting as well.

Jessica Reynolds: I will research and come up with some ideas.

Jeff Hurst: That is great. I think the main reason to have the security deposits with a permit is it will hold them accountable if we have damages etc.

Recreation Updates (Jessica Reynolds)

Jessica Reynolds: At the next meeting, I am going to bring the recreation financial reports so that you can see how great these new reports are. June is not really accurate due to the implementation of our new software, but July/August is very accurate. It shows a great breakdown of what we are spending and make here. The group agreed that having these reports is a great step forward.

Jeff Hurst: For permits, we currently do not have deposits on room and the pool. We can count that towards your fees, but did that before and they do are willing to pay it to reserve it. We can discuss that later.

Jessica Reynolds: We are looking at getting a back-fill for my position while I am out on maternity leave in approx. 8-weeks. If you know anyone with management skills please have them apply.

No further comments.

Next meeting – September 16th 7:30 PM at the Richlands Recreation Park

Jeff Hurst - Adjourned meeting.