

Town of Richlands
Section House Advisory Board
Meeting Minutes
September 20, 2022

Attendance: Lynna Mitchell (chair), Greg Horn, Eleanor Armes, Rod Cury, Sandra Culler, Donna Altizer

I. Call to order

The meeting convened at 5:00pm.

II. Minutes

The minutes from the 8/11 meeting were approved.

III. Halloween event discussion

Rod proposed we have a Halloween event, presenting spooky stories (family-friendly). The board decided to schedule the event for Saturday, 10/20, 6:00-8:00pm; board members will dress in costumes and tell stories, and a craft/decorating activity is planned—Donna, Eleanor and perhaps Zadin will participate; Lynna will design the promotional materials.

IV. Heritage brick campaign

Lynna proposed a new brick campaign since she has been approached by several people who would like commemorative bricks on the patio; Donna suggested we could also make a place for ferns in the square near the patio; Lynna will update the previous campaign flyer; Rod will research details related to cost so we can determine an appropriate fee for the new campaign; the board determined that the campaign should be timed to correspond with the Christmas holiday season.

V. Barter trip

It was agreed to plan a group trip to Barter Theater to see “Murder on the Orient Express”, which will soon be playing. Lynna will find out the details and we will agree on a date and time, preferably a weekend matinee to which we can carpool.

VI. Model train

Lynna asked that everyone consider ways to display our trains for Christmas; Donna suggested we could have photos through or around which the trains could be run; we could also use them with a Christmas tree.

VII. Section House painting/restoration efforts

To date, Rod has received no specifics from Travis Hackworth about an estimate; Travis has been contacted again and we are awaiting a response. Donna reported that Christy Asbury, an experienced house painter, may come to provide us an estimate.

VIII. 501 (c) (3) designation

Donna shared some info she learned from working on this kind of designation with the Garden Club: the organization has to go through the SEC first, have a bank account, name officers, adopt bylaws, draw up articles of incorporation, pay a fee, then send these materials to the IRS. Also, tax ID numbers must be obtained from both the federal and state governments, and a year financial report must be filed.

The board also discussed the possibility of presenting the idea of 501 (c) (3) to the town council for direction; various pros and cons were examined.

IX. Other business

Thomas Jefferson event—Rod announced that he had contacted UVA professor and renowned Jefferson scholar John Ragosta about speaking at the Section House; Ragosta suggested Jefferson re-enactor Bill Barker could also be involved; the possibility of co-hosting appearances with SWCC was discussed.

Regina Salyers retirement—Lynna invited everyone to the retirement event for AASC's executive director Regina Salyers; the event will be held at the Old Mill Thursday, September 22.

X. Next meeting

The next board meeting will be Thursday, October 13 at 5:00pm at the Section House.

XI. Adjournment

The meeting adjourned at 6:20pm.

Minutes prepared by Greg Horn
September 27, 2022