

Town of Richlands
Section House Advisory Board
Meeting Minutes
October 3, 2023

Attendance: Lynna Mitchell (chair), Greg Horn, Donna Altizer, Eleanor Armes, Rod Cury, Mary Lawson, Gaynelle Thompson

I. Call to order

The meeting convened at 5:00pm.

II. Minutes

The board approved the minutes from the 9/11/23 meeting.

III. Devin Vandyke and student volunteers

Devin Vandyke, an SWCC student, met with the Board to offer student help maintaining the house. These students can count their work time as hours toward their scholarships. Donna will direct coordinate these students' efforts.

IV. Financial report

Rod reported that we had no new expenses since the last meeting. Bill Barker will not be cashing his honorarium check from the Jefferson Scholars event, so we will consider these funds to be a donation. We have approximately \$6,000 at this point.

V. House refresh update

Lynna reported that she helped Brad and Zadin re-hang the quilt in the bedroom; she has also made and hung new foam board signs for several of the displays throughout the house and is working on others. Donna suggested adding information about the Van Amber circus to the large photo in the front room; she and Gaynelle will work this month on writing up information for the remaining signs.

VI. Window boxes

At present the flowers in the window boxes are still in very good shape; we will leave them as-is as long as they are still thriving. We thank Joey Christian for his efforts in keeping them watered.

VII. House painting update

Rod will be contacting the superintendent of ADC soon to see if and when we can get detainee assistance in painting the outside of the house.

VIII. Town employee appreciation event/Christmas Open House

Lynna suggested that, considering the other activities we are working on, we should table the employee appreciation event plans until next spring.

Donna has ordered decorative soldiers for the Christmas Open House.

It was decided that we plan the following Christmas Open House schedule:

Friday, Dec. 1: during Richlands Christmas Parade

Saturday, Dec. 2—2:00-4:00pm

Sunday, Dec. 3—1:00-3:00pm

We will decorate beforehand; Lynna and Greg will put up the indoor tree with lights. Rod will contact Earl Keen about outdoor trees and wreaths and try to have them before Thanksgiving. Donna and Eleanor will decorate the front porch, while Mary will provide some old toys.

IX. Winter Honey Festival plans

Lynna suggested the following activities for consideration: (1) partner with Garden Club on “bee-friendly” yard presentation; (2) a cooking/baking contest with honey-featured items—fundraiser with entry fee; (3) an observation hive; (4) a honey extraction demo; (5) a candle-making demo; (6) a silent auction of bee and honey-related items.

X. Other business

Rod shared that new town manager Jason May visited with him at the house recently. Rod also met with Jeff Mansour here; Mansour suggested some possible funding sources for the house. Mary suggested we invite the Thompson Foundation to have one of its board meetings at the house. Rod suggested we have the RMS Chorus sing here.

Next meeting--Monday, November 6 at 5:00pm at the Section House

Adjournment—6:10pm

Minutes prepared by Greg Horn
October 10, 2023