

**Town of Richlands**  
**Section House Advisory Board**  
**Meeting Minutes**  
November 6, 2023

**Attendance:** Lynna Mitchell (chair), Greg Horn, Donna Altizer, Eleanor Armes, Rod Cury, Mary Lawson, Gaynelle Thompson, Sandra Culler, Brad Lawson, Zadin Lawson

I. Call to order

The meeting convened at 5:35pm.

II. Minutes

The board approved the minutes from the 10/3/23 meeting.

III. Financial report

Rod reported that our account with the town has a current balance of \$6,064 with no outstanding bills.

IV. House refresh update

The Board agreed to store the framed Tazewell County map and Richlands National Bank illustrations; Donna agreed to set up the bedroom before the Christmas Open House; Gaynelle presented write-ups to be used as captions for the front room photographs.

V. House painting update

Rod shared that Police Chief Ron Holt has volunteered police staff to repaint the house in spring 2024; the paint has already been delivered and will be stored at the Richlands Police Department until then.

VI. House flowers

Rod reported that the summer flowers were replaced by mums recently; most of them took a hit, however, from the frost a few days ago. He also brought 380 daffodils and 680 tulips for the house grounds; Joey Christian will be planting them sometime within the next week.

VII. Thanksgiving Friday and Saturday guided tours

Rod offered to conduct guided tours of the house and grounds on Friday, Nov. 24 and Saturday, Nov. 25. The tentative tour hours will be 5-8pm on Friday and 2-5pm on Saturday; Gaynelle will assist with the Friday tours, while Eleanor will help on Saturday. Lynna will prepare a flyer and promote the event.

VIII. Christmas parade and open house plans

The house will be open during Richlands' Christmas parade on Friday, Dec. 1 (6pm). We will also be open Saturday, Dec. 2 (2-4pm) for a Christmas open house. Gaynelle will provide cider; Brad, Zadin, Sandra, and Mary will provide cookies. We invite the community to bring ornaments to decorate the tree, which Lynna and Greg will set up with lights.

Rod reported that he is working on getting our outdoor Christmas trees and wreaths through Earl Keen. Emerson Kirby will once again help with getting them set up and lighted. Mary is working with her son Charlie to make available horse-drawn carriage rides during our open house. Donna is working on house decorations, including a fire place and toy soldiers.

IX. Pictures on the porch

Lynna will promote holiday "Pictures on the Porch" through Facebook and a hashtag.

X. Winter Honey Festival

Considering that we have a great deal going on with holiday events, the Board agreed to postpone planning our activity for the February 2024 Winter Honey Festival until our next meeting.

XI. Other business

Lynna shared some remarks and pictures of her trip this past Sunday to Goshen, VA with Greg and Rod for a train excursion on the famous 611 locomotive and Powhatan Arrow passenger car.

Next meeting--Thursday, January 4, 2024 at 5:00pm at the Section House

Adjournment—6:45pm

Minutes prepared by Greg Horn  
November 10, 2023