

**Town of Richlands**  
**Section House Advisory Board**  
**Meeting Minutes**  
February 16, 2023

**Attendance:** Lynna Mitchell (chair), Greg Horn, Rod Cury, Sandra Culler, Mary Lawson, Zadin Lawson, Brad Lawson, Gaynelle Thompson, Donna Altizer, Eleanor Armes

I. Call to order

The meeting convened at 5:00pm.

II. Minutes

The board approved the minutes from the 1/12/23 meeting.

III. "Meet the Beekeepers" recap

Lynna reported that the "Meet the Beekeepers" program for the Winter Honey Festival had an interesting and varied turnout. Beekeepers attend from Princeton WV, Burke's Garden, Tazewell, Raven, Paintlick, and a variety of other places.

IV. Jefferson scholars visit planning (March 28-29)

- Donna reported that she and Earlene Butcher will collaborate on traditional colonial-style table centerpieces (5 for dining tables and 1 for food table); board members also mentioned bringing Jefferson cups; Mary noted that Cooper Hurst has quite a bit of Jefferson memorabilia that could be used.
- Rod and Earlene Butcher procured window box liners and pansies from Kim's Floral; the board approved payment of \$60.00 for these from our funds.
- Appetizers for the pre-dinner reception will be provided by various board members.
- Lynna prepared and showed sample Save-the-Date cards and an event program; the board approved her samples, as well as a thank you letter to sponsors.
- The preliminary sponsors' reception will begin at 5:30pm on 3/28; a mix-and-mingle time is scheduled for 6:00; the dinner will begin at 6:30pm with an invocation by Sandra; Rod will provide the introduction, and the program will begin at 7:30.
- Eleanor is working on procuring local items for two gift baskets for our presenters.
- Rod will procure the ABC banquet license, which is submitted online.
- Mary reports that the SWCC Festival for the Arts flyer will be completed by 3/15; the Jefferson event will be listed first.
- Greg reported that the SWCC event for 3/29 has been booked with the college; Rod reported that RHS History Club will attend; Greg reported that he will announce the event to SWCC faculty, and his ENG 11 class will attend; the program will be from 10:50am until 12:00pm.

V. Art exhibit and paint-with-the-artist event

Lynna has a co-worker whose wife is an accomplished artist; she proposed a paint-with-the-artist event for some time this summer.

VI. Items on hold

The following events/activities are still on hold for future consideration:

- photography contest
- quilting exhibit and demo
- train excursion
- brochures
- painting the house
- 501 ( c ) ( 3 ) designation

VII. Other business

--Donna announced that Preservation.virginia.org has contacts with craftspeople who specialize in preservation/restoration; we could possibly contact them to have someone look at the house and advise us on painting.

Next meeting--Thursday, March 16 at 5:00pm at the Section House

Adjournment--6:00pm

Minutes prepared by Greg Horn  
February 21, 2023