

Town of Richlands
Section House Advisory Board
Meeting Minutes
November 14, 2024

Attendance: Lynna Mitchell (chair), Greg Horn, Rod Cury, Eleanor Armes, Gaynelle Thompson, Sandra Culler, Donna Altizer, Zadin Lawson

I. Call to order

The meeting convened at 5:00pm.

II. Minutes

The minutes of the 10/10/24 meeting were approved unanimously.

III. Financial report

Greg reported that our balance with the town, as of 10/11/24, was \$7,643.60.

IV. Historic Ghost Walk recap

Lynna reported that the Historic Ghost Walk on 10/19 was a great success. This partnership with the town resulted in a great deal of activity at the house, including five group tours for Lynna and Greg's story/song performance. Lynna also expressed her appreciation for the RHS students who participated as guides and storytellers.

V. Christmas trees

Rod reported that this year's exterior Christmas trees should be delivered by 11/21. Earl Keen will deliver the smaller trees, and the larger one will be coming from North Carolina. The town will assist in installing the trees, and Rod will contact Emerson Kirby about helping to decorate them.

Lynna asked that the trees be decorated by 11/30 in time for the town's Small Business Saturday and Christmas tree lighting event.

VI. Christmas parade

Lynna announced that the town's annual Christmas Parade will begin at 6:00pm on 12/6. She asked that everyone be at the house by 5:30, at which time we will have an Open House and serve refreshments. Guests will be asked to bring ornaments to decorate the interior tree.

Lynna will design and distribute a flyer to promote the event.

V. Section House painting

Rod reported that Town Council approved an RFP at its last meeting for the Section House exterior painting and wood restoration. The cost is approximately \$23,000. The project will begin after the 2025 fiscal budget is approved, approximately 7/1/25. The contracted company has verified that they will honor the agreed upon price until then. Details are available on the town's website in the last council meeting packet.

Rod and Lynna noted that they were asked to discuss the Section House's activities at the council meeting, prior to the RFP's approval.

VI. Other business

Donna suggested we provide a vignette at the house for school dance photos.

Rod announced plans to incorporate the Story Corps event into a later holiday; it was not conducted during Veterans Day because so many other town events were already taking place.

Eleanor suggested we consider having a special display and/or event for May 2025 to commemorate Elderly Americans Month.

Lynna reminded everyone that the "Looking Forward, Looking Back" Jefferson event, featuring Bill Barker and Kurt Smith, is scheduled for 3/17/25 at the house.

Rod shared that on 11/30 the RHS Choir will use the Section House to practice before their performance at the town Christmas tree lighting.

Next meeting date—Thursday, 1/9/25, at 5:00pm at the Section House

Adjournment—5:50pm

Minutes prepared by Greg Horn
November 26, 2024