

Town of Richlands
Section House Advisory Board
Meeting Minutes
July 29, 2024

Attendance: Lynna Mitchell (chair), Greg Horn, Rod Cury, Gaynelle Thompson, Eleanor Armes, Donna Altizer, Zadin Lawson, Brad Lawson, Sandra Culler, Mary Lawson, Keshia Cole (guest)

I. Call to order

The meeting convened at 5:05pm via virtual Zoom teleconference.

II. Minutes

The board unanimously approved the 6/25/24 meeting minutes with no corrections.

III. Keshia Cole

Keisha Cole, the new Economic Development Director for the town, visited to discuss the Virginia 250 Marketing Leverage Program (MLP) grant, a \$10,000 matching grant for which we might apply. If awarded, the grant could provide the town and Section House with funds to address such needs as wayfinding materials, signage, and expenses for planned events. Applications will be accepted from early August until Sept. 17. The Board indicated its desire to apply, Lynna and Rod will schedule a meeting with Keshia and Jason May to coordinate our application.

Lynna invited everyone to consider and provide a list of needs for which we could request MLP grant funds.

IV. Mark Schneider and Bill Barker

Lynna indicated that Mark Schneider is booked up for 2024 and 2025, so we will not be able to get him for an appearance. However, Rod is working with Bill Barker to arrange an alternate program, most likely for March 2025.

V. Phantom at Greenway Park

Lynna announced that the band Phantom will appear on August 8 from 6:00-10:00pm at the new Greenway Park. The ribbon cutting for the park will be held at 6:00, with the band starting at 7:00.

Jason May requested that the house be open during the event; Rod has volunteered to staff the house. Keshia also added that Railway Depot will have the street blocked off for special food and drink offers during the event, while Coaltown Taps will offer an after-party until 11:00pm with live music outside.

VI. House painting and police/town crew appreciation meal

Rod announced that Jason May will issue a Request for Proposal on the town's Behalf to solicit bids for the remaining outside painting and wood replacement.

The board discussed how to approach the appreciation meal for the police officers and town workers who participated in the initial painting and decided to have Food City prepare food for delivery to the Richlands PD; Rod will contact Chief Holt to determine a day and time, as well as the number of meals needed.

VII. Christmas tree

Rod reported that he is still waiting for word on the availability and pricing of this year's Christmas tree for the house grounds.

VIII. Porch furniture

The board expressed its appreciation to Sandra Culler for donating the new porch furniture.

Next meeting date—Monday, 8/19 at 5:00pm at the Section House

Adjournment—5:55pm

Minutes prepared by Greg Horn
August 5, 2024